

**NUTLEY BOARD OF EDUCATION
CONFERENCE/SPECIAL MEETING
NOVEMBER 7, 2005**

The Nutley Board of Education held a Regular Meeting on Monday, November 7, 2005 at the Nutley High School Library, 300 Franklin Avenue, Nutley, NJ 07110.

President Parisi opened the meeting at 6:36 PM.

**CALL TO
ORDER**

MEETING NOTICE

**MEETING
NOTICE**

President Parisi stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Special Meeting was provided on November 2, 2005. Said notice was posted at the entrance of the Board of Education offices, mailed to The Nutley Sun, The Star Ledger, The North Jersey Herald & News and The Nutley Journal and mailed to the Nutley Township Clerk.

This is an official meeting.

FLAG SALUTE

**FLAG
SALUTE**

Trustee Del Tufo led the assembly in the flag salute.

ROLL CALL

**ROLL
CALL**

Present: Mrs. Maria Alamo
Mr. Gerard Del Tufo
Mr. Vincent Moscaritola
Mr. Sal Olivo
Mr. Kenneth J. Reilly
Mr. Alfred R. Restaino, Jr.
Dr. Gerard M. Parisi

Absent: Dr. Philip T. Casale (Arrived 6:45 PM)
Mr. James Viola

Also Present: Mr. Joseph Zarra, Superintendent of Schools
Dr. James Vivinetto, Assistant Superintendent
Mr. Dennis M. Oblack, Business Administrator/Board Secretary

Also Absent: Ms. Marissa Ryder, Student Representative

President Parisi distributed addendum resolutions.

Superintendent Zarra informed the trustees that Board Attorney, Frank Pomaco, would be coming to discuss several personnel issues.

Superintendent Zarra distributed a letter that he sent to the parents regarding blogs.

Board Secretary Oblack introduced Transportation Coordinator, Peggy Hollywood, to discuss requirements for bus parking. Mrs. Hollywood answered several questions from the trustees.

Trustee Casale arrived at 6:45 PM.

Superintendent Zarra introduced Assistant Superintendent Vivinetto who explained the following items which required a discussion at a Board Meeting in order to satisfy mandates in the QAAR process:

District Nursing Plan

The District Nursing Plan has been developed for the 2005/2006 school year to reflect the students in each school who require specific medical intervention. Additionally, general medically related matters have been delineated with specific recommendations highlighted.

Substance Abuse

Appropriate district staff have reviewed and reported upon the effectiveness of substance awareness programs and activities. Recommendations for continuation, change or further research have been disseminated.

Emergency Management

Ongoing review, revision and staff training of the district's Emergency Management Plan will continue this 2005/06 school year. The district will conduct "Evacuation" and "Secure in Place" drills throughout the year with prior preparation and past analysis of drill assessments. The staff, parents, students and the community continue to be informed about the implementation of this plan. There is ongoing collaboration with the Nutley Department of Health and Safety and with other municipal officials which remain a vital part of the planning process.

Assistant Superintendent Vivinetto answered several questions from the trustees.

COMMITTEE REPORTS

Trustee Alamo - Personnel Committee

Trustee Reilly - Policy Committee

President Parisi announced that, based on the meeting regarding gang activity, he has established an Ad Hoc Committee of himself and Trustees Olivo, Alamo and Viola to liaise with the police department concerning this grave issue. Mrs. Alamo discussed the particulars of the meeting. A discussion ensued regarding the possible overlapping of functions of the committee with the Ad Hoc Safety Committee. President Parisi indicated that he had created that Ad Hoc Committee specifically to address the crossing guard cuts from earlier in the year and therefore it would no longer be viable.

Board Secretary Oblack informed the trustees that the district's audit excess surplus at June 30, 2005 was \$458,607 and that this amount would have to be appropriated for tax relief in the 2006-07 budget. Mr. Oblack answered several related questions from the trustees and committed to provide an analysis explaining the derivation of this amount.

President Parisi reminded the trustees that there is a Special Meeting on Wednesday, November 9, 2005 at 7:00 PM at which time Ms. Joanne Borin of New Jersey School Boards Association will discuss goals and objectives for the Superintendent, and the School Ethics Law.

MOTION TO ADJOURN TO EXECUTIVE SESSION

**EXECUTIVE
SESSION**

At 7:40 PM Trustee Alamo moved and Trustee Del Tufo seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education recess to closed executive session at this time in the conference room to discuss personnel and legal matters, and

BE IT FURTHER RESOLVED that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

The motion was unanimously approved by voice vote.

**RECONVENE
OPEN MEETING**

At 10:00 PM the Board reconvened in open public session on a motion by Trustee Alamo seconded by Trustee Casale, and unanimously approved by voice vote.

HEARING OF CITIZENS (Agenda Items Only)

None

**HEARING OF
CITIZENS**

SUPERINTENDENT'S RESOLUTIONS

**SUPT'S
RESOLUTIONS**

Trustee Del Tufo moved, Trustee Reilly seconded, a motion that the Board approves the Superintendent's Resolutions numbers 1 through 4 as listed below.

The Superintendent's Resolutions 1 through 4 were unanimously approved by roll call vote.

1. **RETIREMENT – Assistant Superintendent of Schools**

**RETIRE
ASSISTANT
SUPERINTENDENT**

BE IT RESOLVED that the Board of Education hereby accepts, with regret, the notice of retirement from the Assistant Superintendent of Schools, Dr. James S. Vivinetto, said retirement to occur as of February 1, 2005.

2. **SCHOOL NURSING SERVICES PLAN 2005-06**

**SCHOOL NURSING
SERVICES PLAN
2005-06**

BE IT RESOLVED that the Board of Education approves the School Nursing Services Plan 2005-06, which is on file in the Director of Special Services Department.

3. **AMENDING RESOLUTION – Retirement Teacher**

**AMEND
RETIREMENT
TEACHER**

BE IT RESOLVED that the Board of Education approves the amending of the resolution approved at the October 17, 2005 Board Meeting to reflect a change to resignation, and effective date of November 9, 2005 for Mrs. Maria Papaleo.

4. **BOARD POLICY- First Reading**

**BOARD POLICY
1ST READING
A
B
C
D**

BE IT RESOLVED that the Board approves the following new Board Policies at this first reading.

Policy #5112 Entrance Age – Pupils Schedule A

Bylaw #0147 Board Member Compensation and Expenses Schedule B

Policy #3440 Job Expenses – Teaching Staff Members Schedule C

Policy #4440 Job Expenses – Support Staff Schedule D

**BUSINESS ADMINISTRATOR/
BOARD SECRETARY'S RESOLUTIONS**

**BA/BOARD
SECRETARY'S
RESOLUTIONS**

Trustee Alamo moved, and Trustee Olivo seconded, the following resolution. Upon being put to a roll call vote the resolution was unanimously approved.

1. **SUBMISSION OF COMPREHENSIVE MAINTENANCE PLAN**

**COMPREHENSIVE A
MAINTENANCE PLAN**

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of the Nutley Public Schools are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for the use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Nutley Board of Education hereby authorizes the School Business Administrator to submit the attached (Appendix A) Comprehensive Maintenance Plan for the Nutley Public Schools in compliance with Department of Education requirements.

ADJOURNMENT

ADJOURN

There being no further business, the meeting was adjourned at 10:35 PM on a motion by Trustee Alamo, seconded by Trustee Casale, and unanimously approved by voice vote.

Respectfully submitted,

Dennis M. Oblack
Board Secretary