

**NUTLEY BOARD OF EDUCATION  
PUBLIC HEARING/REGULAR MEETING  
MARCH 28, 2005**

The Nutley Board of Education held a Regular Meeting on Monday, March 28, 2005 at the Radcliffe School Multi-Purpose Room, 379 Bloomfield Avenue, Nutley, NJ 07110.

President Alamo opened the meeting at 7:05 PM.

**CALL TO  
ORDER**

**MEETING NOTICE**

**MEETING  
NOTICE**

President Alamo stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Public Hearing/Regular Meeting was provided in the annual notice dated May 3, 2004 and legally advertised in the Nutley Sun on May 13, 2004. Said notice was posted at the entrance of the Board of Education offices, mailed to The Nutley Sun, The Star Ledger, The North Jersey Herald & News and The Nutley Journal and mailed to the Nutley Township Clerk.

This is an official meeting.

**FLAG SALUTE**

**FLAG  
SALUTE**

Trustee Cafone led the assembly in the flag salute.

**ROLL CALL**

**ROLL  
CALL**

Present: Mr. John Cafone  
Mr. Gerard Del Tufo  
Mr. Sal Olivo  
Dr. Gerard M. Parisi  
Mr. Kenneth J. Reilly  
Mr. James Viola  
Mrs. Maria Alamo

Absent: Dr. Philip T. Casale (Arrived 7:20 PM)  
Mr. Alfred R. Restaino, Jr. (Arrived 8:45 PM)

Also Present: Mr. Joseph Zarra, Superintendent of Schools  
Dr. James Vivinetto, Assistant Superintendent  
Mr. Dennis M. Oblack, Business Administrator/Board Secretary  
Miss Shannon Arroyo, Student Representative

**PUBLIC HEARING ON BUDGET**

President Alamo thanked the Budget Committee and administrators for their diligence in establishing the proposed 2005-06 School District Budget.

She then presented an informative CD provided by the New Jersey School Boards Association regarding the S-1701 Bill.

Trustee Casale arrived.

President Alamo then introduced Board Secretary Dennis Oblack who gave a detailed presentation of the proposed 2005-06 budget.

**HEARING OF CITIZENS (Budget Only)**

**HEARING OF  
CITIZENS**

Resident Donna Ferraro expressed her concerns regarding the possible privatization of the Food Service Department for the Nutley School District.

Board Secretary Oblack responded that the Board is only investigating the options.

**APPROVAL OF 2005-2006 BUDGET**

**APPROVE  
2005-2006  
BUDGET F**

Trustee Cafone moved, and Trustee Parisi seconded, the following resolution. Upon being put to a roll call vote the resolution was approved.

WHEREAS, the Board of Education of the Township of Nutley approved a tentative budget for the 2005-2006 school year on March 21, 2005 , and

WHEREAS, said tentative budget was properly advertised on March 24, 2005 , and

WHEREAS, the Public Hearing on the budget was conducted on March 28, 2005,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby approves the official budget for the 2005-2006 school year in the following amounts:

General Fund	\$ 45,602,436
Special Revenue Fund	1,221,270
Debt Service Fund	<u>1,322,874</u>
Total Budget	\$ 48,146,580

Of which the following amount shall be raised by local tax levy:

General Fund Tax Levy	\$ 38,602,126
Debt Service Tax Levy	<u>1,303,973</u>
Total Tax Levy	\$ 39,906,099

and,

BE IT FURTHER RESOLVED that the Board also requests approval of the statutory Spending Growth Limitation Adjustments as follows:

Special Education Costs	\$ 225,955
Use of Banked SGLA	<u>216,361</u>
Total	\$ 442,316

and,

BE IT FURTHER RESOLVED that the Secretary be authorized to place on the ballot at the Annual School Election to be held on April 19, 2005 the proposal to approve the General Fund tax levy portion of the 2005-2006 school budget. The complete budget for 2005-2006 is attached as APPENDIX F

and,

BE IT FURTHER RESOLVED by the Board of Education of the Township of Nutley to approve a separate question to be presented to the voters as follows:

REVOLVED, that there should be raised an additional \$262,890 for General Funds in the same school year, 2005-2006. These taxes will be used exclusively for technology upgrades in all seven district schools. The additional levy will provide funds for new computers, software and peripheral equipment for the Library/Media Center in each school and for one Business Department computer lab in the high school. In addition, funding will be provided for new printers for the high school labs, photography and art classrooms; new audio-visual equipment and electronic balances for the high school science labs; and equipment to upgrade the district's core system infrastructure. The taxes, if raised, will be used exclusively for these purposes. These proposed additional expenditures are in addition to those necessary to achieve the Core Curriculum Content Standards.

**APPROVAL OF MINUTES**

Trustee Parisi moved, Trustee Del Tufo seconded, and the Board unanimously approved by roll call vote the following motion:

**APPROVE  
MINUTES**

BE IT RESOLVED that the Board of Education approves the following minutes:

March 14, 2005 - Conference Meeting  
March 14, 2005 - Closed Executive Session  
March 7, 2005 - Special Meeting  
March 7, 2005 - Closed Executive Meetings  
February 28, 2005 - Regular Board Meeting  
February 28, 2005 - Conference Meeting  
February 28, 2005 - Closed Executive Session

**CORRESPONDENCE**

President Alamo read a letter from a parent complimenting several employees in the Transportation Department.

**BOARD SECRETARY'S REPORT**

Board Secretary Oblack gave his report during the budget presentation.

**SUPERINTENDENT'S REPORT**

Superintendent Zarra welcomed everyone in attendance and announced that special awards would be presented to students for both academic and athletic achievements. He then introduced Nutley High School Interim Principal Mr. Catrambone. Mr. Catrambone proceeded to introduce Guidance Director Mrs. Starace, Director of Music Mr. Vitkovsky, Athletic Director Mr. Frannicola and several coaches who announced the recipients of the academic and athletic awards stated on Schedule A as appended to these minutes.

Superintendent Zarra congratulated all the recipients and their parents for their wonderful accomplishments.

**RECESS MEETING**

At 8:35 PM upon the suggestion of President Alamo, Trustee Casale moved, Trustee Olivo seconded, and the Board unanimously approved by voice vote a motion to recess.

**RECONVENE MEETING**

At 8:45 PM Trustee Del Tufo moved, Trustee Parisi seconded, and the Board unanimously approved by voice vote a motion to reconvene the open public meeting.

Trustee Restaino arrived.

**CORRESPONDENCE**

**BOARD  
SECRETARY'S  
REPORT**

**SUPT'S REPORT A**

**RECESS**

**RECONVENE**

Mr. Zarra finished presenting the Superintendent's Report, dated March 28, 2005 , Schedule A, which is appended to the minutes of this meeting, and summarized its contents.

**COMMITTEE REPORTS**

**COMMITTEE  
REPORTS**

Miss Shannon Arroyo - Student Representative

**HEARING OF CITIZENS (Resolutions Only)**

**HEARING OF  
CITIZENS**

NONE

***SUPERINTENDENT'S RESOLUTIONS***

**SUPT'S  
RESOLUTIONS**

Trustee Parisi moved, and Trustee Del Tufo seconded, a motion that the Board approve the Superintendent's Resolutions numbers 1 through 11 as listed below.

The Superintendent's Resolutions 1 through 11 were unanimously approved by roll call vote.

1. **RETIREMENT – Teacher**

**RETIREMENT  
TEACHER**

BE IT RESOLVED that the Board of Education approves the acceptance of the retirement of Mrs. Florence Gebbie, High School/Franklin Middle School teacher, effective July 1, 2005.

2. **LEAVE OF ABSENCE – Teacher**

**LEAVE  
TEACHER**

BE IT RESOLVED that the Board of Education approves a childrearing leave of absence for Mrs. Helen Doyle-Marino from May 10, 2005 through June 30, 2005 with the provision she notify the Superintendent of Schools of further teaching intentions no later than April 1, 2005, for the 2005-06 school year.

3. **LEAVE OF ABSENCE – Teacher**

**LEAVE  
TEACHER**

BE IT RESOLVED that the Board of Education approves an extension of a childrearing leave of absence for Mrs. Marisa Tusche for the 2005-06 school year with the provision that she notify the Superintendent of Schools of further teaching intentions no later than April 1, 2006.

4. **LEAVE OF ABSENCE – Teacher**

**LEAVE  
TEACHER**

BE IT RESOLVED that the Board of Education approves a childrearing leave of absence for Mrs. Marylou Schiavone from May 3, 2005 (p.m.) through May 31, 2005.

**EXTENDED  
LEAVE P.T.  
AIDE**

5. **EXTENDED LEAVE OF ABSENCE – Part-time School Aide**

BE IT RESOLVED that the Board of Education approves an extended leave of absence, without pay, for Mrs. Janet Fenwick, effective March 1, 2005 through June 30, 2005.

**APPOINT  
EXTENDED DAY  
PROGRAM**

6. **APPOINTMENTS – BOE Extended Day Program**

BE IT RESOLVED that the Board of Education approves the appointment of the School Age Extended Day Program employees listed below for the 2004-05 school year at the salary indicated:

Substitute Child Care Instructor (p/t .5)    Hourly Rate

Erin Barrett	\$23.00
Flavia Groeling	23.00

**APPOINT  
TEACHER SUBS**

7. **APPOINTMENTS – Teacher Substitutes**

BE IT RESOLVED that the Board of Education approves the appointments of the teacher substitutes listed on the attached Schedule B for the 2004-05 school year.

**APPOINT  
SUBS**

8. **APPOINTMENT – Substitutes**

BE IT RESOLVED that the Board of Education approves the following substitutes for the 2004-05 school year:

Buildings & Grounds

Raymond Adams  
Anthony Casale

School Aide  
Diane Ross

School Aide/Cafeteria  
Agata Mastropasqua

**APPOINT  
VOLUNTEER  
COACH**

9. **APPOINTMENT – Volunteer Coach**

BE IT RESOLVED that the Board of Education approves the appointment of Miss Dara Bocchino for the position of Volunteer Assistant Softball Coach for the 2004-05 school year.

**EXTRA  
COMP**

10. **EXTRA COMPENSATION**

BE IT RESOLVED that the Board of Education approves the following personnel be paid extra compensation in the amounts indicated for services rendered:

**HEALTH DYNAMICS CLASSES  
Month of February, 2005**

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Rose Cioffi \$250.00

**PAYMENT FOR ZERO PERIOD S.R.A. CLASSES –  
Month of February, 2005**

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Leann Martin \$504.00  
David Sorensen 504.00

**PAYMENT FOR WILSON READING IN-SERVICE –  
January 20, 27 and February 3, 10 and 17, 2005**

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Valerie Piacenza \$675.60

**PAYMENT FOR SACRED TEXT in the SECULAR  
CLASSROOM IN-SERVICE – February 2, 8, 9, 15,  
and 16, 2005**

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Robert O'Dell \$786.00

**PAYMENT FOR SAT REVIEW CLASSES – February 9,  
10, 16, 17, March 2, 3, 9 and 10, 2005**

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Jenifer Hecht \$831.36  
Leann Martin 831.36  
Cheryl Rowe 831.36

**CULINARY ARTS I & II CURRICULUM REVISION –  
February 28 – March 4, 2005**

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Tarik Huggins \$103.92

**AP BIOLOGY PROJECT ACCELERATION  
CURRICULUM – October, 2004**

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Lawrence Jinks \$138.56

**LANGUAGE ARTS LITERACY GRADES 1-3 –  
February 4, 2005**

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Gerard Adubato \$103.92  
Rita Alfaro 103.92  
Katherine Bennett 103.92  
Kerry Bowes 103.92  
Amelia Cerisano 103.92  
Pamela Conry 103.92  
Dolores Contreras 103.92  
Michele Cristantiello 103.92  
Lenore DeLorenzo 103.92  
Dana DiGiacomo 103.92

Emanuela Fierro	103.92
Patricia Fischer	103.92
Antoinette Frannicola	103.92
Patricia Griffin	103.92
Courtney Jousset	103.92
Cynthia Healy	157.20
Gail Kahn	103.92
Kathryn Koribanick	103.92
Vicki Latka	103.92
Joan Lightfoot	103.92
Pamela Maggiano	103.92
Claudia Marra	103.92
Jacqueline McAloon	103.92
Heather Monterosa	103.92
Lynn Mosior	103.92
Susan Neri	103.92
Eileen O'Mara	103.92
Noelle Orsini	103.92
Lorraine Rubinstein	103.92
SallyAnn Ryder	103.92
Lynn Sorrentino	103.92
Carol VonAchen	103.92
Jenifer Wilson	103.92

**LIBRARY/MEDIA CURRICULUM –  
February 4, 2005**

Erin Barrett	\$103.92
Maria Gernitis	103.92
Sheryl Ives	103.92
Douglas Jones	157.20
Christina Stendardi	103.92
Louise Walk	103.92

**SCIENCE CURRICULUM REVIEW K-6  
February 4, 2005**

Patricia Adubato	\$103.92
Karen Beckmeyer	103.92
Grayce Berk	103.92
Michael Fetherman	157.20
Beverly Masullo	103.92
Linda Moscaritola	103.92
Walter Murray	103.92
Ellen Napoli	103.92
Lorraine Restel	103.92
Kristine Torjussen	103.92

**CENTRAL DETENTION COVERAGE –  
February, 2005**

**High School**

Robin DeLorenzo	\$206.47
Joseph Simko	131.39
Lisa Vallo	131.39



**Franklin School**

Joseph Cappello	112.62
Tracy Egan	93.85
Louis Manganiello	56.31
Luann Zullo	18.77

**SATURDAY MORNING SUSPENSIONS –  
February, 2005**

**High School**

Eric Puzio	\$ 78.45
Lisa Vallo	156.90

**Franklin School**

Jennifer Ambrose	78.45
Joseph Cappello	78.45

**11. SPECIAL CLASS PLACEMENT – Educationally  
Disabled Students**

**SPECIAL  
CLASS  
PLACEMENT**

BE IT RESOLVED that the Board of Education authorizes the attendance of a student in out-of-district special education classes for the 2004-05 school year as follows:

<u>School</u>	<u>No. of Students</u>	<u>Classification</u>	<u>Effective Date</u>	<u>Tuition</u>
Rockleigh School Rockleigh, NJ (Bergen County Special Services)	1	ED	2/28/05	\$17,258.40

**12. MEMORIAL**

**Mrs. Gloria Maechler**

**MEMORIAL**

Trustee Parisi moved, and Trustee Restaino seconded, the following resolution. Upon being put to a roll call vote the resolution was approved.

WHEREAS, it is with a sense of deep sorrow and regret that the Nutley Board of Education records the death of Mrs. Gloria Maechler on February 19, 2005,

WHEREAS, Mrs. Maechler was employed as a bookkeeper for twenty-seven years prior to her retirement in 1985, and

WHEREAS, Mrs. Maechler won the admiration, respect and friendship of her co-workers and those she came in contact with.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education of the Township of Nutley extends deepest sympathy to the members of her family, and

BE IT FURTHER RESOLVED, That this resolution be made a part of the minutes of this meeting and a copy sent to the members of her family.

**13. APPROVAL OF CALENDARS – 2005/2006 School Year**

**APPROVE  
CALENDARS**

Trustee Del Tufo moved, and Trustee Parisi seconded, the following resolution. Upon being put to a roll call vote the resolution was approved.

BE IT RESOLVED that the Board of Education approves the adoption of the following attached calendars for the 2005/2006 school year:

School Calendar  
Calendar for Twelve-Month Employees

Schedule C  
Schedule D

**14. APPROVAL OF NEW COURSES**

**APPROVE  
NEW COURSES**

Trustee Olivo moved, and Trustee Casale seconded, the following resolution. Upon being put to a roll call vote the resolution was approved.

BE IT RESOLVED that the Board of Education approves the following courses presented at the January 10, 2005 conference session:

- Math Analysis
- Advanced Placement Italian
- Digital Photography and Design

**15. APPOINTMENT – SUBSTITUTE**

**APPOINT  
SUB**

Trustee Reilly moved, and Trustee Restaino seconded, the following resolution. Upon being put to a roll call vote the resolution was approved.

BE IT RESOLVED that the Board of Education approves Paul Colangelo as a substitute school bus driver for the 2004-05 school year.

***BOARD SECRETARY'S RESOLUTIONS***

**BOARD  
SECRETARY'S  
RESOLUTIONS**

Trustee Restaino moved, and Trustee Cafone seconded, a motion that the Board approve the Board Secretary's Resolutions numbers 1 through 9 as listed below.

The Board Secretary's Resolutions 1 through 9 were unanimously approved by roll call vote.

- |  |   |                       |
|--|---|-----------------------|
| <p>1. <b><u>SECRETARY &amp; TREASURER'S REPORT</u></b></p> <p>BE IT RESOLVED that the Board of Education approves the acknowledgement and acceptance of the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period ending February 28, 2005.</p>   | <p><b>SECY. &amp; TREAS.<br/>REPORTS</b></p>                  | <p><b>A<br/>B</b></p> |
| <p>2. <b><u>CERTIFICATION OF MAJOR ACCOUNT FUND STATUS</u></b></p> <p>BE IT RESOLVED that the Nutley Board of Education certifies that as of February 28, 2005, after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major accounts are General Fund and Debt Service.)</p> | <p><b>CERTIFICATION<br/>MAJOR ACCOUNT<br/>FUND STATUS</b></p> |                       |
| <p>3. <b><u>BILLS AND MANDATORY PAYMENTS</u></b></p> <p>BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated March 28, 2005 in the total amount of \$2,689,895.54 (Appendix C).</p>   | <p><b>BILLS &amp;<br/>MANDATORY<br/>PAYMENTS</b></p>          | <p><b>C</b></p>       |
| <p>4. <b><u>REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS</u></b></p> <p>BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds (Appendix D), that conform to the rules and regulations set by the Board of Education.</p>  | <p><b>USE OF BUILDINGS &amp;<br/>GROUNDS</b></p>              | <p><b>D</b></p>       |
| <p>5. <b><u>TRANSFER SCHEDULE</u></b></p> <p>BE IT RESOLVED that the Board of Education approves, in compliance with N.J.A.C. 9:20-2, the transfers in the 2004-05 budget dated February 28, 2005 in the amount of \$32,408 as appended (Appendix E).</p>  | <p><b>TRANSFER<br/>SCHEDULE</b></p>                           | <p><b>E</b></p>       |
| <p>6. <b><u>TRANSPORTATION SERVICES AGREEMENT</u></b></p> <p>BE IT RESOLVED that the Board of Education approves that the Secretary be authorized to enter into transportation agreements with the Hopatcong Borough Board of Education (Sussex County Regional Cooperative) for transportation of Special Education students for the 2005-06 school year. The agreement will provide coordinated transportation services between the Hopatcong Borough Board of Education and any joining districts.</p>  | <p><b>TRANS<br/>SERVICES<br/>AGREEMENT</b></p>                |                       |

BE IT FURTHER RESOLVED that any agreements be presented for ratification at the next succeeding meeting of the Board of Education.

**7. APPROVAL TO ADVERTISE FOR BIDS, SOLICIT QUOTATIONS OR PURCHASE BY STATE CONTRACT**

**APPROVE  
TO ADVERTISE  
FOR BIDS**

BE IT RESOLVED that the Board of Education approves the authorization of the Business Administrator/Board Secretary to advertise for bids, solicit quotations, purchase by State Contract or recommend for contract renewal the following items/services:

Air Conditioners	Ice Cream Products
Alarm System Service/Installation	Industrial Arts Supplies & Equipment
Athletic Supplies and Equipment	Internet Service Provider
Audio Visual Supplies and Equip.	Janitorial Supplies
Auditorium Seating	Locker Refinishing
Boiler Repair	Milk and Dairy Products
Boiler Water Treatment	Musical Instruments & Supplies
Bread and Rolls	Office Furniture & Equipment
Building Materials	Office Paper
Calculators	Paint
Carpeting	Periodical Subscriptions
Chalkboards/Bulletin Boards	Photocopiers
Commercial Printing	Pupil Transportation Vehicles
Computers and Accessories	Replacement Doors & Hardware
Computer Hardware Maintenance	Roofing Work
Computer Networking	School Furniture
Custodial Uniforms	School Health Supplies
Electrical Supplies	School Supplies
Electrical Work	Science Supplies & Equipment
Floor Repair & Floor Tile Installation	Sidewalk and Paving Work
Grounds Supplies & Equipment	Solid Waste Disposal
Gym & Classroom Floor Restoration	Stage Drapery
Hand & Power Tools	Ventilating Equipment
Heating Plant Modifications	

**8. APPROVAL TO REPEAL RESOLUTION – Policy 5300 – Use of Defibrillator(s) 1<sup>st</sup> Reading**

**APPROVE  
TO REPEAL  
POLICY 5300**

BE IT RESOLVED that the Board of Education approves the repeal of Policy 5300 – Use of Defibrillator(s), approved at the May 3, 2004 Board Meeting.

**9. APPROVAL OF WITHDRAWAL FROM CAPITAL RESERVE**

**APPROVE  
WITHDRAWAL  
CAPITAL RESERVE**

WHEREAS, the Nutley Board of Education has previously received approval from the NJ Department of Education for the installation of a barrier-free lift at the Radcliffe Elementary School (DOE #3750-080-04-1000), and

WHEREAS, the project is eligible for a Section 15 Grant in the amount of \$41,772 (40% of the Final Eligible Cost of \$104,431), and

WHEREAS, the project is eligible for a Community Development Grant from the County of Essex in the amount of \$40,000 (Grant #B-03-UC-34-0101).

NOW THEREFORE BE IT RESOLVED that the Nutley Board of Education approves the withdrawal from the capital reserve account of \$22,659, the remaining local share of the cost of this project, in accordance with NJAC 6A:26-9.1(e)2.

## **HEARING OF CITIZENS**

## **HEARING OF CITIZENS**

Resident Gail Klein presented Superintendent Zarra with a numeric grade scale from Immaculate Heart Academy.

Resident Donna Ferraro expressed her concerns regarding fingerprinting the employees if the district decides to privatize the food service department. To cut costs she also suggested charging a fee for the CAT Program and implementing curriculum participation at after school meeting rather than at Saturday Curriculum meeting.

Resident Terry Quirk represented the Nutley Parent Advocacy Network and spoke about concerns regarding the cutting of 16 crossing guard posts and the special education laws.

Resident Debbie Russo also expressed her concerns regarding the possible privatization of the Food Service Department.

Superintendent Zarra, Board Secretary Oblack and several trustees responded to the concerns of the residents.

Hearing no further comments, President Alamo closed this portion of the meeting.

## **OLD BUSINESS**

## **OLD BUSINESS**

Trustee Viola and President Alamo spoke about the crossing guard report that was prepared for the Public Safety Department.

Trustee Reilly suggested that Jack Barry from the Public Safety Department come to the Board and share the findings of the crossing guard report. He also asked about the offset of paying for the trailer at Yantacaw School.

Trustee Restaino spoke about the municipal ordinance on non-resident students and how the Board will seek reimbursement. Superintendent Zarra said he would research this.

## **NEW BUSINESS**

## **NEW BUSINESS**

None

**ADJOURNMENT**

**ADJOURN**

There being no further business, the meeting was adjourned at 9:30 PM on a motion by Trustee Casale, seconded by Trustee Restaino, and unanimously approved by voice vote.

Respectfully submitted,

Dennis M. Oblack  
Board Secretary