

**NUTLEY BOARD OF EDUCATION  
REGULAR MEETING  
SEPTEMBER 26, 2005**

The Nutley Board of Education held a Regular Meeting on Monday, September 26, 2005 at the Nutley High School Library, 300 Franklin Avenue, Nutley, NJ 07110.

President Parisi opened the meeting at 8:00 PM.

**CALL TO  
ORDER**

**MEETING NOTICE**

**MEETING  
NOTICE**

President Parisi stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Regular Meeting was provided in the annual notice dated May 5, 2005. Said notice was posted at the entrance of the Board of Education offices, mailed to The Nutley Sun, The Star Ledger, The North Jersey Herald & News and The Nutley Journal and mailed to the Nutley Township Clerk.

This is an official meeting.

**FLAG SALUTE**

**FLAG  
SALUTE**

Trustee Reilly led the assembly in the flag salute.

**ROLL CALL**

**ROLL  
CALL**

Present: Mrs. Maria Alamo  
Dr. Philip T. Casale  
Mr. Gerard Del Tufo  
Mr. Vincent Moscaritola  
Mr. Sal Olivo  
Mr. Kenneth J. Reilly  
Mr. James Viola  
Dr. Gerard M. Parisi

Absent: Mr. Alfred R. Restaino, Jr.

Also Present: Mr. Joseph Zarra, Superintendent of Schools  
Dr. James Vivinetto, Assistant Superintendent  
Mr. Dennis M. Oblack, Business Administrator/Board Secretary  
Ms. Marissa Ryder, Student Representative

**APPROVAL OF MINUTES**

**APPROVE  
MINUTES**

BE IT RESOLVED that the Board of Education approves the following minutes:

September 12, 2005 – Conference/Special Meeting  
September 12, 2005 – Closed Executive Session  
September 6, 2005 – Special Meeting  
September 6, 2005 – Closed Executive Session  
August 29, 2005 – Regular Meeting  
August 29, 2005 – Conference Meeting  
August 29, 2005 – Closed Executive Session  
August 15, 2005 – Special Meeting  
August 15, 2005 – Closed Executive Session

Trustee Reilly moved, Trustee Olivo seconded, and the Board approved by voice vote a motion to approve the minutes with the following exception:

**CORRESPONDENCE**

**CORRESPONDENCE**

Board Secretary Oblack read, and the trustees acknowledged, the following items of correspondence:

A thank-you note from Sharon Reed and Family for the Board's expression of sympathy on the passing of her father.

**SPECIAL ORDER OF BUSINESS**

**SPECIAL ORDER  
OF BUSINESS**

President Parisi and Superintendent Zarra spoke about Trustee Alamo being named the first New Jersey School Board Member of the year and a reception that will be given in her honor.

President Parisi honored Mrs. Verdi for her 50 years of dedication to the Nutley Board of Education. A plaque was presented to Mrs. Verdi by Superintendent Zarra and Mr. Catrambone.

**RECESS MEETING**

**RECESS**

At 8:15 PM upon the suggestion of President Parisi, Trustee Casale moved, Trustee Olivo seconded, and the Board unanimously approved by voice vote a motion to recess.

**RECONVENE MEETING**

**RECONVENE**

At 8:20 PM Trustee Del Tufo moved, Trustee Casale seconded, and the Board unanimously approved by voice vote a motion to reconvene the open public meeting.



1. **RESCIND APPOINTMENT – Permanent Unassigned Substitute**

**RESCIND APPOINT.  
PERM. UNASSIGNED  
SUBSTITUTE**

BE IT RESOLVED that the Board of Education approves the rescinding of the resolution approved at the July 25, 2005 Board Meeting, appointing Miss Ravit Gadot as Permanent Unassigned Substitute for the 2005/2006 school year.

2. **RESCIND APPOINTMENT – School Crossing Guard Substitute**

**RESCIND APPOINT.  
SCHOOL CROSSING  
SUB**

BE IT RESOLVED that the Board of Education approves the rescinding of the resolution approved at the August 29, 2005 Board Meeting, appointing Vicki Turi as the Substitute Radcliffe School Driveway Crossing Guard for the 2005-06 school year.

3. **LEAVE OF ABSENCE – Teacher**

**LEAVE  
OF ABSENCE  
TEACHER**

BE IT RESOLVED that the Board of Education approves a leave of absence in accordance with the New Jersey Family Leave Act for Mrs. Sarah Misner, effective November 1, 2005 through January 20, 2006.

BE IT FURTHER RESOLVED that the Board of Education approves a childrearing leave of absence for Mrs. Misner, effective January 23, 2006 through February 28, 2006.

4. **LEAVE OF ABSENCE – Teacher**

**LEAVE  
OF ABSENCE  
TEACHER**

BE IT RESOLVED that the Board of Education approves a childrearing leave of absence for Mrs. Lisa Cassilli, effective November 4, 2005 through March 31, 2006.

5. **LEAVE OF ABSENCE – Teacher**

**LEAVE  
OF ABSENCE  
TEACHER**

BE IT RESOLVED that the Board of Education approves a childrearing leave of absence for Mrs. Heather Monterosa, effective November 22, 2005 through December 23, 2005.

6. **APPOINTMENTS – Teacher Substitutes**

**APPOINT  
TEACHER  
SUBS      B**

BE IT RESOLVED that the Board of Education approves the appointments of the teacher substitutes listed on the attached Schedule B for the 2005-06 school year.

**APPOINT  
CLERK  
TYPIST**

**7. APPOINTMENT – Clerk Typist**

BE IT RESOLVED that the Board of Education approves the appointment of Mrs. Michele Ferdinando as a ten-month clerk typist for the 2005-06 school year, effective September 1, 2005 at the annual salary of \$9,817, Step 9 (p/t .5), which is in accordance with the 2005-06 Secretarial Salary Guide.

**APPOINT  
SUBS**

**8. APPOINTMENT – Substitutes**

BE IT RESOLVED that the Board of Education approves the following substitutes for the 2005-06 school year:

Secretarial/School Aide

Jean Boyle

Bus Aide

Lisa Zito

**APPOINT  
BOE EXTENDED  
DAY PROGRAM**

**9. APPOINTMENTS – BOE Extended Day Program**

BE IT RESOLVED that the Board of Education approves the appointment of the School Age Extended Day Program employees listed below for the 2005-06 school year at the salary indicated:

<u>Substitute Child Care Instructor (p/t)</u>	<u>Hourly Rate</u>
Lori Cassie	\$26.50
Danine Osetto	24.50
<u>Substitute Child Care Aide (p/t)</u>	
Lisa DeFabbi	15.50

**EXTRA  
COMP**

**10. EXTRA COMPENSATION**

BE IT RESOLVED that the Board of Education approves the following personnel be paid extra compensation in the amounts indicated for services rendered:

**PAYMENT FOR SUMMER EMPLOYMENT – Librarians  
Preparing for automation**

Erin Barrett	\$280.00
Janine Peters	210.00

**PAYMENT FOR SUMMER EMPLOYMENT – Librarians**  
**Worked two days prior to school opening**

Erin Barrett	\$445.00
Jainine Gambaro	823.40
Janine Peters	415.00
Christina Stendardi	485.18
Louise Walk	572.84

**PAYMENT FOR SUMMER EMPLOYMENT – Relocation/**  
**Change in position**

Jainine Gambaro	\$2,857.80
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**PAYMENT FOR SUMMER EMPLOYMENT – Technology**

Michael Kearney	\$1,256.95
Nancy Kehayes	5,059.20
AnnMary Mullane	1,878.15
Christina Osieja	1,966.15

**PAYMENT FOR SUMMER HOURS – Secretary – Athletics**  
**August 17 and 19 (1/2 days), August 16, 18, 23, 24, 25, 30,**  
**and 31, 2005 (full days)**

Suzanne Peters	\$1,751.12
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**PAYMENT FOR SUMMER HOURS – Preparing Rooms –**  
**(Transfers)**

Patrick Gabriele	\$277.12
Lisa Luberto	277.12
Noelle Orsini	277.12
Kristen Puzio	277.12
Lorraine Rubinstein	277.12

**PAYMENT FOR SUMMER BAND CAMP –**  
**August 21 – 25, 2005**

Rui Arrojado	\$1,449.90
Aurilla Card	1,678.13
John Maiello	1,678.13
Stephanie Tirri	1,678.13

**PAYMENT FOR SUMMER HOURS – Guidance**  
**August 29, 31 and September 1 and 2, 2005**

Donna Cocco	\$590.72
Kathryn Comune	920.92
James Cummings	920.92
James Mauro	920.92
Susan Scerbo	920.92
MaryFran Simmons	906.92
Joyce Wood	822.96

**SPECIAL CLASS PLACEMENT C**

**11. SPECIAL CLASS PLACEMENT – Educationally Disabled Students**

BE IT RESOLVED that the Board of Education hereby authorizes the Superintendent of Schools to assign classified handicapped children to education programs according to how they can best achieve success in learning in accordance with the rules and regulations pursuant to Title 18A, Chapter 46, NJ Statutes, and Title 6, Chapter 28, NJ Administrative Code, and

BE IT FURTHER RESOLVED that the Board of Education authorizes the attendance of Nutley students at the special education classes for the 2005-06 school year as per the attached Schedule C.

**APPROVAL MENTORING PLAN**

**12. APPROVAL OF THE LOCAL MENTORING PLAN**

BE IT RESOLVED that the Board of Education has reviewed and approved the local mentoring plan developed by the Nutley Local Professional Development Committee. The Nutley Board of Education assures that the submitted plan is aligned with the New Jersey Professional Standards for Teachers and meets or exceeds the minimum requirements of the mentoring regulations in N.J.A.C. 6A: 9-8.4.

**MEMORIAL**

**13. MEMORIAL Richard Giezey**

Trustee Del Tufo moved, and Trustee Casale seconded, the following resolution. Upon being put to a roll call vote the resolution was approved.

WHEREAS, it is with a sense of deep sorrow and regret that the Nutley Board of Education records the death of Mr. Richard Giezey on August 25, 2005, and

WHEREAS, Mr. Giezey had served the Nutley Board of Education as a custodial employee for fifteen years prior to his retirement, and

WHEREAS, Mr. Giezey won the respect of all those with whom he came in contact for his dedication to the Nutley School District,

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education of the Township of Nutley expresses its feeling of loss and extends to his family its deepest sympathy, and

BE IT FURTHER RESOLVED, That this resolution be made a part of the minutes of this meeting and a copy sent to the members of his family.

14. **MEMORIAL**

**Helen Szep**

Trustee Reilly moved, and Trustee Viola seconded, the following resolution. Upon being put to a roll call vote the resolution was approved.

WHEREAS, it is with a sense of deep sorrow and regret that the Nutley Board of Education records the death of Mrs. Helen Szep on August 31, 2005, and

WHEREAS, Mrs. Szep had served the Nutley Board of Education as a cafeteria employee for thirty-two years prior to her retirement eight years ago, and

WHEREAS, Mrs. Szep won the respect of all those with whom she came in contact for her dedication to the Nutley School District,

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education of the Township of Nutley expresses its feeling of loss and extends to her family its deepest sympathy, and

BE IT FURTHER RESOLVED, That this resolution be made a part of the minutes of this meeting and a copy sent to the members of her family.

15. **REAPPOINTMENTS - District-Wide Personnel**

**REAPPOINT D  
DISTRICT WIDE**

Trustee Alamo moved, and Trustee Olivo seconded, the following resolution. Upon being put to a roll call vote the resolution was approved with the following exception:

1. Trustee Viola voted "No".

BE IT RESOLVED that the Board of Education approves the reappointments of the district-wide personnel for the school year 2005-06 listed on Schedule D at the salaries indicated.

16. **APPROVAL OF SUBSTITUTE RATES 2005-06 SCHOOL YEAR**

**APPROVE E  
SUB RATES  
2005-06**

Trustee Reilly moved, and Trustee Viola seconded, the following resolution. Upon being put to a roll call vote the resolution was approved.

BE IT RESOLVED that the Board of Education approves the substitute rates for the 2005-06 school year as per attached Schedule E.



**17. APPROVE CONTRACT OCCUPATIONAL THERAPY SERVICES**

**APPROVE  
OT SERVICES**

Trustee Reilly moved, and Trustee Viola seconded, the following resolution. Upon being put to a roll call vote the resolution was approved.

BE IT RESOLVED that the Board of Education approves a contract with Cindy Palley for the purpose of providing occupational therapy services for the 2005-06 school year at a rate of \$385.00 per day in a total amount not to exceed \$25,025.00.

***BUSINESS ADMINISTRATOR/  
BOARD SECRETARY'S RESOLUTIONS***

**BA/BOARD  
SECRETARY'S  
RESOLUTIONS**

Trustee Olivo moved, and Trustee Viola seconded, a motion that the Board approves the Business Administrator/Board Secretary's Resolutions numbers 1 through 6 as listed below.

The Business Administrator/Board Secretary's Resolutions 1 through 6 were approved by roll call vote with the following exceptions:

1. Trustee Reilly voted "No" on Resolution 6 – Approval of Partial Payment to Niram, Inc.

**1. BILLS AND MANDATORY PAYMENTS**

**BILLS &  
MANDATORY  
PAYMENTS      A**

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated September 26, 2005 in the total amount of \$3,564,377.68 (Appendix A).

**2. REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS**

**USE OF  
BUILDINGS  
AND GROUNDS      B**

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds (Appendix B), that conform to the rules and regulations set by the Board of Education.

**3. TRANSFER SCHEDULE**

**TRANSFER  
SCHEDULE      C**

BE IT RESOLVED that the Board of Education approves, in compliance with NJAC 6A:23-2.11(c)3ii, and NJSA 18A:22-8-1, the transfers in the 2005-06 budget dated August 31, 2005 in the amount of \$8,260.00 as appended (Appendix C).

**PETTY CASH  
FUNDS**

**4. PETTY CASH FUNDS**

WHEREAS, pursuant to NJAC 6:20-2.8 and Policy #615 (6620), a Board of Education may establish petty cash funds,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education approves the following petty cash funds for schools to be established in the amounts listed:

High School	(Gregory Catrambone, Custodian)	\$500
Franklin School	(John Calicchio, Custodian)	400
Lincoln School	(Cynthia Healy, Custodian)	300
Radcliffe School	(Mariana Francioso, Custodian)	300
Spring Garden School	(Rosemary Clerico, Custodian)	300
Washington School	(Douglas Jones, Custodian)	300
Yantacaw School	(MaryLou Dowse, Custodian)	300

BE IT FURTHER RESOLVED that the Board of Education approves the additional district-wide petty cash accounts to be established as follows:

Board of Education	(Dennis M. Oblack, Custodian)	\$500
Director of Extended Day	(Maria Cervasio, Custodian)	500
Pupil Transportation	(Peggy Hollywood, Custodian)	400
Special Services	(Barbara Hirsch, Custodian)	300
Technology	(Nancy Kehayes, Custodian)	300

and

BE IT YET FURTHER RESOLVED that the Board of Education approves the maximum expenditure for petty cash funds to be set at \$40 and that the individual petty cash funds are replenished by submitting a properly completed voucher to the Board of Education as necessary.

**5. APPROVAL OF AGREEMENT FOR NURSING SERVICES**

**APPROVE  
NURSING SVCS**

BE IT RESOLVED that the Board of Education approves an agreement with the Township of Nutley, Department of Public Affairs, Nutley Health Department, for the 2005-06 and 2006-07 school years to provide nursing services for all eligible children enrolled in non-public schools in the school district pursuant to Chapter 226, P.L. 1991.

**APPROVE  
PARTIAL PAYMENT  
TO NIRAM**

**6. APPROVAL OF PARTIAL PAYMENT TO NIRAM, INC.**

BE IT RESOLVED that the Nutley Board of Education approves partial payment in the amount of \$148,176.00 to Niram, Inc. for the Asbestos Abatement & Selective Demolition at Franklin Middle School as per the recommendation of the Board's architect and construction manager.

**APPROVAL OF GRANT  
SUBMISSION NCLB**

**7. APPROVAL OF SUBMISSION OF GRANT APPLICATION –  
No Child Left Behind Act (NCLB) – FY 2006**

Trustee Reilly moved, and Trustee Viola seconded, the following resolution. Upon being put to a roll call vote the resolution was approved.

BE IT RESOLVED that the Board of Education approves the submission of the application for a FY 2006 Grant under the No Child Left Behind Act (NCLB) in the following amounts:

Title I Part A	\$166,043	(Public-	\$162,903	Nonpublic -	\$3,140)
Title II Part A	101,351	(Public-	99,248	Nonpublic -	2,103)
Title II Part D	3,054	(Public-	2,678	Nonpublic -	376)
Title III	27,271	(Public-	24,045	Nonpublic -	3,226)
Title IV	13,493	(Public-	11,830	Nonpublic -	1,663)
Title V	<u>10,204</u>	(Public-	8,946	Nonpublic -	1,258)

\$321,416

**HEARING OF CITIZENS**

**HEARING OF  
CITIZENS**

At this time, President Parisi opened this meeting to members of the attending public for comments and/or concerns on any school-related matters.

Resident Terry Quirk, representative for the Nutley Parent Advocacy Network, questioned the \$123,000 amount paid to Township of Nutley on the Bill List.

Board Secretary Oblack stated that the amount was to pay the Nutley Board of Education's portion of the crossing guard expense.

She also expressed her concerns about the outdated safety video that the children were shown.

Several Residents expressed their concerns regarding the increased taxes and the impending referendum.

Resident Linda Patracki said that the third graders at Yantacaw School loved the dictionaries from the Rotary Club. She thanked Superintendent Zarra for looking into her concerns regarding the children attending school outside their designated section.

Hearing no further comments, President Parisi closed this portion of the meeting.

**MOTION TO ADJOURN TO EXECUTIVE SESSION**

**EXECUTIVE  
SESSION**

At 9:40 PM Trustee Casale moved and Trustee Alamo seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education recess to closed executive session at this time in the conference room to discuss legal and personnel items, and

BE IT FURTHER RESOLVED that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

The motion was unanimously approved by voice vote.

Reconvened open meeting at 10:38 PM

**RECONVENE  
OPEN MEETING**

**OLD BUSINESS**

**OLD BUSINESS**

None

**NEW BUSINESS**

**NEW BUSINESS**

Trustee Casale informed that Board that since they have the ability to test our athletes for drugs that they should get the lottery rolling as soon as possible. Trustee Olivo said that Mr. Cartrambone is going to a conference and will get information on how to procedure with this testing.

President Parisi read the Code of Ethics and spoke about an ethic code meeting for the trustees.

Trustee Reilly suggested hiring help for Mr. Ferrara since the investigations for residency is getting overwhelming due to re-registration.

**MOTION  
RESIDENCY**

Trustee Reilly made a motion, seconded by Trustee Viola, for the following resolution:

BE IT RESOLVED that the Board of Education approves the hiring of Kenneth Neri and Greg Damurjian to do residency investigations at a cost of \$25.00/hr. not to exceed a total of \$2,000.

Trustee Alamo informed the Board that when a student contributes to a trip a resolution has to be approved.

Trustee Reilly gave an update on establishing special education classes at Radcliffe School.

**ADJOURNMENT**

**ADJOURN**

There being no further business, the meeting was adjourned at 11:00 PM on a motion by Trustee Casale, seconded by Trustee Alamo, and unanimously approved by voice vote.

Respectfully submitted,

Dennis M. Oblack  
Board Secretary