The Nutley Board of Education held a Regular Meeting on Monday, September 27, 2004 at the Radcliffe School Multi-Purpose Room, 379 Bloomfield Avenue, Nutley, NJ 07110.

Vice President Parisi opened the meeting at 8:20 PM.

Vice President Parisi stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Regular Meeting was provided in the annual notice dated May 3, 2004 and legally advertised in the Nutley Sun on May 13, 2004. Said notice was posted at the entrance of the Board of Education offices, mailed to The Nutley Sun, The Star Ledger, The North Jersey Herald & News and The Nutley Journal and mailed to the Nutley Township Clerk.

This is an official meeting.

Trustee Viola led the assembly in the flag salute.

Present:  Mr. John Cafone
Dr. Philip T. Casale
Mr. Gerard Del Tufo
Mr. Sal Olivo
Dr. Gerard M. Parisi
Mr. Kenneth J. Reilly
Mr. James Viola

Absent:  Mrs. Maria Alamo
Mr. Alfred R. Restaino, Jr. (arrived 8:22 PM)

Also Present:  Dr. Kathleen C. Serafino, Superintendent of Schools
Dr. James Vivinetto, Assistant Superintendent
Mr. Dennis M. Oblack, Business Administrator/Board Secretary
Miss Shannon Arroyo, Student Representative
APPROVAL OF MINUTES

Trustee Cafone moved, Trustee Viola seconded, and the Board unanimously approved by roll call vote the following motion:

BE IT RESOLVED that the Board of Education approves the following minutes:

September 13, 2004 - Conference/Special Meeting
September 13, 2004 - Closed Executive Meeting
August 30, 2004 - Regular Meeting
August 30, 2004 - Conference Meeting
August 30, 2004 - Closed Executive Session

Trustee Retaino arrived.

CORRESPONDENCE

Board Secretary Oblack read, and the trustees acknowledged, the following items of correspondence:

A variance notice regarding property at 7 and 15 Margaret Avenue being within 200 feet within school property.

A variance notice regarding property at 153 Mountainview Avenue being within 200 feet within school property.

A variance notice regarding property at 299 Franklin Avenue being within 200 feet within school property.

BOARD SECRETARY'S REPORT

Board Secretary Oblack discussed the addendum resolution under the Board Secretary’s Resolutions titled Approval of Change Order for High School Science Lab Rehabilitation & Improvement.

SUPERINTENDENT'S REPORT

Dr. Serafino presented the Superintendent's Report dated September 27, 2004, Schedule A, which is appended to the minutes of this meeting.

COMMITTEE REPORTS

Trustee Viola – Community Relations

HEARING OF CITIZENS (Resolutions Only)

NONE
Superintendent's Resolutions

Trustee Reilly moved, and Trustee Cafone seconded, a motion that the Board approve the Superintendent's Resolutions numbers 1 through 21 as listed below.

The Superintendent's Resolutions 1 through 21 were unanimously approved by roll call vote.

1. **Resignation** – Teacher

   BE IT RESOLVED that the Board of Education accepts the resignation of Mrs. Paula Roselle, Culinary Arts teacher, effective November 26, 2004.

2. **Rescind Appointment** – Permanent Unassigned Substitute

   BE IT RESOLVED that the Board of Education approves the rescinding of the resolution approved at the August 30, 2004 Board meeting, appointing Mr. Paul Marcantuono as Permanent Unassigned Substitute for the 2004-05 school year.

3. **Rescind Appointment** – Bus Driver

   BE IT RESOLVED that the Board of Education approves the rescinding of the resolution approved at the August 30, 2004 Board meeting, appointing Charles Azzerello as a bus driver for the 2004-05 school year.

4. **Leave of Absence** – Teacher

   BE IT RESOLVED that the Board of Education approves a childrearing leave of absence for Mrs. Lisa Venezia from November 11, 2004 through January 31, 2005.

5. **Leave of Absence** – Teacher

   BE IT RESOLVED that the Board of Education approves a childrearing leave of absence for Mrs. Tracy McCormick from October 18, 2004 through December 31, 2004.

6. **Leave of Absence** – Teacher

   BE IT RESOLVED that the Board of Education approves a family leave of absence, without pay, for Mrs. Janet Fenwick, effective October 1, 2004 through November 30, 2004.
7. **APPOINTMENT – Professional Staff**

BE IT RESOLVED that the Board of Education approves the appointment of Mrs. Carol L. LoCurcio as School Social Worker for the 2004-05 school year, effective October 1, 2004 at the annual salary of $47,424, M.A. Step 9 (prorated), in accordance with the 2004-05 Teachers’ Salary Guide.

8. **APPOINTMENT – Teacher Sub**

BE IT RESOLVED that the Board of Education approves the appointments of the teacher substitutes listed on the attached Schedule B for the 2004-05 school year.

9. **APPOINTMENTS – Substitutes**

BE IT RESOLVED that the Board of Education approves the following substitutes for the 2004-05 school year:

- **School Aide**
  - Dianna Juhrden
- **Cafeteria**
  - Lillian Darby
  - Debra Rilli
- **Bus Aide**
  - Dolly Ross
- **Buildings & Grounds**
  - *Chris De Lorenzo
  
  *BE IT FURTHER RESOLVED that the Board approves the application for emergent hiring as per the criminal review procedure.

10. **APPOINTMENT - BOE Extended Day Program**

BE IT RESOLVED that the Board of Education approves the appointment of the School Age Extended Day Program employee listed below for the 2004-05 school year at the salary indicated:

<table>
<thead>
<tr>
<th>Child Care Aide (p/t)</th>
<th>Hourly Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Linda Lampo</td>
<td>$15.00</td>
</tr>
</tbody>
</table>

11. **APPOINTMENT – Head Custodian**

BE IT RESOLVED that the Board of Education appoints Daniel Russomano as Elementary Head Custodian, at the annual salary of $31,500, Group 3 – Step 4 1/2, effective October 1, 2004 in accordance with the 2004-05 salary guide.
12. **APPOINTMENT – Head Custodian**

BE IT RESOLVED that the Board of Education appoints Edward Miller as Elementary Head Custodian, at the annual salary of $31,000, Group 3 – Step 4, effective October 1, 2004 in accordance with the 2004-05 salary guide.

13. **APPROVE AGREEMENT WITH EDUCATION ASSOCIATION OF NUTLEY (Custodial Unit) – 2004-2007**

BE IT RESOLVED that the Board of Education approves the Memorandum of Agreement and the revised salary guides for the successor contract agreement, with the Education Association of Nutley (Custodial Unit) encompassing the terms and conditions of employment for the buildings & grounds employees for the period July 1, 2004 through June 30, 2007.

14. **APPROVE CONTRACT PHYSICAL THERAPY SERVICES**

BE IT RESOLVED that the Board of Education approves a contract with Karen Chasmar for the purpose of providing physical therapy services for the 2004-05 school year at a rate of $275.00 per day in a total amount not to exceed $39,600.

15. **APPROVE CONTRACT OCCUPATIONAL THERAPY SERVICES**

BE IT RESOLVED that the Board of Education approves a contract with Cindy Palley for the purpose of providing occupational therapy services for the 2004-05 school year at a rate of $370.25 per day in a total amount not to exceed $24,066.25.

16. **REAPPOINTMENTS – Buildings & Grounds Personnel**

BE IT RESOLVED that the Board of Education approves the reappointment of the buildings & grounds personnel listed on the attached Schedule D for the 2004-05 school year in accordance with the 2004-05 Buildings and Grounds Salary Guide.

17. **RETRO-ACTIVE PAY – PHYSICAL THERAPY SERVICES**

BE IT RESOLVED that the Board of Education approves a retroactive pay increase for Florence Nardone for physical therapy services from $57.00 per hour to $59.00 per hour for all hours worked during the period July 1, 2003 to June 30, 2004.
18. **RETRO-ACTIVE PAY – OCCUPATIONAL THERAPY SERVICES**

BE IT RESOLVED that the Board of Education approves a retro-active pay increase for Cindy Palley for occupational therapy services from $68.46 per hour to $71.20 per hour for all hours worked during the period July 1, 2003 to June 30, 2004.

19. **EXTRA COMPENSATION**

BE IT RESOLVED that the Board of Education approves the following personnel be paid extra compensation in the amounts indicated for services rendered:

**PAYMENT FOR SUMMER HOURS – July and August – Preparation for the New Science Rooms**

<table>
<thead>
<tr>
<th>Name</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kent Bania</td>
<td>$727.44</td>
</tr>
<tr>
<td>Doris Dean</td>
<td>727.44</td>
</tr>
<tr>
<td>Katiianne Gratz</td>
<td>727.44</td>
</tr>
<tr>
<td>Lawrence Jinks</td>
<td>727.44</td>
</tr>
<tr>
<td>Megan Hardie</td>
<td>727.44</td>
</tr>
<tr>
<td>Paula Kasner</td>
<td>727.44</td>
</tr>
<tr>
<td>Michael Naumoff</td>
<td>727.44</td>
</tr>
<tr>
<td>Christine Polk</td>
<td>727.44</td>
</tr>
<tr>
<td>Joseph Simko</td>
<td>727.44</td>
</tr>
<tr>
<td>Peter Smith</td>
<td>727.44</td>
</tr>
<tr>
<td>Sandra Stark-Houck</td>
<td>727.44</td>
</tr>
<tr>
<td>Joseph Talgliareni</td>
<td>727.44</td>
</tr>
</tbody>
</table>

**PAYMENT FOR GUIDANCE COUNSELLORS – Additional Evening Meetings During the 2003-04 school year:**

<table>
<thead>
<tr>
<th>Name</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kathryn Comune</td>
<td>$207.84</td>
</tr>
<tr>
<td>James Mauro</td>
<td>207.84</td>
</tr>
<tr>
<td>Susan Scerbo</td>
<td>207.84</td>
</tr>
<tr>
<td>MaryFran Simmons-Fallucca</td>
<td>207.84</td>
</tr>
</tbody>
</table>

**PAYMENT FOR SUMMER HOURS – Guidance – August 31 and September 1 and 2, 2004**

<table>
<thead>
<tr>
<th>Name</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>James Cummings</td>
<td>$900.92</td>
</tr>
<tr>
<td>James Mauro</td>
<td>900.92</td>
</tr>
<tr>
<td>Susan Scerbo</td>
<td>900.92</td>
</tr>
<tr>
<td>MaryFran Simmons-Fallucca</td>
<td>886.92</td>
</tr>
<tr>
<td>Joyce Wood</td>
<td>791.26</td>
</tr>
</tbody>
</table>

**PAYMENT FOR ZERO PERIOD BASIC SKILLS CLASSES – September, 2004**

<table>
<thead>
<tr>
<th>Name</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Leann Martin</td>
<td>$210.00</td>
</tr>
<tr>
<td>David Sorensen</td>
<td>210.00</td>
</tr>
</tbody>
</table>
PAYMENT FOR SUMMER HOURS – Preparing Rooms – (Transfers)

Rachel Daly $277.12
Kathryn Koribanick 277.12
Debra Parigi 277.12

PAYMENT FOR SUMMER BAND CAMP – August 23 – 27, 2004

Stephanie Binaghi $1,678.13
Aurilla Card 1,678.13
John Maiello 1,678.13

PAYMENT FOR SUMMER HOURS-Secretary-Athletics – August 16,17,18,24,25,30,31 (full) August 19 and 23 (1/2 days)

Suzanne Peters $1,729.76

PAYMENT FOR SUMMER HOURS – Webmaster – Nutley Schools Website – Month of August

Ann Mary Mullane $  883.32

PAYMENT FOR SUMMER HOURS – BOE Newsletter

Ronald Bonadonna $  415.48

PAYMENT FOR SUMMER HOURS – Residency/Affidavits

Natale Ferrara $3,256.00

PAYMENT FOR SUMMER HOURS – Librarians-(Two days prior to school opening)

Erin Barrett $  400.00
Maria Gernitis 772.84
Sheryl Ives 1,932.10 (5 Days)
Janine Peters 400.00
Camille Sains 729.26
Christina Stendardi 456.65
Louise Walk 544.62

20. **SPECIAL CLASS PLACEMENT – Educationally Disabled Students**

BE IT RESOLVED that the Board of Education hereby authorizes the Superintendent of Schools to assign classified handicapped children to education programs according to how they can best achieve success in learning in accordance with
the rules and regulations pursuant to Title 18A, Chapter 46, NJ Statutes, and Title 6, Chapter 28, NJ Administrative Code, and

BE IT FURTHER RESOLVED that the Board of Education authorizes the attendance of Nutley students at the special education classes for the 2004-05 school year as per the attached Schedule C.

21. **CHANGE IN TRAINING LEVEL**

BE IT RESOLVED that the Board of Education approves the following personnel be advanced to the proper level of the salary guide in accordance with Board of Education Regulations, said teacher having completed the necessary college courses to qualify for such advancement, to be effective September 1, 2004:

<table>
<thead>
<tr>
<th>To B.A.+30</th>
<th>Step</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>David Sorensen</td>
<td>11</td>
<td>$49,519</td>
</tr>
</tbody>
</table>

**BOARD SECRETARY’S RESOLUTIONS**

Trustee Viola moved, and Trustee Cafone seconded, a motion that the Board approve the Board Secretary’s Resolutions numbers 1 through 11 as listed below.

The Board Secretary’s Resolutions 1 through 11 were unanimously approved by roll call vote.

1. **BILLS AND MANDATORY PAYMENTS**

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated September 27, 2004 in the total amount of $3,363,669.38 (Appendix A).

2. **REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS**

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds (Appendix B), that conform to the rules and regulations set by the Board of Education.

3. **TRANSFER SCHEDULE**

BE IT RESOLVED that the Board of Education approves, in compliance with NJAC 6A:23-2.11(c)3ii, and NJSA 18A:22-8-1, the transfers in the 2004-05 budget dated August 31, 2004 in the amount of $51,732 as appended (Appendix C).
4. JOINT TRANSPORTATION AGREEMENT – Belleville
Board of Education

BE IT RESOLVED that the Board of Education approve the following Joint Transportation Agreement with the Belleville Board of Education to provide transportation for one special education student from Belleville to Felician School, Lodi, NJ on Nutley Bus route #7 effective September 1, 2004 through June 30, 2005 at a cost per diem of $45*. (Subject to approval of the County Superintendent of Schools.)

*An additional charge of $10 per diem will be added for each additional student on an established route.

5. PETTY CASH FUNDS

WHEREAS, pursuant to NJAC 6:20-2.8 and Policy #615 (6620), a Board of Education may establish petty cash funds,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education approves the following petty cash funds for schools to be established in the amounts listed:

High School (Joseph Zarra, Custodian) $500
Franklin School (John Calicchio, Custodian) 400
Lincoln School (Cynthia Healy, Custodian) 300
Radcliffe School (Mariana Francioso, Custodian) 300
Spring Garden School (Rosemary Clerico, Custodian) 300
Washington School (Douglas Jones, Custodian) 300
Yantacaw School (MaryLou Dowse, Custodian) 300

BE IT FURTHER RESOLVED that the Board of Education approves the additional district-wide petty cash accounts to be established as follows:

Board of Education (Dennis M. Oblack, Custodian) $500
Director of Extended Day (Maria Cervasio, Custodian) 500
Pupil Transportation (Peggy Hollywood, Custodian) 400
Special Services (Barbara Hirsch, Custodian) 300
Technology Coordinator (Robert Presuto, Custodian) 300

and
BE IT YET FURTHER RESOLVED that the Board of Education approves the maximum expenditure for petty cash funds to be set at $40 and that the individual petty cash funds are replenished by submitting a properly completed voucher to the Board of Education as necessary.

6. **APPROVAL OF PARTIAL PAYMENT TO NIRAM, INC.**

BE IT RESOLVED that the Board of Education approves partial payment in the amount of $627,657.42 to Niram, Inc. for the Nutley High School Science Lab Refurbishment as per the recommendation of the Board’s architect and construction manager.

7. **ACCEPTANCE OF PRELIMINARY ELIGIBLE COSTS AND ELECTION TO RECEIVE STATE FUNDING AS A GRANT**

Radcliffe Elementary School Barrier Free Lift

WHEREAS the Nutley Board of Education (“Board”) has submitted an application for the Radcliffe Elementary School Barrier Free Lift pursuant to Section 5 of the Educational Facilities Construction and Financing Act, P.L. 2000, c.72 (“EFCFA” or “Act”) and the New Jersey Department of Education (“Department”) implementing regulations at N.J.A.C. 6A:26-1 et seq.

WHEREAS the district has received from the Department a letter approving said application and determining preliminary eligible costs (“PEC”) for the project.

NOW, THEREFORE, BE IT RESOLVED, That the Board acknowledges the Department’s determination that the project does not include any spaces inconsistent with the facilities efficiency standards or the applicable programmatic model in the district’s approved Long Range Facilities Plan.

BE IT FURTHER RESOLVED, That the district elects to construct the project itself.

BE IT FURTHER RESOLVED, That the district elects to receive its State funding support in the form of a grant under Section 15 of the Act.

BE IT FURTHER RESOLVED, That the Board hereby accepts the PEC determined by the Department as final eligible costs and will not appeal this determination.

BE IT FURTHER RESOLVED, That the Superintendent is authorized to notify the Department of these elections.
8. **APPROVAL OF AFFILIATION AGREEMENT WITH CLARA MAASS MEDICAL CENTER FOR COOPERATIVE EDUCATION PROGRAM**

WHEREAS the Nutley Board of Education desires to continue the Cooperative Education Program between Nutley High School and Clara Maass Medical Center, an affiliate of the Saint Barnabas Health Care System;

NOW THEREFORE BE IT RESOLVED that the Board President and Secretary shall be and hereby are authorized to execute the Affiliate Agreement between Clara Maass Medical Center and Nutley High School for the Cooperative Education Program.

9. **APPROVAL OF SUBMISSION OF GRANT APPLICATION – NO CHILD LEFT BEHIND ACT (NCLB) – FY 2005**

BE IT RESOLVED that the Board of Education approves the submission of the application for a FY 2005 Grant under the No Child Left Behind Act (NCLB) in the following amounts:

<table>
<thead>
<tr>
<th>Title</th>
<th>Part A</th>
<th>Public</th>
<th>Nonpublic</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>$201,529</td>
<td>$193,693</td>
<td>$7,836</td>
</tr>
<tr>
<td>II</td>
<td>65,644</td>
<td>62,309</td>
<td>3,335</td>
</tr>
<tr>
<td>III</td>
<td>5,149</td>
<td>4,527</td>
<td>622</td>
</tr>
<tr>
<td>IV</td>
<td>16,065</td>
<td>15,649</td>
<td>416</td>
</tr>
<tr>
<td>V</td>
<td>13,963</td>
<td>12,279</td>
<td>1,684</td>
</tr>
<tr>
<td></td>
<td>51,294</td>
<td>49,438</td>
<td>1,856</td>
</tr>
</tbody>
</table>

$353,644


BE IT RESOLVED that the Board of Education approves the submission of application for I.D.E.A. for FY 2005 as follows:

<table>
<thead>
<tr>
<th>I.D.E.A.</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>B-Basic</td>
<td>$723,478</td>
</tr>
<tr>
<td>B-Preschool</td>
<td>29,830</td>
</tr>
</tbody>
</table>

11. **APPROVAL OF RENEWAL OF MEMBERSHIP IN THE SUBURBAN ESSEX MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Nutley Board of Education is a member of the Suburban Essex Municipal Joint Insurance Fund; and

WHEREAS, said renewed membership terminates as of December 31, 2004 unless earlier renewed by agreement between the Board and the Fund; and

WHEREAS, the Board desires to renew said membership;

NOW THEREFORE, be it resolved as follows:
1. The Nutley Board of Education agrees to renew its membership in the Suburban Essex Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.

2. The Board President and Secretary shall be and hereby are authorized to execute the agreement to renew membership annexed hereto as Appendix D and made a part hereof and to deliver same to the Suburban Essex Municipal Joint Insurance Fund evidencing the Board’s intention to renew its membership.

12. APPROVAL OF CHANGE ORDER FOR HIGH SCHOOL SCIENCE LAB REHABILITATION & IMPROVEMENTS

Trustee Cafone moved, and Trustee Del Tufo seconded, the following resolution. Upon being put to a roll call vote the resolution was unanimously approved.

BE IT RESOLVED that the Board of Education approves the recommendations from DCM Architecture, Inc., our Architect, and Tri-Tech Engineering, our Construction Manager, for Change Order #16 through Change Order #20 (Appendix E) for our high school science lab rehabilitation and improvements project. The contract with Niram, Inc. will reflect an increase or (decrease) in the amounts as follows:

<table>
<thead>
<tr>
<th>Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Change Order #16</td>
<td>9/7/04</td>
</tr>
<tr>
<td>Change Order #17</td>
<td>9/7/04</td>
</tr>
<tr>
<td>Change Order #18</td>
<td>9/7/04</td>
</tr>
<tr>
<td>Change Order #19</td>
<td>9/7/04</td>
</tr>
<tr>
<td>Change Order #20</td>
<td>9/7/04</td>
</tr>
</tbody>
</table>

HEARING OF CITIZENS

None

OLD BUSINESS

Board Secretary Oblack summarized the status of the trailer for Yantacaw School.

NEW BUSINESS

None
Nutley High School Principal Joseph Zarra gave an update on the tuberculosis situation in the high school.

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:43 PM on a motion by Trustee Casale, seconded by Trustee Viola, and unanimously approved by voice vote.

Respectfully submitted,

Dennis M. Oblack
Board Secretary