

NUTLEY BOARD OF EDUCATION
REGULAR MEETING
DECEMBER 18, 2006

The Nutley Board of Education held a Regular Meeting on Monday, December 18, 2006 at the Nutley High School Auditorium, 300 Franklin Avenue, Nutley, NJ 07110.

President Olivo opened the meeting at 8:00 PM.

**CALL TO
ORDER**

MEETING NOTICE

**MEETING
NOTICE**

President Olivo stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting was legally advertised in the Nutley Sun on September 28, 2006. Said notice was posted at the entrance of the Board of Education offices, mailed to The Nutley Sun, The Star Ledger, The North Jersey Herald & News and The Nutley Journal and mailed to the Nutley Township Clerk.

This is an official meeting.

FLAG SALUTE

**FLAG
SALUTE**

Trustee Viola led the assembly in the flag salute.

ROLL CALL

**ROLL
CALL**

Present: Mrs. Maria Alamo
Dr. Philip T. Casale
Mr. Gerard Del Tufo
Mr. Vincent Moscaritola
Mr. Sal Olivo
Mr. Kenneth J. Reilly
Dr. Gerard M. Parisi
Mr. James Viola
Ms. Patricia Williams

Also Present: Mr. Joseph Zarra, Superintendent of Schools
Mrs. Mariana Francioso, Assistant Superintendent of Schools
Mr. Robert A. Green, Jr., Business Administrator/Board Secretary
Mr. Frank Pomaco, Board Attorney
Mr. Aaron DaSilva, Student Representative

APPROVAL OF MINUTES

**APPROVE
MINUTES**

BE IT RESOLVED that the Board of Education approves the following minutes:

- December 4, 2006 – Conference Meeting
- December 4, 2006 – Closed Executive Session
- November 27, 2006 – Special Meeting
- November 20, 2006 – Regular Meeting
- November 20, 2006 – Closed Executive Session
- November 6, 2006 – Conference Meeting
- November 6, 2006 – Closed Executive Session

Trustee Del Tufo moved, Trustee Parisi seconded, and the Board unanimously approved by voice vote a motion to approve the minutes as listed.

CORRESPONDENCE

CORRESPONDENCE

None

SUPERINTENDENT'S REPORT

SUPT'S REPORT A

Superintendent Zarra presented the Superintendent's Report dated December 18, 2006, Schedule A, which is appended to the minutes of this meeting, and briefly summarized its contents.

BOARD SECRETARY'S REPORT

**BOARD
SECRETARY'S
REPORT**

Board Secretary Green presented the Board Secretary's Report dated December 18, 2006 and thanked all who helped pass the referendum. He also provided an explanation of the two addendum items being recommended.

COMMITTEE REPORTS

**COMMITTEE
REPORTS**

- Aaron DeSilva - Student Representative Report
- Trustee Casale - Finance Committee
- Trustee Del Tufo - Facilities Committee
- Trustee Reilly - Policy Committee

HEARING OF CITIZENS (Resolutions Only)

**HEARING OF
CITIZENS**

Resident Terry Quirk, Representative for the Nutley Parent Advocacy Network, thanked all who helped in passing the Referendum. She inquired about the part-time person hired for in school suspensions. She also asked about the approval of a grant writer and asked for clarification on why Mrs. Francioso is not the grant writer and the payment schedule for the grant writer.

Trustee Moscaritola asked when to bring up discussion items.

Trustee Alamo asked when to discuss personnel items.

Mr. Pomaco, Board Attorney, responded to both questions.

MOTION TO RECESS TO EXECUTIVE SESSION

**RECESS
EXECUTIVE SESSION**

At 8:37 PM Trustee Moscaritola moved, and Trustee Casale seconded, the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education recess to closed executive session at this time in the conference room to discuss personnel and possible litigation matters.

BE IT FURTHER RESOLVED that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

The motion was unanimously approved by voice vote.

RECONVENE MEETING

RECONVENE

At 10:00 PM Trustee Del Tufo moved, Trustee Reilly seconded, and the Board unanimously approved by voice vote a motion to reconvene the open public meeting.

SUPERINTENDENT'S RESOLUTIONS

**SUPT'S
RESOLUTIONS**

Trustee Viola moved, Trustee Parisi seconded, a motion that the Board approves the Superintendent's Resolutions numbers 1 through 12 as listed below.

Resolutions 1 through 12 were approved by roll call vote with the following exceptions:

1. Trustees Reilly and Olivo abstained on Resolution 10 – Extra Compensation.

**RETIREMENT
TEACHER**

1. **RETIREMENT - Teacher**

BE IT RESOLVED that the Board of Education approves the acceptance of the retirement of Mrs. Grayce P. Berk, elementary teacher, effective March 1, 2006.

**RESIGN
TEACHER**

2. **RESIGNATION – Teacher**

BE IT RESOLVED that the Board of Education approves the acceptance of the resignation of Mr. David Nycz, high school mathematics teacher, effective December 29, 2006.

**RESIGN
ATHLETICS**

3. **RESIGNATION – Athletics**

BE IT RESOLVED that the Board of Education approves the resignation of Mr. John Dudley, as Assistant Lacrosse Coach effective November, 2006.

**APPOINT
ATHLETICS C**

4. **APPOINTMENTS– Athletics**

BE IT RESOLVED that the Board of Education approves the Spring athletic appointments listed on the attached Schedule C for the 2006-07 school year on the salary guide at the classification and step as indicated in accordance with the 2006-07 Coaches Salary Guide.

**APPOINT
CAT**

5. **APPOINTMENT – Cultivating Academic Talent Program**

BE IT RESOLVED that the Board of Education approves the appointment of Miss Dana D'Ambola to the Saturday Cultivating Academic Talent Program (CAT), spring semester, for the 2006-07 school year.

**APPOINT
PERM SUB**

6. **APPOINTMENT – Permanent Unassigned Substitute**

BE IT RESOLVED that the Board of Education approves the appointment of Mr. Frank Di Piano as permanent unassigned substitute, effective December 19, 2006, for the 2006/2007 school year, at the rate of \$81.00 per day and fringe benefits which include health benefits and dental plans.

**APPOINT
TEACHER SUBS B**

7. **APPOINTMENTS – Teacher Substitutes**

BE IT RESOLVED that the Board of Education approves the appointments of the teacher substitutes listed on the attached Schedule B for the 2006-07 school year.

**APPOINT
SUBS**

8. **APPOINTMENT – Substitutes**

BE IT RESOLVED that the Board of Education approves the following substitutes for the 2006-07 school year:

Bus Aide/Cafeteria

Dolores Bergamini

Buildings & Grounds

Daniel Meola

**APPOINT
BUS DRIVER**

9. **APPOINTMENT – Bus Driver**

BE IT RESOLVED that the Board of Education approves the appointment of Richard Moore as a bus driver for the 2006-07 school year, effective December 20, 2006 at an hourly rate of \$15.80, which is in accordance with the 2006-07 Transportation Agreement. (Hired on a 90-day probationary period).

**EXTRA
COMP**

10. **EXTRA COMPENSATION**

BE IT RESOLVED that the Board of Education approves the following personnel be paid extra compensation in the amounts indicated for services rendered:

**PAYMENT FOR HEALTH DYNAMICS CLASSES –
Month of November, 2006**

Rose Cioffi \$250.00

**PAYMENT FOR CONDUCTING THE FOLLOWING
TECHNOLOGY WORKSHOPS**

**Technology Basics – October 11, 18, 25 and
November 1 and 15, 2006**

Ann Mary Mullane \$675.60

Parenting Generation Online – October 25, 2006

Ann Mary Mullane \$ 67.56

**Technology Tidbits – October 11, 18, 25 and
November 1 and 15, 2006**

Christina Osieja \$675.60

Parenting Generation Online – October 25, 2006

Christina Osieja \$ 67.56

Easy Grade Pro Workshop – September 20, 2006

John Schwarz \$ 67.56

**PAYMENT FOR MATHEMATICS WORKSHOP
December 2, 2006**

Jennifer Ambrose	\$103.92
Linda Batson	103.92
Danielle Cancelliere	103.92
Denise Cleary	103.92
Dolores Contreras	103.92
Alicia Coppola	103.92
Toby D'Ambola	135.12
Danielle Ferraro	103.92
Nicole Ferraro	103.92
Kenneth Ferriol	103.92
Nancy Foglio	103.92
Deanna Fredricks	103.92
Patrick Gabriele	103.92
Natalie Gatto	103.92
Connie Inguanti	103.92
Courtney Jousset	103.92
Maureen Lazur	103.92
Erin Lenik	103.92
Lesslie Licameli	103.92
Cynthia Lynch	103.92
Gina Masino	103.92
Beverly Masullo	103.92
Marcy McKenzie	103.92
Sarah Misner	103.92
Rebecca Olivo	103.92
Danielle Pappalardo	103.92
Frank Sasso	103.92
Janice Schoem	103.92
Deborah Schop	103.92
Phillip Siculietano	103.92
Nancy Szura	103.92
Janine Thomas	103.92
Debra Tiene	103.92
Lawrence Tuorto	103.92
Bethany Turro	103.92
Jennifer VonAchen	103.92
Jenifer Wilson	103.92

**PAYMENT FOR PERCUSSION INSTRUCTOR -
2006 Marching Band Season**

Jeffrey Brown \$2,500.00

**CENTRAL DETENTION COVERAGE –
Month of November, 2006**

High School

Lori Ferrara	\$ 56.31
Tarik Huggins	37.54
Lawrence Mitschow	18.77
Nicholas Norcia	18.77
Michael Russomanno	187.70
Joseph Simko	56.31
Sandra Stark-Houck	93.85
Lisa Vallo	168.93

Franklin School

Jennifer Ambrose	\$ 37.54
Joseph Cappello	75.08
Tracy Egan	37.54
Louis Manganiello	93.85
Gina Tucci	18.77
Luann Zullo	75.08

**SATURDAY MORNING SUSPENSIONS –
Month of November, 2006**

High School

Joseph Affinito	\$135.12
Lori Ferrara	78.45
Carol LoCurcio	78.45
Marcellino Marra NHS(FMS)	78.45
Eric Puzio	78.45
Lisa Vallo	78.45

Franklin School

Joseph Cappello	156.90
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**PAYMENT FOR CAT PROGRAM –
Fall 2006**

Tracy Egan	\$3,537.00
Kimberly Algieri	692.80
Jennifer Ambrose	1,247.04
Nicole Ferraro	1,247.04
Deanna Fredricks	1,108.48
Katianne Gratz	1,385.60
Flavia Groeling	1,385.60
Suzanne Hagert	1,385.60

Kelly Hollywood	1,247.04
Tarik Huggins	1,385.60
Gail Kahn	1,402.92
Michael Kearney	1,524.16
Louis Manganiello	1,385.60
Angelica Marra	692.80
Denise Mazza	1,732.00
Nicholas Norcia	1,247.04
Dennis Pandolfi	1,385.60
Erika Pavlecka	1,247.04
Joniene Ryder	1,247.04
Joseph Simko	1,732.00
Margit Smith	1,385.60
Christina Stendardi	1,247.04
Elizabeth Stoffers	1,385.60
Janine Thomas	1,247.04
Veronica Zoltowski	1,247.04

Substitutes (CAT Program)

Dana D'Ambola	692.80
Joseph A. Dwyer, III	415.68
William Gaydos	415.68
Laura Reilly	138.56
Donna Saiffa	692.80
Michael Stoffers	415.68
Gina Tucci	415.68

**LONGEVITY
PAY**

11. LONGEVITY PAY

BE IT RESOLVED that the Board of Education approves the following longevity payments:

Giovanni D'Angelo	-\$1,700(prorated)-Eff.Jan. 1, 2007 (12 yrs)
Linda Layden	-\$2,240(prorated)-Eff.Jan. 1, 2007 (15 yrs)
Marie Nebesni	-\$1,400(prorated)-Eff.Jan. 1, 2007 (10 yrs)

**APPROVAL
THREE-YEAR
EQUITY PLAN**

**12. APPROVAL OF A THREE YEAR COMPREHENSIVE
EQUITY PLAN - 2007 through 2010**

BE IT RESOLVED that the Board of Education authorizes the approval of the Affirmative Action Team to conduct the development of a three-year Comprehensive Equity Plan for the Academic Years 2007 through 2010.

TESTIMONIAL

13. **TESTIMONIAL – Teacher**

Mrs. Grayce P. Berk

Trustee Alamo moved, and Trustee Parisi seconded, the following resolution. Upon being put to a roll call vote the resolution was approved.

WHEREAS, Mrs. Grayce P. Berk has tendered her resignation as elementary school teacher, effective March 1, 2007 and has signified her intention of retiring from active service, and

WHEREAS, Mrs. Berk has taught in the Nutley Public Schools for a period of thirty years, and

WHEREAS, through the years Mrs. Berk has exemplified the finest qualities of the teaching profession at all times.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education expresses to Mrs. Berk its deep appreciation of her long and faithful service and extends to her its best wishes for continued health and happiness, and

BE IT FURTHER RESOLVED, That this resolution be made a part of the minutes of this meeting and a copy presented to Mrs. Berk.

**APPOINT
SUB TEACHER**

14. **APPOINT – Substitute Teacher**

Trustee Casale moved, and Trustee Parisi seconded, the following resolution. Upon being put to a roll call vote the resolution was approved.

BE IT RESOLVED that the Board of Education approves the appointment of Crysta Caprio as a substitute teacher for the 2006/2007 school year.

**AMEND
ATHLETICS**

15. **AMENDING RESOLUTION – Athletics**

Trustee Viola moved, and Trustee Casale seconded, the following resolution. Upon being put to a roll call vote the resolution was approved.

BE IT RESOLVED that the Board of Education approves the amending of the resolution Athletics – Schedule F, approved at the June 24, 2006 Board Meeting for Alicia Coppola, Fall Head Cheerleading Coach, to reflect an adjustment to Fall/Winter at a payment of \$1,244.00.

BOARD SECRETARY'S RESOLUTIONS

BOARD SECRETARY'S RESOLUTIONS

Trustee Del Tufo moved, Trustee Alamo seconded, a motion that the Board approves the Board Secretary's Resolutions numbers 1 through 12 and 14 through 17 as listed below.

Resolutions 1 through 12 and 14 through 17 were unanimously approved by roll call vote.

- | | |
|--|--|
| <p>1. <u>SECRETARY & TREASURER'S REPORT</u></p> <p>BE IT RESOLVED that the Board of Education approves the acknowledgement and acceptance of the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period of November 30, 2006.</p> | <p>SECY. & TREAS.
REPORTS</p> <p>A
B</p> |
| <p>2. <u>CERTIFICATION OF MAJOR ACCOUNT FUND STATUS</u></p> <p>BE IT RESOLVED that pursuant to NJAC 6A:23-2.11(c) 4, the Nutley Board of Education certifies that as of November 30, 2006, after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major funds are General Fund, Capital Outlay and Debt Service.)</p> | <p>CERTIFICATION
MAJOR ACCOUNT
FUND STATUS</p> |
| <p>3. <u>BILLS AND MANDATORY PAYMENTS</u></p> <p>BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated December 19, 2006 in the total amount of \$5,019.319.54 (Appendix C).</p> | <p>BILLS &
MANDATORY</p> <p>C</p> |
| <p>4. <u>REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS</u></p> <p>BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds (Appendix D), that conform to the rules and regulations set by the Board of Education.</p> | <p>USE OF BUILDINGS
AND GROUNDS</p> <p>D</p> |

5. TRANSFER SCHEDULE

**TRANSFER
SCHEDULE E**

BE IT RESOLVED that the Board of Education approves, in compliance with NJAC 6A:23-2.11(c)3ii, and NJSA 18A:22-8-1, the transfers in the 2006-07 budget dated December 18, 2006 in the amount of \$273,749.05 as appended (Appendix E).

**APPROVE
DRUG BENEFITS**

6. APPROVAL OF AGREEMENT FOR PROVISION OF PRESCRIPTION DRUG BENEFITS

BE IT RESOLVED by the Nutley Board of Education that the President and Board Secretary be and are hereby authorized to execute an agreement with Benecard Services, Inc. to provide fully funded prescription drug management services for the period January 1, 2007 through December 31, 2007 at the monthly rate of \$37.62 per eligible employee, which is 5% decrease from the previous year.

**TEACHER
STUDY GRANT**

7. TEACHER STUDY GROUP GRANT

BE IT RESOLVED that the Board of Education accepts a teacher study group grant for technology tips for the teacher in the amount of \$500 from the Montclair State University Network for Educational Renewal.

**TEACHER
STUDY GRANT**

8. TEACHER STUDY GROUP GRANT

BE IT RESOLVED that the Board of Education accepts a teacher study group grant for the exploration of strategies and techniques to help students with attention deficit disorder and Asperger Syndrome in the amount of \$500 from the Montclair State University network for Educational Renewal.

**APPROVE
APPLICATION AUTISM
GRANT**

9. APPROVAL TO APPLY FOR THE GOVERNOR'S INITIATIVE ON AUTISM GRANT

BE IT RESOLVED that the Board of Education approves the application to apply for The Governor's Initiative on Autism Grant.

**APPROVE
APPLICATION IDEA**

10. APPROVAL OF SUBMISSION OF APPLICATION FOR IDEA-BASIC CARRY-OVER FUNDS - FY 2006

BE IT RESOLVED that the Board of Education approves the submission of an application to carry-over funds from fiscal year 2006 for IDEA- Basic in the following amount:

IDEA-B \$27,754.20

**APPROVE
NCLB CARRY-OVER**

**11. APPROVAL OF SUBMISSION OF APPLICATION FOR
NCLB CARRY-OVER FUNDS – FY 2006**

BE IT RESOLVED that the Board of Education approves the submission of an application to carry-over funds from the fiscal year 2006 for NCLB in the following amounts:

Title I	\$ 4,087.88
Title II A	1,249.66
Title II D	1,388.00
Title III	937.53
Title IV	6,602.63
Title V	<u>586.00</u>
Total	\$14,851.70

**RENEWAL RISK
MANAGEMENT**

**12. RENEWAL OF RISK MANAGEMENT CONSULTANT
AGREEMENT**

WHEREAS, the Board of Education of the Township of Nutley is a member of the Suburban Essex Joint Insurance Fund, and

WHEREAS, the Bylaws of said Fund requires that each Member appoints a Risk Management Consultant to perform various professional services as detailed in the Bylaws, and

WHEREAS, the Bylaws indicate a minimum fee equal to six percent (6%) of the Assessment which expenditure represents reasonable compensation for the services required and which was included in the cost assessed the Nutley Board of Education

NOW, THEREFORE, be it resolved that the Board of Education of the Township of Nutley does hereby approve the reappointment of the C. Walter Searle Agency of Nutley, NJ as its Risk Management Consultant in accordance with the Fund's Bylaws, for the period January 1, 2007 - December 31, 2007.

**APPROVE
GRANT WRITER**

13. APPROVAL OF GRANT WRITER

Trustee Casale moved, and Trustee Moscaritola seconded, the following resolution. Upon being put to a roll call vote the resolution was approved with Trustee Del Tufo abstaining.

BE IT RESOLVED that the Board of Education approves the services of Millennium Strategies, LLC for grant procurement and governmental relations services. Payment for services rendered during school year 2006/2007 will be provided July 1, 2007.

**APPROVE
PARTIAL PAYMENT
CHANREE**

**14. APPROVAL OF PARTIAL PAYMENT TO CHANREE
CONSTRUCTION CO.**

BE IT RESOLVED that the Board of Education approves partial payment in the amount of \$739,107.94 to Chanree Construction Co. for the Franklin Middle School Additions and Alterations Project as per the recommendation of the Board's architect and construction manager.

**APPROVAL CONCEPT
PLAN**

**15. APPROVAL OF THE TOWNSHIP OF NUTLEY TRAFFIC
FLOW AND CIRCULATION IMPROVEMENT CONCEPT
PLAN FOR WASHINGTON SCHOOL**

WHEREAS there exists a need to implement a traffic flow/circulation concept plan for Washington School, and

WHEREAS the Township of Nutley Engineering Department has provided a concept plan that is specifically designed to address and improve the unique traffic flow/safety issues at Washington School, and

WHEREAS the Township of Nutley's Department of Public Affairs will submit an application to the State of New Jersey Department of Transportation for a Safe Streets to Schools Grant.

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Township of Nutley in the County of Essex, State of New Jersey as follows:

The Board of Education hereby endorses and supports the Township Of Nutley Traffic Flow and Circulation Improvement Concept Plan for Washington School.

**APPROVE
SICK BANK**

16. APPROVAL FOR SICK BANK

BE IT RESOLVED that the Board of Education approves the maximum of 60 days from the Sick Bank for Sean McDonough once his days have been depleted.

**APPROVE
PURCHASE TRAILER**

17. APPROVAL TO PURCHASE TRAILER

BE IT RESOLVED that the Board of Education approves the purchase of a used trailer from the Harrington Park Board of Education in the amount of \$1 with the relocation and renovating costs not to exceed \$20,000.

**APPROVE
PARTIAL PAYMENT
TRU-VAL**

**18. APPROVAL OF PARTIAL PAYMENT TO TRU-VAL
ELECTRIC CORP.**

Trustee Reilly moved, and Trustee Del Tufo seconded, the following resolution. Upon being put to a roll call vote the resolution was approved.

BE IT RESOLVED that the Board of Education approves partial payment in the amount of \$41,944.00 to Tru-Val Electric Corp. for the Franklin Middle School Additions and Alterations Project as per the recommendation of the Board's architect and construction manager.

**APPROVE
PARTIAL PAYMENT
A. PFLUGH, INC.**

19. APPROVAL OF PARTIAL PAYMENT TO A. PFLUGH, INC.

Trustee Parisi moved, and Trustee Williams seconded, the following resolution. Upon being put to a roll call vote the resolution was approved.

BE IT RESOLVED that the Board of Education approves partial payment in the amount of \$56,817.74 to A. Pflugh, Inc. for the Franklin Middle School Additions and Alterations Project as per the recommendation of the Board's architect and construction manager.

**HEARING OF
CITIZENS**

HEARING OF CITIZENS

Resident Greg Palma asked for clarification on the Franklin Middle School name change. He also asked if the name change could be put to the voters.

OLD BUSINESS

OLD BUSINESS

Trustee Parisi asked for information concerning the drug testing program implemented this year.

NEW BUSINESS

NEW BUSINESS

Trustee Viola inquired about the Advance Placement Curriculum, especially on how it is ranked in NJ Monthly Magazine.

Trustee Alamo stated that if the Board decided to make AP testing mandatory that there would be a cost involved and explained the reason behind it.

President Olivo inquired on the requirements to become a Blue Ribbon School.

Trustee Alamo stated that the district should apply for more awards for achievements such as the school newspaper and yearbook.

President Olivo read the referendum results, which are appended to these minutes. He assured the public of a successful construction project. He also wished the public a Happy Healthy Holiday.

ADJOURNMENT

ADJOURN

There being no further business, the meeting was adjourned at 10:20 PM on a motion by Trustee Alamo, seconded by Trustee Reilly, and unanimously approved by voice vote.

Respectfully submitted,

Robert A. Green, Jr.
Board Secretary