

NUTLEY BOARD OF EDUCATION

REGULAR MEETING NOVEMBER 25, 2002

The Nutley Board of Education held a Regular Meeting on Monday, November 25, 2002 at the Radcliffe School Multi-Purpose Room, 379 Bloomfield Avenue, Nutley, NJ 07110.

President Cafone opened the meeting at 8:10 PM

**CALL TO
ORDER**

MEETING NOTICE

**MEETING
NOTICE**

President Cafone stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Regular Meeting was provided in the annual notice dated April 29, 2002. Said notice was posted at the entrance of the Board of Education offices, mailed to The Nutley Sun, The Star Ledger, The North Jersey Herald & News and The Nutley Journal and mailed to the Nutley Township Clerk.

This is an official meeting.

FLAG SALUTE

**FLAG
SALUTE**

President Cafone led the assembly in the flag salute.

ROLL CALL

**ROLL
CALL**

Present: Mrs. Maria Alamo
Dr. Philip T. Casale
Mr. Gerard Del Tufo
Mr. Sal Olivo
Dr. Gerard M. Parisi
Mr. Joseph C. Pelaia
Mr. John Cafone

Absent: Mr. Alan Genitempo
Mr. Alfred R. Restaino, Jr.

Also Present: Dr. Kathleen C. Serafino, Superintendent of Schools
Mr. James Mallen, Business Administrator/Board Secretary
Dr. James Vivinetto, Assistant Superintendent
Mr. Jonathan Orr, Student Representative, NHS

SPECIAL ORDER OF BUSINESS

**SPECIAL ORDER
OF BUSINESS**

Superintendent Serafino introduced John Vitkovsky, Music Coordinator, who presented a 2002 All State Chorus Music Award to Larissa Lovejoy - Soprano (Senior).

Joseph Zarra, Nutley High School Principal, presented Superintendent Serafino and members of the Board of Education a plaque from New Jersey Monthly Magazine regarding Nutley High School as one of the top 75 public high schools in New Jersey.

APPROVAL OF MINUTES

**APPROVE
MINUTES**

BE IT RESOLVED that the Board of Education approves the minutes of the Conference and Closed Executive Session meetings of November 11, 2002, the Regular, Conference and Closed Executive Session meetings of October 28, 2002 and the Conference and Closed Executive Session meeting of October 21, 2002.

Trustee Parisi moved, Trustee Alamo seconded and the Board approved by roll call vote the motion to approve the meeting minutes.

CORRESPONDENCE

CORRESPONDENCE

Mr. Mallen presented and read the following correspondence:

A thank-you note from Sophie Caprio for the Board's expression of sympathy on the passing of her father.

A thank-you note from Gloria Dorfman for the Board's expression of sympathy on the passing of her mother.

A variance notice regarding property at 53 Passaic Avenue being 200 feet within school property.

A variance notice regarding property at 54 Margaret Avenue being 200 feet within school property.

SUPERINTENDENT'S REPORT

SUPT'S REPORT A

Dr. Serafino presented the Superintendent's Report dated November 25, 2002, Schedule A, which is appended to the minutes of this meeting.

BOARD SECRETARY'S REPORT

**BOARD
SECRETARY'S
REPORT**

Board Secretary Mallen acknowledged that the Trustees would act upon the acceptance of the school district Audit Report for the 2001/02 school year. He stated that the report reflected positively upon the practices and procedures of the Nutley school district and commended its employees for their conscientious efforts.

HEARING OF CITIZENS (Resolutions Only)

**HEARING OF
CITIZENS**

Resident Sera Shuster raised questions regarding certain items on the bill list and expressed her displeasure with the information provided.

Resident Steven Picciano asked about the outcome of the algebra review for grade 7.

President Cafone and Dr. Serafino responded where appropriate.

SUPERINTENDENT'S RESOLUTIONS

**SUPT'S
RESOLUTIONS**

Trustee Alamo moved and Trustee Parisi seconded a motion that the Board approve the Superintendent's Resolutions numbers 1 through 10 as listed below.

Trustee Pelaia moved and Trustee Casale seconded a motion to amend resolution #2 - Appointment Professional Staff - Michael McQuade revising the starting date from October 17, 2002 to September 1, 2002 and deleting the word pro-rated.

The resolutions, as amended, were unanimously approved by roll call vote as follows: Ayes 7, Noes 0.

**RESCIND
APPOINT
ATHLETICS**

1. **RESCIND APPOINTMENT – Athletics**

BE IT RESOLVED that the Board of Education approves the rescinding of the resolution approved at the June 25, 2002 Board meeting, appointing Mr. Frank Zintl as head rifle coach for the 2002-03 school year.

**AMEND
PROF. STAFF**

2. **APPOINTMENT – Professional Staff**

BE IT RESOLVED that the Board of Education approves the appointment of Mr. Michael McQuade as teacher for the 2002-03 school year, effective September 1, 2002 at the annual salary of \$37,755, B.A.-6, in accordance with the 2002-03 Teachers' Salary Guide.

**APPOINT
PERCUSSION
INSTRUCTOR**

3. **APPOINTMENT – Percussion Instructor**

BE IT RESOLVED that the Board of Education approves the appointment of Mr. Quinn Blanford as percussion instructor for the 2002-03 school year, at the salary of \$900.

**APPOINT
TEACHER
SUBS**

4. **APPOINTMENTS – Teacher Substitutes**

BE IT RESOLVED that the Board of Education approves the appointments of the teacher substitutes listed on the attached Schedule B dated November 25, 2002 for the 2002-03 school year.

**APPOINT
SUBS**

5. **APPOINTMENT– Substitutes**

BE IT RESOLVED that the Board of Education approves the following substitutes for the 2002-03 school year:

Cafeteria

Barbara Bartell

School Aide/Bus Aide

Darlene Giliberti

School Aide

Dianna Juhnden
Kathleen Pastena

School Aide/Custodial

Maryann Marks

Secretarial/School Aide

Jennie Siciliano

6. **EXTRA COMPENSATION**

**EXTRA
COMP**

BE IT RESOLVED that the Board of Education approves the following personnel be paid extra compensation in the amounts indicated for services rendered:

**ALGEBRA REVIEW – Grade 7 –
October 19, 2002**

Jennifer Ambrose	\$138.56
Toby D'Ambola	186.52
Nancy Foglio	138.56
Gina Masino	138.56
Beverly Masullo	138.56
Nancy Szura	138.56

**ART CURRICULUM REVIEW – K-8
October 19, 2002**

Robyn Burns	\$138.56
Dawn Goldberg	138.56
Hillary Hill Trovato	138.56
Anne Laudadio	138.56
Lisa Maniscalco	138.56
Mary Pagana	180.16

**BASIC SKILLS CURRICULUM DEVELOPMENT –
Grades 7-12 – October 19, 2002**

Patrick Gabriele	\$138.56
Nicole Groninger	138.56
Jolinda Griwert	138.56
Walter King	138.56
Marilyn Testa	180.16
Patricia Trainor	138.56

**ESL CURRICULUM REVIEW – Grades K-12 -
October 19, 2002**

Juanita Boutin	\$138.56
Kathleen Cullity	138.56
Donna Ellis	138.56

**MATHEMATICS - LINCOLN SCHOOL - GRADES 1-4
October 19, 2002**

Grayce Berk	\$138.56
Dana Capaccio	138.56
Kelli Cerniglia	138.56
Amelia Cerisano	138.56
Dolores Contreras	138.56
Richard Dalli	138.56
Rachel Daly	138.56
Theresa DeLitta	138.56
Jennifer Farro	138.56
Danielle Ferraro	138.56
Kenneth Ferriol	138.56
Antoinette Frannicola	138.56
Patricia Griffin	138.56
Carol Gurney	138.56
Valerie Martin	138.56
Florence Meyers	138.56
Lorraine Milunaitis	138.56
Christina Osieja	138.56
Debra Parigi	138.56
Bernice Paschal	138.56
Lorraine Rubinstein	138.56
Bernadette Santoriello	138.56
Lynn Sorrentino	138.56
Olga Suter	138.56
Kristen Torjussen	138.56

**MUSIC CURRICULUM – GRADES K-12
October 19, 2002**

Carol Bender	\$138.56
Annemarie Carollo	138.56
Dennis McPartland	138.56
Julianne Philp	138.56
John Vitkovsky	186.52

**SCIENCE CURRICULUM – GRADES – 9-12 –
October 1, 8, 15, 22 and 29, 2002**

Kent Bania	\$346.40
Lawrence Jinks	373.04
Paula Kasner	277.12
Scott Kindler	346.40
Eleni Koukoularis	346.40
Steven Starrick	346.40
Joseph Tagliareni	346.40

**ZERO PERIOD BASIS SKILLS CLASSES -
Month of October, 2002**

Leann Martin	\$120.00
David Sorensen	160.00

**HEALTH DYNAMICS CLASSES -
Month of October, 2002**

Rose Cioffi	\$250.00
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**PAYMENT FOR CONDUCTING APPLEWORKS/
INTERNET WORKSHOPS – October 15, 17, 22,
24 and 29, 2002**

Christina Osieja	\$675.60
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**PAYMENT FOR ADMINISTERING PSAT –
October 19, 2002**

George Ackerman	\$103.92
Elinor Alboum	103.92
Susan Ames	103.92
Robin DeLorenzo	103.92
Michele Ferdinando	45.00
Jenifer Hecht	103.92
Paula Kasner	103.92
Michael Kearney	103.92
Scott Kindler	103.92
Anne Marie Kowalski	103.92
Leann Martin	103.92
Genevieve McCutcheon	45.00
Brian McGinley	103.92
Kelly McNish	103.92
Linda Pote	103.92
Linda Orr	45.00
Gerald Ryan	103.92
Dennis Sasso	103.92
Patricia Sloan	138.56
Anne Starace	233.15
John Suffren	103.92
Lisa Vallo	103.92
Denis Williams	103.92

**PAYMENT FOR CONDUCTING THE SAT REVIEW
CLASSES – October 8, 10, 15, 17, 22, 24, 29
and 31, 2002**

Jennifer Hecht	\$831.36
Leann Martin	831.36

**CENTRAL DETENTION COVERAGE –
October, 2002**

High School

Anne Marie Kowalski	\$262.78
John Suffren	75.08
Lisa Vallo	75.08

Franklin School

Joseph Cappello	168.93
Louis Manganiello	18.77
LuAnn Zullo	168.93

**SATURDAY MORNING SUSPENSIONS –
October, 2002**

High School

Anne Marie Kowalski	\$235.35
Eric Puzio	156.90

Franklin School

Joseph Cappello	156.90
Becky Pandolfi	78.45

**7. SPECIAL CLASS PLACEMENT - Educationally
Disabled Student**

**SPECIAL
CLASS
PLACEMENT**

BE IT RESOLVED that the Board of Education authorizes the attendance of a student in out-of-district Special Education classes for the 2002-03 school year as follows:

<u>School</u>	<u>No. of Students</u>	<u>Classification</u>	<u>Effective Date</u>	<u>Tuition</u>
Holmstead School Ridgewood, NJ	1	ED	11/1/02	\$23,846.06

8. APPOINTMENT - BOE Extended Day Program

**APPOINT
EXTENDED
DAY**

BE IT RESOLVED that the Board of Education approves the appointment of the School Age Extended Day Program employee, listed below, for the 2002-03 school year at the salary indicated:

<u>Substitute Child Care Aide</u>	<u>Hourly Rate</u>
Celeste De Cotiis	\$10.00

9. **APPROVAL OF STIPEND - CUSTODIANS**

**APPROVE
STIPEND
CUSTODIANS**

BE IT RESOLVED that the Board of Education approves the following employees receive a confined space stipend of \$300, pro-rated, effective November 1, 2002 in accordance with the 2002-03 Buildings and Grounds Employees Salary Guide.

Name

Dennis DeLorenzo

Steven Farese

Nikola Markovic

10. **APPOINTMENT - Athletic**

**APPOINT
ATHLETIC**

BE IT RESOLVED that the Board of Education approves the appointment of Mr. Patrick Algieri as assistant wrestling coach for the 2002-03 school year, at the salary of \$4,505 Step 3, in accordance with the 2002-03 Athletic Salary Guide.

BOARD SECRETARY'S RESOLUTIONS

**BOARD
SECRETARY'S
RESOLUTIONS**

Trustee Del Tufo moved and Trustee Pelaia seconded a motion that the Board approve the Board Secretary's Resolutions numbers 1 through 10 as listed below. The resolutions were unanimously approved by roll call vote as follows: Ayes 7, Noes 0.

1. **BILLS AND MANDATORY PAYMENTS**

**BOARD
MANDATORY
PAYMENTS A**

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated November 25, 2002 in the total amount of \$4,224,654.94 (Appendix A).

2. **REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUND**

**USE OF BLDGS
AND GROUND B**

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds (Appendix B), that conform to the rules and regulations set by the Board of Education.

3. **TRANSFER SCHEDULE**

**TRANSFER
SCHEDULE C**

BE IT RESOLVED that the Board of Education approves, in compliance with N.J.A.C. 9:20-2, the transfers in the 2002-03

budget per Transfer Schedule #4 dated November 25, 2002 in the amount of \$31,045 as appended (Appendix C).

**ANNUAL
FINANCIAL
REPORT/AUDIT**

4. COMPREHENSIVE ANNUAL FINANCIAL REPORT/AUDIT

WHEREAS, the district has prepared the Comprehensive Annual Financial Report for the 2001-02 school year, and

WHEREAS, the audit of the financial records of the school district for the 2001-02 school year has been made, according to the requirements of Title 18A, by the firm of Lerch, Vinci & Higgins, and

WHEREAS, copies of a synopsis of this audit have been made available to the public,

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education accepts the 2001-02 Comprehensive Annual Financial Report and the report of the independent auditors, which includes the audit recommendations which were read aloud and discussed at the public board meeting of November 11, 2002, and

BE IT FURTHER RESOLVED, That the Board approves the Corrective Action Plan as per (Appendix D) responding to the recommendations of the auditor and that a copy of the Corrective Action Plan be submitted, as required, to the County Superintendent of Schools.

5. SUBMISSION OF COMPREHENSIVE MAINTENANCE PLAN

**COMPREHENSIVE
MAINTENANCE
PLAN**

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of the Nutley Public Schools are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for the use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Nutley Board of Education hereby authorizes the School Business Administrator to submit the attached (Appendix E) Comprehensive Maintenance Plan for the Nutley Public Schools in compliance with Department of Education requirements.

**6. ACCEPTANCE OF TEACHER AND ADMINISTRATORS
STUDY GROUP GRANTS**

**STUDY
GROUP
GRANT**

BE IT RESOLVED that the Board of Education accepts the following grants from the New Jersey Network for Educational Renewal at Montclair State University: \$500 for an

Administrators Study Group on "Differentiated Learning" and \$500 for a Teacher Study Group on "Mathematics: Skills for the Twenty-First Century."

7. ACCEPTANCE OF STUDY GROUP AND DODGE PROJECT GRANT

**DODGE
PROJECT
GRANT**

BE IT RESOLVED that the Board of Education accepts a grant of \$1,500 from the New Jersey Network for Educational Renewal at Montclair State University for a Study Group and Dodge Teams.

8. APPROVAL OF SUBMISSION OF APPLICATION FOR IDEA-B AND IDEA-B PRESCHOOL FOR CARRY-OVER FUNDS - FY 2002

**APPROVE
SUBMISSION
IDEA-B
IDEA-B -
PRESCHOOL
FUNDS**

BE IT RESOLVED that the Board of Education approves submission of an application for carry-over funds for IDEA-B and IDEA-B Preschool for FY 2002.

9. APPROVAL OF SUBMISSION OF APPLICATION FOR IASA CARRY-OVER FUNDS - FY 2002

**APPROVE
SUBMISSION
IASA**

BE IT RESOLVED that the Board of Education approves submission of an application for carry-over funds for IASA for FY 2002.

10. APPROVAL OF SUBMISSION OF APPLICATION FOR CARRY-OVER FUNDS - CLASS SIZE REDUCTION FY 2002

**APPROVE
APPLICATION
CLASS SIZE
REDUCTION**

BE IT RESOLVED that the Board of Education approves submission of an application for carry-over funds for Class Size Reduction for FY 2002.

COMMITTEE REPORTS

**COMMITTEE
REPORTS**

Trustee Alamo - Policy Committee
Trustee Parisi - Ad Hoc Video Committee
President Cafone - Facilities Committee

RECESS MEETING

RECESS

At 8:35 p.m. upon the suggestion of President Cafone, Trustee Alamo moved, Trustee Olivo seconded, and the Board unanimously approved by voice vote a motion to recess.

RECONVENE MEETING

RECONVENE

At 8:45 p.m. Trustee Casale moved, Trustee Alamo seconded and the Board unanimously approved by voice vote a motion to reconvene the open public meeting.

HEARING OF CITIZENS

**HEARING OF
CITIZENS**

Resident Scott Lovejoy requested that the Board investigate and remedy the situation that the music theory class still does not have textbooks for that class.

Resident Sera Shuster asked questions about the Transfer Schedule, the status of the video taping of the Board meetings and the parking of the school district buses.

Several Residents living on E. Centre Street expressed their concerns regarding the traffic and the safety of the children who walk on E. Centre Street if the Board decides to park the school district buses at 113 E. Centre Street.

Resident Picciano expressed his support for the video taping of the Board meetings and asked questions regarding the suspension of high school football players and if there is a policy in place for students' behavior outside of school.

Resident Cory Strickland asked how he can arrange to book the Oval for lacrosse games.

President Cafone, Superintendent Serafino, Board Secretary Mallen and Trustee Alamo responded where appropriate. Hearing no further comments, President Cafone closed this portion of the meeting.

OLD BUSINESS

OLD BUSINESS

Trustee Pelaia read a prepared statement again supporting his strong belief in video taping the Board meetings for public viewing.

Trustee Pelaia made a motion, seconded by Trustee Casale, stating the Nutley Board of Education will tape and cable cast its regular monthly meetings over Nutley's local access channel (No. 72) on a six-month experimental basis commencing with the meeting of December 16, 2002. The motion was approved with Trustees Alamo, Casale, Del Tufo, Parisi, Pelaia and Cafone voting aye, and Trustee Olivo voting no.

NEW BUSINESS

NEW BUSINESS

Trustee Casale made a motion, seconded by Trustee Parisi, approving the softball trip to Walt Disney World with the changes mentioned in the code of conduct that the Superintendent will address. The motion was unanimously approved by roll call vote.

Trustee Parisi suggested that student representative Jonathan Orr be added to the Board's initial roll call sheet.

ADJOURNMENT

ADJOURN

There being no further business, the meeting was adjourned at 9:20 PM on a motion by Trustee Casale, seconded by Trustee Pelaia and unanimously approved by voice vote.

Respectfully submitted,

JAMES MALLEN
Board Secretary