

**NUTLEY BOARD OF EDUCATION
REORGANIZATION MEETING
MAY 3, 2007**

The Nutley Board of Education held a Reorganization Meeting on Thursday, May 3, 2007 at the Nutley High School Cafeteria, 300 Franklin Avenue, Nutley, NJ 07110.

Board Secretary Green opened the meeting at 6:00 PM.

**CALL TO
ORDER**

MEETING NOTICE

**MEETING
NOTICE**

Board Secretary Green stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Reorganization Meeting was posted at the entrance of the Board of Education offices, mailed to, The North Jersey Herald & News, The Star Ledger, and The Nutley Journal and mailed to the Nutley Township Clerk on September 28, 2006. The purpose of this meeting will be for the Board of Education to reorganize pursuant to NJSA 18A:10-3.

Formal action will be taken.

FLAG SALUTE

**FLAG
SALUTE**

Board Secretary Green asked Trustee Frannicola to lead the assembly in the flag salute.

STATEMENT OF RESULTS OF ANNUAL ELECTION

**ELECTION
RESULTS**

On Tuesday, April 17, 2007 the Annual School Election for the Nutley School District was held between the hours of 2:30 and 9:00 p.m. and as much longer as was necessary to permit all the legal voters then present at the polling places to vote.

Voting was conducted for the election of three members to the Board of Education for a period of three years, for authorizing the raising of \$42,055,862 in district taxes to support the proposed 2007-08 General Fund Budget in Public Question No. 1 and raising \$553,700 for Technology Upgrades in Public Question No. 2.

The results of the election were as follows:

Candidates for 3-year terms

Sally Boland	677
Gerard M. Parisi	1,392
Philip T. Casale	1,673
James A. Kuchta	1,418
David Scheidel	332
Angelo Frannicola	1,472

The candidates elected were: Philip T. Casale, James A. Kuchta and Angelo Frannicola for three-year terms.

The votes for the Public Question No. 1 the raising of \$42,055,862 for the General Fund were as follows:

Yes	1,793 votes
No	1,175 votes

The votes for the Public Question No. 2 the raising of \$553,700 for Technology Upgrades were as follows:

Yes	1,606 votes
No	1,181 votes

Both Public Question No. 1 and Public Question No. 2 were approved.

To conclude this election report, I wish to say that The Nutley Board of Education appreciates the support and confidence of the Nutley taxpayers, which were reflected in your strong support at this election. Our mission is education; and we continue to provide the best education possible for our children, while always being mindful of the cost to our taxpayers.

A copy of this report will be entered in the official minutes of the Board of Education.

ADMINISTRATION OF OATH TO NEW BOARD MEMBERS

Board Secretary Green administered the oath of Office to Philip T. Casale, Angelo Frannicola, and James A. Kuchta.

ROLL CALL

Present: Mrs. Maria Alamo
Dr. Philip T. Casale
Mr. Gerard Del Tufo
Mr. Angelo Frannicola
Mr. James A. Kuchta

**OATH FOR
NEW BOARD
MEMBERS**

**ROLL
CALL**

Mr. Vincent Moscaritola
Mr. James Viola
Ms. Patricia Williams
Mr. Sal Olivo

Also Present: Mr. Joseph Zarra, Superintendent of Schools
Mrs. Mariana Francioso, Assistant Superintendent of Schools
Mr. Robert A. Green, Jr., Business Administrator/Board Secretary

ELECTION OF OFFICERS

ELECTION OF OFFICERS

Board Secretary Green announced that he would now accept nominations for President of the Board of Education.

Trustee Viola nominated Trustee Olivo for President of the Nutley Board of Education. There being no further nominations, Mr. Green declared that the nominations are closed. Board Secretary Green explained that when there is only one nominee, it is customary to cast one unanimous ballot unless there was an objection by a member of the Board.

There being no objections, one unanimous vote was cast by the Board for Trustee Olivo as President.

Board Secretary Green announced that he would now accept nominations for Vice President of the Board of Education.

Trustee Williams nominated Trustee Del Tufo for Vice President. There being no further nominations, Mr. Green declared that the nominations are closed.

There being no objections, one unanimous vote was cast by the Board for Trustee Del Tufo as Vice President.

President Olivo assumed the chair and thanked the Board for all their hard work throughout the year and their vote of confidence in him as President. He also welcomed the new Board Members and their families.

HEARING OF CITIZENS (Agenda Items Only)

HEARING OF CITIZENS

Trustee Alamo asked for information on the Raider All-Star Sports Camp that was being voted on at this meeting.

Athletic Director Joe Piro explained the camp and the reasons for starting such a program.

Resident Terri Quirk congratulated all new Board Members and asked for clarification on the resolution appointing the engineering firm, Energy for America, Inc.

REORGANIZATION MEETING RESOLUTIONS

**REORGANIZATION
MEETING
RESOLUTIONS**

Trustee Viola moved, and Trustee Moscaritola seconded, a motion that the Board approves the Reorganization Meeting Resolutions numbers 1 through 27 as listed below.

The Reorganization Meeting Resolutions 1 through 27 were unanimously approved by roll call.

1. **ADOPTION OF SCHEDULE OF MEETINGS**

**ADOPT
SCHEDULE OF
MEETINGS A**

BE IT RESOLVED that the regular monthly meetings of the Board of Education of the Township of Nutley be held on the fourth Monday of each month, except as noted otherwise, and

BE IT FURTHER RESOLVED that, in accordance with the requirements of the Open Public Meetings Act of 1975, the annual Schedule of Meetings be adopted as appended to these meeting minutes (Schedule A).

2. **DESIGNATION OF OFFICIAL NEWSPAPERS**

**DESIGNATE
NEWSPAPERS**

BE IT RESOLVED that the Board of Education designates The Nutley Sun and the North Jersey Herald and News as the official newspapers for meeting notices and hereby directs the Board Secretary to also send meeting notices to the Nutley Journal and the Star Ledger.

3. **CURRICULUM APPROVAL**

**CURRICULUM
APPROVAL B**

BE IT RESOLVED that the curriculum as described in the district selected course guides, courses of study, curriculum guides and program material, listed on the attached Schedule B, be adopted for use in Grades K-12 of the Public Schools of Nutley for the 2007-08 school year.

4. **APPOINTMENT OF AUDITOR - 2007-08 School Year**

**APPOINTMENT
AUDITOR**

WHEREAS, there exists a need for an annual audit of school accounts, and

WHEREAS, the firm of Lerch, Vinci and Higgins of Fairlawn, NJ is licensed as Public School Accountants and is fully capable of providing this service, and

WHEREAS, Lerch, Vinci and Higgins satisfactorily conducted the school audit in 2006, and will be performing the school audit for the 2007-08 school year, and

WHEREAS, the Public School Contracts Law (N.J.S.A. 18A:18A-5) provides for the award of contracts for this type of professional service without competitive bidding, and

WHEREAS, funds are available for this purpose,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Nutley as follows:

1. The firm of Lerch Vinci and Higgins of Fairlawn, NJ is hereby appointed auditors for the accounts of the Board of Education for the 2007-08 school year at a fee of \$29,000.
2. This contract is awarded without competitive bidding as a professional service under the provisions of the Public School Contracts law.

**APPOINT
BOARD
ATTORNEY**

5. APPOINTMENT OF BOARD ATTORNEY - 2007-08 School Year

WHEREAS, there exists from time to time a need for legal services for the Board of Education, and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-5) provides for the award of contracts for this type of professional service without competitive bidding, and

WHEREAS, the firm of Gaccione, Pomaco & Malanga of Belleville, NJ is well qualified and capable of providing these services,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Nutley that the firm of Gaccione, Pomaco & Malanga of Belleville, NJ is hereby appointed Board attorney for the 2007-08 school year at an hourly rate of \$170.00.

**APPOINT
BROKER OF
RECORD**

6. APPOINTMENT OF BROKER OF RECORD - 2007-08 School Year

BE IT RESOLVED that the Board of Education approves Mr. Joseph Maurillo of IMAC Insurance Management & Consulting, as broker of record for the health, dental and prescription insurance for the 2007-08 school year.

**APPOINT
ENGINEER**

7. APPOINTMENT OF ENGINEER

WHEREAS, there exists a need for professional engineering services in connection with the district's energy management program, and

WHEREAS, the firm of Energy for America, Inc., Springfield, NJ is qualified and capable of performing these services, and

WHEREAS, Energy for America, Inc. has submitted a proposal acceptable to the Board of Education for these services, and

WHEREAS, N.J.S.A. 18A:18A-5 provides for the award of contracts for this type of professional service without competitive bidding,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Nutley that the firm of Energy for America, Inc., Springfield, NJ is hereby appointed as the engineering firm for the Nutley Board of Education for energy management services for the 2007-08 school year at a monthly cost of \$4,308.00.

8. **APPOINTMENT – Custodian of Records**

**APPOINT - CUSTODIAN
OF RECORDS**

BE IT RESOLVED that in accordance with the New Jersey Open Public Records Act, the Board of Education designates its Business Administrator/Board Secretary as the person to be responsible as the Custodian of Government Records, for the 2007-08 school year.

9. **APPOINTMENT - Affirmative Action Officer**

**APPOINT - AFFIRMATIVE
ACTION OFFICER**

BE IT RESOLVED, pursuant to Policy No. 102 (2260), that the Board of Education approves the appointment of Ms. Cynthia DeBonis as Affirmative Action Officer for the Nutley School District for the 2007-08 school year at a stipend of \$500.00.

**APPOINT – SECTION 504
COORDINATOR**

10. **APPOINTMENT – Section 504 Coordinator**

BE IT RESOLVED, pursuant to Policy No. 104 (1510), that the Board of Education approves the appointment of Mrs. Mariana Francioso as Section 504 Coordinator for the Nutley School District for the 2007-08 school year.

**APPOINT - ASBESTOS
PROGRAM MANAGER**

11. **APPOINTMENT – Asbestos Program Manager**

WHEREAS, the Asbestos Hazard Emergency Response Act of 1986 (AHERA) required the Board of Education to designate a person as Asbestos Program Manager who would be responsible to ensure that the requirements of the AHERA rules and regulations were properly implemented, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Education appoints Philip Nicolette as the Asbestos Program Manager for the 2007-08 school year.

**APPOINT – RIGHT TO
KNOW OFFICER**

12. APPOINTMENT – Right to Know Officer

BE IT RESOLVED that the Board of Education appoints Philip Nicolette as the Right to Know Officer for the 2007-08 school year.

**APPROVE– DESIGNEE
PHILIP NICOLETTE**

13. APPROVAL OF DESIGNEE – Philip Nicolette

BE IT RESOLVED that the Board of Education approves Philip Nicolette for the 2007-08 school year as designee for the following:

Safety & Health
Air Quality
Integrated Pest Management

**APPOINT – SPELL JIF
DELEGATES**

**14. APPOINTMENTS – SCHOOL POOL FOR EXCESS
LIABILITY LIMITS JOINT INSURANCE FUND
(SPELL JIF)**

BE IT RESOLVED that the Board of Education appoints Robert A. Green, Jr. as the Delegate and Michael De Vita as the Alternate Delegate for the School Pool or Excess Liability Limits Joint Insurance Fund (SPELL JIF).

**APPOINT – SEJIF
COMMISSIONERS**

**15. APPOINTMENTS – SUBURBAN ESSEX JOINT
INSURANCE FUND**

BE IT RESOLVED that the Board of Education appoints Robert A. Green, Jr. as the Fund Commissioner and Michael De Vita as the Alternate Fund Commissioner for the Suburban Essex Joint Insurance Fund.

**DEPOSITORY
OF
FUNDS**

**16. DEPOSITORY OF HIGH SCHOOL & FRANKLIN SCHOOL
ACCOUNTS – TD Bank North**

BE IT RESOLVED that the TD Bank North be designated as the official depository for the following school accounts for the 2007-08 school year, and

BE IT FURTHER RESOLVED that the following individuals be authorized to sign checks drawn on these accounts:

Nutley High School Account

Gregory Catrambone or Joseph Affinito

and

Jacqueline Camelia

Franklin School

John Calicchio

and

Catherine Felici

**DEPOSITORY
OF
FUNDS**

17. DEPOSITORY OF SCHOOL FUNDS – Student Savings - Commerce Bank

BE IT RESOLVED that Commerce Bank be designated as the official depository for the 2007-08 school year for individual student savings accounts to which deposits are made through the elementary schools.

18. DEPOSITORY OF SCHOOL FUNDS – Commerce Bank

**DEPOSITORY
OF
FUNDS**

BE IT RESOLVED that the Commerce Bank be designated as the official depository for the following accounts of the Nutley Board of Education for the 2007-08 school year, and

BE IT FURTHER RESOLVED that the following officers of the various accounts be authorized to sign checks drawn on the accounts effective May 3, 2007:

Board of Education General Account, Referendum Account and
Capital Reserve Account

Primary Signatory

Alternate Signatory

Sal Olivo, President or Gerard Del Tufo, Vice-President

Robert A. Green, Jr., Board Secretary or Michael DeVita, Assistant to the
Board Secretary

and

David Wilson, Treasurer of School Moneys

Board of Education Cafeteria Account

Robert A. Green, Jr., Board Secretary and Michael DeVita, Assistant to the
Board Secretary

Board of Education Salary Account

Robert A. Green, Jr., Board Secretary or Michael DeVita, Assistant to the
Board Secretary
and

David Wilson, Treasurer of School Moneys

Extended Day Account

Robert A. Green, Jr., Board Secretary and Michael DeVita, Assistant to the
Board Secretary

Extended Day Care Funds

Maria Cervasio , Extended Day Care Director or Rosemary Griesbach
and

Robert A. Green, Jr., Board Secretary or Michael DeVita, Assistant to the
Board Secretary

Board of Education, N.J. Unemployment
Insurance Trust Fund Account

Robert A. Green, Jr. or Michael DeVita, Assistant to the
Board Secretary
and

Jean Unglaub

School Accounts:

Lincoln School

Lorraine Restel
and
Donna Bolcato

Radcliffe School

Sherry Tolve
and
Beverly Cullari

Spring Garden School

Rosemary Clerico
and
Sophie Caprio

Washington School

Douglas T. Jones
and
Geraldyn Dwyer

Yantacaw School

MaryLou Dowse
and
Angela Gariano

BE IT FURTHER RESOLVED that the Commerce Bank be authorized to accept facsimile signatures of the check signing machine.

**DEPOSITORY
OF
UNEMPLOYMENT
FUNDS**

19. DEPOSITORIES OF SCHOOL FUNDS - Unemployment Fund

BE IT RESOLVED that the Board of Education authorizes the Business Administrator/Board Secretary to invest idle funds of the Unemployment Fund at any of the following institutions: Boiling Springs Savings Bank; Commerce Bank; TD Bank North; Hudson United Bank; Spencer Savings Bank; North Fork Bank; and Washington Mutual.

**INVESTMENT
OF FUNDS**

20. INVESTMENT OF FUNDS

BE IT RESOLVED that the Secretary/Business Administrator, with the approval of the Superintendent of Schools, be authorized to invest surplus funds of the Board of Education and funds which will be available for a determinate period of time in U.S. Government and Agency Securities, Business Savings Accounts of our designated depository, and Certificates of Deposit of our local banks, and in any other securities designated by law.

**APPROVE
POLICY
MANUAL**

21. APPROVAL OF ADOPTION OF POLICIES

BE IT RESOLVED that the Board of Education approves the adoption for the ensuing year all Bylaws and Policies, Rules and Regulations currently in force.

**TUITION RATES
2007-2008**

22. ESTABLISH TUITION RATES FOR THE 2007-08 SCHOOL YEAR

BE IT RESOLVED that the Nutley Board of Education approves the tuition rates for out-of-district students attending Nutley schools for the 2007-08 school year be established as follows:

Grade

Kindergarten	\$ 8,533
1-5	9,977
6-8	10,255
9-12	10,402
Learning and/or Lang. Disabled	20,198
Preschool Disabled	16,258

**APPOINT ARCHITECT
SERVICES**

23. APPOINTMENT OF ARCHITECTURAL SERVICES

WHEREAS, there exists a need for architectural services for the Board of Education, and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-5) provides for the award of contracts for this type of professional service without competitive bidding, and

WHEREAS, the firm of Spiezle Group Inc., is well qualified and capable of providing architectural services to the Nutley Board of Education in connection with the Lead Based Paint (LBP) Management Project Design/Contractor Selection and Project Monitoring.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Nutley that Spiezle Group, Inc. of Trenton, NJ is hereby appointed for architectural services for a fee not to exceed \$32,000.00. If applicable the Board will provide added costs relating to additional environmental engineering, related reimbursements for permits, certified or express mailings and outside reproduction costs.

**APPROVE
SPORTS
CAMPS**

24. APPROVAL OF NUTLEY RAIDER ALL-STAR SPORTS CAMPS

BE IT RESOLVED that the Board of Education approves the sponsoring, through the Nutley High School Athletic Department, summer sports camps for Nutley students ranging from 5th grade to 8th grade.

**LEASE OF
BOARD
PROPERTY**

25. LEASE OF BOARD PROPERTY ON OVERLOOK TERRACE

BE IT RESOLVED that the Board of Education leases property owned by it, known as Lot Number 14, Block 212 on the tax maps of the Township of Nutley, to John Janiec and Mrs. Anne Janiec, his wife, for a term beginning May 1, 2007 and terminating April 30, 2008, at a term rental of One Dollar (\$1.00) in accordance with all requirements specified in the lease.

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes its officers to execute said lease.

**LEASE OF
BOARD
PROPERTY**

26. LEASE OF BOARD PROPERTY ON ROMANO STREET

BE IT RESOLVED that the Board of Education leases property owned by it, known as Lot Numbers 45 and 46, Block 18 on the tax maps of the Township of Nutley, to Nicholas Del Mauro, for a term beginning May 1, 2007 and terminating April 30, 2008, at a term rental of One Dollar (\$1.00) in accordance with all requirements specified in the lease.

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes its officers to execute said lease.

**LEASE OF
BOARD
PROPERTY**

27. LEASE OF BOARD PROPERTY ON ROMANO STREET

BE IT RESOLVED that the Board of Education leases property owned by it, known as Lot Numbers 78 and 79, Block 18 on the tax maps of the Township of Nutley, to Angelo Rotonda, for a term beginning May 1, 2007 and terminating April 30, 2008, at a term rental of One Dollar (\$1.00) in accordance with all requirements specified in the lease.

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes its officers to execute said lease.

Mr. Zarra gave a brief explanation of the "Lock Down" that took place at the high school. He explained that this was a planned unannounced drill conducted by the Essex County Sheriff's Department. This was a K-9 search of all lockers for drugs and also a practice for an emergency within the school.

ADJOURNMENT

ADJOURN

There being no further business, the meeting was adjourned at 6:28 PM on a motion by Trustee Viola, seconded by Trustee Kuchta and unanimously approved by voice vote.

Respectfully submitted,

Robert A. Green, Jr.
Board Secretary