

**NUTLEY BOARD OF EDUCATION
PUBLIC HEARING/REGULAR MEETING
MARCH 24, 2003**

The Nutley Board of Education held a Public Hearing/Regular Meeting on Monday, March 24, 2003 at the Radcliffe School Multi-Purpose Room, 379 Bloomfield Avenue, Nutley, NJ 07110.

President Cafone opened the meeting at 7:10 PM

**CALL TO
ORDER**

MEETING NOTICE

**MEETING
NOTICE**

President Cafone stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Public Hearing/Regular Meeting was:

1. Published in the Nutley Sun on Thursday, March 20, 2003.
2. Posted at the entrance of the Board Office.
3. Mailed or faxed to the Nutley Sun, The Star Ledger, The North Jersey Herald & News, and the Nutley Journal.
4. Mailed or faxed to the Nutley township clerk.

The purpose of this meeting is:

1. Conduct the public hearing on the 2003-2004 school budget.
2. Adopt the 2003-2004 school budget.
3. Conduct the regular monthly business that would normally come before the Board of Education.

Formal action will be taken.

FLAG SALUTE

**FLAG
SALUTE**

President Cafone led the assembly in the flag salute.

ROLL CALL

**ROLL
CALL**

Present: Mrs. Maria Alamo
Dr. Philip T. Casale
Mr. Gerard Del Tufo
Mr. Alan Genitempo
Mr. Sal Olivo
Dr. Gerard M. Parisi
Mr. Joseph C. Pelaia
Mr. Alfred R. Restaino, Jr.
Mr. John Cafone

Also Present: Mr. James Mallen, Business Administrator/Board Secretary
Dr. James Vivinetto, Assistant Superintendent
Mr. Jonathan Orr, Student Representative, NHS
Mr. Frank Pomaco, Board Attorney

Absent: Dr. Kathleen C. Serafino, Superintendent of Schools

PUBLIC HEARING ON BUDGET

**PUBLIC
HEARING**

President Cafone spoke at length about the budget and read a prepared statement entitled A LETTER TO THE PEOPLE OF NUTLEY published in the Nutley School District Budget 2003-2004 book. He then introduced Board Secretary James Mallen who gave a public hearing on the budget.

Mr. Mallen gave a power point presentation and spoke in detail about the budget.

HEARING OF CITIZENS (Budget Only)

**HEARING OF
CITIZENS**

Resident Frank Borgo asked questions about the health benefits and whether the employees pay a portion of their health benefits.

Resident Jack Magnifico asked about the Capital Improvement Plan and also expressed dismay and disgust that the young people today do not know enough about past history. He felt there should be current events incorporated into the history program.

Cyndi DeBonis, teacher at Franklin Middle School, refuted the previous speaker's allegations that today's students aren't taught enough about the history of our country. She stated that she integrates her English program with teaching about WWII, Korean, Vietnam and Persian Gulf Wars.

Jonathan Orr, Student Representative, stated that for the past three weeks his social studies class has been discussing the Bush Administration and the war in Iraq.

Resident Joseph Beckmeyer raised several questions regarding the proposed budget.

President Cafone and Mr. Mallen responded where appropriate.

ADOPTION OF 2003-2004 BUDGET

**ADOPT
2003-2004
BUDGET F**

Vice President Alamo moved and Trustee Casale seconded the following resolution that was unanimously approved by the Board:

WHEREAS, the Board of Education of the Township of Nutley adopted a tentative budget for the 2003-2004 school year on March 3, 2003, and

WHEREAS, said tentative budget was properly advertised on March 20, 2003, and

WHEREAS, the Public Hearing on the budget was conducted on March 24, 2003,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby adopts the official budget for the 2003-2004 school year in the following amounts:

General Fund	\$41,386,240
Special Revenue Fund	777,128
Debt Service	<u>141,818</u>
Total Budget	\$42,305,186

of which the following amount shall be raised by local tax levy:

General Fund	\$35,085,691
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and,

BE IT FURTHER RESOLVED that the Secretary be authorized to place on the ballot at the Annual School Election to be held on April 15, 2003 the proposal to approve the General Fund tax levy portion of the 2003-2004 school budget. The complete budget for 2003-2004 is attached as APPENDIX F.

SPECIAL ORDER OF BUSINESS

**SPECIAL ORDER
OF BUSINESS**

Dr. Vivinetto introduced the Radcliffe Student Council who gave a presentation honoring Dr. Seuss under the direction of Ms. Gambaro and Mrs. Napoli.

RECESS MEETING

RECESS

At 8:20 p.m. upon the suggestion of President Cafone, Trustee Parisi moved, Trustee Genitempo seconded, and the Board unanimously approved by voice vote a motion to recess.

RECONVENE MEETING

RECONVENE

At 8:30 p.m. Trustee Del Tufo moved, Trustee Parisi seconded and the Board unanimously approved by voice vote a motion to reconvene the open public meeting.

Trustee Pelaia was absent when the meeting reconvened.

APPROVAL OF MINUTES

**APPROVE
MINUTES**

BE IT RESOLVED that the Board of Education approves the minutes of the Regular, Conference and Closed Executive Session meetings of February 24, 2003, the Special and Closed Executive Session meetings of March 3, 2003 and the Special, Conference and Closed Executive Session meetings of March 10, 2003.

Trustee Alamo moved, Trustee Genitempo seconded the motion to approve the meeting minutes.

Dr. Parisi recommended amendments to the March 10, 2003 Special Meeting. He stated that there was a typed addition to the minutes of the Special Meeting that was presented by Dr. Casale after the actual meeting.

A discussion ensued between the trustees as to the process of submitting written correspondence and having all the trustees' opinions represented, particularly at the March 10, 2003 Special Meeting.

Board Attorney, Frank Pamaco, said that it is his legal advice to keep reasonably comprehensible minutes and it is not wise for the Board to deviate on a regular basis and provide a verbatim transcription of Board meetings. However, he felt that in this particular case since there is a dispute as to what exactly transpired, a verbatim transcription could be a possible solution to memorialize what was actually said.

Trustee Alamo amended the motion to approve the minutes of February 24, 2003 Regular, Conference and Special Meetings, March 3, 2003 Special and Closed Executive Session meetings and March 10, 2003 Conference and Closed Executive Session meetings to exclude approving the minutes of March 10, 2003 Special Meeting until a verbatim transcription can be provided. Trustee Genitempo seconded and the motion as amended was unanimously approved by the Board.

CORRESPONDENCE

Mr. Mallen presented and read the following correspondence:

A thank-you note from the family of Ethel Corselli, mother of Joyce Marando, for the Board's expression of sympathy on her passing.

A thank-you note from Nicole Errante-David for the Board's expression of sympathy on the passing of her father.

A thank-you note from Ginny Reilly for the Board's expression of sympathy on the passing of her father.

A variance notice regarding property at 276 Chestnut Street being 200 feet within school property.

SUPERINTENDENT'S REPORT

Assistant Superintendent Dr. Vivinetto presented the Superintendent's Report dated March 24, 2003, Schedule A, which is appended to the minutes of this meeting.

Dr. Vivinetto also provided a summary of the plan by the emergency management office.

BOARD SECRETARY'S REPORT

Board Secretary Mallen presented the Board Secretary's Report dated March 24, 2003 as listed on the agenda.

Mr. Mallen addressed and provided answers to the questions that Resident Beckmeyer asked at the February 24, 2003 meeting regarding reimbursement to the Superintendent of Schools and the location of equipment from the high school auto shop.

HEARING OF CITIZENS (Resolutions Only)

Resident Joseph Beckmeyer asked about three payments on the bill list and Mr. Mallen said he would get back to him with answers.

SUPERINTENDENT'S RESOLUTIONS

Trustee Genitempo moved and Trustee Casale seconded a motion that the Board approve the Superintendent's Resolutions numbers 1 through 10 as listed below.

The following ten resolutions were approved by roll call vote as follows: Ayes 8, Noes 0 with Trustee Olivo abstaining on Resolution 7 – Extra Compensation.

CORRESPONDENCE

SUPT'S REPORT A

**BOARD
SECRETARY'S
REPORT**

**HEARING OF
CITIZENS**

**SUPT'S
RESOLUTIONS**

1. **RETIREMENT – Teacher**

**RETIREMENT
TEACHER**

BE IT RESOLVED, that the Board of Education approves the acceptance of the retirement of Mrs. Catherine Kinney, middle school teacher, effective July 1, 2003.

2. **RESIGNATION – Science Coordinator**

**RESIGNATION
SCIENCE COORD**

BE IT RESOLVED that the Board of Education approves the acceptance of the resignation of Mr. Lawrence Jinks, Science Coordinator, effective July 1, 2003.

3. **RESIGNATION - Athletics**

**RESIGNATION
ATHLETICS**

BE IT RESOLVED THAT THE Board of Education approves the acceptance of the resignation of Miss Theresa Hrubash as head girls basketball coach.

4. **APPOINTMENT – Volunteer Coach**

**APPOINT
VOLUNTEER
COACH**

BE IT RESOLVED that the Board of Education approves the appointment of Miss Kimberly Higgins for the position of Volunteer Softball Coach for the 2002-03 school year.

5. **APPOINTMENTS – Teacher Substitutes**

**APPOINT
TEACHER
SUBS**

B

BE IT RESOLVED that the Board of Education approves the appointments of the teacher substitutes listed on the attached Schedule B dated March 24, 2003 for the 2002-03 school year.

6. **APPOINTMENT– Substitutes**

**APPOINT
SUBS**

BE IT RESOLVED that the Board of Education approves the following substitutes for the 2002-03 school year:

Secretary/School Aide
Marisa Cucuzza

Secretary
Christine Pearce

School Aide
Jeanne Haczyk
Donna Miller
Chiara Russoniello

Custodial
Sharon Colon
Joseph Pinto

7. EXTRA COMPENSATION

BE IT RESOLVED that the Board of Education approves the following personnel be paid extra compensation in the amounts indicated for services rendered:

**ART CURRICULUM REVIEW K-8
March 1, 2003**

Robyn Burns	\$138.56
Hillary Hill Trovato	138.56
Anne Laudadio	138.56
Mary Pagana	180.16

**LANGUAGE ARTS LITERACY READING COACHES
Grades 1 and 2 – March 1, 2003**

Rita Alfaro	\$138.56
Kerry Bowes	138.56
Dana Capaccio	138.56
Amelia Cerisano	138.56
Kellie Cerniglia	138.56
Dolores Contreras	138.56
Michelle Crisantiello	138.56
Theresa DeLitta	138.56
Antoinette Frannicola	138.56
Patricia Griffin	138.56
Cynthia Healy	193.60
Gail Kahn	138.56
Susan LaReau	138.56
Paula Lee	138.56
Joan Lightfoot	138.56
Laura-anne Mac Millan	277.12 (2 meetings 2/1, 3/1)
Heather Monterosa	138.56
Linda Moscaritola	138.56
Lynn Mosior	138.56
Eileen O'Mara	138.56
Mary Pontrella	138.56
Gail Reilly	138.56
Bernadette Santoriello	138.56
Lynn Sorrentino	138.56
Carol Von Achen	138.56
Jenifer Wilson	138.56

**MUSIC CURRICULUM – K-12 –
March 1, 2003**

Carol Bender	\$138.56
Annemarie Carollo	138.56
Peter D'Angelo	138.56
Dennis McPartland	138.56
Julianne Philp	138.56
John Vitkovsky	193.60
Jarrett Zellea	138.56

**HEALTH DYNAMICS CLASSES –
Month of February, 2003**

Rose Cioffi	\$250.00
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**P.A.T. COMMITTEE MEETING
March 12, 2003**

Suzanne Hagert	\$51.96
Jacqueline Meloni	51.96
Claire Menza	51.96
Rebecca Olivo	51.96
Niki Vlasakakis	51.96

**PAYMENT FOR ZERO PERIOD BASIC SKILLS
CLASSES – Month of February, 2003**

Leann Martin	\$320.00
David Sorensen	280.00

**PAYMENT FOR CONDUCTING “The Writer’s
Workshop” – January 15, 22, 29 and February
5, 12, 2003**

Rebecca Olivo	\$675.60
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**PAYMENT FOR MATHCOUNTS COMPETITION –
NJIT – February 8, 2003**

Nancy Foglio	\$207.84
Bethany Anne Raiser	207.84

**CENTRAL DETENTION COVERAGE –
February, 2003**

High School

Jeri Cohn	\$ 93.85
Dana D’Ambola	168.93

Franklin School

Joseph Cappello	131.39
Louis Manganiello	56.31
Michael Stoffers	18.77
LuAnn Zullo	56.31

**SATURDAY MORNING SUSPENSIONS –
January, 2003**

High School

Anne Marie Kowalski \$156.90

INTRAMURALS

Donald Sellari \$1,389.49

**SPECIAL
CLASS
PLACEMENT**

8. **SPECIAL CLASS PLACEMENT - Educationally
Disabled Students**

BE IT RESOLVED that the Board of Education authorizes the attendance of students in out-of-district Special Education classes for the 2002-03 school year as follows:

<u>School</u>	<u>No. of Students</u>	<u>Classification</u>	<u>Eff. Date</u>	<u>Tuition</u>
Cerebral Palsy of North Jersey Livingston, NJ (Horizon School)	1	Preschool	2/24/03	\$17,521.02
Milton School Millburn, NJ	*1	ED	3/7/03	\$ 8,311.80

*Note: This is a change of placement for this student

**LONGEVITY
PAY**

9. **LONGEVITY PAY**

BE IT RESOLVED that the Board of Education authorizes the approval of the following longevity payment:

Deborah Schop - \$1,160 (prorated) - Eff. 3/1/03 (20 yrs.)
Lawrence T. Koster - \$450 (prorated) - Eff. 4/1/03 (17 yrs.)

**APPOINT
TEACHER
SUB**

10. **APPOINTMENT – Teacher Substitute**

BE IT RESOLVED that the Board of Education approves the appointment of Mr. Paul Ullrich as mathematics teacher substitute, effective March 25, 2003 for the 2002-03 school year, at the per diem rate of \$70.00, in accordance with the per diem rate established by the Board of Education.

budget per Transfer Schedule #8 dated March 24, 2003 in the amount of \$218,200 as appended (Appendix E).

6. ESTABLISH DATE FOR ORGANIZATION MEETING OF THE BOARD OF EDUCATION

**ORGANIZATION
MEETING**

BE IT RESOLVED that the reorganization meeting of the board of Education be held on Monday, April 28, 2003 at 7:30 PM in the Radcliffe School Multi-Purpose Room.

7. ACCEPTANCE OF NOTICE OF ADDITIONAL FUNDING FOR CHAPTER 193 - FY 2002-03

**ACCEPT
NOTICE
FUNDING
CHAP 192/193**

BE IT RESOLVED that the Board of Education accepts notice of additional funding for Chapter 193 in the amount of \$393.00 for the 2002-03 school year.

8. TRANSPORTATION AGREEMENT

**TRANS
AGREEMENT**

BE IT RESOLVED, That the Secretary be authorized to enter into transportation agreements with the Hopatcong Borough Board of Education (Sussex County Regional Cooperative) for transportation of Special Education students for the 2003-2004 school year. The agreement will provide coordinated transportation services between the Hopatcong Borough Board of Education and any joining districts.

BE IT FURTHER RESOLVED, That any agreements be presented for ratification at the next succeeding meeting of the Board of Education.

COMMITTEE REPORTS

**COMMITTEE
REPORTS**

Trustee Genitempo - Negotiations Committee
Trustee Del Tufo - Ad hoc Public Information Committee

HEARING OF CITIZENS

**HEARING OF
CITIZENS**

Resident Joseph Beckmeyer expressed concerns about the lack of substance in the minutes of previous Board meetings. He also commented upon the use of surplus money for tax relief, the payment for costs for crossing guards expenses and the existence of a Board policy regarding cell phone use by district employees.

Resident Chrys Carlo asked where the money was coming from to pay for the cost of videotaping Board meetings.

President Cafone responded where appropriate. Hearing no further comments, President Cafone closed this portion of the meeting.

OLD BUSINESS

OLD BUSINESS

Trustee Alamo asked President Cafone to send a speaker in her place to speak on the budget on April 2nd for the Lincoln School Musical. She stated she could not attend due to the League of Women's Voters debate.

NEW BUSINESS

NEW BUSINESS

Trustee Restaino asked there was any remuneration to the Board from the auto shop. He also suggested that the Board set guidelines for a process to allow trustees comments to be included in the minutes.

Trustee Casale offered comments about the videotaping of Special Board Meetings and questioned why every Special Meeting is not videotaped. He also asked if the Board could run its videotapes continuously. President Cafone responded that it is not possible, due to our equipment constraints, to run the videotapes continuously.

Trustee Genitempo again commented on his recommendation that the Board approve an energy audit. Board Attorney Frank Pomaco noted a recent directive from the NJ State Department of Education cautioning public school districts of statutes that preclude districts from entering contracts that exceed five years. He agreed to investigate and advise the Board in this matter.

MOTION TO ADJOURN TO EXECUTIVE SESSION

**EXECUTIVE
SESSION**

At 9:30 PM Trustee Del Tufo moved and Trustee Parisi seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education recess to closed executive session at this time in the conference room to discuss legal matters, and

BE IT FURTHER RESOLVED that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

The motion was unanimously approved by voice vote.

Reconvened open meeting at 9:46 PM

**RECONVENE
OPEN MEETING**

ADJOURN

ADJOURN

There being no further business the meeting was adjourned at 9:46 PM on a motion by Trustee Casale, seconded by Trustee Parisi and unanimously approved by voice vote.

Respectfully submitted,

JAMES MALLEN
Board Secretary