The Nutley Board of Education held a Regular Meeting on Monday, December 20, 2004 at the Radcliffe School Multi-Purpose Room, 379 Bloomfield Avenue, Nutley, NJ 07110.

Vice President Parisi opened the meeting at 8:15 PM.

Vice President Parisi stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Regular Meeting was provided in the annual notice dated May 3, 2004 and legally advertised in the Nutley Sun on May 13, 2004. Said notice was posted at the entrance of the Board of Education offices, mailed to The Nutley Sun, The Star Ledger, The North Jersey Herald & News and The Nutley Journal and mailed to the Nutley Township Clerk.

This is an official meeting.

Trustee Restaino led the assembly in the flag salute.

Present: Mr. John Cafone  
Dr. Philip T. Casale  
Mr. Gerard Del Tufo  
Mr. Sal Olivo  
Dr. Gerard M. Parisi  
Mr. Kenneth J. Reilly  
Mr. Alfred R. Restaino, Jr.  
Mr. James Viola

Absent: Mrs. Maria Alamo

Also Present: Dr. Kathleen C. Serafino, Superintendent of Schools  
Dr. James Vivinotto, Assistant Superintendent  
Mr. Michael DeVita, Acting Board Secretary  
Mr. Nicholas Principe – Student Representative

Also Absent: Mr. Dennis M. Oblack, Business Administrator/Board Secretary
APPROVAL OF MINUTES

Trustee Del Tufo moved, Trustee Viola seconded, and the Board unanimously approved by voice vote the following motion:

BE IT RESOLVED that the Board of Education approves the following minutes:

December 6, 2004 - Conference/Special Meeting
December 6, 2004 - Closed Executive Meeting
November 29, 2004 - Regular Meeting
November 29, 2004 - Closed Executive Meeting
November 29, 2004 - Conference Meeting

SPECIAL ORDER OF BUSINESS

APPOINT ACTING BOARD SECRETARY

Trustee Casale moved, Trustee Cafone seconded, and the Board unanimously approved by voice vote the following motion:

BE IT RESOLVED that the Board of Education approves Mr. Michael DeVita to be Acting Board Secretary for this Regular Meeting of December 20, 2004.

CORRESPONDENCE

Acting Board Secretary DeVita read, and the trustees acknowledged, the following items of correspondence:

A thank-you note from Carol Follet and Family for the Board’s expression of sympathy on the passing of her husband.

A thank-you note from Phyllis Battoglia and Family for the Board’s expression of sympathy on the passing of her mother.

A thank-you note from the LaReau Family for the Board’s expression of sympathy on the passing of Susan LaReau.

BOARD SECRETARY’S REPORT

Acting Board Secretary DeVita discussed Board Secretary’s Resolution 7 – Forms & Details of $14,930,000 School Bond Sale.
SUPERINTENDENT'S REPORT

Dr. Serafino presented the Superintendent's Report dated December 20, 2004, Schedule A, which is appended to the minutes of this meeting.

COMMITTEE REPORTS

Trustee Del Tufo - Facilities Committee

HEARING OF CITIZENS (Resolutions Only)

Resident Terry Quirk questioned Superintendent’s Resolution 5 – Appointment – Interim Business Administrator.

Vice President Parisi responded to her question.

SUPERINTENDENT'S RESOLUTIONS

Trustee Cafone moved, and Trustee Viola seconded, a motion that the Board approve the Superintendent's Resolutions numbers 1 through 10 as listed below.

The Superintendent’s Resolutions 1 through 10 were unanimously approved by roll call vote with the following exception:

1. Trustee Olivo abstained on Resolution 10 – Extra Compensation.

1. RETIREMENT – Buildings & Grounds Employee

BE IT RESOLVED that the Board of Education approves the acceptance of the resignation, for reasons of retirement, of Robert McDermott, buildings & grounds employee, effective February 1, 2005.

2. RETIREMENT – Teacher

BE IT RESOLVED that the Board of Education approves the acceptance of the retirement of Mr. Walter Murray, elementary teacher, effective July 1, 2005.

3. LEAVE OF ABSENCE – Teacher

BE IT RESOLVED that the Board of Education approves a childrearing leave of absence for Mrs. Nicole David from March 8, 2005 through June 30, 2005.
4. **LEAVE OF ABSENCE – Part-time School Aide**

BE IT RESOLVED that the Board of Education approves a family leave of absence, without pay, for Mrs. Janet Fenwick, effective December 1, 2004 through February 1, 2005.

5. **APPOINTMENT – INTERIM BUSINESS ADMINISTRATOR**

BE IT RESOLVED that the Board of Education approves the appointment of John Sincaglia as Interim Business Administrator at a rate of $500 per day.

6. **APPOINTMENT – Permanent Unassigned Substitute**

BE IT RESOLVED that the Board of Education approves the appointment of Miss Claudia Marra as permanent unassigned substitute, effective January 3, 2005, for the 2004-05 school year, at the rate of $78 per day and fringe benefits which include State Health Benefits and dental plans.

7. **APPOINTMENTS – Teacher Substitutes**

BE IT RESOLVED that the Board of Education approves the appointments of the teacher substitutes listed on the attached Schedule B for the 2004-005 school year.

8. **APPOINTMENT – Substitutes**

BE IT RESOLVED that the Board of Education approves the following substitute for the 2004-05 school year:

- Secretary
  Rachel Zatorski

- School Aide
  Geraldine Zoppa

- Bus Aide
  Jane Riccardi

- School Aide/Bus Aide/Cafeteria
  Susan Stone

9. **APPOINTMENT – BOE Extended Day Program**

BE IT RESOLVED that the Board of Education approves the appointment of the School Age Extended Day Program employees listed below for the 2004-05 school year at the salary indicated:
Child Care Nurse (p/t)  Hourly Rate
Susan Guglielmi (R.N.)*   $25.00

Substitute Child Care Nurse (p/t)
Dawn Gerbino (R.N.)   25.00

Substitute Child Care Aide (p/t)
Lisa DeFabbi   12.00

*BE IT FURTHER RESOLVED that the Board approves the application for Emergent hiring as per the state criminal review procedure.

10. EXTRA COMPENSATION

BE IT RESOLVED that the Board of Education approves the following personnel be paid extra compensation in the amounts indicated for services rendered:

HEALTH DYNAMICS CLASSES – Month of November, 2004

Rose Cioffi   $250.00

PAYMENT FOR CHOREOGRAPHING THE 2003-04 NUTLEY HIGH SCHOOL MUSICALE

Brigitte Decaudain   $553.50

PAYMENT FOR MATH ANALYSIS CURRICULUM REVISION – November 11 and 18, 2004

Toby D’Ambola   $157.20
Leann Martin   103.92
Rosemary Vivinetto   103.92

CURRICULUM MAPPING WORKSHOP
November 13, 2004

Gerard Adubato   $103.92
Rita Alfaro   103.92
Erin Barrett   103.92
Karen Beckmeyer   103.92
Amelia Cerisano   103.92
Dolores Contreras   103.92
Michele Cristantiello   103.92
Elizabeth D’Angio   69.28
MaryLou Dowse   157.20
Michael Fetherman   157.20
Patricia Fischer   103.92
Katherine Franks   103.92
Antoinette Franincola  103.92  
Maria Gernitis       103.92  
Sheryl Holly         103.92  
Sheryl Ives          103.92  
Douglas Jones        157.20  
Beverly Masullo      103.92  
Linda Moscaritola    103.92  
Ellen Napoli         103.92  
Rebecca Olivio       69.28   
Noelle Orsini        103.92  
Carol Perrone        103.92  
Janine Peters        103.92  
Gail Reilly          103.92  
Laura Reilly         103.92  
Lorraine Restel      103.92  
Lorraine Rubinstein  103.92  
Lynn Sorrentino      103.92  
Christina Stendardi  103.92  
Kristine Torjusen    103.92  
Carol VonAchen       103.92  
Louise Walk          103.92  

**CENTRAL DETENTION COVERAGE – November, 2004**

<table>
<thead>
<tr>
<th>High School</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>George Ackerman</td>
<td>$18.77</td>
</tr>
<tr>
<td>AnnMarie Kowalski</td>
<td>206.47</td>
</tr>
<tr>
<td>Jennifer Weiss</td>
<td>93.85</td>
</tr>
</tbody>
</table>

**Franklin School**

| Joseph Cappello   | 93.85      |
| Tracy Egan        | 75.08      |
| Louis Manganiello | 37.54      |
| Luann Zullo       | 93.85      |

**SATURDAY MORNING SUSPENSIONS – November, 2004**

<table>
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<tr>
<th>High School</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Lisa Vallo</td>
<td>$156.90</td>
</tr>
</tbody>
</table>

**Franklin School**

| Jennifer Ambrose  | 78.45      |
| Joseph Cappello   | 78.45      |

11. **Memorial**

Mrs. Susan LaReau

Trustee Del Tufo moved, and Trustee Restaino seconded, the following resolution. Upon being put to a roll call vote the resolution was unanimously approved.
WHEREAS, it is with a sense of deep sorrow and regret that the Nutley Board of Education records the death of Mrs. Susan LaReau on November 20, 2004, and

WHEREAS, Mrs. LaReau was employed in September, 1968 as a teacher in the Nutley Public Schools and had a distinguished educational career until her retirement in July, 2004, and

WHEREAS, Mrs. LaReau won the admiration and respect of her fellow teachers and the friendship of pupils who came under the influence of her understanding and capable teaching.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education of the Township of Nutley extends deepest sympathy to the members of her family, and

BE IT FURTHER RESOLVED, That this resolution be made a part of the minutes of this meeting and a copy sent to the members of her family.

RECESS MEETING
At 8:35 PM upon the suggestion of Vice President Parisi, Trustee Casale moved, Trustee Reilly seconded, and the Board unanimously approved by voice vote a motion to recess.

RECONVENE MEETING
At 8:40 PM Trustee Viola moved, Trustee Casale seconded, and the Board unanimously approved by voice vote a motion to reconvene the open public meeting.

BOARD SECRETARY’S RESOLUTIONS
Trustee Restaino moved, and Trustee Cafone seconded, a motion that the Board approve the Board Secretary’s Resolutions numbers 1 through 7 as listed below.

The Board Secretary’s Resolutions 1 through 7 were unanimously approved by roll call vote.

1. BILLS AND MANDATORY PAYMENTS
BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated December 20, 2004 in the total amount of $5,132,726.00 (Appendix A).
2. **REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS**

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds (Appendix B), that conform to the rules and regulations set by the Board of Education.

3. **TRANSFER SCHEDULE**

BE IT RESOLVED that the Board of Education approves, in compliance with NJAC 6A:23-2.11(c)3ii, and NJSA 18A:22-8-1, the transfers in the 2004-05 budget dated November 30, 2004 in the amount of $43,164.00 as appended (Appendix C).

4. **APPROVAL OF SUBMISSION OF APPLICATION FOR IDEA-B CARRY-OVER FUNDS - FY 2004**

BE IT RESOLVED that the Board of Education approves submission of an application to carry-over funds for fiscal year 2004 for IDEA-B Basic in the amount of $18,065.

5. **APPROVAL OF SUBMISSION OF APPLICATION FOR NCLB CARRY-OVER FUNDS - FY 2004**

BE IT RESOLVED that the Board of Education approves submission of an application to carry-over funds from the fiscal year 2004 for NCLB in the following amounts:

<table>
<thead>
<tr>
<th>Title</th>
<th>Amount</th>
</tr>
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<tbody>
<tr>
<td>Title I</td>
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<tr>
<td>Title II A</td>
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<td>Title II D</td>
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<td>Title III</td>
<td>5,487</td>
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<td>Title IV</td>
<td>7,759</td>
</tr>
<tr>
<td>Title V</td>
<td>13,825</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>$49,224</strong></td>
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6. **ADOPTION OF POLICIES (Second Reading)**

BE IT RESOLVED that the Board of Education adopts the following policies (second reading) on file in the Business Office:

- **Policy # 2466**: Public Labeling of Educationally Handicapped Pupils
- **Policy # 2467**: Surrogate Parents and Foster Parents
- **Policy # 2622**: Pupil Assessment
- **Policy # 3431.1**: Family Leave – Teaching Staff Member
Policy # 4431.1 Family Leave – Support Staff Member
Policy # 5310 Health Services – Pupils
Policy # 5533 Smoking
Policy # 5620 Expulsion
Policy # 9110 Quality Assurance Annual Report

7. FORM & DETAILS OF $14,930,000 SCHOOL BOND SALE

BE IT RESOLVED that the Board of Education approves the form and other details of $14,930,000 school bonds of the Board of Education of the Township of Nutley in the County of Essex, New Jersey and providing for their sale as per Appendix D and Exhibits A-C.

8. SECRETARY & TREASURER'S REPORT

BE IT RESOLVED that the Board of Education approves the acknowledgement and acceptance of the reports of the Board Secretary (Appendix E) and Treasurer of School Monies (Appendix F) for the period from July 1, 2004 through November 30, 2004.

9. CERTIFICATION OF MAJOR ACCOUNT FUND STATUS

BE IT RESOLVED that pursuant to NJAC 6:20-2.13 (e), the Nutley Board of Education certifies that as of November 30, 2004, after review of the Secretary’s monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6:20-2.13(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Major accounts are General Fund and Debt Service.)

HEARING OF CITIZENS

Resident Gina Carloni questioned the nursing coverage at the Extended Day Program.

Resident Rich O’Connor expressed his concerns regarding the high school hockey program and coach.
Resident Terry Quirk asked questions regarding the after school program and the art room at Radcliffe School.

Superintendent Serafino and Vice President Parisi responded to the questions.

OLD BUSINESS

Trustee Casale questioned the district’s policy regarding the observance of religious songs during the holiday season.

NEW BUSINESS

Trustee Restaino suggested that a memorial tree be planted on the lawn of Spring Garden in memory of Mrs. Susan LaReau.

ADJOURNMENT

There being no further business, the meeting was adjourned at 9:10 PM on a motion by Trustee Casale, seconded by Trustee Viola, and unanimously approved by voice vote.

Respectfully submitted,

Michael DeVita
Acting Board Secretary