

NUTLEY BOARD OF EDUCATION

REGULAR MEETING APRIL 19, 2004

The Nutley Board of Education held a Regular Meeting on Monday, April 19, 2004 at the Radcliffe Multi-Purpose Room, 379 Bloomfield Avenue, Nutley, NJ 07110.

Vice President Genitempo opened the meeting at 8:15 PM.

**CALL TO
ORDER**

MEETING NOTICE

**MEETING
NOTICE**

Vice President Genitempo stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Regular Meeting was provided in the annual notice dated April 28, 2003 and legally advertised in the Nutley Sun on May 8, 2003. Said notice was posted at the entrance of the Board of Education offices, mailed to The Nutley Sun, The Star Ledger, The North Jersey Herald & News and The Nutley Journal and mailed to the Nutley Township Clerk.

This is an official meeting.

FLAG SALUTE

**FLAG
SALUTE**

Vice President Genitempo led the assembly in the flag salute.

ROLL CALL

**ROLL
CALL**

Present: Mr. John Cafone
Dr. Philip T. Casale
Mr. Alan Genitempo
Mr. Sal Olivo
Dr. Gerard M. Parisi
Mr. Alfred R. Restaino, Jr.

Absent: Mr. Gerard Del Tufo
Mr. James Viola
Mrs. Maria Alamo

Also Present: Dr. Kathleen C. Serafino, Superintendent of Schools
Mr. James Mallen, Business Administrator/Board Secretary
Dr. James Vivinetto, Assistant Superintendent
Miss Meghan Ashley, Student Representative

APPROVAL OF MINUTES

**APPROVE
MINUTES**

BE IT RESOLVED that the Board of Education approves the following minutes:

April 5, 2004 - Conference Meeting
April 5, 2004 - Closed Executive Session
March 31, 2004 - Public Hearing/Special Meeting
March 22, 2004 - Regular Meeting
March 22, 2004 - Conference Meeting
March 22, 2004 - Closed Executive Session

Trustee Cafone stated that under "Meeting Notice" in the March 31, 2004 Public Hearing/Special Meeting Minutes it stated President Cafone and should say President Alamo.

Trustee Casale moved, Trustee Cafone seconded, and the Board unanimously approved by voice vote a motion to approve the amended minutes as listed.

CORRESPONDENCE

CORRESPONDENCE

None

SUPERINTENDENT'S REPORT

SUPT'S REPORT A

Superintendent Serafino welcomed everyone in attendance and spoke about the 2004 Academic Booster Club History Fair. She then introduced the members of the Academic Booster Club and the Joan of Arc DVD that was presented by kindergarten students to the history fair for everyone's viewing.

RECESS MEETING

RECESS

At 8:30 PM upon the suggestion of Vice President Genitempo, Trustee Casale moved, Trustee Parisi seconded, and the Board unanimously approved by voice vote a motion to recess.

RECONVENE MEETING

RECONVENE

At 8:35 PM Trustee Cafone moved, Trustee Parisi seconded, and the Board unanimously approved by voice vote a motion to reconvene the open public meeting.

Dr. Serafino finished presenting the Superintendent's Report, dated April 19, 2004, Schedule A, which is appended to the minutes of this meeting, and briefly summarized its contents.

BOARD SECRETARY'S REPORT

**BOARD
SECRETARY'S
REPORT**

Board Secretary Mallen presented the Board Secretary's Report dated April 19, 2004 as listed on the agenda.

HEARING OF CITIZENS (Resolutions Only)

None

**HEARING OF
CITIZENS**

SUPERINTENDENT'S RESOLUTIONS

Trustee Parisi moved, and Trustee Casale seconded, a motion that the Board approves the Superintendent's Resolutions numbers 1 through 13 as listed below.

The Superintendent's Resolutions 1 through 13 were unanimously approved by roll call vote.

**SUPT'S
RESOLUTIONS**

**RESIGN
ATHLETICS**

1. **RESIGNATIONS- Athletics**

BE IT RESOLVED that the Board of Education approves the resignation of the following coaches:

Susan Furnari -Head Cheerleading Coach
Mary Pontrella -Assistant Cheerleading Coach
Christopher Chern -Assistant Football Coach

**RETIRE
PT AIDE**

2. **RETIREMENT – Part-Time Aide**

BE IT RESOLVED that the Board of Education approves the acceptance of the resignation, for reasons of retirement, of Mrs. Elaine Carson, part-time aide at Washington School, effective July 1, 2004.

**LEAVE
TEACHER**

3. **LEAVE OF ABSENCE – Teacher**

BE IT RESOLVED that the Board of Education approves a childrearing leave of absence for Mrs. Heather McGovern from March 19, 2004 through June 30, 2004 and has notified the Superintendent of her return on September 1, 2004.

**LEAVE
TEACHER**

4. **LEAVE OF ABSENCE – Teacher**

BE IT RESOLVED that the Board of Education approves a childrearing leave of absence for Mrs. Julianne Philp for the 2004-05 school year with the provision that she notify the Superintendent of Schools of further teaching intentions no later than April 1, 2005.

**LEAVE
TEACHER**

5. **LEAVE OF ABSENCE – Teacher**

BE IT RESOLVED that the Board of Education approves a family leave of absence for Mrs. Jennifer Farro, as per the Family and Medical Leave Act of 1993, for the 2004-05 school year, with the provision that she notify the Superintendent of Schools of further teaching intentions no later than April 1, 2005.

**LEAVE
B&G
EMPLOYEE**

6. **LEAVE OF ABSENCE – B&G Employee**

BE IT RESOLVED that the Board of Education approves a leave of absence for Mr. Timothy Pearce from July 1, 2004 through June 30, 2005.

7. **ABOLISH POSITION – Fine & Industrial Arts Department Chairperson**

**ABOLISH
POSITION**

BE IT RESOLVED that the Board of Education approves the elimination and abolishment of the position of Fine & Industrial Arts Department Chairperson.

8. **APPOINTMENTS – Teacher Substitutes**

**APPOINT
TEACHER
SUBS**

BE IT RESOLVED that the Board of Education approves the appointments of the teacher substitutes listed on the attached Schedule B dated April 19, 2004, for the 2003-04 school year.

9. **APPOINTMENTS – Substitutes**

**APPOINT
SUBS**

BE IT RESOLVED that the Board of Education approves the following substitutes for the 2003-04 school year:

Secretarial/School Aide

Elizabeth DeStefano
Lisa LaGrutta

Cafeteria Sub

Maria De Piro

10. **EXTRA COMPENSATION**

**EXTRA
COMP**

BE IT RESOLVED that the Board of Education approves the following personnel be paid extra compensation in the amounts indicated for services rendered:

**SOCIAL STUDIES WORLD CULTURE CURRICULUM -
February 24 and March 4 2004**

Jeffrey Jacobs	\$ 77.94
Robert O'Dell	113.40
Judy Rasczyk	43.30
Christopher Rosati	77.94
Donna Saitta	77.94
Jennifer Weiss	77.94
Denis Williams	43.30

WORLD LANGUAGE CURRICULUM K-12
March 3, 11 and 18, 2004

Patricia Camarda	\$155.88
Addolorato Cicchino	103.92
Elizabeth D'Angio	155.88
Maria Papaleo	51.96
Monica Rhein	155.88
Peggy Rucinski	155.88
Ciro Violante	226.80

MATHEMATICS WORKSHOP
March 6, 2004

Patricia Adubato	\$103.92
Rita Alfaro	103.92
Kerry Bowes	103.92
Dana Capaccio	103.92
Lori Ann Cassie	103.92
Amelia Cerisano	103.92
Kelli Cerniglia	103.92
Michele Cristantiello	103.92
Lenore DiLorenzo	103.92
Dana DiGiacomo	103.92
Emanuela Fierro	103.92
Antoinette Frannicola	103.92
Tara Castellano	103.92
Ravit Gadot	103.92
Patricia Griffin	103.92
Carol Gurney	103.92
Jessica Jernick	103.92
Gail Kahn	103.92
Barbara Kirk	103.92
Susan LaReau	103.92
Vicki Latka	103.92
Paula Lee	103.92
Nancy Lorenzini	103.92
Pamela Maggiano	103.92
Debra Marchese	103.92
Tracy McCormick	103.92
Anita McDonald	103.92
Holly Moscaritola	103.92
Linda Moscaritola	103.92
Susan Neri	103.92
Eileen O'Mara	103.92
Bernice Paschal	103.92
Gail Reilly	103.92
Sally Ann Ryder	103.92
Marianina Salvetta	103.92
Rosa Santoriello	103.92
Kristine Torjussen	103.92
Carol Von Achen	103.92
Jenifer Wilson	103.92

**HEALTH DYNAMICS CLASSES –
Month of March, 2004**

Rose Cioffi \$250.00

**PAYMENT FOR CONDUCTING SEMPLE MATH
IN-SERVICE – January 14, 21 and February 4,
11 and 25, 2004**

Marietta O'Brien \$225.20
Jill Sorensen 225.20

**PAYMENT FOR FAMILY SCIENCE WORKSHOP –
March 1 through March 29, 2004**

Kimberly Algieri \$540.48
Karen Beckmeyer 540.48
Michele Ferraro 540.48
Jill Freedman 540.48
Jainine Gambaro 540.48
Carol Gurney 540.48
Joyce Healy 540.48
Beverly Masullo 540.48
Ellen Napoli 540.48
Lisa Venezia 540.48

**PAYMENT FOR SAT REVIEW CLASSES
March 2,4,9,11,18,23 and 25, 2004**

Jenifer Hecht \$727.44
Leann Martin 727.44

**PAYMENT FOR BOE VIDEO TAPING
February and March, 2004**

Joseph Carlo \$108.75

**CENTRAL DETENTION COVERAGE –
March, 2004**

High School

Robin DeLorenzo \$150.16
AnneMarie Kowalski 168.93
Lisa Vallo 112.62

Franklin School

Jennifer Ambrose 18.77
Joseph Cappello 168.93
Tracy Egan 168.93
Louis Manganiello 150.16
Mary Lou Schiavone 37.54
Luann Zullo 18.77

**SATURDAY MORNING SUSPENSIONS –
March, 2004**

High School

AnneMarie Kowalski	\$156.90
Lawrence Mitschow	78.45
Lisa Vallo	156.90

Franklin School

Becky Pandolfi	156.90
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**11. SPECIAL CLASS PLACEMENT - Educationally
Disabled Students**

**SPECIAL
CLASS
PLACEMENT**

<u>School</u>	<u>No. of Students</u>	<u>Classification</u>	<u>Effective Date</u>	<u>Tuition</u>
Lakeview Learning Center Wayne, NJ	1	SM	3/22/04	\$11,102.62
Northwest Essex Community Health- Care Network, Inc. Belleville, NJ	1	Pre-K	4/12/04	\$10,486.17
Banyan School Fairfield, NJ	1	SLD	4/19/04	\$ 6,773.50
Children's Institute Livingston, NJ	1*	ED	4/19/04	\$ 9,447.00

*This student is a transfer.

12. NON-RENEWAL OF TEACHING CONTRACTS

**NON-RENEWAL
TEACHING
CONTRACTS**

BE IT RESOLVED that the contracts of the following non-tenured teachers not be renewed for the 2004-05 school year:

<u>NAME</u>	<u>P/T</u>
Barreto, Wayne	
Bergen, Abigail	
Capaccio, Dana	p/t .5
Chmiel, Christina	
Contreras, Dolores	
Crowe, Nicole (Groninger)	
Dean, Doris	

Delano, Christa
DeLorenzo, Lenore
DiGiacomo, Dana p/t .5
Dubas, Anita
Ellis, Frank
Falco, Nancy
Fierro, Emanuela p/t .5
Francia, Frank
Frannicola, Antoinette p/t .5
Fredericks, Sarah
Frusteri, Michele
Gabriele, Patrick
Gadot, Ravit p/t .5
Giglio, Jaimee p/t .5
Giordano, Mary
Gratz, Katianne
Hecht, Jenifer
Hill, Adrienne
Ives, Sheryl
Jacobs, Jeffrey
Jernick, Jessica p/t .5
Kearney, Michael
Kindler, Scott
Klem, Rachel
Lorenzini, Nancy p/t .5
Luberto, Lisa p/t .5
Maggiano, Pamela p/t .5
Manfria, Donald
Marchese, Debra
Marra, Marcellino
McQuade, Michael
Mischel, Darren
Misner, Sarah
Mitschow, Lawrence
Moscaritola, Holly
Norcia, Nicholas
Palestina, Lisa
Piacenza, Valerie
Piro, Joseph
Puzio, Kristen
Raymonde, Baron
Reilly, Laura
Rossillo, Cheryl
Rowe, Cheryl

Rubinstein, Lorraine p/t .5
Salvetta, Marianina p/t .5
Santos, Jennifer
Schiavone, MaryLou
Sorensen, David
Sorrentino, Lynn
Stoffers, Elizabeth
Thunell, Nancy
Tibaldo, Joanne
Weiss, Jennifer
Yacullo, Alison
Zarra, Donna
Zoltowski, Veronica

13. **NON-RENEWAL OF INSTRUCTIONAL AIDES**

**NON-RENEWAL
INSTRUCTIONAL
AIDES**

BE IT RESOLVED that the contracts of the following instructional aides not be renewed for the 2004-05 school year:

NAME

Battaglia Kristen
Callaghan, Maureen
Carbone, Janet
Carment, Mary
Ciccollella, Nicoletta
Cristiano, Kathleen
Imperiale, Lynn
Luzzi, Donna
Meola, Nadine
Paolino, Audrey
Polito, Barbara
Ponzoni, Janet
Pucci, Annette
Rosamilia, Melissa
Russonella, Jacqueline
Sarno, Barbara
Tesei, Lesley
Venable, Mary
Weiss, Yvonne
Zito, Lisa

BOARD SECRETARY'S RESOLUTIONS

**BOARD
SECRETARY'S
RESOLUTIONS**

Trustee Cafone moved, and Trustee Casale seconded, a motion that the Board approves the Board Secretary's Resolutions numbers 1 through 10 as listed below.

The Board Secretary's Resolutions 1 through 10 were unanimously approved by roll call vote with the following exceptions:

1. Trustees Cafone and Restaino abstained on Resolution 3 - Bills and Mandatory Payments.
2. Trustee Genitempo abstained on Resolution 3 - Bills and Mandatory Payments check #62664 and Resolution 4 - Requests for Use of School Buildings and Grounds.

1. **SECRETARY & TREASURER'S REPORT**

**SECY. & TREAS. A
REPORTS B**

BE IT RESOLVED that the Board of Education approves the acknowledgement and acceptance of the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period ending March 31, 2004.

2. **CERTIFICATION OF MAJOR ACCOUNT FUND STATUS**

**CERTIFICATION
MAJOR ACCOUNT
FUND STATUS**

BE IT RESOLVED that the Nutley Board of Education certifies that as of March 31, 2004, after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major accounts are General Fund and Debt Service.)

3. **BILLS AND MANDATORY PAYMENTS**

**BILLS &
MANDATORY C
PAYMENTS**

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated April 19, 2004, in the total amount of \$4,503,326.89 (Appendix C).

4. **REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUND**

**USE OF
BUILDINGS D
AND GROUND**

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds (Appendix D), that conform to the rules and regulations set by the Board of Education.

5. TRANSFER SCHEDULE

TRANSFER SCHEDULE E

BE IT RESOLVED that the Board of Education approves, in compliance with NJAC 6A:23-2.11(c)3ii, and NJSA 18A:22-8-1, the transfers in the 2003-04 budget per Transfer Schedule #8 dated April 19, 2004 in the amount of \$432,850.00 as appended (Appendix E).

**6. APPROVAL OF SUBMISSION OF APPLICATION –
Carl D. Perkins Vocational and Technical Education Act**

APPROVE PERKINS APPLICATION

BE IT RESOLVED that the Board of Education approves submission of application for the Carl D. Perkins Vocational and Technical Education Act for the 2003-04 school year in the amount of \$21,215.00.

7. APPROVAL OF EDUCATIONAL “MODEL” FOR FRANKLIN MIDDLE SCHOOL

APPROVE EDU MODEL FMS

WHEREAS the Nutley School District has been engaged in assessing and planning its facility needs for the Franklin Middle School for the past year, and, has authorized the submission of plans and specifications for this proposed capital program for the purpose of authorizing a referendum to the voters.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Nutley in the County of Essex, New Jersey does hereby approve the amended space “Model” from the Long Range Facility Plan to the currently developed model reflecting the facility needs established by the district previously authorized submitted Schematic Design Submission to the Department of Education, and

BE IT FURTHER RESOLVED that the Board authorizes the submission of this form to the Department of Education in order to complete the submission documentation, which will facilitate the proper reimbursement amounts to the District and allow the District to move forward with its referendum planning.

8. APPROVAL OF PARTIAL PAYMENT TO LEVY CONSTRUCTION COMPANY

APPROVE PARTIAL PAY LEVY CONSTRUCTION

BE IT RESOLVED that the Board of Education approves partial payment in the amount of \$135,850.00 to Levy Construction Co., Inc. for the Nutley High School Window Replacement Project as per the recommendation of the Board’s architect and construction manager.

9. APPROVAL OF PARTIAL PAYMENT TO NIRAM, INC.

**APPROVE
PARTIAL PAY
NIRAM, INC.**

BE IT RESOLVED that the Board of Education approves partial payment in the amount of \$232,185.08 to Niram, Inc. for the Nutley High School Science Lab Refurbishment as per the recommendation of the Board's architect and construction manager.

10. APPROVAL - Masonry Preservation Services, Inc.

**APPROVE
MASONRY
SERVICES**

BE IT RESOLVED that the Nutley Board of Education approves the professional services of MPS, Masonry Preservation Services, Inc. Berwick, PA to inspect, probe and identify the causes of the masonry deterioration at our Lincoln School, as per the recommendation of architect Lee Heckendorn.

Payment to MPS for these services, as agreed, will not exceed \$18,000, plus an additional recommended budget of \$2,000 for testing of materials, as may be required.

COMMITTEE REPORTS

**COMMITTEE
REPORTS**

Trustee Restaino - Facilities Committee

Trustee Restaino said Board Secretary's Resolution 10 - Approval - Masonry Preservation Services, Inc. is a proactive step by the Board to secure the safety of Lincoln School.

HEARING OF CITIZENS

**HEARING OF
CITIZENS**

At this time, Vice President Genitempo opened this meeting to members of the attending public for comments and/or concerns on any school-related matters.

Hearing none, Vice President Genitempo closed this portion of the meeting.

OLD BUSINESS

OLD BUSINESS

Trustee Olivo announced that additional Nutley High School students had received substantial college scholarships.

NEW BUSINESS

NEW BUSINESS

None

ADJOURNMENT

ADJOURN

There being no further business, the meeting was adjourned at 8:45 PM on a motion by Trustee Casale, seconded by Trustee Cafone, and unanimously approved by voice vote.

Respectfully submitted,

JAMES MALLEN
Board Secretary