

**NUTLEY BOARD OF EDUCATION
REGULAR MEETING
JUNE 28, 2004**

The Nutley Board of Education held a Regular Meeting on Monday, June 28, 2004, at the Radcliffe Multi-Purpose Room, 379 Bloomfield Avenue, Nutley, NJ 07110.

Vice President Parisi opened the meeting at 8:10 PM.

**CALL TO
ORDER**

MEETING NOTICE

**MEETING
NOTICE**

Vice President Parisi stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Regular Meeting was provided in the annual notice dated May 3, 2004 and legally advertised in the Nutley Sun on May 13, 2004. Said notice was posted at the entrance of the Board of Education offices, mailed to The Nutley Sun, The Star Ledger, The North Jersey Herald & News and The Nutley Journal and mailed to the Nutley Township Clerk.

This is an official meeting.

FLAG SALUTE

**FLAG
SALUTE**

Trustee Cafone led the assembly in the flag salute.

ROLL CALL

**ROLL
CALL**

Present: Mr. John Cafone
Dr. Philip T. Casale
Mr. Gerard Del Tufo
Mr. Sal Olivo
Dr. Gerard M. Parisi
Mr. Alfred R. Restaino, Jr.
Mr. James Viola

Absent: Mrs. Maria Alamo
Mr. Kenneth J. Reilly

Also Present: Dr. Kathleen C. Serafino, Superintendent of Schools
Mr. James Mallen, Business Administrator/Board Secretary
Dr. James Vivinetto, Assistant Superintendent

APPROVAL OF MINUTES

**APPROVE
MINUTES**

BE IT RESOLVED that the Board of Education approves the following minutes:

June 9, 2004 - Special Meeting
June 7, 2004 - Closed Executive Session
June 7, 2004 - Conference/Special Meeting
May 24, 2004 - Regular Meeting
May 24, 2004 - Closed Executive Session
May 24, 2004 - Conference Meeting

Trustee Del Tufo moved, Trustee Viola seconded, and the Board unanimously approved by voice vote a motion to approve the minutes as listed.

CORRESPONDENCE

CORRESPONDENCE

Board Secretary Mallen read, and the trustees acknowledged, the following items of correspondence:

Thank-you notes from the following retirees for the Board's retirement dinner and gift:

Beverly Apple
Don Baumann
Elaine Carson
Pete D'Angelo
Nicky Graziano
Susan Rooney
Walt Sautter

A variance notice regarding property at 70 Margaret Avenue being within 200 feet within school property.

A variance notice regarding property at 187 Washington Avenue being within 200 feet within school property.

A variance notice regarding property at 168 Coeyman Avenue being within 200 feet within school property.

SUPERINTENDENT'S REPORT

SUPT'S REPORT A

Dr. Serafino presented the Superintendent's Report dated June 28, 2004, Schedule A, which is appended to the minutes of this meeting, and briefly summarized its contents.

BOARD SECRETARY'S REPORT

**BOARD
SECRETARY'S
REPORT**

Board Secretary Mallen presented the Board Secretary's Report dated June 28, 2004 as listed on the agenda.

HEARING OF CITIZENS (Resolutions Only)

**HEARING OF
CITIZENS**

At this time, Vice President Parisi opened this meeting to members of the attending public for comments and/or concerns regarding the resolutions to be voted upon in tonight's agenda.

Hearing none Vice President Parisi closed this portion of the meeting.

SUPERINTENDENT'S RESOLUTIONS

**SUPT'S
RESOLUTIONS**

Trustee Del Tufo moved, and Trustee Viola seconded, a motion that the Board approve the Superintendent's Resolutions numbers 1 through 31 as listed below.

The Superintendent's Resolutions 1 through 31 were unanimously approved by roll call vote.

**RESIGN
TEACHERS**

1. **RESIGNATION – Teachers**

BE IT RESOLVED that the Board of Education accepts the resignation of the following teachers, effective July 1, 2004:

Dr. Frank Ellis	-High School Science Teacher
Adrienne Hill	-High School Spanish Teacher
Scott Kindler	-High School Science Teacher
Jarrett Zellea	-High School Music Teacher/Band Director

**RESIGN
ATHLETICS**

2. **RESIGNATION – Athletics**

BE IT RESOLVED that the Board of Education accepts the resignation of the following coaches:

Robert Harbison	-Assistant Football Coach
Angelo Intile	-Assistant Football Coach
Daria LaConte	-Head Volleyball Coach

**AMEND
APPOINTMENT**

3. **AMENDING APPOINTMENT – Professional Staff**

BE IT RESOLVED that the Board of Education approves the amending of the resolution, approved at the May 24, 2004 Board Meeting, to reflect a change in part-time status, degree and salary of Kristine Torjussen to full time, B.A.+15, \$47,045.

**AMEND
APPOINTMENT**

4. **AMENDING APPOINTMENT – Non-Tenured Staff**

BE IT RESOLVED that the Board of Education approves the amending of the addendum, approved at the May 24, 2004 Board Meeting, to reflect the following changes:

Pamela Maggiano	\$22,144 (change in salary)
Jessica Jernick	41,288 (p/t to full)
Kristen Puzio	42,652 (p/t to full)

**AMEND
APPOINTMENT**

5. AMENDING APPOINTMENTS – Professional Staff

BE IT RESOLVED that the Board of Education approves the amending of the resolution, Schedule E, approved at the May 24, 2004 Board Meeting, to reflect a change in longevity for the following personnel:

Gerard Aduvato	\$4,300
Joseph Bertuzzi	2,900
Kathleen Cullity	1,400
Marietta O'Brien	2,900
Mary Anne Pagana	1,400
Mary Anne Perrotta	4,300
Deborah Pinto	4,300
Sharon Reed	2,900
Mary Frances Simmons- Fallucca	2,900

**REAPPOINT B
ADMIN. & SUPER.
PERSONNEL**

6. REAPPOINTMENTS – Administrative and Supervisory Personnel

BE IT RESOLVED that the Board of Education approves the reappointment of the administrative and supervisory personnel listed on the attached Schedule B for the 2004-05 school year on the salary guide at the classification and step as indicated in accordance with the 2004-05 Principals and Supervisors Salary Guide.

**REAPPOINT C
DISTRICT-WIDE**

7. REAPPOINTMENTS - District-Wide Personnel

BE IT RESOLVED that the Board of Education approves the reappointments of the district-wide personnel for the school year 2004-05 listed on Schedule C at the salaries indicated.

**REAPPOINT D
EXEC. SEC.**

8. REAPPOINTMENTS - Executive Secretaries

BE IT RESOLVED that the Board of Education approves the reappointments of the executive secretaries for the school year 2004-05 listed on Schedule D at the salaries indicated.

**APPOINT
PROF. STAFF**

9. APPOINTMENTS – Professional Staff

BE IT RESOLVED that the Board of Education approves the appointment of the personnel listed below for the 2004-05 school year, effective September 1, 2004 in accordance with the 2004-05 Teachers' Salary Guide:

<u>Name</u>	<u>Degree</u>	<u>Step</u>	<u>Salary</u>
Heather Ashley-Bobrowski	M.A.	9	\$47,424
Tara Castellano	B.A.	6	40,000
Alicia Coppola	B.A.	6	40,000
Steven DiGregorio	B.A.+30	22	74,601
Megan Hardie	M.A.	6	43,000
Mary Anne Kenny	B.A.+30	7	43,288
Noelle Orsini	M.A.	8	45,665
Joseph Simko	B.A.	6	40,000

**APPOINT
B&G
EMPLOYEE**

10. APPOINTMENT – Buildings & Grounds Employee - Maintenance

BE IT RESOLVED that the Board of Education approves the appointment of Michael Klein as a maintenance employee Group 7, Step 3 for the 2004-05 school year, effective July 1, 2004 at the annual salary of \$30,951, in accordance with the 2003-04 Buildings & Grounds Employees' Salary Guide. Upon conclusion of salary negotiations, the salary will be adjusted in accordance with the 2004-05 Buildings & Grounds Employees' Salary Guide. (Hired on a 90-day probationary period).

**APPOINT
B&G
EMPLOYEE**

11. APPOINTMENT – Buildings & Grounds Employee - Custodian/Groundsman

BE IT RESOLVED that the Board of Education approves the following appointments as custodian/groundsman employees Group 2, Step 3 for the 2004-05 school year, effective July 1, 2004 at the annual salary of \$27,049, in accordance with the 2003-04 Buildings & Grounds Employees' Salary Guide. Upon conclusion of salary negotiations, the salary will be adjusted in accordance with the 2004-05 Buildings & Grounds Employees' Salary Guide. (Hired on a 90-day probationary period).

Frank Marando, Jr. + night stipend - \$1,500
Edward Miller
Gerard Vecchio

**APPOINT
BUS. AIDE**

12. APPOINTMENT - Business Office Aide

BE IT RESOLVED that the Board of Education approves the appointment of Kathleen Spera as a Business Office Aide for the 2004-05 school year at the hourly rate of \$13.25 in accordance with the hourly rate established by the Board of Education.

**APPOINT
ATHLETICS**

13. APPOINTMENTS – Athletics

BE IT RESOLVED that the Board of Education approves the athletic appointments listed below for the 2004-05 school year on the salary guide at the classification and step as indicated in accordance with the 2004-05 Coaches Salary Guide:

<u>Sport</u>	<u>Name</u>	<u>Step</u>	<u>Salary</u>
<u>VOLLEYBALL</u> Head Coach	Michael Fetherman	2	\$4,018
<u>CHEERLEADER</u> Head Coach	Melissa Thomas	1	5,260

14. APPOINTMENTS – BOE Extended Day Summer Program – 2004

**APPOINT
BOE
EXTENDED DAY
SUMMER PROG.**

BE IT RESOLVED that the Board of Education approves the appointment of the School Age Extended Day Summer Program employee listed below:

<u>Substitute Child Care Supervisor/ Instructor (p/t)</u>	<u>Hourly Rate</u>
Frank Comune	\$28.00 (Supervisor) 23.00 (Instructor)

15. APPOINTMENTS – Special Education Summer Program

**APPOINT
SUMMER ED**

BE IT RESOLVED that the Board of Education approves the appointments of the following personnel for the 2004 Special Education Summer Program:

Helen Doyle-Marino	Teacher	\$2,012
Lisa Luberto	Teacher	2,012
Deborah Marchese	Teacher	2,012
Nicholas Norcia	Teacher	2,012
Lisa Palestina	Teacher	2,012
Judy Rasczyk	Teacher	2,012
Sharon Romaglia	Teacher	2,012-Partial Grant
Patricia Sloan	Teacher	2,012
Jill Sorensen	Teacher	2,012
Jared Nardiello	Aide	250
Lauren Marchese	Aide	250
Donna Zarra	Speech Therapist	2,012
Donna Cargill	Occupational Therapist	3,200
Nicoletta Ciccolella	Hourly Aide	12.60
Cindy Gianfrancesco	Hourly Aide	12.60
Melissa Rosamilia	Hourly Aide	12.60
Barbara Sarno	Hourly Aide	12.60
Mary Venable	Hourly Aide	12.60

**16. APPOINTMENTS – Basic Skills Summer
Enrichment Program**

**APPOINT
BASIC SKILLS
SUMMER PROG.**

BE IT RESOLVED that the Board of Education approves the appointment of the following aides to the Basic Skills Summer Enrichment Program:

Michael Alfaro	Aide	\$250
Elizabeth Hall	Aide	250
Pamela Restel	Aide	250

17. APPOINTMENT– Substitutes

**APPOINT
SUBS**

BE IT RESOLVED that the Board of Education approves the appointment of the following substitutes for the 2004-05 school year:

Clerical

Jennifer Knobloch

Bus Aide

Annette J. Roio

18. APPOINTMENT OF CUSTODIAN OF RECORDS

**APPOINT
CUSTODIAN OF
RECORDS**

BE IT RESOLVED that in accordance with the New Jersey Open Public Records Act, the Board of Education designates its Business Administrator/Board Secretary as the person to be responsible as the Custodian of Government Records, for the 2004-05 school year.

19. APPOINTMENTS – Video Taping

**APPOINT
VIDEO TAPING**

BE IT RESOLVED that the Board of Education approves the following student appointments for the taping of the Board Meetings for the 2004-05 school year at a salary rate of \$7.50 per hour:

Corey Smith
Catriona Caithness
Alex Jimenez
Michael Chamberlain

**20. APPOINTMENT -MEDICAL DIRECTOR – EXTENDED DAY
PROGRAM**

**APPOINT
MEDICAL DIR.
EXTENDED DAY**

BE IT RESOLVED that the Board of Education approves the appointment of Dr. Barry Prystowsky as Medical Director of the Extended Day Program for July and August, 2004 and for the 2004-05 school year, at a stipend of \$5,000.

21. TRANSFER OF PERSONNEL

**TRANSFER
PERSONNEL**

BE IT RESOLVED that the Board of Education approves, upon the recommendation of the Superintendent of schools, the following transfers:

<u>Name</u>	<u>From</u>	<u>To</u>
Antoinette Frannicola	Spring Garden	Washington
Jessica Jernick	Radcliffe	Lincoln
Kristen Puzio	Washington	Spring Garden

22. BUILDINGS & GROUNDS SUBSTITUTES

**B&G
SUBS**

BE IT RESOLVED that the Board of Education approves the following buildings and grounds substitutes for the 2004-05 school year:

Richard Bolcato, Jr.
Michael Cook
Ronald Cundiff
Michael Finkelstein
Frank Fochesato
John Zarro

23. EXTRA COMPENSATION

**EXTRA
COMP**

BE IT RESOLVED that the Board of Education approves the following personnel be paid extra compensation in the amounts indicated for services rendered:

**MATHEMATICS CURRICULUM REVISION –
ELEMENTARY – May 22, 2004**

Gerard Adubato	\$103.92
Rita Alfaro	103.92
Kimberly Algieri	103.92
Jeannette Andreula	103.92
Pamela Conry	103.92
Michele Cristantiello	103.92
Mary Lou Dowse	151.20
Katherine Franks	103.20
Sheryl Holly	103.92
Susan LaReau	103.92
Anita McDonald	103.92
Carol Perrone	103.92
Mary Pontrella	103.92
Gail Reilly	103.92
Lorraine Rubinstein	103.92
Jill Sorensen	103.92
Joanne Tibaldo	103.92

**HEALTH DYNAMICS CLASSES –
May and June, 2004**

Rose Cioffi \$500.00

**PAYMENT FOR P.T.O. ATTENDANCE
March 31, May 13,15,19,and 31, 2004**

Annemarie Carollo \$138.56
Peter D'Angelo 381.04

**PAYMENT FOR AFFIRMATIVE ACTION COMMITTEE-
March 25 and June 8, 2004**

Patricia Aduato \$ 57.58
Grayce Berk 28.79
Ida Ferraro 28.79
Diane Giangeruso 28.79
Maria Papaleo 57.58
James Ryan 28.79

**PAYMENT FOR AFFIRMATIVE ACTION COMMITTEE-
STUDENT REPRESENTATIVE – June 8, 2004**

Megan Ashley \$ 28.79

**PAYMENT FOR SUPERINTENDENT'S ADVISORY
COUNCIL – October 14, 2003 through May 10, 2004**

Rose Cioffi \$193.20
Lillian DeFilippis 257.60
Loretta Douglas 225.40
Tracy Egan 225.40
Jill Freedman 257.60
Margaret Fucello 193.20
Patricia Griffin 257.60
Kathryn Koribanick 225.40
Paula Lee 225.40
Sally Magin 193.20
Susan Rooney 257.60
Deborah Schop 225.40
David Sorensen 193.20

**PAYMENT FOR PARA-PRO WORKSHOP –
June 3, 2004**

Laura Giangeruso \$ 90.08
Lorraine Restel 90.08

**PAYMENT FOR BOE VIDEO TAPING -
April through May, 2004**

Joseph Carlo \$174.00

PAYMENT FOR EXTRA-CURRICULAR ACTIVITIES

<u>NAME</u>	<u>ACTIVITY</u>	<u>AMOUNT</u>
<u>Nutley High School</u>		
Michael Cundari	Assistant Director Senior Benefit	\$1,107.00

FRANKLIN MIDDLE SCHOOL

Lisa Maniscalco	Artistic Director Senior Benefit	553.50
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**CENTRAL DETENTION COVERAGE –
May and June, 2004**

High School

Robin DeLorenzo	\$187.70
AnneMarie Kowalski	75.08
Eric Puzio	18.77
Richard SanFillipo	37.54
Louis SanGiovanni	18.77
Dennis Sasso	18.77
Lisa Vallo	150.16

Franklin School

Joseph Cappello	206.47
Tracy Egan	206.47
Laura Love	18.77
Louis Manganiello	150.16
Jessica Welsh	18.77

**SATURDAY MORNING SUSPENSIONS –
May and June, 2004**

High School

AnneMarie Kowalski	\$ 78.45
Lawrence Mitschow	78.45
Denise Mazza	235.35
Lisa Vallo	313.80

Franklin School

Joseph Cappello	156.90
Becky Pandolfi	235.35

24. **APPROVAL OF SUBSTITUTE RATES 2004-05 SCHOOL YEAR**

**APPROVE E
SUB RATES**

BE IT RESOLVED that the Board of Education approves the substitute rates for the 2004-05 school year as per attached Schedule E.

**ESTABLISH
P.T. AIDES
RATES**

**25. ESTABLISHING HOURLY RATES FOR PART-TIME
SCHOOL AIDES - 2004-05 SCHOOL YEAR**

BE IT RESOLVED that the Board of Education approves the following hourly rates be paid to part-time school aides for the 2004-05 school year:

Step 1 - \$12.00
Step 2 - \$13.25

**26. NATIONAL SCHOOL LUNCH PROGRAM - 2004-05
School Year**

**LUNCH
PROGRAM**

BE IT RESOLVED that the Board of Education approves its entering into an agreement with the State Department of Education for a continuation of the National School Lunch Program in the Nutley Schools for the 2004-05 school year, and

BE IT FURTHER RESOLVED that the Board of Education hereby designates its Business Administrator/Board Secretary as the person to be responsible for implementing and carrying out the terms of the agreement.

**27. DETERMINING ELIGIBILITY FOR FREE OR REDUCED
PRICED MEALS**

**DETERMINING
ELIGIBILITY FOR
PRICED MEALS**

BE IT RESOLVED that the Board of Education approves its conforming with state and federal regulations and hereby agrees to the established policy with respect to determining eligibility for free or reduced price meals, and

BE IT FURTHER RESOLVED that Mrs. Josephine Mleziva, Executive Secretary II, shall determine which individual children are eligible for a free or reduced price meal under the established policy, and

BE IT FURTHER RESOLVED that the Secretary/Business Administrator shall cause a notice concerning the provisions for free or reduced lunches to be inserted in a newspaper circulating in the school district.

**28. CHANGE OF APPOINTMENT – Nutley Electronics &
Technology Team (NETT)**

**CHANGE OF
APPOINTMENT
(NETT)**

BE IT RESOLVED that the Board of Education approves the following change in student appointments for the Nutley Electronics & Technology Team (NETT) for the 2004-05 school year at a salary rate of \$7.50 per hour:

Add
Nicholas Braun

Delete
Matthew Lotito

**AGREEMENT
WITH
LAW**

**29. MEMORANDUM OF AGREEMENT WITH LAW
ENFORCEMENT OFFICIALS**

BE IT RESOLVED that in accordance with the N.J.A.C. 6:29-10.1 et seq., the Board approves the Memorandum of Agreement and Addenda between education and local and county Law Enforcement Officials, and

BE IT FURTHER RESOLVED that this Agreement and Addenda be forwarded to the County Superintendent of Schools for approval.

**TEXTBOOK
APPROVAL**

30. TEXTBOOK APPROVAL

BE IT RESOLVED that the Board of Education approves the use of the following textbooks:

DRIVERS ED

Responsible Driving
Glencoe/McGraw Hill

HEALTH

Health - A Guide to Wellness (9)
Glencoe/McGraw Hill

Health Skills for Wellness (7 & 8)
Prentice Hall, Inc.

MATH

HSPA Success in Mathematics
Instructivision, Inc.

Multiple Choice & Free Response Questions
& Student Manual (Calc.)
D & S Marketing Systems, Inc.

Multiple Choice & Free Response Questions
& Student Manual (Stat)
W. H. Freeman

The Practice of Statistics
W. H. Freeman

LANGUAGE ARTS

Wilson Reading System Student Readers
1-12 AB
Wilson Language Training Corp.

Wilson Reading System Student Workbooks
1-12 A Pak
Wilson Language Training Corp.

**ALLOCATION OF
SALARIES**

31. ALLOCATION OF SALARIES - Federally Funded Programs

BE IT RESOLVED that the personnel listed below, previously appointed to the respective positions, be paid salaries in full or in part from funds of the Federal programs noted:

IDEA - Summer Program

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Program Percent</u>
Helen Doyle-Marino	Teacher	\$ 2,012	100%
Debra Marchese	Teacher	2,012	100%
Heather McGovern	Teacher	1,911	100%
Judy Rasczyk	Teacher	1,710	100%
Sharon Romaglia	Teacher	2,012	100%
Janice Schoem	Teacher	2,012	100%
Philip Siculietano	Teacher	2,012	100%
Patricia Sloan	Teacher	1,911	100%
Jill Sorensen	Teacher	1,811	100%
Carly Caprio	Sub Teacher	302	100%
David Luzzi	Sub Teacher	302	100%
Angelica Marra	Sub Teacher	101	100%
Jared Nardiello	Aide	250	100%
Emily Rose	Aide	250	100%
Margaret DeAngelo	Hourly Aide	882	100%
Mary Venable	Hourly Aide	567	100%
Barbara Sarno	Hourly Aide	750	100%
Donna Cargill	Occup. Therapist	1,994	100%

TITLE I - NCLB

Jolinda Griwert	Teacher	57,033	20% (11,407)
Walter King	Teacher	47,106	20% (9,421)
Sarah Misner	Teacher	44,545	20% (8,909)
Laura Reilly	Teacher	38,600	20% (7,720)
Dolores Contreras	Teacher	44,963	100%
Lorraine Rubinstein	Teacher	21,795	100%
Kelli Cerniglia	Teacher	22,699	100%
Jennifer Farro	Teacher	25,075	100%
Emanuela Fierro	Teacher	19,300	25% (4,825)
Jaimee Giglio	Teacher	19,300	100%
Ravit Gadot	Teacher	19,300	88% (8,492) eff. 2/1/04
Nancy Lorenzini	Teacher	19,300	88% (8,492) eff. 2/1/04
Mariana Francioso	Director's Stipend	2,500	100%
Diane Giangeruso	Secretary	49,477	5% (2,474)

TITLE II - NCLB

Kristine Torjussen	Teacher	21,794	90% (19,615)
Kristen Puzio	Teacher	40,308	50% (20,154)
Joanne Tibaldo	Teacher	41,949	100%

TITLE IV - NCLB

Natale Ferrara	Security Officer	25,000	20% (5,000)
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32. Testimonial

Mr. James Mallen

TESTIMONIAL

Trustee Cafone moved, and Trustee Viola seconded the following resolution. Upon being put to a roll call vote the resolution was unanimously approved.

WHEREAS, Mr. James Mallen has tendered his resignation as School Business Administrator/Board Secretary, effective July 1, 2004 and has signified his intention of retiring from active service, and

WHEREAS, throughout his employment here, Mr. Mallen has performed the duties and responsibilities of his position to the benefit of our students, faculty, district employees and our community.

NOW, THEREFORE BE IT RESOLVED, that the Nutley Board of Education, on behalf of the entire school district, expresses to Mr. Mallen its gratitude for his service and wishes him health, happiness and fulfillment in his future endeavors, and

BE IT FURTHER RESOLVED, that this resolution is made part of these meeting minutes and a copy of it be presented to Mr. Mallen.

33. Memorial

Mrs. Eileen M. Mattone

MEMORIAL

Trustee Casale moved, and Trustee Del Tufo seconded the following resolution. Upon being put to a roll call vote the resolution was unanimously approved.

WHEREAS, it is with a sense of deep sorrow and regret that the Nutley Board of Education records the death of Mrs. Eileen M. Mattone on May 18, 2004, and

WHEREAS, Mrs. Mattone was employed in September, 1975 as a basic skills teacher in the Nutley Public Schools and had a distinguished educational career until her retirement in July, 1999, and

WHEREAS, Mrs. Mattone won the admiration and respect of her fellow teachers and the friendship of pupils who came under the influence of her understanding and capable teaching.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education of the Township of Nutley extends deepest sympathy to the members of her family, and

BE IT FURTHER RESOLVED, That this resolution be made a part of the minutes of this meeting and a copy sent to the members of her family.

**APPOINT
BA/BS**

34. APPOINTMENT - Business Administrator/Board Secretary

Trustee Restaino moved, and Trustee Cafone seconded the following resolution. Upon being put to a roll call vote the resolution was unanimously approved.

BE IT RESOLVED, That the Board approves the appointment and employment agreement of Dennis Oblack as Business Administrator/Board Secretary for the period July 1, 2004 through June 30, 2005 at the annual salary of \$110,000.

35. APPOINTMENT - K-12 Coordinator of Business/Technical Education

**APPOINT
BUS. COOR.**

Trustee Casale moved, and Trustee Del Tufo seconded the following resolution. Upon being put to a roll call vote the resolution was unanimously approved.

BE IT RESOLVED that the Board of Education approves the appointment of Mrs. Nancy Kehayes as K-12 Coordinator of Business/Technical Education for the 2004-05 school year, effective September 1, 2004 at the annual salary of \$98,057, M.A. +30 Step 8, in accordance with the 2004-05 Principals and Supervisors Salary Guide.

36. APPOINTMENT - Professional Staff

**APPOINT
PROF. STAFF**

Trustee Del Tufo moved, and Trustee Cafone seconded the following resolution. Upon being put to a roll call vote the resolution was unanimously approved.

BE IT RESOLVED that the Board of Education approves the appointment of Stephanie Zaros as teacher for the 2004-05 school year, effective September 1, 2004 at the annual salary of \$20,000, B.A. Step 6 (p/t.5) in accordance with the 2004-05 Teachers' Salary Guide.

37. APPOINTMENTS - Summer Custodial Employment

**APPOINT
SUMMER CUST.**

Trustee Viola moved, and Trustee Del Tufo seconded the following resolution. Upon being put to a roll call vote the resolution was unanimously approved.

BE IT RESOLVED that the Board of Education approves the following personnel to be employed as summer custodial and grounds employees for the summer of 2004:

	<u>Step</u>	<u>Hourly Rate</u>
Daniel Jernick	1	\$7.50

38. CHANGE OF APPOINTMENTS – Basic Skills Summer Program

**CHANGE
OF
APPOINTMENT**

Trustee Olivo moved, and Trustee Cafone seconded the following resolution. Upon being put to a roll call vote the resolution was unanimously approved.

BE IT RESOLVED that the Board of Education approves the following change in student appointments for the 2003-04 Basic Skills Improvement Program.

Add

Gina Aiello	Aide	\$ 250
Tara Cargill	Aide	\$ 250

Delete

Crysta L. Caprio	Aide	\$ 250
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39. APPROVAL OF CURRICULUM PROGRAMS

**APPROVE
CURR. PROG.**

Trustee Cafone moved, and Trustee Viola seconded the following resolution. Upon being put to a roll call vote the resolution was unanimously approved.

BE IT RESOLVED that the Board of Education approves the following curriculum programs presented at the June 28, 2004 conference session:

- Grade 9 World History Honors
- Grade 9 World History

40. TEXTBOOK APPROVAL

**TEXTBOOK
APPROVAL**

Trustee Cafone moved, and Trustee Viola seconded the following resolution. Upon being put to a roll call vote the resolution was unanimously approved.

BE IT RESOLVED that the Board of Education approves the use of the following textbooks:

WORLD HISTORY
WORLD HISTORY HONORS

National Geographic Almanac of World History
Daniels/Patricia S./Hyslop/Stephen G.
Publisher, National Geographic, 2003
Washington, D. C.

The Nystrom Atlas of World History
Publisher, Nystrom Division of Herff Jones, Inc. 2004
Chicago, IL

BOARD SECRETARY'S RESOLUTIONS

**BOARD
SECRETARY'S
RESOLUTIONS**

Trustee Olivo moved, and Trustee Cafone seconded, a motion that the Board approve the Board Secretary's Resolutions numbers 1 through 10 as listed below.

The Board Secretary's Resolutions 1 through 10 were unanimously approved by roll call vote.

**SECY. & TREAS. A
REPORTS B**

1. **SECRETARY & TREASURER'S REPORT**

BE IT RESOLVED that the Board of Education approves the acknowledgement and acceptance of the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period ending May 31, 2004.

**CERTIFICATION
MAJOR ACCOUNT
FUND STATUS**

2. **CERTIFICATION OF MAJOR ACCOUNT FUND STATUS**

BE IT RESOLVED that the Nutley Board of Education certifies that as of May 31, 2004, after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major accounts are General Fund and Debt Service.)

**BILLS &
MANDATORY C
PAYMENTS**

3. **BILLS AND MANDATORY PAYMENTS**

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated June 28, 2004 in the total amount of \$6,307,819.83 (Appendix C).

**USE OF
BUILDINGS D
AND GROUNDS**

4. **REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS**

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds (Appendix D), that conform to the rules and regulations set by the Board of Education.

5. TRANSFER SCHEDULE

TRANSFER SCHEDULE E

BE IT RESOLVED that the Board of Education approves, in compliance with NJAC 6A:23-2.11(c)3ii, and NJSA 18A:22-8-1, the transfers in the 2003-04 budget per Transfer Schedule #10 dated June 28, 2004 in the amount of \$273,500 as appended (Appendix E).

6. APPROVAL OF PARTIAL PAYMENT TO NIRAM, INC.

APPROVE PARTIAL PAY NIRAM, INC.

BE IT RESOLVED that the Board of Education approves partial payment in the amount of \$245,935.55 to Niram, Inc. for the Nutley High School Science Lab Refurbishment as per the recommendation of the Board's architect and construction manager.

7. APPROVAL OF CHANGE ORDER FOR HIGH SCHOOL SCIENCE LAB REHABILITATION & IMPROVEMENTS

APPROVE CHANGE ORDER

BE IT RESOLVED that the Board of Education approves the recommendation from our Construction Manager, Alan Ianuzzi, for Change Order #7 through Change Order #9 for our high school science lab rehabilitation and improvements project. The contract with Niram, Inc. will reflect an increase or (decrease) in the amounts as follows:

	<u>Date</u>	<u>Amount</u>
Change Order #7	5/18/04	\$ (4,700.00)
Change Order #8	5/18/04	\$ 2,708.00
Change Order #9	5/18/04	\$ (450.00)

8. APPROVAL OF CHANGE ORDER FOR HIGH SCHOOL WINDOW & DOOR REPLACEMENT

APPROVE CHANGE ORDER

BE IT RESOLVED that the Board of Education approves the recommendation from our Construction Manager, Alan Ianuzzi, for Change Order #1 for our high school window and door replacement project. The contract with Levy Construction Company, Inc. will reflect an increase or (decrease) in the amount as follows:

	<u>Date</u>	<u>Amount</u>
Change Order #1	4/14/04	\$ 4,000.00

9. **BUS BIDS**

WHEREAS, bids for two (2) 2004 Type "B" 24 Passenger Gas Engine School Buses were advertised on May 13, 2004, and

WHEREAS, sealed bids were publicly opened and read aloud on May 26, 2004, at 2:00 p.m. in the office of the Business Administrator/Board Secretary, and

WHEREAS, the following bids for outright purchase were received in the following amounts:

Arcola Bus Sales Carlstadt, NJ	\$79,165.00 (2 buses)
H. A. DeHart & Son Thorofare, NJ	\$41,225.00 per bus
Factory Direct Fresh Meadow, NY	\$42,199.00 per bus \$41,400.00 (alternate)
Wolfington Body Mount Holly, NJ	\$86,800.00 (2 buses)

and

WHEREAS, the bid of Arcola Bus Sales meets all specifications, and is therefore the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education approves the awards of contract for the five-year lease/purchase of two 2005 Type "B" 24 Passenger Gas Engine School buses to Arcola Bus Sales, Carlstadt, NJ at their purchase price of \$79,165.00 for two buses.

10. **ESTABLISH TUITION RATES FOR THE 2004-05
SCHOOL YEAR**

BE IT RESOLVED that the Nutley Board of Education approves the tuition rates for out-of-district students attending Nutley schools for the 2004-05 school year be established as follows:

Grade

Kindergarten	\$7,259
1-5	8,852
6-8	9,129
9-12	9,804
Learning and/or Lang. Disabled	15,017
Preschool Disabled	14,739

**11. APPROVAL FOR SPECIAL ELECTION - SEPTEMBER 28,
2004 BOND PROPOSAL**

Trustee Del Tufo moved, and Trustee Viola seconded the following resolution. Upon being put to a roll call vote the resolution was unanimously approved.

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF NUTLEY IN THE COUNTY OF ESSEX, NEW JERSEY (not less than a majority of the full membership of the Board concurring) AS FOLLOWS:

1. It is hereby determined that a bond proposal will be submitted for voter approval at a special election to be scheduled for September 28, 2004 between the hours of 2:30 p.m. and 9:00 p.m. as permitted and required by law. The form of the proposal will read substantially as follows:

PROPOSAL

The Board of Education of the Township of Nutley in the County of Essex, New Jersey is authorized (a) to construct an addition and renovations to the Franklin Middle School, including acquisition and installation of furnishings and equipment and site work; (b) to appropriate therefore \$23,700,000, funded in part by a State grant in the amount of \$8,769,617; and (c) to issue bonds of the School District to finance the district's local share of the project in the principal amount of \$14,930,383. The final eligible cost of the project approved by the Commissioner of Education is \$21,924,043. This project includes \$1,775,957 for school facility construction elements in addition to the facilities efficiency standards developed by the Commissioner of Education or not otherwise eligible for State support pursuant to N.J.S.A. 18A:7G-5(g).

2. This Board of Education hereby approves and adopts the proposal set forth above and, subject to the approval of the legal voters of the school district, hereby determines to carry out the improvements described therein (the "Project").

3. This Board of Education hereby acknowledges and confirms that in accordance with N.J.S.A. 18A:24-16 and 18A:24-17 a supplemental debt statement has been prepared by the chief financial officer of the Township of Nutley, being the only municipality comprised within the school district, giving effect to the proposed authorization of bonds of the school district in the maximum amount of bonds authorized in the proposal. The supplemental debt statement has been filed in the office of the Clerk of the Township of Nutley and in the office of the Business Administrator/Board Secretary of this Board of Education prior to the final adoption of the proposal and will be filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs prior to the date of the special election.

4. The Business Administrator/Board Secretary is hereby authorized and directed to send a certified copy of the proposal to the County Clerk as required by N.J.S.A. 19:60-2 and to request the County Clerk to conduct the special election and is further authorized to request the Municipal Clerk to publish the Military Service and Civilian Absentee Ballot notices in accordance with the requirements of law.

5. The Board acknowledges receipt of the PEC letter from the Department of Education with respect to the Project. The Board hereby elects to receive a grant under Section 15 of the Educational Facilities Construction and Financing Act, P.L. 2000, c. 72, effective July 18, 2000 (the "Act") and to construct the Project itself. The Board further determines to accept the preliminary eligible costs determined by the Department of Education as final eligible costs and not to appeal the determination of preliminary eligible costs. The Business Administrator/Board Secretary is authorized to notify the Department of Education of the District's election with respect to the eligible costs, the construction of the Project and the election to receive a grant pursuant to Section 15 of the Act.

6. The educational plans and the schematic plans for the construction of the Project have heretofore been approved by this Board of Education, and such approval is hereby reconfirmed.

7. The Board President, the Superintendent of Schools, the Business Administrator/Board Secretary, the Project Architect, Bond Counsel and other appropriate representatives of the Board (the "Board Representatives") have heretofore been authorized, and such authorization is hereby reconfirmed, to submit the educational plans and the schematic plans for the Project, together with such other information as may be required, to the State Department of Education for approval and to make application to the Commissioner of Education for approval of the educational plans, the schematic plans and the Project and, if necessary, any required amendment to the long-range facilities plan, in accordance with the requirements of the Act and N.J.A.C. 6A:26-3.2.

8. The Board Representatives have heretofore further been authorized and directed to submit the schematic plans and any other required information to the Planning Board for review and comment, and such authorization and direction is hereby reconfirmed.

9. DCM Architecture, Inc., the School District's appointed architect for the Project, has heretofore been authorized and delegated the responsibility to prepare the plans and specifications for the Project in consultation with and under the supervision of the Business Administrator/Board Secretary, who has heretofore been delegated the responsibility to work with the architect for this purpose on behalf of the Board, and such authorizations and delegations are hereby reconfirmed and ratified, all in accordance with the requirements of N.J.S.A. 18A:18A-16.

10. The Board representatives are hereby authorized to take all steps necessary to implement this resolution. The Business Administrator/Board Secretary is further authorized and directed to

request the County Clerk, the County Board of Elections, the County Superintendent of Elections and the Municipal Clerk as applicable to conduct the special election, and the Business Administrator/Board Secretary is authorized to act on behalf of the Board to make such determinations required of the Board for the conduct of the election.

**APPROVE
VEHICLE MAINT.
BID**

12. APPROVAL OF VEHICLE MAINTENANCE BID

Trustee Restaino moved, and Trustee Del Tufo seconded the following resolution. Upon being put to a roll call vote the resolution was unanimously approved.

WHEREAS, Bids for vehicle maintenance bid were advertised on June 11, 2004, and

WHEREAS, sealed bids were publicly opened and read aloud on June 21, 2004 at 2:00 pm in the office of the Business Administrator/Board Secretary, and

WHEREAS, The bid from Astone Fleet Service meets all specifications, and is therefore the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education approve the award of the contract for the school district vehicle maintenance for 2004-05 school year to Astone Fleet Service, Roselle Park, NJ.

COMMITTEE REPORTS

**COMMITTEE
REPORTS**

Trustee Del Tufo - Facilities
Trustee Cafone - Construction Committee
Trustee Parisi - Policy Committee
Trustee Olivo - Alternate Funding

HEARING OF CITIZENS

**HEARING OF
CITIZENS**

At this time, Vice President Parisi opened this meeting to members of the attending public for comments and/or concerns on any school-related matters.

A resident asked about the law requirements for seatbelts in school buses.

Resident Jack Magnifico asked questions regarding the BOE insurance and the Board pursuing grants.

Superintendent Serafino, Board Secretary Mallen and several trustees responded to the concerns of the residents.

Hearing no further comments, Vice President Parisi closed this portion of the meeting.

OLD BUSINESS

Trustee Restaino requested that in the future the Board be mindful of the communication process regarding grants.

Trustee Del Tufo recapped the meeting with Adam Zellner, the Executive Director of Smart Growth.

NEW BUSINESS

Trustee Casale made reference to an article in the Star Ledger that named Nutley as one of three school districts in Essex County as having 100% highly qualified teachers. Trustee Casale commended Dr. Serafino for her excellent leadership qualities and her ensuring that our teachers in the district have proper certification.

Trustee Casale mentioned that there was a 2nd grade student at Yantacaw School who won \$1,000 for the school and a \$100 gift certificate from Toys R Us when she entered into a contest by our Food Service Director, Linda Scarpa.

ADJOURNMENT

There being no further business, the meeting was adjourned at 9:10 PM on a motion by Trustee Cafone , seconded by Trustee Viola , and unanimously approved by voice vote.

Respectfully submitted,

JAMES MALLEN
Board Secretary

OLD BUSINESS

NEW BUSINESS

ADJOURN