The Nutley Board of Education held a Regular Meeting on Monday, November 25, 2002 at the Radcliffe School Multi-Purpose Room, 379 Bloomfield Avenue, Nutley, NJ 07110.

President Cafone opened the meeting at 8:10 PM

MEETING NOTICE

President Cafone stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Regular Meeting was provided in the annual notice dated April 29, 2002. Said notice was posted at the entrance of the Board of Education offices, mailed to The Nutley Sun, The Star Ledger, The North Jersey Herald & News and The Nutley Journal and mailed to the Nutley Township Clerk.

This is an official meeting.

FLAG SALUTE

President Cafone led the assembly in the flag salute.

ROLL CALL

Present:  Mrs. Maria Alamo  
Dr. Philip T. Casale  
Mr. Gerard Del Tufo  
Mr. Sal Olivo  
Dr. Gerard M. Parisi  
Mr. Joseph C. Pelaia  
Mr. John Cafone

Absent:  Mr. Alan Genitempo  
Mr. Alfred R. Restaino, Jr.

Also Present:  Dr. Kathleen C. Serafino, Superintendent of Schools  
Mr. James Mallen, Business Administrator/Board Secretary  
Dr. James Vivinetto, Assistant Superintendent  
Mr. Jonathan Orr, Student Representative, NHS
SPECIAL ORDER OF BUSINESS

Superintendent Serafino introduced John Vitkovsky, Music Coordinator, who presented a 2002 All State Chorus Music Award to Larissa Lovejoy - Soprano (Senior).

Joseph Zarra, Nutley High School Principal, presented Superintendent Serafino and members of the Board of Education a plaque from New Jersey Monthly Magazine regarding Nutley High School as one of the top 75 public high schools in New Jersey.

APPROVAL OF MINUTES

BE IT RESOLVED that the Board of Education approves the minutes of the Conference and Closed Executive Session meetings of November 11, 2002, the Regular, Conference and Closed Executive Session meetings of October 28, 2002 and the Conference and Closed Executive Session meeting of October 21, 2002.

Trustee Parisi moved, Trustee Alamo seconded and the Board approved by roll call vote the motion to approve the meeting minutes.

CORRESPONDENCE

Mr. Mallen presented and read the following correspondence:

A thank-you note from Sophie Caprio for the Board’s expression of sympathy on the passing of her father.

A thank-you note from Gloria Dorfman for the Board’s expression of sympathy on the passing of her mother.

A variance notice regarding property at 53 Passaic Avenue being 200 feet within school property.

A variance notice regarding property at 54 Margaret Avenue being 200 feet within school property.

SUPERINTENDENT’S REPORT

Dr. Serafino presented the Superintendent's Report dated November 25, 2002, Schedule A, which is appended to the minutes of this meeting.

BOARD SECRETARY’S REPORT

Board Secretary Mallen acknowledged that the Trustees would act upon the acceptance of the school district Audit Report for the 2001/02 school year. He stated that the report reflected positively upon the practices and procedures of the Nutley school district and commended its employees for their conscientious efforts.
HEARING OF CITIZENS (Resolutions Only)

Resident Sera Shuster raised questions regarding certain items on the bill list and expressed her displeasure with the information provided.

Resident Steven Picciano asked about the outcome of the algebra review for grade 7.

President Cafone and Dr. Serafino responded where appropriate.

SUPERINTENDENT’S RESOLUTIONS

Trustee Alamo moved and Trustee Parisi seconded a motion that the Board approve the Superintendent’s Resolutions numbers 1 through 10 as listed below.

Trustee Pelaia moved and Trustee Casale seconded a motion to amend resolution #2 - Appointment Professional Staff - Michael McQuade revising the starting date from October 17, 2002 to September 1, 2002 and deleting the word pro-rated.

The resolutions, as amended, were unanimously approved by roll call vote as follows: Ayes 7, Noes 0.

1. RESCIND APPOINTMENT – Athletics

BE IT RESOLVED that the Board of Education approves the rescinding of the resolution approved at the June 25, 2002 Board meeting, appointing Mr. Frank Zintl as head rifle coach for the 2002-03 school year.

2. APPOINTMENT – Professional Staff

BE IT RESOLVED that the Board of Education approves the appointment of Mr. Michael McQuade as teacher for the 2002-03 school year, effective September 1, 2002 at the annual salary of $37,755, B.A.-6, in accordance with the 2002-03 Teachers’ Salary Guide.

3. APPOINTMENT – Percussion Instructor

BE IT RESOLVED that the Board of Education approves the appointment of Mr. Quinn Blanford as percussion instructor for the 2002-03 school year, at the salary of $900.

4. APPOINTMENTS – Teacher Substitutes

BE IT RESOLVED that the Board of Education approves the appointments of the teacher substitutes listed on the attached Schedule B dated November 25, 2002 for the 2002-03 school year.
5. **APPOINTMENT – Substitutes**

BE IT RESOLVED that the Board of Education approves the following substitutes for the 2002-03 school year:

- Cafeteria
  - Barbara Bartell
- School Aide/Bus Aide
  - Darlene Giliberti
- School Aide
  - Dianna Juhrden
  - Kathleen Pastena
- School Aide/Custodial
  - Maryann Marks
- Secretarial/School Aide
  - Jennie Siciliano

6. **EXTRA COMPENSATION**

BE IT RESOLVED that the Board of Education approves the following personnel be paid extra compensation in the amounts indicated for services rendered:

**ALGEBRA REVIEW – Grade 7 – October 19, 2002**

- Jennifer Ambrose $138.56
- Toby D’Ambola 186.52
- Nancy Foglio 138.56
- Gina Masino 138.56
- Beverly Masullo 138.56
- Nancy Szura 138.56

**ART CURRICULUM REVIEW – K-8 October 19, 2002**

- Robyn Burns $138.56
- Dawn Goldberg 138.56
- Hillary Hill Trovato 138.56
- Anne Laudadio 138.56
- Lisa Maniscalco 138.56
- Mary Pagana 180.16
<table>
<thead>
<tr>
<th>BASIC SKILLS CURRICULUM DEVELOPMENT – Grades 7-12 – October 19, 2002</th>
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</thead>
<tbody>
<tr>
<td>Patrick Gabriele $138.56</td>
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<tr>
<td>Nicole Groninger 138.56</td>
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<td>Jolinda Griwert 138.56</td>
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<td>Walter King 138.56</td>
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<td>Marilyn Testa 180.16</td>
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<td>Patricia Trainor 138.56</td>
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<tr>
<th>ESL CURRICULUM REVIEW – Grades K-12 - October 19, 2002</th>
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<tr>
<td>Juanita Boutin $138.56</td>
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<td>Kathleen Cullity 138.56</td>
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<td>Donna Ellis 138.56</td>
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<tr>
<th>MATHEMATICS - LINCOLN SCHOOL - GRADES 1-4 October 19, 2002</th>
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<tbody>
<tr>
<td>Grayce Berk $138.56</td>
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<tr>
<td>Dana Capaccio 138.56</td>
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<td>Kelli Cerniglia 138.56</td>
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<td>Amelia Cerisano 138.56</td>
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<td>Dolores Contreras 138.56</td>
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<td>Richard Dalli 138.56</td>
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<td>Rachel Daly 138.56</td>
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<td>Theresa DeLitta 138.56</td>
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<td>Jennifer Farro 138.56</td>
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<td>Danielle Ferraro 138.56</td>
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<td>Kenneth Ferriol 138.56</td>
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<td>Antoinette Frannicola 138.56</td>
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<td>Patricia Griffin 138.56</td>
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<td>Carol Gurney 138.56</td>
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<td>Valerie Martin 138.56</td>
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<td>Florence Meyers 138.56</td>
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<td>Lorraine Milunaitis 138.56</td>
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<td>Christina Osieja 138.56</td>
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<td>Debra Parigi 138.56</td>
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<td>Bernice Paschal 138.56</td>
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<td>Lorraine Rubinstein 138.56</td>
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<td>Bernadette Santoriello 138.56</td>
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<tr>
<td>Lynn Sorrentino 138.56</td>
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<td>Olga Suter 138.56</td>
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<td>Kristen Torjussen 138.56</td>
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<tr>
<th>MUSIC CURRICULUM – GRADES K-12 October 19, 2002</th>
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<tr>
<td>Carol Bender $138.56</td>
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<tr>
<td>Annemarie Carollo 138.56</td>
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<tr>
<td>Dennis McPartland 138.56</td>
</tr>
<tr>
<td>Julianne Philp 138.56</td>
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<tr>
<td>John Vitkovsky 186.52</td>
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</tbody>
</table>
SCIENCE CURRICULUM – GRADES – 9-12 –
October 1, 8, 15, 22 and 29, 2002

Kent Bania $346.40
Lawrence Jinks 373.04
Paula Kasner 277.12
Scott Kindler 346.40
Eleni Koukoularis 346.40
Steven Starrick 346.40
Joseph Tagliareni 346.40

ZERO PERIOD BASIS SKILLS CLASSES -
Month of October, 2002

Leann Martin $120.00
David Sorensen 160.00

HEALTH DYNAMICS CLASSES -
Month of October, 2002

Rose Cioffi $250.00

PAYMENT FOR CONDUCTING APPLEWORKS/
INTERNET WORKSHOPS – October 15, 17, 22,
24 and 29, 2002

Christina Osieja $675.60

PAYMENT FOR ADMINISTERING PSAT –
October 19, 2002

George Ackerman $103.92
Elinor Alboum 103.92
Susan Ames 103.92
Robin DeLorenzo 103.92
Michele Ferdinando 45.00
Jenifer Hecht 103.92
Paula Kasner 103.92
Michael Kearney 103.92
Scott Kindler 103.92
Anne Marie Kowalski 103.92
Leann Martin 103.92
Genevieve McCutcheon 45.00
Brian McGinley 103.92
Kelly McNish 103.92
Linda Pote 103.92
Linda Orr 45.00
Gerald Ryan 103.92
Dennis Sasso 103.92
Patricia Sloan 138.56
Anne Starace 233.15
John Suffren 103.92
Lisa Vallo 103.92
Denis Williams 103.92
PAYMENT FOR CONDUCTING THE SAT REVIEW CLASSES – October 8, 10, 15, 17, 22, 24, 29 and 31, 2002

Jennifer Hecht $831.36
Leann Martin 831.36

CENTRAL DETENTION COVERAGE – October, 2002

High School
Anne Marie Kowalski $262.78
John Suffren 75.08
Lisa Vallo 75.08

Franklin School
Joseph Cappello 168.93
Louis Manganiello 18.77
LuAnn Zullo 168.93

SATURDAY MORNING SUSPENSIONS – October, 2002

High School
Anne Marie Kowalski $235.35
Eric Puzio 156.90

Franklin School
Joseph Cappello 156.90
Becky Pandolfi 78.45

7. SPECIAL CLASS PLACEMENT - Educationally Disabled Student

BE IT RESOLVED that the Board of Education authorizes the attendance of a student in out-of-district Special Education classes for the 2002-03 school year as follows:

<table>
<thead>
<tr>
<th>School</th>
<th>No. of Students</th>
<th>Classification</th>
<th>Effective Date</th>
<th>Tuition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Holmstead School</td>
<td>1</td>
<td>ED</td>
<td>11/1/02</td>
<td>$23,846.06</td>
</tr>
</tbody>
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8. APPOINTMENT - BOE Extended Day Program

BE IT RESOLVED that the Board of Education approves the appointment of the School Age Extended Day Program employee, listed below, for the 2002-03 school year at the salary indicated:
Substitute Child Care Aide  Hourly Rate
Celeste De Cotiis  $10.00

9. **APPROVAL OF STIPEND - CUSTODIANS**

BE IT RESOLVED that the Board of Education approves the following employees receive a confined space stipend of $300, pro-rated, effective November 1, 2002 in accordance with the 2002-03 Buildings and Grounds Employees Salary Guide.

Name
Dennis DeLorenzo
Steven Farese
Nikola Markovic

10. **APPOINTMENT - Athletic**

BE IT RESOLVED that the Board of Education approves the appointment of Mr. Patrick Algieri as assistant wrestling coach for the 2002-03 school year, at the salary of $4,505 Step 3, in accordance with the 2002-03 Athletic Salary Guide.

**BOARD SECRETARY’S RESOLUTIONS**

Trustee Del Tufo moved and Trustee Pelaia seconded a motion that the Board approve the Board Secretary's Resolutions numbers 1 through 10 as listed below. The resolutions were unanimously approved by roll call vote as follows: Ayes 7, Noes 0.

1. **BILLS AND MANDATORY PAYMENTS**

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated November 25, 2002 in the total amount of $4,224,654.94 (Appendix A).

2. **REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS**

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds (Appendix B), that conform to the rules and regulations set by the Board of Education.

3. **TRANSFER SCHEDULE**

BE IT RESOLVED that the Board of Education approves, in compliance with N.J.A.C. 9:20-2, the transfers in the 2002-03...
budget per Transfer Schedule #4 dated November 25, 2002 in the amount of $31,045 as appended (Appendix C).

4. COMPREHENSIVE ANNUAL FINANCIAL REPORT/AUDIT

WHEREAS, the district has prepared the Comprehensive Annual Financial Report for the 2001-02 school year, and

WHEREAS, the audit of the financial records of the school district for the 2001-02 school year has been made, according to the requirements of Title 18A, by the firm of Lerch, Vinci & Higgins, and

WHEREAS, copies of a synopsis of this audit have been made available to the public,

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education accepts the 2001-02 Comprehensive Annual Financial Report and the report of the independent auditors, which includes the audit recommendations which were read aloud and discussed at the public board meeting of November 11, 2002, and

BE IT FURTHER RESOLVED, That the Board approves the Corrective Action Plan as per (Appendix D) responding to the recommendations of the auditor and that a copy of the Corrective Action Plan be submitted, as required, to the County Superintendent of Schools.

5. SUBMISSION OF COMPREHENSIVE MAINTENANCE PLAN

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of the Nutley Public Schools are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for the use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Nutley Board of Education hereby authorizes the School Business Administrator to submit the attached (Appendix E) Comprehensive Maintenance Plan for the Nutley Public Schools in compliance with Department of Education requirements.

6. ACCEPTANCE OF TEACHER AND ADMINISTRATORS STUDY GROUP GRANTS

BE IT RESOLVED that the Board of Education accepts the following grants from the New Jersey Network for Educational Renewal at Montclair State University: $500 for an
Administrators Study Group on "Differentiated Learning" and $500 for a Teacher Study Group on "Mathematics: Skills for the Twenty-First Century."

7. **ACCEPTANCE OF STUDY GROUP AND DODGE PROJECT GRANT**
   
   BE IT RESOLVED that the Board of Education accepts a grant of $1,500 from the New Jersey Network for Educational Renewal at Montclair State University for a Study Group and Dodge Teams.

8. **APPROVAL OF SUBMISSION OF APPLICATION FOR IDEA-B AND IDEA-B PRESCHOOL FOR CARRY-OVER FUNDS - FY 2002**
   
   BE IT RESOLVED that the Board of Education approves submission of an application for carry-over funds for IDEA-B and IDEA-B Preschool for FY 2002.

9. **APPROVAL OF SUBMISSION OF APPLICATION FOR IASA CARRY-OVER FUNDS - FY 2002**
   
   BE IT RESOLVED that the Board of Education approves submission of an application for carry-over funds for IASA for FY 2002.

10. **APPROVAL OF SUBMISSION OF APPLICATION FOR CARRY-OVER FUNDS - CLASS SIZE REDUCTION FY 2002**
    
    BE IT RESOLVED that the Board of Education approves submission of an application for carry-over funds for Class Size Reduction for FY 2002.

**COMMITTEE REPORTS**

Trustee Alamo - Policy Committee
Trustee Parisi - Ad Hoc Video Committee
President Cafone - Facilities Committee

**RECESS MEETING**

At 8:35 p.m. upon the suggestion of President Cafone, Trustee Alamo moved, Trustee Olivo seconded, and the Board unanimously approved by voice vote a motion to recess.

**RECONVENE MEETING**

At 8:45 p.m. Trustee Casale moved, Trustee Alamo seconded and the Board unanimously approved by voice vote a motion to reconvene the open public meeting.
HEARING OF CITIZENS

Resident Scott Lovejoy requested that the Board investigate and remedy the situation that the music theory class still does not have textbooks for that class.

Resident Sera Shuster asked questions about the Transfer Schedule, the status of the video taping of the Board meetings and the parking of the school district buses.

Several Residents living on E. Centre Street expressed their concerns regarding the traffic and the safety of the children who walk on E. Centre Street if the Board decides to park the school district buses at 113 E. Centre Street.

Resident Picciano expressed his support for the video taping of the Board meetings and asked questions regarding the suspension of high school football players and if there is a policy in place for students' behavior outside of school.

Resident Cory Strickland asked how he can arrange to book the Oval for lacrosse games.

President Cafone, Superintendent Serafino, Board Secretary Mallen and Trustee Alamo responded where appropriate. Hearing no further comments, President Cafone closed this portion of the meeting.

OLD BUSINESS

Trustee Pelaia read a prepared statement again supporting his strong belief in video taping the Board meetings for public viewing.

Trustee Pelaia made a motion, seconded by Trustee Casale, stating the Nutley Board of Education will tape and cable cast its regular monthly meetings over Nutley's local access channel (No. 72) on a six-month experimental basis commencing with the meeting of December 16, 2002. The motion was approved with Trustees Alamo, Casale, Del Tufo, Parisi, Pelaia and Cafone voting aye, and Trustee Olivo voting no.

NEW BUSINESS

Trustee Casale made a motion, seconded by Trustee Parisi, approving the softball trip to Walt Disney World with the changes mentioned in the code of conduct that the Superintendent will address. The motion was unanimously approved by roll call vote.

Trustee Parisi suggested that student representative Jonathan Orr be added to the Board's initial roll call sheet.
ADJOURNMENT

There being no further business, the meeting was adjourned at 9:20 PM on a motion by Trustee Casale, seconded by Trustee Pelaia and unanimously approved by voice vote.

Respectfully submitted,

JAMES MALLEN
Board Secretary