

**NUTLEY BOARD OF EDUCATION
REGULAR MEETING
JANUARY 31, 2005**

The Nutley Board of Education held a Regular Meeting on Monday, January 31, 2005 at the Radcliffe School Multi-Purpose Room, 379 Bloomfield Avenue, Nutley, NJ 07110.

President Alamo opened the meeting at 8:15 PM.

**CALL TO
ORDER**

MEETING NOTICE

**MEETING
NOTICE**

President Alamo stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Regular Meeting was provided in the annual notice dated May 3, 2004 and legally advertised in the Nutley Sun on May 13, 2004. Said notice was posted at the entrance of the Board of Education offices, mailed to The Nutley Sun, The Star Ledger, The North Jersey Herald & News and The Nutley Journal and mailed to the Nutley Township Clerk.

This is an official meeting.

FLAG SALUTE

**FLAG
SALUTE**

Trustee Reilly led the assembly in the flag salute.

ROLL CALL

**ROLL
CALL**

Present: Mr. John Cafone
Dr. Philip T. Casale
Mr. Gerard Del Tufo
Mr. Sal Olivo
Dr. Gerard M. Parisi
Mr. Kenneth J. Reilly
Mr. Alfred R. Restaino, Jr.
Mr. James Viola
Mrs. Maria Alamo

Also Present: Dr. Kathleen C. Serafino, Superintendent of Schools
Dr. James Vivinetto, Assistant Superintendent
Mr. Dennis M. Oblack, Business Administrator/Board Secretary
Miss Shannon Arroyo, Student Representative

APPROVAL OF MINUTES

**APPROVE
MINUTES**

Trustee Cafone moved, Trustee Parisi seconded, and the Board unanimously approved by roll call vote the following motion:

BE IT RESOLVED that the Board of Education approves the following minutes:

- January 20, 2005 - Special Meeting
- January 20, 2005 - Closed Executive Meeting
- January 18, 2005 - Special Meeting
- January 18, 2005 - Closed Executive Meeting
- January 10, 2005 - Conference Meeting
- January 10, 2005 - Closed Executive Session
- January 5, 2005 - Special Meeting
- January 5, 2005 - Closed Executive Session
- January 4, 2005 - Special Meeting
- December 20, 2004 - Regular Meeting
- December 20, 2004 - Closed Executive Session
- December 20, 2004 - Conference Meeting
- December 15, 2004 - Special Meeting
- December 14, 2004 - Special Meeting
- December 8, 2004 - Special Meeting
- December 7, 2004 - Special Meeting

CORRESPONDENCE

CORRESPONDENCE

Board Secretary Oblack read, and the trustees acknowledged, the following items of correspondence:

A thank-you note from Maureen Callahan and Family for the Board's expression of sympathy on the passing of her mother.

A thank-you note from Tina Ciccolella and Family for the Board's expression of sympathy on the passing of her mother.

BOARD SECRETARY'S REPORT

**BOARD
SECRETARY'S
REPORT**

Board Secretary Oblack discussed the positive impact the low interest rate of the bonds for the Franklin Middle School Project had in enabling the Board to issue 25 year bonds rather than 30 year bonds and the savings passed on to the taxpayers.

SUPERINTENDENT'S REPORT

SUPT'S REPORT A

Dr. Serafino presented the Superintendent's Report dated January 31, 2005, Schedule A, which is appended to the minutes of this meeting.

Dr. Serafino commented that this was her last Board meeting and spoke positively about the Nutley School District, staff and the Board members.

President Alamo presented Dr. Serafino with flowers on behalf of the district and the Board.

Assistant Superintendent Vivinetto wished her well as she continues in the education field at Seton Hall.

COMMITTEE REPORTS

**COMMITTEE
REPORTS**

Trustee Parisi - Policy Committee
Trustee Del Tufo - Facilities Committee

HEARING OF CITIZENS (Resolutions Only)

**HEARING OF
CITIZENS**

NONE

SUPERINTENDENT'S RESOLUTIONS

**SUPT'S
RESOLUTIONS**

Trustee Reilly moved, and Trustee Viola seconded, a motion that the Board approve the Superintendent's Resolutions numbers 1 through 14 as listed below.

The Superintendent's Resolutions 1 through 14 were unanimously approved by roll call vote with the following exception:

1. Trustee Olivo abstained on Resolution 11 – Extra Compensation.

1. **RETIREMENTS – Professional Staff**

**RETIREMENTS
PROF. STAFF**

BE IT RESOLVED that the Board of Education approves the acceptance of the retirement of the following personnel, effective July 1, 2005:

Juanita F. Boutin	ESL Teacher
Howard E. Strouse	Elementary Phys.Ed.Teacher
Vincent F. Turturiello	High School Teacher

2. **RESIGNATION – Teacher**

**RESIGNATION
TEACHER**

BE IT RESOLVED that the Board of Education accepts the resignation of Mrs. Sheryl Ives, high school library teacher, effective July 1, 2005.

3. **AMENDING RESOLUTION
Leave of Absence – Teacher**

**AMEND
LEAVE OF
ABSENCE**

BE IT RESOLVED that the Board of Education approves the amending of the resolution, approved at the September 27, 2004 Board Meeting, to reflect a change in return date for Mrs. Tracy McCormick to February 1, 2005.

4. **APPOINTMENT – Professional Staff**

**APPOINT
PROF. STAFF**

BE IT RESOLVED that the Board of Education approves the appointment of Miss Nicole Diamond as a teacher for the 2004-05 school year, retroactive to October 4, 2004, at the annual salary of \$20,000, B.A.-6 (p/t .5) in accordance with the 2004-05 Teachers' Salary Guide.

5. **APPOINTMENT – Professional Staff**

**APPOINT
PROF. STAFF**

BE IT RESOLVED that the Board of Education approves the appointment of Miss Erin Vernaleken as a teacher for the 2004-05 school year, effective February 1, 2005 at the annual salary of \$20,000, B.A.-6 (p/t .5) prorated, in accordance with the 2004-05 Teachers' Salary Guide

6. **APPOINTMENT – Cultivating Academic Talent Program**

**APPOINT
CAT PROG.**

BE IT RESOLVED that the Board of Education approves the appointment of Mr. Richard Rossillo to the Saturday Cultivating Academic Talent Program for the 2004-05 school year.

7. **APPOINTMENT – Bus Driver**

**APPOINT
BUS DRIVER**

BE IT RESOLVED That the Board of Education approves the appointment of Mr. Anthony Cefalo as a bus driver for the 2004-05-school year, effective February 1, 2005 to June 30, 2005 at an hourly rate of \$13.55-van and \$14.55-bus, which are in accordance with the 2004-05 Transportation Agreement. (Hired on a 90-day probationary period).

8. **APPOINTMENT - Bus Aide**

**APPOINT
BUS AIDE**

BE IT RESOLVED that the Board of Education approves the appointment of Mrs. Jane Riccardi as a bus aide for the 2004-05 school year, effective February 1, 2005 to June 30, 2005 at the hourly rate of \$11.20, which is in accordance with the 2004-2005 Transportation Agreement. (Hired on a 90-day probationary period).

9. **APPOINTMENTS – Teacher Substitutes**

**APPOINT
TEACHER SUBS**

BE IT RESOLVED that the Board of Education approves the appointments of the teacher substitutes listed on the attached Schedule B for the 2004-05 school year.

10. **APPOINTMENT – Substitute**

**APPOINT
SUB**

BE IT RESOLVED that the Board of Education approves the following substitute for the 2004-05 school year:

School Aide

Mary Anne Roman

**EXTRA
COMP**

11. EXTRA COMPENSATION

BE IT RESOLVED that the Board of Education approves the following personnel be paid extra compensation in the amounts indicated for services rendered:

**HEALTH DYNAMICS CLASSES –
Month of December, 2004**

Rose Cioffi \$250.00

PAYMENT FOR FILMING BOE MEETINGS

Michael Chamberlain \$166.75
Alex Jimenez 166.75

**PAYMENT FOR SAT REVIEW CLASSES – JOHNS
HOPKINS TALENT SEARCH – November 13, 20,
December 4, 11, 18, 2004 and January 8, 2005**

Jolinda Griwert \$831.36
Leann Martin 831.36

P.A.T. COMMITTEE – December 2, 2004

Jolinda Griwert \$ 51.96
Suzanne Hagert 51.96
Claire Menza 51.96
Rebecca Olivo 51.96
Janice Schoem 51.96
Niki Vlasakakis 51.96

LIBRARY/MEDIA CURRICULUM – December 4, 2004

Erin Barrett \$103.92
Maria Gernitis 103.92
Douglas Jones 157.20
Janine Peters 103.92
Christina Stendardi 103.92

**MATHEMATICS TEST DEVELOPMENT
December 4, 2004**

Gerard Adubato \$103.92
Rita Alfaro 103.92
Dolores Contreras 103.92
Michele Crisantiello 103.92
Mary Lou Dowse 157.20
Katherine Franks 103.92

Sheryl Holly	103.92
Carol Perrone	103.92
Gail Reilly	103.92
Lorraine Rubinstein	103.92
Lynn Sorrentino	103.92
Carol VonAchen	103.92

**SCIENCE CURRICULUM REVIEW K-6
December 4, 2004**

Patricia Adubato	\$103.92
Karen Beckmeyer	103.92
Grayce Berk	103.92
Michael Fetherman	157.20
Beverly Masullo	103.92
Linda Moscaritola	103.92
Walter Murray	103.92
Ellen Napoli	103.92
Lorraine Restel	103.92

**CENTRAL DETENTION COVERAGE –
December, 2004**

High School

Robin DeLorenzo	\$112.62
AnnMarie Kowalski	150.16
Lisa Vallo	56.31

Franklin School

Joseph Cappello	112.62
Tracy Egan	56.31
Louis Manganiello	93.85
Luann Zullo	56.31

**SATURDAY MORNING SUSPENSIONS –
December, 2004**

High School

AnneMarie Kowalski	\$ 78.45
Eric Puzio	156.90
Lisa Vallo	156.90

Franklin School

Jennifer Ambrose	78.45
Joseph Cappello	78.45
Becky Pandolfi	78.45

PAYMENT FOR CAT PROGRAM – FALL 2004

Kimberly Algieri	\$1,610.76
Christina Chmiel	969.92
Nicole Crowe	1,108.48
Helen Doyle-Marino	1,247.04
Tracy Egan	1,385.60
Mary Giordano	1,247.04
Katianne Gratz	1,506.84
Suzanne Hagert	1,385.60
Barbara Hirsch	2,279.40
James Kelly	692.80
Angelica Marra	1,385.60
Denise Mazza	1,645.40
Rebecca Olivo	1,801.60
Dennis Pandolfi	1,454.88
Cheryl Rossillo	969.92
Louis SanGiovanni	1,472.20
Jill Sarubbi	1,247.04
Janice Schoem	1,454.88
Margit Smith	1,385.60
Maria Strumolo	1,385.60
Nancy Thunell	1,247.04
Joanne Tibaldo	1,454.88
Veronica Zoltowski	1,247.04

SUBSTITUTES

Heather McGovern	415.68
Nicholas Norcia	415.68
Joniene Ryder	831.36
Karen SanGiovanni	554.24

**LONGEVITY
PAY**

12. LONGEVITY PAY

BE IT RESOLVED that the Board of Education approves the following longevity payment:

Addolarato Cicchino - \$1,400(prorated) Eff. Feb.1, 2005 (15 yrs.)
Jacqueline Camelia - \$3,400(prorated) Eff. Feb.1, 2005 (20 yrs.)
Timothy Woll - \$1,400(prorated) Eff. Nov. 1, 2004 (10 yrs.)

**CHANGE
IN TRAINING
LEVELS**

13. CHANGE IN TRAINING LEVELS

BE IT RESOLVED that the personnel on the attached Schedule C be advanced to the proper level of the salary guide in accordance with Board of Education Regulations, said teachers having completed the necessary college courses to qualify for such advancement, to be effective February 1, 2005.

14. SPECIAL CLASS PLACEMENT – Educationally Disabled Students

**SPECIAL
CLASS
PLACEMENT**

BE IT RESOLVED that the Board of Education authorizes the attendance of a student in out-of-district special education classes for the 2004-05 school year as follows:

<u>School</u>	<u>No. of Students</u>	<u>Classification</u>	<u>Effective Date</u>	<u>Tuition</u>
Northwest Essex Community Healthcare Network Belleville, NJ	1	PS	1/4/05	\$25,486.71

**LONGEVITY
PAY**

15. LONGEVITY PAY

Trustee Viola moved, and Trustee Reilly seconded, the following resolution. Upon being put to a roll call vote the resolution was approved.

BE IT RESOLVED that the Board of Education approves the following longevity payment:

Robert Bigley	\$1,700(prorated)	Eff. Jan.1, 2005(12 yrs.)
Giovanni DeAngelo	\$1,400(prorated)	Eff. Jan.1, 2005(10 yrs.)
Frank Lotito	\$1,400(prorated)	Eff. Feb.1, 2005(10 yrs.)

16. APPOINTMENT OF INTERIM SUPERINTENDENT

**APPOINT
INTERIM
SUPERINTENDENT**

Trustee Casale moved, and Trustee Cafone seconded, the following resolution. Upon being put to a roll call vote the resolution was approved with the following exception:

1. Trustee Viola abstained.

BE IT RESOLVED that the Nutley Board of Education approves the appointment of Dr. James Vivinetto as Interim Superintendent effective February 1, 2005, until such time as a Superintendent commences employment.

BE IT FURTHER RESOLVED that the Nutley Board of Education approves the payment of additional salary to Dr. Vivinetto for this interim position in the amount of \$100.00 per day, not to exceed a total of \$5,000.00.

6. DETERMINING TIME AND PLACE FOR DRAWING FOR POSITION ON BALLOT FOR ANNUAL SCHOOL ELECTION

**TIME & PLACE
ANNUAL
ELECTION**

BE IT RESOLVED that the Board of Education approves the drawing for ballot position for the April 19, 2005 Annual School Election be held at 10:00 a.m. in the Board Conference Room on Wednesday, March 9, 2005.

7. ESTABLISHING HOURS OF VOTING FOR THE ANNUAL SCHOOL ELECTION

**HOURS
ELECTION**

BE IT RESOLVED, That the Board of Education approves the hours of voting at the April 19, 2005 Annual School Election to be 2:30 p.m. to 9:00 p.m.

8. ACCEPTANCE OF GRANT – INDIVIDUALS WITH DISABILITIES EDUCATION ACT (IDEA-B)

**ACCEPT
GRANT
IDEA-B**

BE IT RESOLVED that the Board of Education accepts a FY 2005 grant acceptance certification for Individuals with Disabilities Education Act (IDEA-B) in the following amounts:

Basic \$723,478
Preschool \$ 29,830

9. ACCEPTANCE OF GIFT

**ACCEPT
GIFT**

BE IT RESOLVED that the Board of Education approves accepting a donation of \$11,000 from the Nutley Music Boosters. The donation is to be used for the instrumental music lockers located in the High School.

10. ACCEPTANCE OF GIFT

**ACCEPT
GIFT**

BE IT RESOLVED that the Board of Education approves accepting a donation of \$1,000 from the Friends of Nutley Singers. The donation is to be used for the instrumental music lockers located in the High School.

11. OUTSTANDING CHECKS – GENERAL ACCOUNT

**OUTSTANDING
CHECKS**

BE IT RESOLVED that the Board of Education approves the accounting procedure of putting the amount of the following checks into revenue.

Check #	Date	Name	Amount
060486	9/22/03	Cherenson Group	\$ 33.49
061601	12/15/03	Washington Academy	6,568.68
061516	12/15/03	NJ School Development Council	170.00
063049	5/24/04	Treasurer, State of New Jersey	<u>32.00</u>
			Total <u>\$6,804.17</u>

The funds will be put back in our miscellaneous revenue account.

**BIDS
BOILER**

12. BIDS FOR BOILER REPAIR & REFRACTORY WORK

WHEREAS, bids for boiler repair & refractory work were advertised on Thursday, December 27, 2004 in the Nutley Sun and

WHEREAS, sealed bids were publicly opened and read aloud on January 14, 2005 at 10:00 am in the Board Conference Room located at 375 Bloomfield Avenue, Nutley, NJ by the Business Administrator/Board Secretary and

WHEREAS, the following bids were received in the following amounts:

Manhattan Welding Co. \$77.50 per hour – straight time rate
Hillside, NJ \$116.25 per hour – overtime rate
\$116.25 per hour – weekend rate
\$145.00 per hour – holiday rate
20% markup on materials

CJ Vanderbeck & Son, Inc. \$80.00 per hour – straight time rate
Paterson, NJ \$120.00 per hour – overtime rate
\$120.00 per hour – weekend rate
\$160.00 per hour – holiday rate
20% markup on materials

and

WHEREAS, the bid of Manhattan Welding Co. is the low bidder and the bid appears to meet all specifications,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education awards the contract for boiler repair & refractory work in the Nutley Public School Facilities from 1/25/05 to 6/30/06 to Manhattan Welding Co. at their bid price noted above.

BIDS

ELECTRICAL

13. BIDS FOR ELECTRICAL WORK

WHEREAS, bids for electrical work were advertised on Thursday, December 27, 2004 in the Nutley Sun and

WHEREAS, sealed bids were publicly opened and read aloud on January 14, 2005 at 10:00 am in the Board Conference Room located at 375 Bloomfield Avenue, Nutley, NJ by the Business Administrator/Board Secretary and

WHEREAS, the following bids were received in the following amounts:

Positive Electric Co.	\$65.00 per hour for licensed electrician
Belleville, NJ	\$40.00 per hour for electrician's helper 10% markup on materials

and

WHEREAS, the bid of Positive Electric Co. appears to meet all specifications,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education awards the contract for electrical work in the Nutley Public School Facilities from 1/25/05 to 6/30/06 to Positive Electric Co. at their bid price noted above.

**BIDS
GARBAGE**

14. BIDS FOR GARBAGE & REFUSE

WHEREAS, bids for the collection of garbage & refuse were advertised on Thursday, December 27, 2004 in the Nutley Sun and

WHEREAS, sealed bids were publicly opened and read aloud on January 14, 2005 at 10:00 am in the Board Conference Room located at 375 Bloomfield Avenue, Nutley, NJ by the Business Administrator/Board Secretary and

WHEREAS, bids were received from the following companies (Appendix F):

Omni Waste Services
Marangi Waste Industries
Waste Management of New Jersey, Inc.
Nacirema
Interstate Waste Services
Green Hornet Demolition & Rubbish Removal, LLC

and

WHEREAS, the bid from Omni Waste Services is the overall low bidder and the bid appears to meet all specifications,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education awards the contract for the collection of garbage & refuse in the Nutley Public School Facilities from 2/1/05 to 6/30/07 to Omni Waste Services at their noted bid price.

15. ACCEPTANCE OF PROPOSAL - ARCH², Inc.

**ACCEPTANCE
ARCH²
PROPOSAL**

BE IT RESOLVED that the Board of Education approves the acceptance of the proposal for ARCH², Inc. to perform a cultural resources investigation of the proposed addition to the Nutley Middle School on a time and expense basis not to exceed \$4,712.

16. DESIGNATION OF ACCOUNT SIGNATORIES

**DESIGNATION
ACCOUNT
SIGNATORIES**

BE IT RESOLVED that the official signatories for the following checking accounts at Valley National Bank be designated as follows:

Franklin School Account

John Calicchio
or
Sherrie Tolve
and
Catherine Felici

17. ADOPTION OF POLICIES (First Reading)

**ADOPTION
OF POLICIES
1ST READING G
H
I**

BE IT RESOLVED that the Board of Education adopts the following policies (first reading) on file in the Business Office:

- | | |
|---------------|---|
| Policy # 0168 | Recording Board Meetings (Appendix G) |
| Policy # 0169 | Board Member Use of Electronic Mail/
Internet (Appendix H) |
| Policy # 3125 | Employment of Teaching Staff
Members (Appendix I) |

**18. AUTHORIZATION AND DELEGATION OF AUTHORITY
FOR EDA AGREEMENT**

**AUTHORIZE &
DELEGATE EDA
AGREEMENT**

Trustee Restaino moved, and Trustee Cafone seconded, the following resolution. Upon being put to a roll call vote the resolution was approved.

BE IT RESOLVED that the Nutley Board of Education approves the Educational Facilities Construction Financing Act Grant Agreement for the School Facilities Project No. 3750-080-04-1000, for the grant amount of \$41,772.00 and authorizes that it be duly executed and submitted to the New Jersey Economic Development Authority, along with the required application and documentation; and

BE IT FURTHER RESOLVED that the Nutley Board of Education hereby authorizes that Mr. Dennis Oblack, School Business Administrator/Board Secretary, supervise the Educational Facilities Construction Financing Act Grant Agreement for the School Facilities Project No. 3750-080-04-1000, for the grant amount of \$41,772.00.

**19. APPROVAL OF AGREEMENT FOR PROVISION OF
PRESCRIPTION DRUG BENEFITS**

Trustee Parisi moved, and Trustee Restaino seconded, the following resolution. Upon being put to a roll call vote the resolution was approved.

BE IT RESOLVED by the Nutley Board of Education that the President and Board Secretary be and are hereby authorized to execute an agreement with Benecard Services, Inc. to provide fully funded prescription drug management services for the period January 1, 2005 through December 31, 2005 at the monthly rate of \$39.60 per eligible employee, which is unchanged from the previous year.

RECESS MEETING

RECESS

At 8:40 PM upon the suggestion of President Alamo, Trustee Casale moved, Trustee Reilly seconded, and the Board unanimously approved by voice vote a motion to recess.

RECONVENE MEETING

RECONVENE

At 8:50 PM Trustee Viola moved, Trustee Parisi seconded, and the Board unanimously approved by voice vote a motion to reconvene the open public meeting.

At this time Superintendent Serafino and President Alamo left the meeting. Vice President Parisi took over the meeting in President Alamo's absence.

HEARING OF CITIZENS

**HEARING OF
CITIZENS**

Resident Terry Quirk suggested that the website update the minutes of the meetings. She also stated that Marie Bilik, Field Representative for New Jersey School Boards, said that when the Board was down to two candidates for the superintendent's position that a meeting would take place for the public to ask questions. She asked if and when this will take place. Vice President Parisi responded that they are not at that point yet.

Resident Rich O'Connor asked questions regarding the hockey coach and the policy on coaches.

Vice President Parisi said that a discussion regarding the hockey coach will be discussed at the Athletic Committee Meeting.

Resident Gail Klein spoke about the grading system and asked if adding the minuses to the report card several years ago had a positive effect on the students.

Interim Superintendent Vivinetto stated that he felt it did have a positive effect on the children.

Mrs. Klein then suggested that the district put the numeric value of the grade on the report card.

Student Representative Shannon Arroyo stated that she felt that the students would like to see a numeric value of the grade on the report card.

OLD BUSINESS

OLD BUSINESS

None

NEW BUSINESS

NEW BUSINESS

Trustee Casale suggested that before the Board makes changes to next year's calendar they have to survey what will be happening at the Franklin Middle School and then meet with the staff and make the most effective recommendation if there will be a calendar change.

ADJOURNMENT

ADJOURN

There being no further business, the meeting was adjourned at 9:05 PM on a motion by Trustee Restaino, seconded by Trustee Cafone, and unanimously approved by voice vote.

Respectfully submitted,

Dennis M. Oblack
Board Secretary