

**NUTLEY BOARD OF EDUCATION
SPECIAL MEETING
AUGUST 15, 2005**

The Nutley Board of Education held a Special Meeting on Monday, August 15, 2005 in the Nutley High School Library, 300 Franklin Avenue, Nutley, NJ 07110.

President Parisi opened the meeting at 7:05 PM.

**CALL TO
ORDER**

MEETING NOTICE

**MEETING
NOTICE**

President Parisi stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Special Meeting was provided on August 4, 2005. Said notice was posted at the entrance of the Board of Education offices, mailed to The Nutley Sun, The Star Ledger, The North Jersey Herald & News and The Nutley Journal and mailed to the Nutley Township Clerk.

This is an official meeting.

FLAG SALUTE

**FLAG
SALUTE**

Trustee Restaino led the assembly in the flag salute.

ROLL CALL

**ROLL
CALL**

Present: Mrs. Maria Alamo
Dr. Philip T. Casale
Mr. Gerard Del Tufo
Mr. Sal Olivo
Mr. Alfred R. Restaino, Jr.
Mr. James Viola
Dr. Gerard M. Parisi

Absent: Mr. Vincent Moscaritola
Mr. Kenneth J. Reilly (arrived 7:15 PM)

Also Present: Mr. Joseph Zarra, Superintendent of Schools
Dr. James Vivinetto, Assistant Superintendent
Mr. Dennis M. Oblack, Business Administrator/Board Secretary

MOTION TO ADJOURN TO EXECUTIVE SESSION

**EXECUTIVE
SESSION**

At 7:08 PM Trustee Restaino moved and Trustee Casale seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education recess to closed executive session at this time in the conference room to discuss personnel matters, and

BE IT FURTHER RESOLVED that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

The motion was unanimously approved by voice vote.

RECONVENE

OPEN MEETING

At 7:15 PM the Board reconvened in open public session on a motion by Trustee Viola seconded by Trustee Del Tufo, and unanimously approved by voice vote.

Trustee Reilly arrived at 7:15 PM.

HEARING OF CITIZENS (Agenda Items Only)

**HEARING OF
CITIZENS**

Resident Terry Quirk questioned two resolutions under the Business Administrator/Board Secretary's Resolutions titled Award of Proprietary for Computers.

Board Secretary Oblack responded to her question.

Hearing no further comments, President Parisi closed this portion of the meeting.

BOARD DISCUSSION

Trustee Restaino questioned the reason for one less soccer coach for the girls' soccer team.

Superintendent Zarra responded that there is one less team, the Freshman.

A discussion ensued by the Board regarding the Food Service Management Agreement and each expressed their reasons for their vote.

Superintendent Zarra introduced Board Architect Lee Heckendorn who discussed the recently received bids for the Franklin Middle School construction. Mr. Heckendorn informed the Board that he is meeting with the low bidder to get feedback on ways to reduce costs. He also developed a list of items that

can be deleted without major impact to the project. He suggested re-bidding to obtain an acceptable bid.

Mr. Heckendorn and Mr. Ianuzzi from Tri Tech Engineering answered several questions from the Trustees.

President Parisi asked Board Secretary Oblack to explain the two options available for receipt of state funding for the September Referendum.

After Board Secretary Oblack explained the options available for state funding an extensive discussion ensued by the Board with regard to how to arrange the questions for the September 27, 2005 ballot.

SUPERINTENDENT'S RESOLUTIONS

**SUPT'S
RESOLUTIONS**

Trustee Casale moved, Trustee Olivo seconded, a motion that the Board approves the Superintendent's Resolutions numbers 1 through 3 as listed below.

The Superintendent's Resolutions 1 through 3 were unanimously approved by roll call vote.

1. APPOINTMENTS – Professional Staff

**APPOINT
PROF. STAFF**

BE IT RESOLVED that the Board of Education approves the appointment of the personnel listed below for the 2005/2006 school year, effective September 1, 2005 in accordance with the 2005/2006 Teachers' Salary Guide:

<u>Name</u>	<u>Degree</u>	<u>Step</u>	<u>Salary</u>
Dara Bocchino	B.A.	6	\$40,500
Susan Bresnan	M.A.+30	12	57,046
Karen Klecak	M.A.	8	46,300
Anthony Surmatis	DR	10	55,213

2. APPOINTMENTS – Permanent Unassigned Substitutes

**APPOINT
PERM. UNASSIGNED
SUBS**

BE IT RESOLVED that the Board of Education approves the appointments of the following permanent unassigned substitutes for the 2005/2006 school year at the rate of \$78 per day and fringe benefits which include State Health Benefits and dental plans:

Irene Amanezis
Tarik Huggins
Lesley Sciarrillo
Jennifer VonAchen

3. TRANSFER OF PERSONNEL

**TRANSFER
OF PERSONNEL**

BE IT RESOLVED that the Board of Education approves, upon the recommendation of the Superintendent of Schools, the following transfers:

<u>Name</u>	<u>From</u>	<u>To</u>
Donna Cocco	Lincoln	High School Guidance
Lorraine Rubinstein	Radcliffe	Lincoln

4. RESIGNATION - Teacher

**RESIGN
TEACHER**

Trustee Restaino moved, and Trustee Casale seconded, the following resolution. Upon being put to a roll call vote the resolution was approved.

BE IT RESOLVED that the Nutley Board of Education approves the acceptance of the resignation of Miss Nicole Diamond, Basic Skills teacher, effective August 10, 2005.

5. APPOINTMENT – Professional Staff

**APPOINT
PROF. STAFF**

Trustee Viola moved, and Trustee Alamo seconded, the following resolution. Upon being put to a roll call vote the resolution was approved.

BE IT RESOLVED that the Nutley Board of Education approves the appointment of Miss Kelly Hollywood as a Basic Skills teacher for the 2005/2006 school year, effective September 1, 2005 at the annual salary of \$20,250, B.A. Step 6 (p/t .5) in accordance with the 2005/2006 Teachers' Salary Guide.

6. ATHLETICS - 2005/2006 SCHOOL YEAR

**ATHLETICS
2005-06
SCHOOL YEAR**

Trustee Del Tufo moved, and Trustee Viola seconded, the following resolution. Upon being put to a roll call vote the resolution was approved with the following exception:

1. Trustee Olivo voted "No".

BE IT RESOLVED that the Board of Education approves the athletic appointments listed below for the 2005/2006 school year on the salary guide at the classification and step as I

indicated in accordance with the 2005/2006 Coaches Salary Guide.

<u>Sport</u>	<u>Name</u>	<u>Step</u>	<u>Salary</u>
<u>FALL</u>			
<u>FOOTBALL</u>			
Head Coach	Steven DiGregorio	4	8,027
Assistant Coach	Thomas Basile	4	5,484
Assistant Coach	Gregory Butler	4	5,484
Assistant Coach	Christian Helm	1	4,816
Assistant Coach	Mario Peluso	4	5,484
Assistant Coach	Joseph Piro	4	5,484
Assistant Coach	Peter Smith	2	5,038
Assistant Coach	Michael Tesei	2	5,038
<u>BOYS SOCCER</u>			
Head Coach	Donald Manfria	4	6,592
Assistant Coach	Thomas Clarke	2	4,283
Assistant Coach	Marcellino Marra	4	4,730
Assistant Coach	Pasquale Pontoriero	4	4,730
<u>GIRLS SOCCER</u>			
Head Coach	Nikola Markovic	4	6,592
Assistant Coach	David Caithness	4	4,730
Assistant Coach	Heather Syme	1	4,062
<u>CROSS COUNTRY</u>			
Head Coach	Edward Annett	4	4,467
Assistant Coach	John Schwarz	4	3,334
<u>TENNIS - GIRLS</u>			
Head Coach	Noelle Orsini	1	3,796
<u>VOLLEYBALL</u>			
Head Coach	Michael Fetherman	3	4,245
Assistant Coach	Angela Bania	2	2,890

CHEERLEADING

Head Coach	Alicia Coppola	1	5,260
Assistant Coach	Valerie Piacenza	1	3,520

VOCAL MUSIC

Director	Michael Cundari	4	6,592
Assistant Director	Nicole San Giovanni	2	4,283

BAND

Director	John Maiello	4	6,592
Assistant Director	Stephanie Tirri (Binaghi)	2	4,283

TWIRLER/COLOR GUARD

Head Coach	Aurilla Card	4	3,399
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BAND PROGRAM – 2005/2006

Drill Writer	Michael Coppola	1,175
Percussion Instructor	Rui Arrojado	2,500
Winter Guard Instructor	Aurilla Card	800

7. APPROVAL – PHYSICAL THERAPIST

**APPROVE
PHYSICAL THERAPIST**

Trustee Alamo moved, and Trustee Casale seconded, the following resolution. Upon being put to a roll call vote the resolution was approved.

BE IT RESOLVED that the Board of Education approves the appointment of Karen Chasmar as physical therapist for the 2005/2006 school year at an annual salary of \$66,000, and

BE IT FURTHER RESOLVED, That the Board approves the employment agreement for the 2005/2006 school year.

**BUSINESS ADMINISTRATOR/
BOARD SECRETARY'S RESOLUTIONS**

Trustee Casale moved, Trustee Restaino seconded, a motion that the Board approves the Business Administrator/Board Secretary's Resolutions numbers 1 through 2 as listed below.

The Business Administrator/Board Secretary's Resolutions 1 through 2 were unanimously approved by roll call vote.

1. AWARD OF PROPRIETARY COMPUTER HARDWARE AND SOFTWARE MAINTENANCE CONTRACTS WITHOUT BID

**AWARD
CONTRACT WITHOUT
BID**

WHEREAS the Nutley Public School District has a need to maintain its computer hardware and software systems in good operating order, and

WHEREAS funds have been provided in the 2005-06 Budget for this purpose, and

WHEREAS purchases of goods or services for the support or maintenance of proprietary computer hardware and software that exceed the bid threshold are exempt from bidding pursuant to NJSA 18A:18A-5a (10),

NOW THEREFORE BE IT RESOLVED that the Nutley Board of Education approves the award of the following two contracts without bid:

Sphere Communications	Telephone Equipment & Software Maintenance	\$22,722.12
CISCO Systems, Inc.	Computer Hardware Software Maintenance	\$ 3,925.13

2. AWARD OF PROPRIETARY COMPUTER SOFTWARE CONTRACTS WITHOUT BID

**AWARD
CONTRACT WITHOUT
BID**

WHEREAS the Nutley Public School District has received voter approval to upgrade technology resources throughout the district, and to that end has a need to obtain proprietary software for use in the Library, Medial Centers, and

WHEREAS funds have been provided in the 2005-06 Budget for this purpose, and

WHEREAS purchases of library and educational goods or services that exceed the bid threshold are exempt from bidding pursuant to NJSA 18A:18A-5a (5),

NOW THEREFORE BE IT RESOLVED that the Nutley Board of Education approves the award of the following contract without bid:

Discovery Education	Computer Software	\$10,965.00
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**APPROVE FOOD
MANAGEMENT CO.**

3. APPROVAL OF FOOD SERVICE MANAGEMENT COMPANY

Trustee Reilly moved, and Trustee Alamo seconded, the following resolution. Upon being put to a roll call vote the resolution was approved with the following exception:

1. Trustees Alamo and Casale voted "No".

BE IT RESOLVED that the Nutley Board of Education (herein referred to as the School Food Authority) approves The Pomptonian, Inc. (herein referred to as the Food Service Management Company) as its Food Service Management Company for the 2005/2006 school year, contingent upon Board attorney approval.

BE IT FURTHER RESOLVED that the Food Service Management Company shall receive, in addition to the costs of operation, a fee of \$.0524 per reimbursable meal and meal equivalent to compensate the Food Service Management Company for administrative and management costs. This fee shall be billed monthly as a cost of operation. The School Food Authority guarantees the payment of such costs and fee to the Food Service Management Company.

BE IT FURTHER RESOLVED that total meals are calculated by adding reimbursable meal pattern meals (breakfast, lunch and after school snack meals) served and meal equivalents. The number of School Breakfast Program, After School Snack Program, and National School Lunch program meals served to the children shall be determined by actual count. Cash receipts, other than from Sales of National Lunch Program and School Breakfast Program meals and After School Snack Program meals served to the children, shall be divided by \$1.00 to arrive at an equivalent meal count.

BE IT FURTHER RESOLVED that the per meal management fee of \$.0524 will be multiplied by total meals.

BE IT FURTHER RESOLVED that the Food Service Management Company guarantees the School Food Authority a minimum profit of three hundred fifty thousand dollars (\$350,000.00), before employee compensation, benefits and payroll taxes, for school year 2005/2006. This guarantee is contingent upon the guarantee requirements as stated below.

- Minimum of 170 serving days
- Adoption of Student Lunch Price List and Faculty Lunch Price List
- Reimbursement rates for 2005-06 are not less than 2004-05
- Value of commodities for 2005-06 is not less than 2004-05
- Enrollment remains constant

- Board is responsible for kitchen equipment maintenance and repair, smallwares purchases, and cleaning of floors in dining room and kitchen area
- No change in school policy that significantly affects operating expenses
- No change in Federal or State regulation that impacts cafeteria operating revenue or expense
- The Offer versus Serve policy is maintained
- No competitive sales during cafeteria operating hours
- Based on the Labor Schedule submitted with the proposal
- The Food Service Director will cooperate in implementing service initiatives as well as cost containment efforts
- The guaranteed profit will be reduced as the current Board of Education Food Service staff retires. The adjustment will be equal to the cost of replacing the retiring employee including wages, taxes, benefits and other employment related expenses

4. AMENDMENT – RESOLUTION APPROVING THE NUMBER OF BOND PROPOSAL QUESTIONS ON BALLOT

**AMEND
APPROVAL OF
BOND QUESTIONS**

Trustee Del Tufo moved, and Trustee Olivo seconded, the following resolution. Upon being put to a roll call vote the resolution was approved.

BE IT RESOLVED that the Nutley Board of Education approves the amending of its resolution approved on July 6, 2005 establishing the number of school bond proposal questions to be included on the ballot of the special election on September 27, 2005 as follows:

1. Move the Park Oval Project from Question 2 to Question 1.
2. Eliminate the contingent status of Question 2 such that passage of each question is independent of passage of the other.

5. APPROVAL OF THE ACCEPTANCE OF STATE FUNDING FOR REFERENDUM PROJECT BY EITHER GRANTS OR DEBT SERVICE

**APPROVE
STATE FUNDING BY
GRANTS OR
DEBT SERVICE AID**

Trustee Del Tufo moved, and Trustee Reilly seconded, the following resolution. Upon being put to a roll call vote the resolution was rejected with the following exception:

1. Trustee Viola voted "Yes".

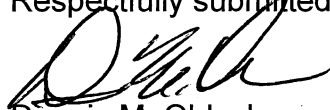
BE IT RESOLVED that the Nutley Board of Education approves the acceptance of state funding support for projects that may be approved in the September 27, 2005 special election in the form of Debt Service Aid in the event that sufficient state grant funds are not available.

ADJOURNMENT

ADJOURN

There being no further business, the meeting was adjourned at 10:20 PM on a motion by Trustee Olivo, seconded by Trustee Alamo, and unanimously approved by voice vote.

Respectfully submitted,



Dennis M. Oblack
Board Secretary