

**NUTLEY BOARD OF EDUCATION
REORGANIZATION MEETING
MAY 4, 2006**

The Nutley Board of Education held a Reorganization Meeting on Thursday, May 4, 2006 at the Nutley High School Library, 300 Franklin Avenue, Nutley, NJ 07110.

Acting Board Secretary DeVita opened the meeting at 6:00 PM.

**CALL TO
ORDER**

MEETING NOTICE

**MEETING
NOTICE**

Acting Board Secretary DeVita stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Reorganization Meeting was posted at the entrance of the Board of Education offices, mailed to, The North Jersey Herald & News, The Star Ledger, and The Nutley Journal and mailed to the Nutley Township Clerk on May 5, 2005. The purpose of this meeting will be for the Board of Education to reorganize pursuant to NJSA 18A:10-3.

Formal action will be taken.

FLAG SALUTE

**FLAG
SALUTE**

Acting Board Secretary DeVita asked Trustee Reilly to lead the assembly in the flag salute.

STATEMENT OF RESULTS OF ANNUAL ELECTION

**ELECTION
RESULTS**

On Tuesday, April 18, 2006 the Annual School Election for the Nutley School District was held between the hours of 2:30 and 9:00 p.m. and as much longer as was necessary to permit all the legal voters then present at the polling places to vote.

Voting was conducted for the election of three members to the Board of Education for a period of three years and for authorizing the raising of \$40,579,354 in district taxes to support the proposed 2006-07 General Fund Budget.

The results of the election were as follows:

Candidates for 3-year terms

Maria Alamo	1,421
Patricia Williams	1,376
James Viola	1,337

The candidates elected were: Maria Alamo, Patricia Williams and James Viola for three-year terms.

The votes for the raising of \$40,579,354 for the General Fund Tax Levy were as follows:

Yes	962 votes
No	1,232 votes

The General Fund Tax Levy was defeated.

ADMINISTRATION OF OATH TO NEW BOARD MEMBERS

Acting Board Secretary DeVita administered the oath of Office to Maria Alamo, James Viola and Patricia Williams.

**OATH FOR
NEW BOARD
MEMBERS**

ROLL CALL

Present: Mrs. Maria Alamo
Mr. Philip T. Casale
Mr. Gerard Del Tufo
Mr. Vincent Moscaritola
Mr. Sal Olivo
Dr. Gerard M. Parisi
Mr. Kenneth J. Reilly
Mr. James Viola
Ms. Patricia Williams

**ROLL
CALL**

Also Present: Mr. Joseph Zarra, Superintendent of Schools
Mr. Michael DeVita, Acting Board Secretary

ELECTION OF OFFICERS

Acting Board Secretary DeVita announced that he would now accept nominations for President of the Board of Education.

Trustee Casale nominated Trustee Olivo for President of the Nutley Board of Education. There being no further nominations, Mr. DeVita declared that the nominations are closed. Acting Board Secretary DeVita explained that when

**ELECTION
OF OFFICERS**

there is only one nominee, it is customary to cast one unanimous ballot unless there was an objection by a member of the Board.

There being no objections, one unanimous vote was cast by the Board for Trustee Olivo as President.

Acting Board Secretary DeVita announced that he would now accept nominations for Vice President of the Board of Education.

Trustee Alamo nominated Trustee Del Tufo for Vice President. There being no further nominations, Mr. DeVita declared that the nominations are closed.

There being no objections, one unanimous vote was cast by the Board for Trustee Del Tufo as Vice President.

President Olivo assumed the chair.

RECESS MEETING

RECESS

At 6:15 PM upon the suggestion of Mr. Zarra, Trustee Casale moved, Trustee Moscaritola seconded, and the Board unanimously approved by voice vote a motion to recess.

RECONVENE MEETING

RECONVENE

At 6:25 PM Trustee Del Tufo moved, Trustee Parisi seconded, and the Board unanimously approved by voice vote a motion to reconvene the open public meeting.

HEARING OF CITIZENS (Agenda Items Only)

**HEARING OF
CITIZENS**

Hearing no comments, President Olivo closed this portion of the meeting.

REORGANIZATION MEETING RESOLUTIONS

**ORGANIZATION
MEETING
RESOLUTIONS**

Trustee Casale moved, and Trustee Parisi seconded, a motion that the Board approves the Reorganization Meeting Resolutions numbers 1 through 17 as listed below.

The Reorganization Meeting Resolutions 1 through 17 were unanimously approved by roll call.

1. ADOPTION OF SCHEDULE OF MEETINGS

**ADOPT
SCHEDULE OF
MEETINGS A**

BE IT RESOLVED that the regular monthly meetings of the Board of Education of the Township of Nutley be held on the fourth Monday of each month, except as noted otherwise, and

BE IT FURTHER RESOLVED that, in accordance with the requirements of the Open Public Meetings Act of 1975, the annual Schedule of Meetings be adopted as appended to these meeting minutes (Schedule A).

2. DESIGNATION OF OFFICIAL NEWSPAPERS

**DESIGNATE
NEWSPAPERS**

BE IT RESOLVED that the Board of Education designates The Nutley Sun and the North Jersey Herald and News as the official newspapers for meeting notices and hereby directs the Board Secretary to also send meeting notices to the Nutley Journal and the Star Ledger.

3. CURRICULUM APPROVAL

**CURRICULUM
APPROVAL B**

BE IT RESOLVED that the curriculum as described in the district selected course guides, courses of study, curriculum guides and program material, listed on the attached Schedule B, be adopted for use in Grades K-12 of the Public Schools of Nutley for the 2006-07 school year.

4. APPOINTMENT OF AUDITOR - 2006-07 School Year

**APPOINTMENT
AUDITOR**

WHEREAS, there exists a need for an annual audit of school accounts, and

WHEREAS, the firm of Lerch, Vinci and Higgins of Fairlawn, NJ is licensed as Public School Accountants and is fully capable of providing this service, and

WHEREAS, Lerch, Vinci and Higgins satisfactorily conducted the school audit in 2005, and will be performing the school audit for the 2005-06 school year, and

WHEREAS, the Public School Contracts Law (N.J.S.A. 18A:18A-5) provides for the award of contracts for this type of professional service without competitive bidding, and

WHEREAS, funds are available for this purpose,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Nutley as follows:

1. The firm of Lerch Vinci and Higgins of Fairlawn, NJ is hereby appointed auditors for the accounts of the Board of Education for the 2006-07 school year at a fee of \$25,200.

2. This contract is awarded without competitive bidding as a professional service under the provisions of the Public School Contracts law.

**APPOINT
BOARD
ATTORNEY**

5. **APPOINTMENT OF BOARD ATTORNEY - 2006-07 School Year**

WHEREAS, there exists from time to time a need for legal services for the Board of Education, and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-5) provides for the award of contracts for this type of professional service without competitive bidding, and

WHEREAS, the firm of Gaccione, Pomaco & Malanga of Belleville, NJ is well qualified and capable of providing these services,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Nutley that the firm of Gaccione, Pomaco & Malanga of Belleville, NJ is hereby appointed Board attorney for the 2006-07 school year at an hourly rate of \$160.00.

**APPOINT
BROKER OF
RECORD**

6. **APPOINTMENT OF BROKER OF RECORD - 2006-07 School Year**

BE IT RESOLVED that the Board of Education approves Mr. Joseph Maurillo of IMAC Insurance Management & Consulting, as broker of record for the health, dental and prescription insurance for the 2006-07 school year.

**APPOINT
ENGINEER**

7. **APPOINTMENT OF ENGINEER**

WHEREAS, there exists a need for professional engineering services in connection with the district's energy management program, and

WHEREAS, the firm of Energy for America, Inc., Springfield, NJ is qualified and capable of performing these services, and

WHEREAS, Energy for America, Inc. has submitted a proposal acceptable to the Board of Education for these services, and

WHEREAS, N.J.S.A. 18A:18A-5 provides for the award of contracts for this type of professional service without competitive bidding,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Nutley that the firm of Energy for America, Inc., Springfield, NJ is hereby appointed as the engineering firm for the Nutley Board of Education for energy management services for the 2006-07 school year at a monthly cost of \$4,405.00.

8. DEPOSITORY OF HIGH SCHOOL ACCOUNT - Interchange Bank

**DEPOSITORY
OF HS
ACCOUNT**

BE IT RESOLVED that Interchange Bank be designated as the official depository for the Nutley High School Account for the 2006-07 school year, and

BE IT FURTHER RESOLVED that the following individuals be authorized to sign checks drawn on this account:

Gregory Catrambone or Joseph Affinito

and

Jacqueline Camelia

9. DEPOSITORY OF SCHOOL FUNDS – Student Savings Commerce Bank

**DEPOSITORY
OF
FUNDS**

BE IT RESOLVED that Commerce Bank be designated as the official depository for the 2006-07 school year for individual student savings accounts to which deposits are made through the elementary schools.

10. DEPOSITORY OF SCHOOL FUNDS – Commerce Bank

**DEPOSITORY
OF
FUNDS**

BE IT RESOLVED that Commerce Bank be designated as the official depository for the following accounts of the Nutley Board of Education for the 2006-07 school year, and

BE IT FURTHER RESOLVED that the following officers of the various accounts be authorized to sign checks drawn on the accounts effective May 4, 2006:

Board of Education General Account, Referendum Account and
Capital Reserve Account

Primary Signatory

Alternate Signatory

Sal Olivo, President or Gerard Del Tufo, Vice President

Michael DeVita, Acting Secretary or Jean Unglaub, Manager of Accounts

and

David Wilson, Treasurer of School Moneys

Board of Education Cafeteria Account

Michael DeVita, Acting Secretary and Jean Unglaub, Manager of Accounts

Board of Education Salary Account

Michael DeVita, Acting Secretary or Jean Unglaub, Manager of Accounts

and

David Wilson, Treasurer of School Moneys

Extended Day Account

Michael DeVita, Acting Secretary and Jean Unglaub,
Manager of Accounts

Extended Day Care Funds

Maria Cervasio , Extended Day Care Director or Rosemary Griesbach

and

Michael DeVita, Acting Secretary

Board of Education, N.J. Unemployment
Insurance Trust Fund Account

Michael DeVita
and
Jean Unglaub

Nutley High School Class of 1997

Michael DeVita or Jean Unglaub
and
Gregory Catrambone

School Accounts

Franklin School

John Calicchio
or
Sherrie Tolve
and
Catherine Felici

Lincoln School

Cynthia A. Healy
and
Donna Bolcato

<u>Radcliffe School</u>	Mariana Francioso and Beverly Cullari
<u>Spring Garden School</u>	Rosemary Clerico and Sophie Caprio
<u>Washington School</u>	Douglas T. Jones and Geraldyn Dwyer
<u>Yantacaw School</u>	MaryLou Dowse and Angela Gariano

BE IT FURTHER RESOLVED that effective June 19, 2006 Michael DeVita's name will be replaced by Robert A. Green, Jr.

BE IT FURTHER RESOLVED that the Commerce Bank be authorized to accept facsimile signatures of the check signing machine.

**DEPOSITORY
OF
UNEMPLOYMENT
FUNDS**

11. DEPOSITORIES OF SCHOOL FUNDS - Unemployment Fund

BE IT RESOLVED that the Board of Education authorizes the Business Administrator/Board Secretary to invest idle funds of the Unemployment Fund at any of the following institutions: Boiling Springs Savings Bank; Commerce Bank; Interchange Bank; Hudson United Bank; Spencer Savings Bank; North Fork Bank; and Washington Mutual.

**INVESTMENT
OF FUNDS**

12. INVESTMENT OF FUNDS

BE IT RESOLVED that the Secretary/Business Administrator, with the approval of the Superintendent of Schools, be authorized to invest surplus funds of the Board of Education and funds which will be available for a determinate period of time in U.S. Government and Agency Securities, Business Savings Accounts of our designated depository, and Certificates of Deposit of our local banks, and in any other securities designated by law.

**APPROVAL
BOARD BYLAWS
2nd READING C**

13. APPROVAL OF BOARD BYLAWS- Second Reading

BE IT RESOLVED that the Board approves the revision to the following Bylaws at this second reading.

Bylaws 0155 – Board Committees Schedule C

**APPROVE
POLICY
MANUAL**

14. APPROVAL OF ADOPTION OF POLICIES

BE IT RESOLVED that the Board of Education approves the adoption for the ensuing year all Bylaws and Policies, Rules and Regulations currently in force.

**LEASE OF
BOARD
PROPERTY**

15. LEASE OF BOARD PROPERTY ON OVERLOOK TERRACE

BE IT RESOLVED that the Board of Education leases property owned by it, known as Lot Number 14, Block 212 on the tax maps of the Township of Nutley, to John Janiec and Mrs. Anne Janiec, his wife, for a term beginning May 1, 2006 and terminating April 30, 2007, at a term rental of One Dollar (\$1.00) in accordance with all requirements specified in the lease.

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes its officers to execute said lease.

**LEASE OF
BOARD
PROPERTY**

16. LEASE OF BOARD PROPERTY ON ROMANO STREET

BE IT RESOLVED that the Board of Education leases property owned by it, known as Lot Numbers 45 and 46, Block 18 on the tax maps of the Township of Nutley, to Nicholas Del Mauro, for a term beginning May 1, 2006 and terminating April 30, 2007, at a term rental of One Dollar (\$1.00) in accordance with all requirements specified in the lease.

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes its officers to execute said lease.

**LEASE OF
BOARD
PROPERTY**

17. LEASE OF BOARD PROPERTY ON ROMANO STREET

BE IT RESOLVED that the Board of Education leases property owned by it, known as Lot Numbers 78 and 79, Block 18 on the tax maps of the Township of Nutley, to Angelo Rotonda, for a term beginning May 1, 2006 and terminating April 30, 2007, at a term rental of One Dollar (\$1.00) in accordance with all requirements specified in the lease.

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes its officers to execute said lease.

**ADJORN TO
EXECUTIVE SESSION**

MOTION TO ADJOURN TO EXECUTIVE SESSION

At 6:35 PM Trustee Reilly moved and Trustee Viola seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education adjourn to closed executive session at this time to discuss the budget, and

BE IT FURTHER RESOLVED that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

Mr. Zarra announced that no further action would be taken at this Reorganization Meeting after Closed Executive Session.

Respectfully submitted,

Michael DeVita
Acting Board Secretary