

**NUTLEY BOARD OF EDUCATION
ORGANIZATION/REGULAR MEETING
MAY 3, 2004**

The Nutley Board of Education held a Organization/Regular Meeting on Monday, May 3, 2004 at the Radcliffe School Multi-Purpose Room, 379 Bloomfield Avenue, Nutley, NJ 07110.

Board Secretary Mallen opened the meeting at 7:35 PM

**CALL TO
ORDER**

MEETING NOTICE

**MEETING
NOTICE**

Board Secretary Mallen stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Organization/Regular Meeting was legally advertised in The Nutley Sun on May 8, 2003. Said notice was also posted at the entrance of the Board of Education offices, mailed to, The North Jersey Herald & News, The Star Ledger, and The Nutley Journal and mailed to the Nutley Township Clerk. The purpose of this meeting will be for the Board of Education to reorganize pursuant to NJSA 18A:10-3.

Formal action will be taken.

FLAG SALUTE

**FLAG
SALUTE**

Board Secretary James Mallen asked Mrs. Maria Alamo to lead the assembly in the flag salute.

STATEMENT OF RESULTS OF ANNUAL ELECTION

**ELECTION
RESULTS**

Mr. Mallen stated that, on Tuesday, April 20, 2004, the Annual School Election for the Nutley School District was held between the hours of 2:30 and 9:00 p.m. and as much longer as was necessary to permit all the legal voters then present at the polling places to vote.

Voting was conducted for the election of three members to the Board of Education for a period of three years, and for authorizing the raising of \$36,914,550 in district taxes to support the proposed 2004-05 General Fund Budget.

The results of the election were as follows:

Candidates for 3-year terms

Kenneth J. Reilly	1,898
Philip T. Casale	2,162
Alan J. Genitempo	1,734
Harris Bernstein	511
Gerard M. Parisi	1,900

The candidates elected were: Kenneth J. Reilly, Philip T. Casale, and Gerard M. Parisi for three-year terms.

The votes for the General Fund portion of the budget were as follows:

Yes	1,888 votes
No	1,202 votes

The question of the tax levy was approved.

To conclude this election report, Board Secretary Mallen stated that The Nutley Board of Education appreciates the support and confidence of the Nutley taxpayers, which was reflected in their strong support at this election. Our mission is education, said Mr. Mallen, and we continue to provide the best education possible for our children, while always being mindful of the cost to our taxpayers.

A copy of this report will be entered in the official minutes of the Board of Education.

ADMINISTRATION OF OATH TO NEW BOARD MEMBERS

Board Secretary Mallen administered the oath of Office to Philip T. Casale, Gerard M. Parisi and Kenneth J. Reilly.

**OATH FOR
NEW BOARD
MEMBERS**

ROLL CALL

Present: Mrs. Maria Alamo
Mr. John Cafone
Mr. Philip T. Casale
Mr. Gerard Del Tufo
Mr. Sal Olivo
Dr. Gerard M. Parisi
Mr. Kenneth J. Reilly
Mr. Alfred R. Restaino, Jr.
Mr. James Viola

**ROLL
CALL**

Also Present: Dr. Kathleen C. Serafino, Superintendent of Schools

Mr. James Mallen, Business Administrator/Board Secretary
Dr. James Vivinetto, Assistant Superintendent

ELECTION OF OFFICERS

**ELECTION
OF OFFICERS**

Board Secretary Mallen announced that he would now accept nominations for President of the Board of Education.

Trustee Olivo nominated Trustee Alamo for President of the Nutley Board of Education. There being no further nominations, Mr. Mallen declared that the nominations are closed. Board Secretary Mallen explained that when there is only one nominee, it is customary to cast one unanimous ballot unless there was an objection by a member of the Board.

There being no objections, one unanimous vote was cast by the Board for Trustee Alamo as President.

Trustee Alamo assumed the chair and announced that she would now accept nominations for Vice President.

Trustee Viola nominated Trustee Parisi for Vice President. Hearing no further nominations, President Alamo declared that the nominations are closed.

There being no objections, one unanimous vote was cast by the Board for Trustee Parisi as Vice President.

HEARING OF CITIZENS (Agenda Items Only)

**HEARING OF
CITIZENS**

Hearing no comments, President Alamo closed this portion of the meeting.

ORGANIZATION MEETING RESOLUTIONS

**ORGANIZATION
MEETING
RESOLUTIONS**

Trustee Viola moved, and Trustee Del Tufo seconded, a motion that the Board approves the Organization Meeting Resolutions numbers 1 through 17 as listed below.

The Organization Meeting Resolutions 1 through 17 were unanimously approved by roll call vote with the following exceptions:

None

1. **ADOPTION OF SCHEDULE OF MEETINGS**

**ADOPT
SCHEDULE OF
MEETINGS A**

BE IT RESOLVED that the regular monthly meetings of the Board of Education of the Township of Nutley be held on the fourth Monday of each month, except as noted otherwise, and

BE IT FURTHER RESOLVED that, in accordance with the requirements of the Open Public Meetings Act of 1975, the annual Schedule of Meetings, be adopted as appended to these meeting minutes (Schedule A).

2. DESIGNATION OF OFFICIAL NEWSPAPER

**DESIGNATE
NEWSPAPER**

BE IT RESOLVED that the Board of Education designates The Nutley Sun as the official newspaper for meeting notices and hereby directs the Board Secretary to also send meeting notices to the Nutley Journal, Star Ledger and the North Jersey Herald and News.

3. APPOINTMENT OF AUDITOR - 2004-05 School Year

**APPOINTMENT
AUDITOR**

WHEREAS, there exists a need for an annual audit of school accounts, and

WHEREAS, the firm of Lerch, Vinci and Higgins of Fairlawn, NJ is licensed as Public School Accountants and is fully capable of providing this service, and

WHEREAS, Lerch, Vinci and Higgins satisfactorily conducted the school audit in 2003, and will be performing the school audit for the 2003-04 school year, and

WHEREAS, the Public School Contracts Law (N.J.S.A. 18A:18A-5) provides for the award of contracts for this type of professional service without competitive bidding, and

WHEREAS, funds are available for this purpose,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Nutley as follows:

1. The firm of Lerch Vinci and Higgins of Fairlawn, NJ is hereby appointed auditors for the accounts of the Board of Education for the 2004-05 school year at a fee of \$23,750.

2. This contract is awarded without competitive bidding as a professional service under the provisions of the Public School Contracts law.

4. APPOINTMENT OF BOARD ATTORNEY - 2004-05 School Year

**APPOINT
BOARD
ATTORNEY**

	Catherine Isabella
<u>Lincoln School</u>	Cynthia A. Healy and Donna Bolcato
<u>Radcliffe School</u>	Mariana Francioso and Beverly Cullari
<u>Spring Garden School</u>	Rosemary Clerico and Sophie Caprio
<u>Washington School</u>	Douglas T. Jones and Geraldyn Dwyer
<u>Yantacaw School</u>	MaryLou Dowse and Angela Gariano

*Interim appointment

7. DEPOSITORY OF HIGH SCHOOL ACCOUNT - Franklin Bank

**DEPOSITORY
OF HS
ACCOUNT**

BE IT RESOLVED that the Franklin Bank be designated as the official depository for the Nutley High School Account for the 2004-05 school year, and

BE IT FURTHER RESOLVED that the following individuals be authorized to sign checks drawn on this account:

Joseph Zarra or Gregory Catrambone

and

Jacqueline Camelia

8. DEPOSITORY OF SCHOOL FUNDS – Commerce Bank

**DEPOSITORY
SCHOOL
FUNDS**

BE IT RESOLVED that the Commerce Bank be designated as the official depository for the following accounts of the Nutley Board of Education for the 2004-05 school year, and

BE IT FURTHER RESOLVED that the following officers of the various accounts be authorized to sign checks drawn on the accounts effective May 3, 2004:

Board of Education General Account, Referendum Account and Capital Reserve Account

Primary Signatory

Alternate Signatory

Maria Alamo, President or Gerard M. Parisi, Vice-President

*James Mallen, Secretary or Jean Unglaub, Manager of Accounts

and

David Wilson, Treasurer of School Moneys

Board of Education Cafeteria Account

*James Mallen, Secretary or Jean Unglaub, Manager of Accounts

Nutley High School Athletic Account

Two of the following signatures required:

Angelo Frannicola
Joseph Zarra
Joseph Affinito
Susan Peters

Board of Education Salary Account

*James Mallen, Secretary or Jean Unglaub, Manager of Accounts

and

David Wilson, Treasurer of School Moneys

Extended Day Account

*James Mallen, Secretary and Jean Unglaub, Manager of Accounts

BE IT FURTHER RESOLVED that the Commerce Bank be authorized to accept facsimile signatures of the check signing machine.

*Interim appointment

9. **DEPOSITORIES OF SCHOOL FUNDS - Unemployment Fund**

**DEPOSITORY
OF
UNEMPLOYMENT
FUNDS**

BE IT RESOLVED that the Board of Education authorizes the Business Administrator/Board Secretary to invest idle funds of the Unemployment Fund at any of the following institutions: Boiling Springs Savings Bank; Commerce Bank; Franklin

Bank; Hudson United Bank; Spencer Savings Bank; Trust Company Bank; and Washington Mutual.

10. INVESTMENT OF FUNDS

**INVESTMENT
OF FUNDS**

BE IT RESOLVED that the Secretary/Business Administrator, with the approval of the Superintendent of Schools, be authorized to invest surplus funds of the Board of Education and funds which will be available for a determinate period of time in U.S. Government and Agency Securities, Business Savings Accounts of our designated depository, and Certificates of Deposit of our local banks, and in any other securities designated by law.

11. APPOINTMENT - SUBURBAN ESSEX JOINT INSURANCE FUND

**APPOINT
INSURANCE
FUND**

BE IT RESOLVED that the Board of Education appoints Dennis Oblack as the Alternate Fund Commissioner for the Suburban Essex Joint Insurance Fund.

**12. APPROVAL OF SUBMISSION OF APPLICATION –
Carl D. Perkins Vocational and Technical Education Act**

**APPROVE
SUBMISSION
PERKINS GRANT**

BE IT RESOLVED that the Board of Education approves submission of application for the Carl D. Perkins Vocational and Technical Education Act for the 2004-05 school year in the amount of \$21,527. The figures used in the budget plan are based on last year's allocations and the numbers are subject to change based upon this year's actual allocations when received.

13. CURRICULUM APPROVAL

**CURRICULUM
APPROVAL B**

BE IT RESOLVED that the curriculum as described in the district selected course guides, courses of study, curriculum guides and program material, listed on the attached Schedule B, be adopted for use in Grades K-12 of the Public Schools of Nutley for the 2004-05 school year.

14. REVISED BOARD POLICY MANUAL - SECOND READING

**REVISED
POLICY
MANUAL
2ND READING**

BE IT RESOLVED that the Board of Education approves the second reading of the revised Board Policy Manual.

15. LEASE OF BOARD PROPERTY ON OVERLOOK TERRACE

**LEASE OF
BOARD
PROPERTY**

BE IT RESOLVED that the Board of Education leases 20 feet of property owned by it, known as Lot Number 14, Block 212 (Overlook Terrace, rear entrance of Spring Garden School playground), on the tax maps of the Township of Nutley, to John Janiec and Mrs. Anne Janiec, his wife, for a term beginning May 1, 2004 and terminating April 30, 2005, at a term rental of One Dollar (\$1.00) in accordance with all requirements specified in the lease.

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes its officers to execute said lease.

**LEASE OF
BOARD
PROPERTY**

16. LEASE OF BOARD PROPERTY - 21 Romano Street

BE IT RESOLVED by the Board of Education that it hereby leases to Nicholas DelMauro, owner of the property known as 21 Romano Street, Nutley, New Jersey, a strip of land 20 feet in width running along the westerly line of the premises of said lessee for the full width thereof, which said premises are listed as Block 18, Lots 45 and 46 in the tax assessor's books of the Township of Nutley, and

BE IT FURTHER RESOLVED that said lease be written for a term commencing May 1, 2004 and terminating April 30, 2005, at a term rental of One Dollar (\$1.00), and

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes its officers to execute said lease.

**LEASE OF
BOARD
PROPERTY**

17. LEASE OF BOARD PROPERTY - 22 Romano Street

BE IT RESOLVED by the Board of Education of the Township of Nutley, that it hereby leases to Angelo Rotonda, owner of the property known as 22 Romano Street, Nutley, New Jersey, a strip of land 25 feet in width running along the westerly line of the premises of said lessee for the full width thereof, which said premises are listed as Block 18, Lots 78 and 79 in the tax assessor's books of the Township of Nutley, and

BE IT FURTHER RESOLVED that said lease be written for a term commencing May 1, 2004 and terminating April 30, 2005, at a term rental of One Dollar (\$1.00), and

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes its officers to execute said lease.

ADJOURNMENT

ADJOURN

There being no further business, the meeting was adjourned at 7:45 PM on a motion by Trustee Cafone, seconded by Trustee Parisi and unanimously approved by voice vote.

Respectfully submitted,

JAMES MALLEN
Board Secretary