

NUTLEY BOARD OF EDUCATION

CONFERENCE MEETING NOVEMBER 3, 2003

The Nutley Board of Education held a Conference Meeting on Monday, November 3, 2003 in the Board Conference Room, 375 Bloomfield Avenue, Nutley, NJ 07110.

President Alamo opened the meeting at 6:35 PM

**CALL TO
ORDER**

MEETING NOTICE

**MEETING
NOTICE**

President Alamo stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Said notice was legally advertised in The North Jersey Herald & News on October 30, 2003 and posted at the entrance of the Board of Education offices, mailed to The Nutley Sun, The Star Ledger, The North Jersey Herald & News and The Nutley Journal and mailed to the Nutley Township Clerk.

ROLL CALL

**ROLL
CALL**

Present: Mr. John Cafone
Mr. Gerard Del Tufo
Mr. Sal Olivo
Dr. Gerard M. Parisi
Mr. Alfred R. Restaino, Jr.
Mrs. Maria Alamo

Absent: Dr. Philip T. Casale (arrived 6:55 PM)
Mr. Alan Genitempo
Mr. James Viola (arrived 7:05 PM)

Also Present: Dr. Kathleen C. Serafino, Superintendent of Schools
Mr. James Mallen, Business Administrator/Board Secretary
Dr. James Vivinetto, Assistant Superintendent

Also Absent: Miss Meghan Ashley, Student Representative

Senior Courtyard Refurbishment

President Alamo introduced Trustee Olivo as the chairman of the ad hoc committee to refurbish the senior courtyard at Nutley High School. Trustee Olivo provided a presentation, with drawings and sketches, that explained the intended improvements and the plans to raise the funds necessary to pay for these improvements. The trustees expressed appreciation to Sal and the committee for their efforts, and everyone then discussed the practical details and timelines.

At 6:55 PM Trustee Casale arrived.

At 7:05 PM Trustee Viola arrived.

Franklin School Improvements

Architect Lee Heckendorn presented the most recent revised plan for proposed improvements and additions to the Franklin Middle School. This plan is the result of meetings and deliberations by the Facilities Committee. This committee included representatives from the Nutley Commissioners and residents of Nutley.

At 7:35 PM Trustee Del Tufo left this meeting.

RECESS MEETING

RECESS

At 7:40 PM Trustee Parisi moved, Trustee Cafone seconded, and the Board unanimously approved by voice vote a motion to recess.

RECONVENE MEETING

RECONVENE

At 7:55 PM Trustee Casale moved, Trustee Viola seconded and the Board unanimously approved by voice vote a motion to reconvene the open public meeting.

ITEMS DISCUSSED

**ITEMS
DISCUSSED**

1. Asbestos Management Services

The trustees discussed the need for a firm to perform asbestos management services related to renovations and new science labs at Nutley High School. Also discussed was the long-standing existing relationship with the PMK Group, the district's asbestos management services consultants.

2. New Ad hoc Technology Committee

Trustee Alamo announced that she is creating a new ad hoc technology committee to be chaired by Dr. Parisi and includes Trustees Viola, Cafone and President Alamo. During discussion

the trustees agreed that the TV production program at Nutley High School might need to be addressed.

3. Audit Report

Business Administrator/Board Secretary James Mallen presented the Board with the Auditor's Management Report and the Comprehensive Annual Financial Report for the fiscal year ending June 30, 2003. He then reviewed the auditors' findings and discussed each of the auditors' recommendations. He also reviewed the amount of available free balance (surplus) and the Board's flexibility as a result of its \$116,000 balance in its Capital Reserve Account.

Trustee Restaino commented upon three issues:

1. The naming of Franklin School.
2. A letter from the CST Director about a wheelchair student at Radcliffe School who is carried upstairs everyday by his parent.
3. The condition of the Radcliffe Conference Room.

Trustee Casale recommended that the Board be given information and financial costs regarding the relocation of the district's central administrative offices.

Trustee Restaino asked about recoating the blacktop play area of the Radcliffe School.

Trustee Viola questioned when the Board would again discuss the possible renaming of a school in honor of John Walker.

MOTION TO ADJOURN TO EXECUTIVE SESSION

**EXECUTIVE
SESSION**

At 9:10 PM Trustee Cafone moved and Trustee Restaino seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education recess to closed executive session at this time in the conference room to discuss personnel and legal matters, and

BE IT FURTHER RESOLVED that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

The motion was unanimously approved by voice vote.

**Nutley Board of Education
Conference Meeting on November 3, 2003**

Reconvened open meeting at 10:15 PM

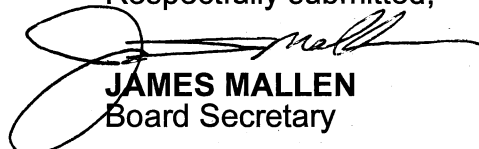
**RECONVENE
OPEN MEETING**

ADJOURN

ADJOURN

There being no further business the meeting was adjourned at 10:15 PM on a motion by Trustee Cafone, seconded by Trustee Viola and unanimously approved by voice vote.

Respectfully submitted,



JAMES MALLEN
Board Secretary