The Nutley Board of Education held a Regular Meeting on Monday, February 24, 2003 at the Radcliffe School Multi-Purpose Room, 379 Bloomfield Avenue, Nutley, NJ 07110.

President Cafone opened the meeting at 8:10 PM

MEETING NOTICE

President Cafone stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Regular Meeting was provided in the annual notice dated April 29, 2002. Said notice was posted at the entrance of the Board of Education offices, mailed to The Nutley Sun, The Star Ledger, The North Jersey Herald & News and The Nutley Journal and mailed to the Nutley Township Clerk.

This is an official meeting.

FLAG SALUTE

President Cafone led the assembly in the flag salute.

ROLL CALL

Present: Mrs. Maria Alamo  
Dr. Philip T. Casale  
Mr. Gerard Del Tufo  
Mr. Alan Genitempo  
Mr. Sal Olivo  
Dr. Gerard M. Parisi  
Mr. Joseph C. Pelaia  
Mr. Alfred R. Restaino, Jr.  
Mr. John Cafone

Also Present: Dr. Kathleen C. Serafino, Superintendent of Schools  
Mr. James Mallen, Business Administrator/Board Secretary  
Dr. James Vivinettto, Assistant Superintendent  
Mr. Jonathan Orr, Student Representative, NHS
APPROVAL OF MINUTES

BE IT RESOLVED that the Board of Education approves the minutes of the Special Meeting of January 22, 2003, the Regular, Conference and Closed Executive Session meetings of January 27, 2003, the Conference meeting of February 10, 2003 and the Special meeting of February 12, 2003.

Trustee Restaino moved, Trustee Parisi seconded and the Board approved by roll call vote the motion to approve the meeting minutes.

CORRESPONDENCE

Mr. Mallen presented and read the following correspondence:

A thank-you note from Betsy Foote for the Board’s expression of sympathy on the passing of her mother.

A thank-you note from the family of Jack Sperry for the Board’s expression of sympathy on his passing.

A thank-you note from the Nicolette family for the Board’s expression of sympathy for the loss of their mother.

SPECIAL ORDER OF BUSINESS

Superintendent Serafino welcomed everyone in attendance and announced that special awards will be presented tonight to students for both academic and athletic achievements. Dr. Serafino then introduced Nutley High School Principal Mr. Joseph Zarra who introduced Guidance Director Mrs. Anne Starace and several coaches who announced the recipients of the academic and athletic awards stated on Schedule A as appended to these minutes.

RECESS MEETING

At 8:35 p.m. upon the suggestion of President Cafone, Trustee Casale moved, Trustee Genitempo seconded, and the Board unanimously approved by voice vote a motion to recess.

RECONVENE MEETING

At 8:50 p.m. Trustee Genitempo moved, Trustee Parisi seconded and the Board unanimously approved by voice vote a motion to reconvene the open public meeting.

SUPERINTENDENT’S REPORT

Dr. Serafino presented the Superintendent’s Report dated February 24, 2003, Schedule A, which is appended to the minutes of this meeting.
BOARD SECRETARY’S REPORT

Board Secretary Mallen presented the Board Secretary’s Report dated February 24, 2003 as listed on the agenda.

HEARING OF CITIZENS (Resolutions Only)

Resident Joseph Beckmeyer asked about identification cards and asked questions regarding several checks on the bill list.

President Cafone responded where appropriate.

SUPERINTENDENT’S RESOLUTIONS

Trustee Restaino moved and Trustee Casale seconded a motion that the Board approve the Superintendent’s Resolutions numbers 1 through 17 as listed below.

The resolutions were unanimously approved by roll call vote as follows: Ayes 8, Noes 0 with Trustee Olivo abstaining on Resolution 12 – Extra Compensation.

1. RETIREMENTS – Professional Staff

BE IT RESOLVED that the Board of Education approves the acceptance of the retirement of the following personnel, effective July 1, 2003:

- Richard S. Dalli, Elementary Teacher
- Thomasina Hyland, High School Teacher
- Brian J. McGinley, High School Teacher
- Linda S. Pote, High School Teacher
- Rosanna J. Tangorra, Elementary Teacher

2. RESIGNATION – Instructional Aide

BE IT RESOLVED that the Board of Education approves the acceptance of the resignation of Mrs. Patricia Bankuti, instructional aide, effective February 19, 2003.

3. AMENDING APPOINTMENT - Change-in-Training Level

BE IT RESOLVED that the Board of Education approves the amending of the resolution, approved at the January 27, 2003 Board Meeting, of Donna Hutcheson to reflect a change in step and salary to Max. 3, $77,943, prorated.
4. **AMENDING RESOLUTION - LEAVE OF ABSENCE Instructional Aid**

BE IT RESOLVED that the Board of Education approves the amending of the resolution, approved at the January 27, 2003 Board Meeting, of Melissa Rosamilia to reflect a change in return date to February 24, 2003.

5. **RESCIND APPOINTMENT - Change-in-Training Level**

BE IT RESOLVED that the Board of Education approves the rescinding of the change-in-training level originally approved at the January 27, 2003 Board Meeting for the following personnel:

Michele Cristantiello
Susan Neri

6. **APPOINTMENT – Athletic**

BE IT RESOLVED that the Board of Education approves the appointment of Mr. Patrick Gabriele as assistant baseball coach for the 2002-03 school year, at the salary of $4,062 Step 1, in accordance with the 2002-03 Athletic Salary Guide.

7. **APPOINTMENT – Volunteer Coach**

BE IT RESOLVED that the Board of Education approves the appointment of Miss Sarah Clarke for the position of Volunteer Softball Coach for the 2002-03 school year.

8. **APPOINTMENT - BOE Extended Day Program**

BE IT RESOLVED that the Board of Education approves the appointment of the School Age Extended Day Program employee listed below for the 2002-03 school year at the salary indicated:

<table>
<thead>
<tr>
<th>P/T Child Care Teacher</th>
<th>Hourly Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jaimee Giglio</td>
<td>$20.00</td>
</tr>
</tbody>
</table>

9. **LEAVE OF ABSENCE - Teacher**

BE IT RESOLVED that the Board of Education approves a childrearing leave of absence for Mrs. Linda Batson, elementary teacher, effective May 6, 2003 for the 2002-03 school year with the provision that she notify the Superintendent of Schools of further teaching intentions no later than April 1, 2003.
10. **APPOINTMENTS – Teacher Substitutes**

BE IT RESOLVED that the Board of Education approves the appointments of the teacher substitutes listed on the attached Schedule B dated February 24, 2003 for the 2002-03 school year.

11. **APPOINTMENT – Substitute**

BE IT RESOLVED that the Board of Education approves the following substitutes for the 2002-03 school year:

- Secretary/School Aide
  - Maria Melillo
  - Donna Maria Pezzino
- Secretary/School Aide/Bus Aide/Cafeteria
  - Rose Ann D’Amato
- School Aide
  - Lillian Bennett
  - Christine Pearce

12. **EXTRA COMPENSATION**

BE IT RESOLVED that the Board of Education approves the following personnel be paid extra compensation in the amounts indicated for services rendered:

**ART CURRICULUM REVIEW K-8**

February 1, 2003

- Robyn Burns $138.56
- Hillary Hill Trovato $138.56
- Anne Laudadio $138.56
- Lisa Maniscalco $138.56
- Mary Pagana $180.16

**BASIC SKILLS CURRICULUM DEVELOPMENT**

Grades 7-12 – January 15, 2003

- Nicole Groninger $69.28
- Jolinda Griwert $69.28
- Walter King $69.28
- Marilyn Testa $90.08
- Patricia Trainor $69.28
FINE/INDUSTRIAL ARTS CURRICULUM -
October 10, 24 and November 5, 14, 2002

George Ackerman $373.04
Carl Ohlson 277.12
Andrew Retz 277.12
Sharon Romaglia 277.12
Louis SanGiovanni 277.12

HSPA MATH SCORE REVIEW COMMITTEE
January 15 and 16, 2003

Raymond Chapman $103.92
Toby D'Ambola 139.89
Susan Gesumaria 103.92
Leann Martin 103.92
David Sorensen 103.92

LANGUAGE ARTS LITERACY READING COACHES
Grades 1 and 2 – February 1, 2003

Rita Alfaro $138.56
Kerry Bowes 138.56
Dana Capaccio 138.56
Andrea Carnevale 138.56
Amelia Cerisano 138.56
Kellie Cerniglia 138.56
Dolores Contreras 138.56
Michelle Cristantiello 138.56
Antoinette Frannicola 138.56
Patricia Griffin 138.56
Cynthia Healy 186.52
Kathryn Koribanick 138.56
Susan LaReau 138.56
Paula Lee 138.56
Joan Lightfoot 138.56
Heather Monterosa 138.56
Linda Moscaritola 138.56
Lynn Mosior 138.56
Eileen O’Mara 138.56
Mary Pontrella 138.56
Kristin Puzio 138.56
Gail Reilly 138.56
Lorraine Rubinstein 138.56
Lynn Sorrentino 138.56
Carol Von Achen 138.56

HEALTH DYNAMICS CLASSES –
Month of January, 2003

Rose Cioffi $250.00
P.A.T. COMMITTEE MEETING
January 23, 2003

Suzanne Hagert $51.96
Rebecca Olivo  51.96
Niki Vlasakakis  51.96

PAYMENT FOR ZERO PERIOD BASIC SKILLS CLASSES – December, 2002 and January 2003

Leann Martin $440.00
David Sorensen  360.00

PAYMENT FOR CONDUCTING FAMILY SCIENCE/MATH WORKSHOPS – Month of January, 2003

Jeannette Andreula $540.48
Danielle Ferraro  540.48
Michelle Ferraro  540.48
Lisa Fitzgerald  540.48
Jill Freedman  540.48
Jainine Gambaro  540.48
Carol Gurney  540.48
Beverly Masullo  540.48
Ellen Napoli  540.48
Kevin Smyth  540.48

PAYMENT FOR TV BROADCAST OF BOARD MEETINGS

James Kelly $294.44

CENTRAL DETENTION COVERAGE – January, 2003

High School
Robin DeLorenzo $150.16
Dana D’Ambola  93.85
AnneMarie Kowalski  150.16

Franklin School
Joseph Cappello  225.24
Louis Manganiello  56.31
LuAnn Zullo  75.08

SATURDAY MORNING SUSPENSIONS – January, 2003

High School
Anne Marie Kowalski $156.90
Lisa Vallo  78.45
INTRAMURALS - 12/9/02 - 1/30/03

Jennifer Citarella $161.10
Donald Sellari 335.63

13. SPECIAL CLASS PLACEMENT - Educationally Disabled Students

BE IT RESOLVED that the Board of Education approves the authorization of the attendance of students in out-of-district Special Education classes for the 2002-03 school year as follows:

<table>
<thead>
<tr>
<th>School</th>
<th>No. of Students</th>
<th>Classification</th>
<th>Effective Date</th>
<th>Tuition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bonnie Brae</td>
<td>1</td>
<td>ED</td>
<td>1/29/03</td>
<td>*$300.00 per diem</td>
</tr>
<tr>
<td>Liberty Corner, NJ</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Redwood Learning</td>
<td>1</td>
<td>Preschool</td>
<td>1/2/03</td>
<td>*$35.00 per hour</td>
</tr>
<tr>
<td>Center, Chatham, NJ</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Note: Educational component only

*Note: Home based program

14. APPROVAL OF CALENDARS – 2003-04 School Year

BE IT RESOLVED that the Board of Education approves the adoption of the following attached calendars for the 2003-04 school year:

School Calendar - Schedule C
Calendar for Twelve-Month Employees - Schedule D

15. BOARD POLICY- Second Reading

BE IT RESOLVED that the Board approves the following new Board Policies at this second reading:

Policy #5512.01 Harassment, Intimidation and Bullying Schedule E
Policy #5517 Pupil Identification Cards Schedule F
16. **AGREEMENT WITH THE NUTLEY ADMINISTRATORS ASSOCIATION - 2002 - 2005**

BE IT RESOLVED that the Board of Education approves the Agreement Between Nutley Board of Education and Nutley Administrators’ Association July 1, 2002 through June 30, 2005 encompassing the terms and conditions of employment and salary guides for principals and supervisors.

17. **EXTENDED LEAVE OF ABSENCE - CUSTODIAN**


**BOARD SECRETARY’S RESOLUTIONS**

Trustee Del Tufo moved and Trustee Parisi seconded a motion that the Board approve the Board Secretary’s resolutions numbers 1 through 10 as listed below.

The resolutions were unanimously approved by roll call vote as follows: Ayes 8, Noes 0 with Trustee Genitempo abstaining on Resolution 3 – Bills and Mandatory Payments and Resolution 7 – Renewal of Risk Management Consultant Agreement.

1. **SECRETARY & TREASURER’S REPORT**

BE IT RESOLVED that the Board of Education acknowledges and accepts the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period ending January 31, 2003.

2. **CERTIFICATION OF MAJOR ACCOUNT FUND STATUS**

BE IT RESOLVED that pursuant to NJAC 6:20-2.13 (e), the Nutley Board of Education certifies that as of December 31, 2002, after review of the Secretary’s monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6:20-2.13(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Major accounts are General Fund and Debt Service.)
3. **BILLS AND MANDATORY PAYMENTS**

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated February 24, 2003 in the total amount of $3,903,296.63 (Appendix C).

4. **REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS**

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds (Appendix D), that conform to the rules and regulations set by the Board of Education.

5. **TRANSFER SCHEDULE**

BE IT RESOLVED that the Board of Education approves, in compliance with N.J.A.C. 9:20-2, the transfers in the 2002-03 budget per Transfer Schedule #7 dated February 24, 2003 in the amount of $53,886 as appended (Appendix E).

6. **ACCEPTANCE OF NOTICE OF ADDITIONAL FUNDING 192/193 - FY 2002-03**

BE IT RESOLVED that the Board of Education accepts notice of additional funding for Chapter 192 in the amount of $888 and Chapter 193 in the amount of $471 for the 2002-03 school year.

7. **RENEWAL OF RISK MANAGEMENT CONSULTANT AGREEMENT**

WHEREAS, the Board of Education of the Township of Nutley is a member of the Suburban Essex Joint Insurance Fund, and

WHEREAS, the Bylaws of said Fund requires that each Member appoints a Risk Management Consultant to perform various professional services as detailed in the Bylaws, and

WHEREAS, the Bylaws indicate a minimum fee equal to six percent (6%) of the Assessment which expenditure represents reasonable compensation for the services required and which was included in the cost assessed the Nutley Board of Education

NOW, THEREFORE, be it resolved that the Board of Education of the Township of Nutley does hereby reappoint C. Walter Searle Agency of Nutley, NJ as its Risk Management Consultant in accordance with the Fund's Bylaws, for the period January 1, 2003 - December 31, 2003.
8. **ESSEX COUNTY EDUCATIONAL SERVICES COMMISSION**  
   - Chapter 192/193 and Approval of Contract for  
     Homebound Instruction - 2003-04

WHEREAS, Chapter 192, P.L. 1977 requires the provision of certain auxiliary services to children in nonpublic schools, and Chapter 193 requires the provision of certain services to handicapped children in nonpublic schools,

THEREFORE, BE IT RESOLVED that a contract be entered into with the Essex County Educational Services Commission to provide these services during the 2003-04 school year to students who attend non-public schools in Nutley, and

BE IT FURTHER RESOLVED that the price to be paid to the Essex County Educational Services Commission for these services shall not exceed the amount paid to the Nutley Board of Education by the state to implement this program, and

BE IT FURTHER RESOLVED that the Nutley Board of Education enters into a contract with the Essex County Educational Services Commission to provide homebound instruction for public school students in hospital/rehabilitation facilities outside of Nutley for the 2003-04 school year.

9. **AGREEMENT WITH ESSEX COUNTY EDUCATIONAL SERVICES COMMISSION - Nonpublic School Technology Initiative Program - 2003-04 School Year**

BE IT RESOLVED that the Nutley Board of Education enter into an Agreement with the Essex County Educational Services Commission hereby the Commission will administer the Nonpublic School Technology Initiative Program for nonpublic schools located within the Township of Nutley for the 2003-04 school year, and

BE IT FURTHER RESOLVED that the Nutley Board of Education pay 5% of the allocation for the Nonpublic School Technology Initiative Program to the Commission to cover the Commission's cost for administering said Program.

10. **TRANSPORTATION AGREEMENTS**

BE IT RESOLVED that the Secretary be authorized to enter into transportation agreements with contractors, other school districts or the Essex County Educational Services Commission for the transportation of Special Education students for the 2003-04 school year, and

BE IT FURTHER RESOLVED that any such agreements be presented for ratification at the next succeeding meeting of the Board of Education.
COMMITTEE REPORTS

Trustee Pelaia - Budget Committee
Trustee Cafone - Facilities Committee

HEARING OF CITIZENS

Resident Joseph Beckmeyer questioned the auto shop equipment again.

Resident Chrys Carlo asked what the requirements were to run for the Board.

President Cafone responded where appropriate. Hearing no further comments, President Cafone closed this portion of the meeting.

OLD BUSINESS

NONE

NEW BUSINESS

Trustee Parisi asked to look into contacting Bruno Associates to help us write grants.

ADJOURNMENT

There being no further business, the meeting was adjourned at 9:10 PM on a motion by Trustee Restaino, seconded by Trustee Casale and unanimously approved by voice vote.

Respectfully submitted,

JAMES MALLEN
Board Secretary