NUTLEY BOARD OF EDUCATION

REGULAR MEETING
APRIL 19, 2004

The Nutley Board of Education held a Regular Meeting on Monday, April 19, 2004 at the Radcliffe Multi-Purpose Room, 379 Bloomfield Avenue, Nutley, NJ 07110.

Vice President Genitempo opened the meeting at 8:15 PM.

MEETING NOTICE

Vice President Genitempo stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Regular Meeting was provided in the annual notice dated April 28, 2003 and legally advertised in the Nutley Sun on May 8, 2003. Said notice was posted at the entrance of the Board of Education offices, mailed to The Nutley Sun, The Star Ledger, The North Jersey Herald & News and The Nutley Journal and mailed to the Nutley Township Clerk.

This is an official meeting.

FLAG SALUTE

Vice President Genitempo led the assembly in the flag salute.

ROLL CALL

Present:  Mr. John Cafone  
Dr. Philip T. Casale  
Mr. Alan Genitempo  
Mr. Sal Olivo  
Dr. Gerard M. Parisi  
Mr. Alfred R. Restaino, Jr.

Absent:  Mr. Gerard Del Tufo  
Mr. James Viola  
Mrs. Maria Alamo

Also Present:  Dr. Kathleen C. Serafino, Superintendent of Schools  
Mr. James Mallen, Business Administrator/Board Secretary  
Dr. James Vivinetto, Assistant Superintendent  
Miss Meghan Ashley, Student Representative
APPROVAL OF MINUTES

BE IT RESOLVED that the Board of Education approves the following minutes:

April 5, 2004 - Conference Meeting
April 5, 2004 - Closed Executive Session
March 31, 2004 - Public Hearing/Special Meeting
March 22, 2004 - Regular Meeting
March 22, 2004 - Conference Meeting
March 22, 2004 - Closed Executive Session

Trustee Cafone stated that under “Meeting Notice” in the March 31, 2004 Public Hearing/Special Meeting Minutes it stated President Cafone and should say President Alamo.

Trustee Casale moved, Trustee Cafone seconded, and the Board unanimously approved by voice vote a motion to approve the amended minutes as listed.

CORRESPONDENCE

None

SUPERINTENDENT’S REPORT

Superintendent Serafino welcomed everyone in attendance and spoke about the 2004 Academic Booster Club History Fair. She then introduced the members of the Academic Booster Club and the Joan of Arc DVD that was presented by kindergarten students to the history fair for everyone’s viewing.

RECESS MEETING

At 8:30 PM upon the suggestion of Vice President Genitempo, Trustee Casale moved, Trustee Parisi seconded, and the Board unanimously approved by voice vote a motion to recess.

RECONVENE MEETING

At 8:35 PM Trustee Cafone moved, Trustee Parisi seconded, and the Board unanimously approved by voice vote a motion to reconvene the open public meeting.

Dr. Serafino finished presenting the Superintendent's Report, dated April 19, 2004, Schedule A, which is appended to the minutes of this meeting, and briefly summarized its contents.

BOARD SECRETARY’S REPORT

Board Secretary Mallen presented the Board Secretary’s Report dated April 19, 2004 as listed on the agenda.
HEARING OF CITIZENS (Resolutions Only)

None

SUPERINTENDENT’S RESOLUTIONS

Trustee Parisi moved, and Trustee Casale seconded, a motion that the Board approves the Superintendent’s Resolutions numbers 1 through 13 as listed below.

The Superintendent’s Resolutions 1 through 13 were unanimously approved by roll call vote.

1. RESIGNATIONS- Athletics

BE IT RESOLVED that the Board of Education approves the resignation of the following coaches:

Susan Furnari - Head Cheerleading Coach
Mary Pontrella - Assistant Cheerleading Coach
Christopher Chern - Assistant Football Coach

2. RETIREMENT – Part-Time Aide

BE IT RESOLVED that the Board of Education approves the acceptance of the resignation, for reasons of retirement, of Mrs. Elaine Carson, part-time aide at Washington School, effective July 1, 2004.

3. LEAVE OF ABSENCE – Teacher

BE IT RESOLVED that the Board of Education approves a childrearing leave of absence for Mrs. Heather McGovern from March 19, 2004 through June 30, 2004 and has notified the Superintendent of her return on September 1, 2004.

4. LEAVE OF ABSENCE – Teacher

BE IT RESOLVED that the Board of Education approves a childrearing leave of absence for Mrs. Julianne Philp for the 2004-05 school year with the provision that she notify the Superintendent of Schools of further teaching intentions no later than April 1, 2005.

5. LEAVE OF ABSENCE – Teacher

BE IT RESOLVED that the Board of Education approves a family leave of absence for Mrs. Jennifer Farro, as per the Family and Medical Leave Act of 1993, for the 2004-05 school year, with the provision that she notify the Superintendent of Schools of further teaching intentions no later than April 1, 2005.
6. **LEAVE OF ABSENCE – B&G Employee**

BE IT RESOLVED that the Board of Education approves a leave of absence for Mr. Timothy Pearce from July 1, 2004 through June 30, 2005.

7. **ABOLISH POSITION – Fine & Industrial Arts Department Chairperson**

BE IT RESOLVED that the Board of Education approves the elimination and abolishment of the position of Fine & Industrial Arts Department Chairperson.

8. **APPOINTMENTS – Teacher Substitutes**

BE IT RESOLVED that the Board of Education approves the appointments of the teacher substitutes listed on the attached Schedule B dated April 19, 2004, for the 2003-04 school year.

9. **APPOINTMENTS – Substitutes**

BE IT RESOLVED that the Board of Education approves the following substitutes for the 2003-04 school year:

- Secretarial/School Aide
  - Elizabeth DeStefano
  - Lisa LaGrutta
- Cafeteria Sub
  - Maria De Piro

10. **EXTRA COMPENSATION**

BE IT RESOLVED that the Board of Education approves the following personnel be paid extra compensation in the amounts indicated for services rendered:

**SOCIAL STUDIES WORLD CULTURE CURRICULUM - February 24 and March 4 2004**

<table>
<thead>
<tr>
<th>Name</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jeffrey Jacobs</td>
<td>$ 77.94</td>
</tr>
<tr>
<td>Robert O’Dell</td>
<td>113.40</td>
</tr>
<tr>
<td>Judy Rasczyk</td>
<td>43.30</td>
</tr>
<tr>
<td>Christopher Rosati</td>
<td>77.94</td>
</tr>
<tr>
<td>Donna Saitta</td>
<td>77.94</td>
</tr>
<tr>
<td>Jennifer Weiss</td>
<td>77.94</td>
</tr>
<tr>
<td>Denis Williams</td>
<td>43.30</td>
</tr>
</tbody>
</table>
WORLD LANGUAGE CURRICULUM K-12
March 3, 11 and 18, 2004

Patricia Camarda $155.88
Addolorato Cicchino 103.92
Elizabeth D'Angio 155.88
Maria Papaleo 51.96
Monica Rhein 155.88
Peggy Rucinski 155.88
Ciro Violante 226.80

MATHEMATICS WORKSHOP
March 6, 2004

Patricia Adubato $103.92
Rita Alfaro 103.92
Kerry Bowes 103.92
Dana Capaccio 103.92
Lori Ann Cassie 103.92
Amelia Cerisano 103.92
Kelli Cerniglia 103.92
Michele Cristantiello 103.92
Lenore DiLorenzo 103.92
Dana DiGiacomo 103.92
Emanuela Fierro 103.92
Antoinette Frannicola 103.92
Tara Castellano 103.92
Ravit Gadot 103.92
Patricia Griffin 103.92
Carol Gurney 103.92
Jessica Jernick 103.92
Gail Kahn 103.92
Barbara Kirk 103.92
Susan LaReau 103.92
Vicki Latka 103.92
Paula Lee 103.92
Nancy Lorenzini 103.92
Pamela Maggiano 103.92
Debra Marchese 103.92
Tracy McCormick 103.92
Anita McDonald 103.92
Holly Moscaritola 103.92
Lisa Moscaritola 103.92
Susan Neri 103.92
Eileen O'Mara 103.92
Bernice Paschal 103.92
Gail Reilly 103.92
Sally Ann Ryder 103.92
Marianina Salvetta 103.92
Rosa Santoriello 103.92
Kristine Torjussen 103.92
Carol Von Achen 103.92
Jennifer Wilson 103.92
HEALTH DYNAMICS CLASSES –
Month of March, 2004

Rose Cioffi $250.00

PAYMENT FOR CONDUCTING SIMPLE MATH
IN-SERVICE – January 14, 21 and February 4,
11 and 25, 2004

Marietta O’Brien $225.20
Jill Sorensen 225.20

PAYMENT FOR FAMILY SCIENCE WORKSHOP –
March 1 through March 29, 2004

Kimberly Algieri $540.48
Karen Beckmeyer 540.48
Michele Ferraro 540.48
Jill Freedman 540.48
Jainine Gambaro 540.48
Carol Gurney 540.48
Joyce Healy 540.48
Beverly Masullo 540.48
Ellen Napoli 540.48
Lisa Venezia 540.48

PAYMENT FOR SAT REVIEW CLASSES
March 2, 4, 9, 11, 18, 23 and 25, 2004

Jenifer Hecht $727.44
Leann Martin 727.44

PAYMENT FOR BOE VIDEO TAPEING
February and March, 2004

Joseph Carlo $108.75

CENTRAL DETENTION COVERAGE –
March, 2004

High School
Robin DeLorenzo $150.16
AnneMarie Kowalski 168.93
Lisa Vallo 112.62

Franklin School
Jennifer Ambrose 18.77
Joseph Cappello 168.93
Tracy Egan 168.93
Louis Manganiello 150.16
Mary Lou Schiavone 37.54
Luann Zullo 18.77
SATURDAY MORNING SUSPENSIONS – March, 2004

High School

AnneMarie Kowalski $156.90
Lawrence Mitschow 78.45
Lisa Vallo 156.90

Franklin School

Becky Pandolfi 156.90

11. SPECIAL CLASS PLACEMENT - Educationally Disabled Students

<table>
<thead>
<tr>
<th>School</th>
<th>No. of Students</th>
<th>Classification</th>
<th>Effective Date</th>
<th>Tuition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lakeview Learning Center</td>
<td>1</td>
<td>SM</td>
<td>3/22/04</td>
<td>$11,102.62</td>
</tr>
<tr>
<td>Wayne, NJ</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Northwest Essex Community Health-Care Network, Inc.</td>
<td>1</td>
<td>Pre-K</td>
<td>4/12/04</td>
<td>$10,486.17</td>
</tr>
<tr>
<td>Belleville, NJ</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Banyan School</td>
<td>1</td>
<td>SLD</td>
<td>4/19/04</td>
<td>$  6,773.50</td>
</tr>
<tr>
<td>Fairfield, NJ</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Children’s Institute</td>
<td>1*</td>
<td>ED</td>
<td>4/19/04</td>
<td>$  9,447.00</td>
</tr>
<tr>
<td>Livingston, NJ</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*This student is a transfer.

12. NON-RENEWAL OF TEACHING CONTRACTS

BE IT RESOLVED that the contracts of the following non-tenured teachers not be renewed for the 2004-05 school year:

<table>
<thead>
<tr>
<th>NAME</th>
<th>P/T</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barreto, Wayne</td>
<td></td>
</tr>
<tr>
<td>Bergen, Abigail</td>
<td></td>
</tr>
<tr>
<td>Capaccio, Dana</td>
<td>p/t .5</td>
</tr>
<tr>
<td>Chmiel, Christina</td>
<td></td>
</tr>
<tr>
<td>Contreras, Dolores</td>
<td></td>
</tr>
<tr>
<td>Crowe, Nicole (Groninger)</td>
<td></td>
</tr>
<tr>
<td>Dean, Doris</td>
<td></td>
</tr>
</tbody>
</table>
Delano, Christa
DeLorenzo, Lenore
DiGiacomo, Dana  p/t .5
Dubas, Anita
Ellis, Frank
Falco, Nancy
Fierro, Emanuela  p/t .5
Francia, Frank
Frannicola, Antoinette  p/t .5
Fredericks, Sarah
Frusteri, Michele
Gabriele, Patrick
Gadot, Ravit  p/t .5
Giglio, Jaimee  p/t .5
Giordano, Mary
Gratz, Katianne
Hecht, Jenifer
Hill, Adrienne
Ives, Sheryl
Jacobs, Jeffrey
Jernick, Jessica  p/t .5
Kearney, Michael
Kindler, Scott
Klem, Rachel
Lorenzini, Nancy  p/t .5
Luberto, Lisa  p/t .5
Maggiano, Pamela  p/t .5
Manfria, Donald
Marchese, Debra
Marra, Marcellino
McQuade, Michael
Mischel, Darren
Misner, Sarah
Mitschow, Lawrence
Moscaritola, Holly
Norcia, Nicholas
Palestina, Lisa
Piacenza, Valerie
Piro, Joseph
Puzio, Kristen
Raymonde, Baron
Reilly, Laura
Rossillo, Cheryl
Rowe, Cheryl
Rubinstein, Lorraine  p/t .5
Salvetta, Marianina  p/t .5
Santos, Jennifer
Schiavone, MaryLou
Sorensen, David
Sorrentino, Lynn
Stoffers, Elizabeth
Thunell, Nancy
Tibaldo, Joanne
Weiss, Jennifer
Yacullo, Alison
Zarra, Donna
Zoltowski, Veronica

13. **NON-RENEWAL OF INSTRUCTIONAL AIDES**

BE IT RESOLVED that the contracts of the following instructional aides not be renewed for the 2004-05 school year:

**NAME**

Battaglia Kristen
Callaghan, Maureen
Carbone, Janet
Carment, Mary
Ciccollella, Nicoletta
Cristiano, Kathleen
Imperiale, Lynn
Luzzi, Donna
Meola, Nadine
Paolino, Audrey
Polito, Barbara
Ponzoni, Janet
Pucci, Annette
Rosamilia, Melissa
Russonella, Jacqueline
Sarno, Barbara
Tesei, Lesley
Venable, Mary
Weiss, Yvonne
Zito, Lisa
Trustee Cafone moved, and Trustee Casale seconded, a motion that the Board approves the Board Secretary's Resolutions numbers 1 through 10 as listed below.

The Board Secretary's Resolutions 1 through 10 were unanimously approved by roll call vote with the following exceptions:

1. Trustees Cafone and Restaino abstained on Resolution 3 - Bills and Mandatory Payments.
2. Trustee Genitempo abstained on Resolution 3 - Bills and Mandatory Payments check #62664 and Resolution 4 - Requests for Use of School Buildings and Grounds.

1. **SECRETARY & TREASURER'S REPORT**

BE IT RESOLVED that the Board of Education approves the acknowledgement and acceptance of the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period ending March 31, 2004.

2. **CERTIFICATION OF MAJOR ACCOUNT FUND STATUS**

BE IT RESOLVED that the Nutley Board of Education certifies that as of March 31, 2004, after review of the Secretary’s monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Major accounts are General Fund and Debt Service.)

3. **BILLS AND MANDATORY PAYMENTS**

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated April 19, 2004, in the total amount of $4,503,326.89 (Appendix C).

4. **REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS**

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds (Appendix D), that conform to the rules and regulations set by the Board of Education.
5. **TRANSFER SCHEDULE**

BE IT RESOLVED that the Board of Education approves, in compliance with NJAC 6A:23-2.11(c)3ii, and NJSA 18A:22-8-1, the transfers in the 2003-04 budget per Transfer Schedule #8 dated April 19, 2004 in the amount of $432,850.00 as appended (Appendix E).

6. **APPROVAL OF SUBMISSION OF APPLICATION – Carl D. Perkins Vocational and Technical Education Act**

BE IT RESOLVED that the Board of Education approves submission of application for the Carl D. Perkins Vocational and Technical Education Act for the 2003-04 school year in the amount of $21,215.00.

7. **APPROVAL OF EDUCATIONAL “MODEL” FOR FRANKLIN MIDDLE SCHOOL**

WHEREAS the Nutley School District has been engaged in assessing and planning its facility needs for the Franklin Middle School for the past year, and, has authorized the submission of plans and specifications for this proposed capital program for the purpose of authorizing a referendum to the voters.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Nutley in the County of Essex, New Jersey does hereby approve the amended space “Model” from the Long Range Facility Plan to the currently developed model reflecting the facility needs established by the district previously authorized submitted Schematic Design Submission to the Department of Education, and

BE IT FURTHER RESOLVED that the Board authorizes the submission of this form to the Department of Education in order to complete the submission documentation, which will facilitate the proper reimbursement amounts to the District and allow the District to move forward with its referendum planning.

8. **APPROVAL OF PARTIAL PAYMENT TO LEVY CONSTRUCTION COMPANY**

BE IT RESOLVED that the Board of Education approves partial payment in the amount of $135,850.00 to Levy Construction Co., Inc. for the Nutley High School Window Replacement Project as per the recommendation of the Board’s architect and construction manager.
9. **APPROVAL OF PARTIAL PAYMENT TO NIRAM, INC.**

BE IT RESOLVED that the Board of Education approves partial payment in the amount of $232,185.08 to Niram, Inc. for the Nutley High School Science Lab Refurbishment as per the recommendation of the Board’s architect and construction manager.

10. **APPROVAL - Masonry Preservation Services, Inc.**

BE IT RESOLVED that the Nutley Board of Education approves the professional services of MPS, Masonry Preservation Services, Inc. Berwick, PA to inspect, probe and identify the causes of the masonry deterioration at our Lincoln School, as per the recommendation of architect Lee Heckendorn.

Payment to MPS for these services, as agreed, will not exceed $18,000, plus an additional recommended budget of $2,000 for testing of materials, as may be required.

**COMMITTEE REPORTS**

Trustee Restaino - Facilities Committee

Trustee Restaino said Board Secretary's Resolution 10 - Approval - Masonry Preservation Services, Inc. is a proactive step by the Board to secure the safety of Lincoln School.

**HEARING OF CITIZENS**

At this time, Vice President Genitempo opened this meeting to members of the attending public for comments and/or concerns on any school-related matters.

Hearing none, Vice President Genitempo closed this portion of the meeting.

**OLD BUSINESS**

Trustee Olivo announced that additional Nutley High School students had received substantial college scholarships.

**NEW BUSINESS**

None
ADJOURNMENT

There being no further business, the meeting was adjourned at 8:45 PM on a motion by Trustee Casale, seconded by Trustee Cafone, and unanimously approved by voice vote.

Respectfully submitted,

JAMES MALLEN
Board Secretary