

NUTLEY BOARD OF EDUCATION

**CONFERENCE MEETING
NOVEMBER 11, 2002**

The Nutley Board of Education held a Conference Meeting on Monday, November 11, 2002 in the Board Conference Room, 375 Bloomfield Avenue, Nutley, NJ 07110.

President Cafone opened the meeting at 7:00 PM

**CALL TO
ORDER**

MEETING NOTICE

**MEETING
NOTICE**

President Cafone stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Said notice was legally advertised in The North Jersey Herald & News on October 19, 2002 and posted at the entrance of the Board of Education offices, mailed to The Nutley Sun, The Star Ledger, and The Nutley Journal and mailed to the Nutley Township Clerk.

FLAG SALUTE

**FLAG
SALUTE**

President Cafone led the assembly in the flag salute.

ROLL CALL

**ROLL
CALL**

Present: Mrs. Maria Alamo
Dr. Philip T. Casale
Mr. Gerard Del Tufo
Mr. Alan Genitempo
Mr. Sal Olivo
Dr. Gerard M. Parisi
Mr. Joseph C. Pelaia
Mr. Alfred R. Restaino, Jr.
Mr. John Cafone

Also Present: Dr. Kathleen C. Serafino, Superintendent of Schools
Mr. James Mallen, Business Administrator/Board Secretary
Dr. James Vivinetto, Assistant Superintendent

ITEMS DISCUSSED

**ITEMS
DISCUSSED**

1. Special Presentation - NJ Network for Educational Renewal

Superintendent Serafino introduced Spring Garden Principal Mrs. Clerico and Spring Garden teacher Mrs. Restel who provided a detailed presentation of the Montclair State University Network for Educational Renewal Program (Study Group and Dodge Project Grant). They also reviewed their faculty study group's efforts and the intended use of the Dodge Grant funds.

After a brief discussion with trustees, Superintendent Serafino and President Cafone thanked all the involved staff for their participation and their attendance at tonight's meeting.

2. Emergency Management Plan

Assistant Superintendent Vivinetto again explained the requirements of the Emergency Management Plan which includes an emergency lockdown. He then gave a brief summary of the results of today's lockdown drill at the Radcliffe School.

3. Audit Report

Business Administrator Mallen provided an in-depth review and discussion of the district's Comprehensive Annual Financial Report for the fiscal year ended June 30, 2002. He stated that the report is a positive one that reflects positively upon the Nutley school district and explained its contents. He then read aloud each of the six audit recommendations and the proposed Corrective Action Plan for each recommendation. Mr. Mallen noted that the Corrective Action Plan needs to be adopted and approved by the trustees at the 11/25/02 Regular Meeting.

MOTION TO ADJOURN TO EXECUTIVE SESSION

**EXECUTIVE
SESSION**

At 8:05 PM Trustee Genitempo moved and Trustee Casale seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education recess to closed executive session at this time in the conference room to discuss personnel issues, and

BE IT FURTHER RESOLVED that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

The motion was unanimously approved by voice vote.

**RECONVENE
OPEN MEETING**

Reconvened open meeting at 8:51 p.m.

ITEMS DISCUSSED (Continued)

**ITEMS
DISCUSSED
(Continued)**

4. QAAR Report

The trustees raised questions about the contents of the Quality Assurance Annual Report and the Comprehensive Maintenance Plan. A brief discussion ensued.

5. Letter to Commissioner

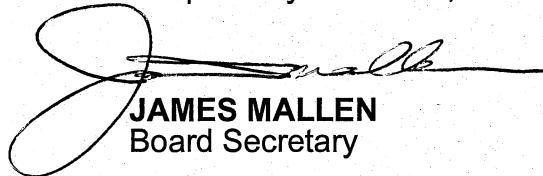
The trustees expressed concerns about the recent letter sent on behalf of the Board to Commissioner Tucci requesting an alternative site to park school district buses. An extensive discussion ensued.

ADJOURN

ADJOURN

There being no further business the meeting was adjourned at 9:40 PM on a motion by Trustee Genitempo, seconded by Trustee Parisi and unanimously approved by voice vote.

Respectfully submitted,


JAMES MALLEN
Board Secretary