

Board of Education
Nutley, New Jersey

June 25, 2002

The Regular Meeting of the Board of Education of the Township of Nutley, New Jersey was held in the Radcliffe School Multi-Purpose Room, 379 Bloomfield Avenue, on Tuesday, June 25, 2002 at 8:12 p.m. with Mr. John Cafone, President, presiding.

ANNOUNCEMENT OF MEETING:

Mr. Cafone read the following:

"According to the provisions of the 'Open Public Meetings Act' (Chapter 231, P.L. 1975), proper notice of this Regular Meeting was provided in the Annual Notice of April 29, 2002. Said Notice was:

1. Posted at the entrance of the Board Office.
2. Mailed to The Nutley Sun, the Star Ledger, the North Jersey Herald & News and the Nutley Journal.
3. Mailed to the Nutley Township Clerk.

"Formal action will be taken."

FLAG SALUTE:

The meeting was opened with Mr. Cafone leading the Board members and citizens in the Pledge of Allegiance to the American flag.

CALL OF ROLL:

The other members present at roll call were: Mrs. Maria Alamo, Dr. Phillip T. Casale, Mr. Gerard Del Tufo, Mr. Alan Genitempo, Mr. Sal Olivo, Dr. Gerard M. Parisi and Mr. Joseph C. Pelaia. Absent: Mr. Alfred R. Restaino, Jr. Approximately 100 citizens were present.

APPROVAL OF MINUTES:

Copies of the minutes of the Regular Meeting held on May 29, 2002 at 8:17 p.m. being in the hands of each member, reading of same was dispensed. Mrs. Alamo moved that the minutes be approved, seconded by Mr. Genitempo and unanimously approved by the Board.

COMMUNICATIONS:

Mr. Sincaglia presented and read the following communications:

1. A thank-you note from Ruth Marino and family for the Board's expression of sympathy on the loss of her husband.
2. Thank-you notes from the following retirees for the Board's retirement dinner and gift:

Judy Hubert
Jan Jelenski

Diane Slater
Pat Tarczynski

3. A notice of a variance from property owners at 41 Warren Street who are within 200 feet from the school property line.
4. A letter referring to a petition presented to the Board in May, 2000 requesting that the Board consider renaming Yantacaw School in honor of Mr. John H. Walker.

SECRETARY'S REPORT:

Mr. Sincaglia presented the Report of the Secretary as of May 31, 2002. (See attached report.)

Dr. Parisi moved that the Board accept the Report of the Secretary, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted.

TREASURER'S REPORT:

Mr. Sincaglia presented the Report of the Treasurer of School Moneys as of May 31, 2002. (See attached report.)

Mrs. Alamo moved that the Board accept the Report of the Treasurer of School Moneys, seconded by Mr. Pelaia. On a roll call vote the resolution was adopted with Mrs. Alamo, Mr. Del Tufo, Mr. Genitempo, Mr. Olivo, Dr. Parisi, Mr. Pelaia and Mr. Cafone voting aye, and Dr. Casale abstaining.

SUPERINTENDENT'S REPORT:

Dr. Serafino presented and read the following report:

"Comments pertaining to promotions and commencement programs:

Elementary School Promotions	-	June 20
Franklin School Promotion	-	June 20
High School Commencement	-	June 24
Last Day of School	-	June 21"

Dr. Serafino noted that every promotion was exemplary and went well. She commended the principals for the fine job they did.

"Attached are the student enrollment charts as of May 31, 2002 and June 21, 2002."

FIRE DRILL REPORT:

Fire drills held during the month of May were as follows:

May	1	Nutley High School	2:01 p.m.	2 min. 5 secs.
May	2	Franklin School	8:40 a.m.	1 min. 58 secs.
May	8	Franklin School	9:20 a.m.	2 min. 5 secs.
May	9	Lincoln School	8:47 a.m.	1 min. 36 secs.
May	10	Lincoln School	2:06 p.m.	1 min. 17 secs.

May 16	Spring Garden School	9:02 a.m.	1 min. 35 secs.
May 24	Yantacaw School	8:55 a.m.	1 min. 37 secs.
May 24	Nutley High School	2:00 p.m.	2 min. 4 secs.
May 24	Washington School	10:45 a.m.	1 min. 40 secs.
May 24	Radcliffe School	2:35 p.m.	1 min. 29 secs.
May 25	Radcliffe School	9:08 a.m.	1 min. 27 secs.
May 25	Washington School	9:00 a.m.	1 min. 38 secs.
May 25	Spring Garden School	1:00 p.m.	1 min. 30 secs.
May 30	Yantacaw School	10:29 a.m.	1 min. 42 secs.

CAFETERIA REPORT:

Mrs. Alamo presented the cafeteria report as of May 31, 2002 showing a 2001/2002 budget of \$743,918.00, contractual orders to date of \$668,046.07, leaving funds available of \$75,871.93.

COMMITTEE REPORTS:

Mr. Pelaia said that the Ad hoc Committee on Substance Awareness reported to the Board it's draft policy which is a very pro-active policy with regard to substance abuse. He added that in order for this policy to be implemented by September the Board will have to vote on this policy at both the July and August meetings. He said that the full draft policy will be put on our web page as well as a hard copy from the Superintendent's office which will enable the community to look through the policy and make any suggestions and comments for consideration.

Mr. Genitempo, Chairman of the Negotiations Committee, stated that they met several times and are negotiating several contracts that are currently up and hope to have a report to the Board shortly regarding the progress.

HEARING OF CITIZENS (Resolutions Only):

Maria Russo, 251 High Street, asked that the Board members adhere to the policy regarding resolutions as outlined in the policy manual when they present the resolutions.

Sera Shuster, 462 Chestnut Street, asked why certain personnel was overlooked in the district when picking the new principals.

Mr. Cafone stated that the Board cannot discuss personnel issues. He added that the Board is going to respond to the Superintendent's recommendation.

Barbara Bochese, 50 Cedar Street, stated that she felt that the minutes from last month's meeting should be amended with regard to Mr. Cafone's ruling in not allowing her to speak as to personnel issues. She also asked questions regarding the transfer of funds.

Mr. Sincaglia responded to Mrs. Bochese's questions regarding the transfer of funds.

Dr. Casale asked whether or not money taken from one fund and put into another is considered surplus. Mr. Sincaglia said that it is not and explained why. He added that at the end of the year every account has to have either a zero or positive balance. He said the monies left over represent the unexpended balance and are added to the surplus.

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Tom McCrohan, Nutley High School, asked questions regarding personnel items.

CERTIFICATION OF MAJOR ACCOUNT FUND STATUS:

Mrs. Alamo presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That, pursuant to NJAC 6:20-2.13 (e), the Nutley Board of Education certifies that as of May 31, 2002, after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major accounts are General Fund and Debt Service.)

BILLS AND MANDATORY PAYMENTS:

Mrs. Alamo presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education authorizes the payment of bills and mandatory payments in the total amount of \$3,546,309.38 as per the attached Schedule A which have been audited by the Business Office.

REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS:

Mrs. Alamo presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education approves the requests for the use of school buildings and grounds (Schedule B), provided they conform to the rules and regulations set by the Board of Education.

RESIGNATION - Teacher:

Donald Tobey

Mrs. Alamo presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education accepts the resignation of Donald Tobey, high school teacher, effective July 1, 2002.

RESIGNATION - Learning Disabilities
Teacher Consultant (LDTC):

Regan Fagan

Dr. Casale presented and moved the adoption of the following

resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education accepts the resignation of Regan Fagan, Learning Disabilities Teacher Consultant (LDTC), effective July 1, 2002.

AMENDING RESOLUTION -
REAPPOINTMENTS - Non-Tenured Staff: Linda McDonnell

Dr. Casale presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the resolution Reappointments - Non-Tenured Staff, approved at the May 13, 2002 Special meeting, be amended to reflect a change in the part-time status and salary of Linda McDonnell to p/t.8, \$35,506.

AMENDING RESOLUTION -
REAPPOINTMENTS - Professional Staff: Tracy McCormick

Dr. Casale presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the resolution Reappointments - Professional Staff, approved at the May 29, 2002 Board meeting, be amended to reflect a change to a part-time position, for Tracy McCormick to p/t.5, \$24,390.

AMENDING RESOLUTION - REAPPOINTMENTS -
Buildings and Grounds Personnel:

Dr. Casale presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the resolution, Reappointments - Buildings and Grounds Personnel adopted at the May 29, 2002 Board meeting, be amended to reflect a payment to Joanne Follet for a fireman stipend in the amounts of \$458.30 for school year 2001/2002 and \$550.00 for school year 2002/2003.

REAPPOINTMENTS – Non-Tenured Staff:

Dr. Casale presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education approves the reappointment of the teachers listed below for the 2002/2003 school year, at the classification and step of the 2002/2003 Teacher's Salary Guide as indicated:

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<u>NAME</u>	<u>DEGREE</u>	<u>STEP</u>	<u>P/T</u>	<u>SALARY</u>
Aubato, Kristine	B.A.	8	p/t.5	\$ 20,684
Algieri, Kimberly	B.A.	9	p/t.5	21,504
Cerniglia, Kelli	B.A.+15	8	p/t.5	21,201
Contreras, Dolores	M.A.	7	p/t.5	21,311
Cullari, Carla	B.A.	8	p/t.5	20,684
DeLorenzo, Lenore	B.A.	7	p/t.5	19,864
Kozyra, Cheryl	B.A.	10		44,648
Mosior, Lynn	B.A.	8	p/t.5	20,684
Peluso, Heather	B.A.+15	9	p/t.5	22,040
Pontrella, Mary	B.A.	8	p/t.5	20,684
Rubinstein, Lorraine	B.A.	8	p/t.5	20,684
Tibaldo, Joanne	B.A.	7	p/t.5	19,864

APPOINTMENTS – Professional Staff:

Mr. Del Tufo presented and moved the adoption of the following resolution, seconded by Mr. Parisi. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education appoints the personnel listed below for the 2002/2003 school year, effective September 1, 2002, in accordance with the 2002/2003 Teachers' Salary Guide:

<u>NAME</u>	<u>DEGREE</u>	<u>STEP</u>	<u>SALARY</u>
Robyn Isgro	B.A.	6	\$18,878 (p/t .5)
Lisa Luberto	B.A.	6	18,878 (p/t .5)
Donald Manfria	B.A.	Max.2	59,313
Marcellino Marra	B.A.+15	6	38,721
MaryLou Schiavone	B.A.+15	9	44,079
Nancy Thunell	B.A.+15	6	38,721

APPOINTMENTS - Summer Enrichment Program-2002 - Teachers:

Dr. Casale presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education appoints the following personnel as teachers for the 2002 Summer Enrichment Program:

Amy Cerisano	\$ 2,012
Lawrence Mitschow	2,012

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APPOINTMENTS – Summer Enrichment Program-2002 - Aides:

Mr. Del Tufo presented and moved the adoption of the following resolution, seconded by Dr. Parisi. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education appoints the following aides to the 2002 Summer Enrichment Program:

SENIOR AIDES	Richard Bolcato	\$550.00
	Sean Cefalo	550.00
	Claudia Marra	550.00
	Jillian Nardiello	550.00
	Bethany Syme	550.00

JUNIOR AIDES	Alyssa Angotti	375.00
	Rene Audette	375.00
	Crysta Caprio	375.00
	Michele Castronova	375.00
	Raymond DeLorenzi	375.00
	Valerie Kercheval	375.00
	Michael Knierim	375.00
	Sandy Lynn Knierim	375.00
	Layne Vicidomini	375.00

APPOINTMENTS – Special Education Summer Program:

Mr. Del Tufo presented and moved the adoption of the following resolution, seconded by Dr. Parisi. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education appoints the following aides to the 2002 Special Education Summer Program:

SENIOR AIDES	Christopher Caramucci	\$550.00
	Nancy Belloso	550.00
	Tracy Giuriceo	550.00
	Meagan Henry	550.00
	Kelly Layden	550.00
JUNIOR AIDES	Patricia Bernardo	375.00
	Grace Misner	281.25 (3 weeks)
	Sarah Guider	375.00
	Katie Hugin	375.00
	Emily Rose	375.00
	Ashley Purciello	375.00

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Anjelle Facciponte	375.00
Jarrad Nardiello	375.00

APPOINTMENT - Extended Day
Summer Program - 2002

Carol Ann Ballester

Mr. Del Tufo presented and moved the adoption of the following resolution, seconded by Dr. Parisi. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education appoints Carol Ann Ballester as an aide for the 2002 Extended Day Summer Program at the hourly rate of \$10.35, in accordance with the hourly rate established by the Board of Education.

APPOINTMENTS - Athletic Coaches - 2002/2003 School Year:

Mr. Genitempo presented and moved the adoption of the following resolution, seconded by Mr. Pelaia.

BE IT RESOLVED, That the Board of Education approves the athletic appointments listed on the attached Schedule C for the 2002/2003 school year on the salary guide at the classification and step as indicated in accordance with the 2002/2003 coaches salary guide.

Dr. Casale made a motion, seconded by Mr. Genitempo, to amend this resolution by tabling the band appointments and consider those appointments in the near future. On a roll call vote the motion was unanimously approved by the Board.

The Board then unanimously approved the amended resolution by a roll call vote.

APPOINTMENT - Substitutes:

Mr. Genitempo presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the following substitutes be approved for the 2002/2003 school year:

Clerical

Erin Kahn
Jennifer Knobloch

School Bus Driver

Thomas Festa
*William S. Lobay

*BE IT FURTHER RESOLVED, That the Board approves the applications for emergent hiring as per the state criminal review procedure.

APPOINTMENTS - Nutley Electronics & Technology Team (NETT):

Mr. Genitempo presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

BE IT FURTHER RESOLVED, That the Board of Education approves the following student appointments for the Nutley Electronics & Technology Team (NETT) at a salary rate of \$7.25 per hour:

George Abraham
Trevor Faurot
Jane Kinney
Stephen Knobloch
Kenneth Mosca
Nikunj Patel

APPOINTMENTS - Additional Summer Custodial Employment:

Mr. Genitempo presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the following personnel be employed as summer custodial employees for the summer of 2002:

	<u>Step</u>	<u>Hourly Rate</u>
Ehsan Aliabadi	1	\$7.25
Joseph Cimo	1	7.25
Michael Cook	2	7.75

APPOINTMENT OF CUSTODIAN OF RECORDS:

Mr. Genitempo presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That in accordance with the New Jersey Open Public Records Act, the Board designates James Mallen, Secretary/Business Administrator, as the Custodian of Government Records, effective July 8, 2002.

EXTRA COMPENSATION:

Mr. Genitempo presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was adopted with Mrs. Alamo, Dr. Casale, Mr. Del Tufo, Mr. Genitempo, Dr. Parisi, Mr. Pelaia and Mr. Cafone voting aye and Mr. Olivo abstaining.

BE IT RESOLVED, That the following personnel be paid extra compensation in the amounts indicated for services rendered:

Central Detention Coverage – May, 2002High School

AnneMarie Kowalski	\$ 72.40
Marcellino Marra	90.50
Cheryl Rossillo	54.30
Peggy Rucinski	90.50
Louis San Giovanni	72.40

Franklin School

Joseph Cappello	90.50
Christopher Chern	181.00
Becky Pandolfi	<u>36.20</u>

Total	\$687.80
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Saturday Morning Suspensions – May, 2002High School

AnneMarie Kowalski	\$ 151.32
Marcellino Marra	75.66

Franklin School

Joseph Cappello	<u>75.66</u>
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Total	\$ 302.64
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Payment for Health Dynamics Classes –
for months of May and June, 2002:

Rose Cioffi	Total	\$ 500.00
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P.A.T. Committee Meeting –
May 22, 2002:

Nancy Falco	\$ 50.10
Suzanne Hagert	50.10
Claire Menza	50.10
Rebecca Olivo	50.10
Lisa Rossi	50.10
Nikki Vlasakakis	<u>50.10</u>
Total	\$ 300.60

Payment for Conducting In-Service "Social Studies
Core Curriculum Standards for Elementary Schools" -
April 10, 17, May 1, 8 and 14, 2002:

Robert O'Dell	Total	\$ 466.30
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Payment for Conducting In-Service "Strategies for Differentiating
and Personalizing the Curriculum in the Elementary Classroom" -
March 6, 13, 20, 27 and April 3, 2002:

Rebecca Olivo	Total	\$434.30
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Payment for Conducting In-Service "Multimedia Applications and
Devices on Your Computer" – April 17, 18, May 2, 9, and 22, 2002:

Robert Presuto	Total	\$466.30
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Payment for Extra-Curricula Activities –
2001/2002 School Year:

Laura Giangeruso	\$ 485.00
Cynthia DeBonis	863.00
Louis Manganiello	<u>863.00</u>
Total	\$2,211.00

P.T.O. Attendance – March, April and May 2002

Annmarie Carollo	\$ 133.60
Mandi Latronica	434.20
Pamela Struble	<u>258.85</u>
Total	\$ 826.65

Payment for Working on Revision of the Basic
Skills Curriculum – March and April, 2002:

Marilyn Testa	\$ 250.50
Patricia Trainor	<u>250.50</u>
Total	\$ 501.00

Superintendent's Advisory Council –
October 9, 2001 – June 10, 2002:

Rose Cioffi	\$ 93.15
Lillian DeFilippis	217.35
Loretta Douglas	248.40
Tracy Eagan	248.40
Margaret Fucello	217.35
Patricia Griffin	248.40
Kathryn Koribanick	248.40
Paula Lee	186.30
Ann Mary Mullane	186.30
Eileen O'Mara	248.40
Susan Rooney	248.40
Deborah Schop	248.40
Phillip Siculietano	<u>248.40</u>

Total \$2,887.65

Affirmative Action Committee Meetings – October 18,
December 5, 2001 and February 26, 2002:

Beverly Apple	\$ 86.37
Juanita Boutin	57.58
Cynthia DeBonis	86.37
Nicole Groninger	28.79
Gail Kahn	86.37
Jerilyn Margulies	28.79
Robert O'Dell	57.58
Jill Sorensen	57.58
Phillip Siculietano	<u>57.58</u>

Total \$ 547.01

Character Education - Study Buddies:

Joyce Wood	Total	\$ 485.00
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Intramurals - 5/1/01 - 6/21/01

Donald Sellari	Total	\$1,035.60
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DEPOSITORY OF SCHOOL FUNDS - Valley National Bank:

Mr. Olivo presented and moved the adoption of the following resolution, seconded by Dr. Casale. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the following officers of the following accounts be authorized to sign checks drawn on the accounts, effective July 1, 2002:

<u>Board of Education, N.J. Unemployment Insurance Trust Fund Account</u>	James Mallen or Jean Unglaub
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Nutley High School Class of 1997

James Mallen and Kathleen C. Serafino	or	Jean Unglaub
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DEPOSITORY OF SCHOOL FUNDS - First Union Bank:

Mr. Olivo presented and moved the adoption of the following resolution, seconded by Dr. Casale. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the following officers of the various accounts be authorized to sign checks drawn on the accounts effective July 1, 2002:

Board of Education General AccountPrimary Signatory

John Cafone, President

James Mallen, Secretary

David Wilson, Treasurer of
School MoneysAlternate Signatory

or Maria Alamo, Vice-President

or Jean Unglaub, Manager of Accounts

Board of Education Salary Account

James Mallen, Secretary

David Wilson, Treasurer of
School Moneys

or Jean Unglaub, Manager of Accounts

Board of Education Cafeteria Account

James Mallen, Secretary

or Jean Unglaub, Manager of Accounts

BE IT FURTHER RESOLVED, That the First Union Bank be authorized to accept facsimile signatures of the check signing machine.

TUITION STUDENTS - 2002/2003 School Year:

Mr. Olivo presented and moved the adoption of the following resolution, seconded by Dr. Casale. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board approves the enrollment of students, on a tuition basis, for the 2002/2003 school year, pursuant to Board policy and existing employment agreements:

<u>Number of Students</u>	<u>Grade Level</u>
1	11
2	8
1	4
1	2
1	Kindergarten

NATIONAL SCHOOL LUNCH PROGRAM - 2002/2003 School Year:

Mr. Olivo presented and moved the adoption of the following resolution, seconded by Dr. Casale. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education authorizes entering into an agreement with the State Department of Education for a continuation of the National School Lunch Program in the Nutley Schools for the 2002/ 2003 school year, and

BE IT FURTHER RESOLVED, That the Board of Education hereby designates its Secretary/Business Administrator as the person to be responsible for implementing and carrying out the terms of the agreement.

DETERMINING ELIGIBILITY FOR FREE OR REDUCED PRICE MEALS:

Mr. Olivo presented and moved the adoption of the following resolution, seconded by Dr. Casale. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education, conforming with state and federal regulations, hereby agrees to the established policy with respect to determining eligibility for free or reduced price meals, and

BE IT FURTHER RESOLVED, That Mrs. Josephine Mleziva, Executive Secretary II, shall determine which individual children are eligible for a free or reduced price meal under the established policy, and

BE IT FURTHER RESOLVED, That the Secretary/Business Administrator shall cause a notice concerning the provisions for free or reduced lunches to be inserted in a newspaper circulating in the school district.

TRANSFER OF FUNDS:

Dr. Parisi presented and moved the adoption of the following resolution, seconded by Mr. Genitempo. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That transfers in the 2001/2002 General Fund Budget be confirmed as follows:

<u>From</u>		<u>To</u>	
Account 11-120-100-101	15,000	Account 11-215-100-101	400
Account 11-130-100-101	12,000	Account 11-401-100-101	18,500
Account 11-140-100-101	12,000	Account 11-401-100-800	1,000
Account 11-999-100-566	12,000	Account 11-402-100-100	2,200
Account 11-999-217-100	7,000	Account 11-402-100-800	2,500
Account 11-999-218-600	2,000	Account 11-999-100-562	3,500
Account 11-999-221-104	5,000	Account 11-999-100-565	66,500
Account 11-999-222-600	4,500	Account 11-999-213-100	400
Account 11-999-230-530	18,000	Account 11-999-213-300	3,000
Account 11-999-262-420	15,000	Account 11-999-216-320	5,000
Account 11-999-262-610	5,000	Account 11-999-222-500	700
Account 11-999-262-620	5,000	Account 11-999-230-331	7,500
Account 11-999-270-108	30,000	Account 11-999-230-590	19,000
Account 11-999-270-600	<u>6,300</u>	Account 11-999-230-600	1,400
		Account 11-999-230-890	800
		Account 11-999-240-105	2,800
		Account 11-999-240-500	1,500
		Account 11-999-261-610	3,000
		Account 11-999-270-420	2,000
		Account 11-999-270-890	1,200
		Account 11-999-290-330	400
		Account 12-999-260-730	<u>5,500</u>
	\$148,800		\$ 148,800

ADOPTION OF POLICY (Second Reading):

Dr. Parisi presented and moved the adoption of the following resolution, seconded by Mr. Genitempo. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education adopts the following policy (second reading):

Policy # 546 (5516) Remotely Activating Communication Schedule D
Devices - Pagers & Cellular Telephones

APPOINTMENT OF ENGINEER:

Dr. Parisi presented and moved the adoption of the following resolution, seconded by Mr. Genitempo. On a roll call vote

the resolution was adopted with Mrs. Alamo, Dr. Casale, Mr. Del Tufo, Mr. Genitempo, Dr. Parisi, Mr. Pelaia and Mr. Cafone voting aye and Mr. Olivo abstaining.

WHEREAS, there exists a need for professional engineering services in connection with the district's energy management program, and

WHEREAS, the firm of Energy for America, Inc., Springfield, NJ is qualified and capable of performing these services, and

WHEREAS, Energy for America, Inc. has submitted a proposal acceptable to the Board of Education for these services, and

WHEREAS, N.J.S.A. 18A:18A-5 provides for the award of contracts for this type of professional service without competitive bidding,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Nutley that the firm of Energy for America, Inc., Springfield, NJ is hereby appointed as the engineering firm for the Nutley Board of Education for energy management services for the 2002/2003 school year at a monthly cost of \$3,859.

APPROVAL OF AP LATIN V HONORS:

Dr. Parisi presented and moved the adoption of the following resolution, seconded by Mr. Genitempo. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education approves the AP Latin V Honors Curriculum presented at the June 10, 2002 Conference session.

APPROVAL OF EMERGENCY MANAGEMENT PLAN:

Dr. Parisi presented and moved the adoption of the following resolution, seconded by Mr. Genitempo. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education approves the Emergency Management Plan presented at the June 10, 2002 Conference session.

APPROVAL OF SUBMISSION OF LEA PLAN AND APPLICATION FOR BILINGUAL CATEGORICAL AID - 2002-2005:

Dr. Parisi presented and moved the adoption of the following resolution, seconded by Mr. Genitempo. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education approves submission of the Bilingual/ESL - Three Year Program Plan 2002-2005.

PLACEMENT OF AN OUT-OF-DISTRICT SPECIAL EDUCATION STUDENT - Summer Program 2002 - June 24 - July 23, 2002:

Mr. Pelaia presented and moved the adoption of the following resolution, seconded by Dr. Casale. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education approves the placement of an out-of-district special education student from the following classifications:

<u>District</u>	<u>Students</u>	<u>Classification</u>	<u>Tuition</u>
Irvington	1	SLD	42.10 per diem

TRANSPORTATION CONTRACT:

Mr. Pelaia presented and moved the adoption of the following resolution, seconded by Dr. Casale. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Nutley Board of Education approves a transportation contract, #1PAR SUM, with a parent to provide transportation for one special education student from Nutley to the Bleshman School, Paramus, NJ effective July 2, 2002 through July 31, 2002 at a cost of \$25 per diem. (Subject to approval of the County Superintendent of Schools.)

TRANSPORTATION CONTRACT:

Mr. Pelaia presented and moved the adoption of the following resolution, seconded by Dr. Casale. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Nutley Board of Education approves a transportation contract, #2 PAR SUM, with a parent to provide transportation for one special education student from Nutley to the Douglas Developmental Disability Center, New Brunswick, NJ effective July 8, 2002 through August 13, 2002 at a cost of \$50 per diem. (Subject to approval of the County Superintendent of Schools.)

MEMORANDUM OF AGREEMENT WITH LAW ENFORCEMENT OFFICIALS:

Mr. Pelaia presented and moved the adoption of the following resolution, seconded by Dr. Casale. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That in accordance with the N.J.A.C. 6:29-10.1et seq., the Board approves the

Memorandum of Agreement and Addenda between
Education and Local and County Law Enforcement
Officials, and

BE IT FURTHER RESOLVED, That this Agreement and
Addenda be forwarded to the County Superintendent of
Schools for approval.

WITHDRAWAL FROM NORTHERN NEW JERSEY
INTERSCHOLASTIC LEAGUE (N.N.J.I.L.):

Mr. Pelaia presented and moved the adoption of the following
resolution, seconded by Dr. Casale. On a roll call vote the resolution
was unanimously adopted:

BE IT RESOLVED, That the Board of Education hereby
authorizes the Superintendent to seek the immediate release and
withdrawal from membership in the Northern New Jersey
Interscholastic League.

RENEWAL OF ELECTRICAL CONTRACT:

Dr. Casale presented and moved the adoption of the following
resolution, seconded by Mr. Pelaia. On a roll call vote the resolution
was unanimously adopted:

WHEREAS, on June 26, 2000 the Board of Education accepted
the bid and awarded a contract to Positive Electric Co.,
Nutley, NJ for electrical work for the period July 1, 2000-
June 30, 2002, and

WHEREAS, the bid specifications included an option for the Board
to seek a renewal of the contract for an additional two years, in
accordance with N.J.S.A 18A:18A-42, and

WHEREAS, the Board has found the services provided to be
effective and efficient, and

WHEREAS, the cost of the contract will be at a rate increase
of one percent (1%) from the original contract,

NOW, THEREFORE BE IT RESOLVED, that the Board authorizes
the renewal of the contract for electrical work with Positive Electric Co.
for the period July 1, 2002 - June 30, 2004.

**BIDS FOR A DOMESTIC HOT WATER TANK AT -
NUTLEY HIGH SCHOOL:**

Dr. Casale presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

WHEREAS, bids for a domestic hot water tank were advertised on May 23, 2002, and

WHEREAS, sealed bids were publicly opened and read aloud on June 13, 2002 at 11:00 a.m. in the office of the Secretary/Business Administrator, and

WHEREAS, the following bids were received in the following amounts:

Envirocon, LLC Hackettstown	\$29,795.00
Excelsior Plumbing Co., Inc. Jersey City	\$52,900.00
Hammond Contracting Co., Inc. Bloomfield	\$46,900.00
Manhattan Welding Co. Hillside	\$55,210.00
Pennetta & Son Jersey City	\$43,487.00
CJ Vanderbeck & Son, Inc. Paterson	\$38,830.00

and

WHEREAS, the bid of Envirocon, LLC of Hackettstown, NJ appears to meet all specifications,

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education awards the contract for a domestic hot water tank at Nutley High School to Envirocon, LLC at their low bid price of \$29,795.00.

**BIDS FOR SCHOOL MUSIC SUPPLIES AND EQUIPMENT - 2002/2003
School Year:**

Dr. Casale presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

WHEREAS, bids for school music supplies and equipment were advertised on May 23, 2002, and

June 25, 2002

WHEREAS, sealed bids for school music supplies and equipment for the 2002/2003 school year were publicly opened and read aloud on June 14, 2002 at 11:00 a.m. in the office of the Secretary of the Board of Education, and

WHEREAS, the following bids were received in the following amounts:

City Music Center Kenilworth, NJ	\$15,695.38
Music In Motion, Inc. Plano, TX	\$ 55.95
Music Mall, Inc. Lowell, Massachusetts	\$20,989.85
National Educational Music Co. Mountainside, NJ	\$11,730.08
Peripole: Bergerault, Inc. Salem, Oregon	\$ 2,015.18
Percussion Source Coralville, Iowa	\$ 3,430.61
Victor's House of Music Paramus, NJ	\$17,299.15
Wenger Corp. Owatonna, Minnesota	\$ 2,202.00

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education awards contracts as follows:

City Music Center	\$ 586.40
Music Mall, Inc.	\$ 4,192.43
National Educational Music Co.	\$ 5,268.08
Percussion Source	\$ 1,348.19
Victor's House of Music	\$ 3,022.25
Wenger Corp.	\$ 2,202.00

**BIDS FOR SCHOOL ATHLETIC SUPPLIES AND EQUIPMENT - 2002/2003
School Year:**

Dr. Casale presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

WHEREAS, bids for school athletic supplies and equipment were advertised on June 5, 2002, and

WHEREAS, sealed bids for school athletic supplies and equipment for the 2002/2003 school year were publicly opened and read aloud on June 18, 2002 at 11:00 a.m. in the office of the Secretary of the Board of Education, and

WHEREAS, the following bids were received in the following amounts:

Aluminum Athletic Equipment W. Conshohocken, PA	\$ 623.00
Blue Star Sportswear Grand Blanc, MI	\$ 1,179.45
Circle Systems Easton, PA	\$10,581.10
Flaghouse Hasbrouk Heights, NJ	\$ 2,908.08
Korney Board Aides, Inc. Roxton, TX	\$ 215.25
M-F Athletic Co. Cranston, RI	\$ 1,349.00
Riddell Elyria, OH	\$ 11,856.35

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education awards contracts as follows:

Aluminum Athletic Equipment	\$ 274.00
Blue Star Sportswear	\$ 1,179.45
Circle Systems	\$ 3,468.10
Flaghouse	\$ 928.10
Korney Board Aides, Inc.	\$ 185.30
M-F Athletic Co.	\$ 1,178.00
Riddell	\$ 7,919.91

APPROVAL OF GRANT APPLICATION TO NEW JERSEY
DIVISION OF HIGHWAY AND TRAFFIC SAFETY - School
Year 2002/2003

Dr. Casale presented and moved the adoption of the following

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resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education approves grant application to New Jersey Division of Highway and Traffic Safety in the amount of \$550.00 for the 2002/2003 school year.

Memorial:

Miss Irene Weyer

Mrs. Alamo presented and moved the adoption of the following resolution, seconded by Dr. Casale. The resolution was unanimously adopted by the Board:

WHEREAS, it is with a sense of deep sorrow and regret that the Nutley Board of Education records the death of Miss Irene Weyer on June 3, 2002,

WHEREAS, Miss Weyer was employed in September, 1947 as an elementary teacher in the Nutley Public Schools and had a distinguished educational career until her retirement in June, 1977, and

WHEREAS, Miss Weyer won the admiration and respect of her fellow educators and exemplified at all times the finest qualities of her profession.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education of the Township of Nutley extends deepest sympathy to the members of her family, and

BE IT FURTHER RESOLVED, That this resolution be made a part of the minutes of this meeting and a copy sent to the members of her family.

APPROVAL FOR EXTENDED SCHOOL YEAR PROGRAMS –
Summer 2002:

Mr. Del Tufo presented and moved the adoption of the following resolution, seconded by Mr. Genitempo. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education approves the extension of school year programs in the following areas:

2 Autistic students at
Allegro School, Cedar Knolls, NJ
July 8-August 16, 2002 – Tuition \$9,030 per student

- 2 Mild Cognitively Impaired students at
Bergen Center for Child Development, Haworth, NJ
July 1-July 31, 2002 – Tuition \$3,468.99 per student
- 2 Multiply Disabled students at
Bleshman School, Paramus, NJ
July 2-July 31, 2002 – Tuition \$2,900 per student
- 2 Multiply Disabled students at
Cerebral Palsy Center, Edison, NJ
July 1-August 2, 2002 – Tuition \$6,670 per student
- 2 Preschool handicapped students
- 1 Autistic student
- 1 Emotionally Disturbed student at
Children’s Institute, Verona, NJ
July 2-July 31, 2002 – Tuition \$3,780 per student
- 1 Specific Learning Disability student at
Children’s Learning Center, Cedar Knolls, NJ
July 8-August 16, 2002 – Tuition \$6,215.70
- 1 Autistic student at
Douglas Developmental Disabilities Center – New Brunswick, NJ
June 24-August 13, 2002 – Tuition \$11,938.40
- 1 Specific Learning Disability student at
ECLC – Chatham, NJ
July 2-July 31, 2002 - Tuition \$141.53 per diem
- 1 Auditorily Impaired – Deaf student at
Godwin School, Midland Park, NJ
July 2-July 31, 2002 - Tuition \$2,900
- 1 Preschool handicapped student at
Horizon School, Livingston, NJ
July 8-August 16, 2002 – Tuition \$6,570.60
- 1 Autistic student at
Midland School, North Branch, NJ
July 2-August 14, 2002 – Tuition \$152.60 per diem
- 1 Preschool Handicapped student at
Montclair State Demonstration Program, Upper Montclair, NJ
June 24-August 8, 2002 – Tuition \$8,505

- 1 Emotionally Disturbed student at
Phoenix Learning Center, Nutley, NJ
July 1-July 26, 2002 – Tuition \$3,780
- 1 Multiply Disabled student at
Regional Day School, Millburn, NJ
July 2-July 31, 2002 – Tuition \$2,975
- 1 Emotionally Disturbed student at
Sage Day School, Boonton, NJ
June 26-July 31, 2002 – Tuition \$1,960
- 1 Autistic student at
Sawtelle Learning Center, Montclair, NJ
July 5-July 31, 2002 – Tuition \$219.27 per diem
- 1 Autistic student
- 1 Preschool Handicapped student at
Shaler Academy, Ridgefield, NJ
July 1-August 13, 2002 – Tuition \$205.68 per diem per student
- 1 Autistic student at
Slocum/Skewes School, Ridgefield, NJ
July 1-August 13, 2002 – Extended School year tuition included
in yearly tuition.
- 1 Preschool Disabled student
- 1 Emotionally Disturbed student at
Therapeutic School, Belleville, NJ
July 1-July 29, 2002 – Tuition \$206.78 per diem per student
- 1 Auditorily Impaired - Hard of Hearing student at
Union Street School, Hackensack, NJ
July 2-July 31, 2002 – Tuition \$2,900
- 1 Emotionally Disturbed student
- 1 Specific Learning Disability student at
Windsor Learning Center, Pompton Lakes, NJ
July 8-August 16, 2002 – Tuition \$6,160.20 per student

ESTABLISH POSITION:

Director of Guidance

Mr. Olivo presented and moved the adoption of the following resolution, seconded by Mr. Genitempo. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education approves the position of Director of Guidance.

Dr. Serafino added that this is not an additional position but a change of title and job responsibilities.

REAPPOINTMENT - Non-Tenured Staff: Cynthia Lynch

Dr. Casale presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education approves the reappointment of Cynthia Lynch as teacher for the 2002/2003 school year, at the annual salary of \$20,684, B.A. - 8 (p/t .5), in accordance with the 2002/2003 Teachers' Salary Guide.

AMENDING RESOLUTION - 2002 Summer School:

Mrs. Alamo presented and moved the adoption of the following resolution, seconded by Dr. Parisi. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the resolution Appointments - 2002 Summer School, adopted at the May 29, 2002 Board meeting, be amended as follows:

Delete:
Denis Williams

Add:
Christopher Rosati

REAPPOINTMENTS – District-Wide Employees:

Dr. Parisi presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the district-wide employees listed below be reappointed for the 2002/2003 school year at the salaries indicated:

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	<u>2002/2003 Salary</u>	<u>Longevity</u>
<u>Superintendent of Schools</u>		
Kathleen C. Serafino	\$144,065	
<u>Assistant Superintendent of Schools</u>		
James S. Vivinetto	126,175*	
<u>Administrative Assistant</u>		
Oblack, Dennis	60,300	
<u>Manager of Accounts</u>		
Unglaub, Jean	64,095	3,800
<u>Bookkeeper</u>		
Layden, Linda	43,246	
<u>Manager of Buildings & Grounds</u>		
Philip Nicolette	69,725	1,200
<u>Cafeteria Director</u>		
Scarpa, Linda	56,132	1,450
<u>Transportation Coordinator</u>		
Calicchio, Lu Ann	44,205	
<u>Occupational Therapist</u>		
Cargill, Donna	50,500	
<u>Computer Operations Coordinator</u>		
DeAngelis, Candy	52,136	3,400
<u>Director, Extended Day Program</u>		
Cervasio, Maria	56,700	
<u>Computer Network Technician</u>		
Viemeister, Ian	50,173	

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	<u>2002/2003 Salary</u>	<u>Longevity</u>
<u>Computer Technician</u>		
Moreo, George	39,590	
<u>Athletic Trainer</u>		
Cummings, Linette	45,900	
<u>Treasurer of School Moneys</u>		
Wilson, David	6,798	
<u>School Physicians</u>		
Prystowsky, Barry, M.D.	14,428	
Vonroth, William, M.D.	10,180	
<u>Coordinator of Music Education</u>		
Vitkovsky, John	6,238	
<u>Guidance Coordinator</u>		
Starace, Anne	8,000	(includes 10 days summer work)
<u>High School Testing Coordinator</u>		
Chapman, Ray	1,803	(includes 40 hours summer work)
<u>Secretary/Bookkeeper - Extended Day Program (P.T.)</u>		
Griesbach, Rosemary	\$13.00 per hr.	
<u>Security</u>		
Marks, Richard	\$18.75 per hr.	
Nicolette, Philip	\$18.75 per hr.	
<u>Residency Investigations</u>		
Ferrara, Natale	\$22.00 per hr.	

*2001-2002 salary, salary for 2002-2003 to be determined

REAPPOINTMENTS – Executive Secretaries:

Mr. Pelaia presented and moved the adoption of the following resolution, seconded by Dr. Casale. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the executive secretaries listed below be reappointed for the 2002/2003 school year at the salaries indicated:

		<u>Salary</u>	<u>Longevity</u>
Madeline Cucuzza	Executive Sec. I	\$56,890 +	hourly rate (2 hr. min.) per Board Meeting
Joyce Marando	Executive Sec. I	57,586	\$2,240
Josephine Mleziva	Executive Sec. II	41,300 +	30 per Board Meeting
Katherine Mulligan	Executive Sec. I	65,107	2,240
Teresa Verdi	Executive Sec. I	63,399	3,800

ESTABLISHING HOURLY RATES FOR PART-TIME SCHOOL AIDES - 2002/2003 School Year:

Mr. Genitempo presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the following hourly rates be paid to part-time school aides for the 2002/2003 school year:

Step 1 - \$11.90
Step 2 - \$12.60

RATES OF PAY FOR TEMPORARY SUMMER EMPLOYMENT:

Mr. Olivo presented and moved the adoption of the following resolution, seconded by Mrs. Alamo. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education approves hourly rates of pay for temporary summer custodial/maintenance/grounds employment, effective July 1, 2002 as follows:

Step 1 - \$7.50
Step 2 - \$8.00

APPOINTMENT - Lincoln School
Principal:

Cynthia Anne Healy

Dr. Casale presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education approves the appointment of Cynthia Anne Healy as Lincoln School Principal for the 2002/2003 school year at the annual salary of \$84,768, M.A. (Step 1). In the interim between July 1 and the time said negotiations are successfully concluded, the 2001/2002 salary guide shall prevail.

APPOINTMENT - Washington School
Principal:

Douglas T. Jones

Mr. Pelaia presented and moved the adoption of the following resolution, seconded by Mr. Genitempo. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education approves the appointment of Douglas T. Jones as Washington School Principal for the 2002/2003 school year at the annual salary of \$84,768, M.A. (Step 1). In the interim between July 1 and the time said negotiations are successfully concluded, the 2001/2002 salary guide shall prevail.

RECESS MEETING:

Mr. Cafone declared a recess at 9:00 p.m.

RECONVENE MEETING:

The meeting reconvened at 9:12 p.m.

HEARING OF CITIZENS:

Joan Rubino, 48 North Road, asked questions regarding the new Business Administrator's contract, the district's cost for the failed referendum, the resolution dealing with the Nutley Electronics & Technology Team (NETT) and in-service courses for teachers.

Mr. Cafone, Mr. Sincaglia and Dr. Serafino responded to Mrs. Rubino's questions.

Cindy Palazzotto, 575 Bloomfield Avenue, asked if there was a policy in the district regarding bus drivers who drive erratically and also drivers who are taking medication that might impair their driving.

Dr. Serafino commented that the childrens' safety is always of utmost importance to the district. Mr. Sincaglia answered her questions regarding the policy on erratic driving and medication.

Maria Russo, 251 High Street, said she is also concerned

100.

about bus safety and asked if random drug testing is performed on our bus drivers as stipulated in the policy book. Mr. Cafone and Mr. Sincaglia responded to Mrs. Russo.

Pamela Batchelder-Mitchell, Yantacaw Teacher, said that she was speaking on behalf of the Yantacaw School staff regarding their request that the Board address the issue of renaming Yantacaw School in honor of Mr. John H. Walker.

Mr. Cafone suggested that Dr. Parisi speak to Yantacaw School's PTO and families and see if there is whole-hearted support from the community to move forward on this request.

Chrys Carlo, 57 Spruce Street, asked questions regarding the athletic appointments and cheerleading for the basketball games. Dr. Serafino and Mr. Zarra responded to the questions and stated that they are looking into a pep squad for the basketball games.

Mr. Olivo asked when the cheerleaders stopped cheering for the basketball teams and Dr. Serafino responded that it was two years ago.

Mrs. Russo said she was not very happy with the summary of the discussion in last month's minutes. She said she would like to indicate the following points: that we are the only district in Essex county that pays for crossing guards; the Chief of Police is the only person with the authority to put guards on the corner; it is the township's responsibility to pay for the public safety of our children; the town cannot assess the school for crossing guards.

Mr. Cafone said that when the minutes are being taken it is a summary of the statements that are being made. He suggested that if she wished to have something written in the minutes in detail then she should have a prepared statement.

Mrs. Russo asked several questions regarding the \$200,000 cost the Board pays for the crossing guards and if the Board is billed by the town. Mr. Sincaglia responded to her questions and stated that the Board does get a bill from the town for the crossing guards.

Mrs. Russo asked if the Board pays for police coverage at extra-curricular activities. Mr. Sincaglia explained that the Board pays for police coverage.

Mrs. Russo asked questions regarding the Board's expenses to which Mr. Sincaglia responded.

Dr. Casale said that as Chairman of the Budget Committee in 1999, the Board decided at that time not to pursue getting rid of the crossing guard expense because they were told they would be responsible for half the number of crossing guards on our corners if the expense was eliminated. He added that under those circumstances the Board did not vote to eliminate that cost.

Aggie Roncaglio, 46 Howard Place, reiterated what Dr. Casale said and suggested that, as a past Board member who served on the Budget Committee, the Board look into moving the crossing guard expense back to the Public Safety Department in order to give the Board more flexibility in their own budget. She asked the Board to consider whether or not the Board is contributing to the expense which is the responsibility of the Public Safety Department.

Gail Klein, 28 No. Spring Garden Avenue, expressed her concerns regarding the bus drivers and asked if there was a specific policy regarding how many complaints or disciplinary actions must be taken against an individual before he or she is fired.

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Mr. Cafone said there were different levels of discipline that are taken and asked Mr. Sincaglia to elaborate on the process.

Sera Shuster, 462 Chestnut Street, commented on the busses at Radcliffe School and the bus drivers. She noted that the crossing guard issue was a deal made in 1987 with the Public Safety Department. She also made comments regarding personnel.

Mrs. Carlo asked what technically has to be included in the minutes.

Mr. Sincaglia stated that what is required for the minutes is the date of the meeting, the time the meeting starts, who is in attendance, items of action and the vote of the Board. He added that our policy requires that if members of the public speaks that their name, address and a summary is added to the minutes. He said if a citizen gives us a prepared statement it will be put word for word in the minutes, but we will not attempt to make a long explanation of what is spoken verbally. He added the comments made by the citizens have no relevance to Board action. He said the Board is not required to have a public hearing at each meeting but most Boards choose to do so.

Mrs. Carlo spoke positively regarding the Nutley Board of Education and trusting them to hire the best personnel for the job.

Barbara Bochese, 50 Cedar Street, stated that the district is losing students including her own son because there is no code of conduct for students, coaches and spectators. She asked the Board to establish a code of conduct for everyone. She asked Mr. Sincaglia several questions regarding the lunch program and the cost to students to which Mr. Sincaglia responded. She also made comments regarding the crossing guard expense.

Mrs. Russo said that there needs to be accountability in all areas of the school district. She spoke about a situation where the Hockey Booster Club bought jackets for the team but excluded two students. She said that there should be rules and regulations and a policy which will eliminate discriminatory practices.

Mrs. Carlo said that she knows that the Board has no authority over PTO sanctioned events and asked if that holds true for booster clubs.

Mr. Cafone said currently the Board does not.

Mrs. Bochese spoke about the discriminatory action taken against her children with regard to the Hockey Booster Club. She added that although the Board cannot set a policy on how a booster club acts, the Board could set standards and hold them accountable for their actions.

Karen Damico, 45 Cross Street, asked if the students at the high school and middle school are forced to purchase lunch at school or can they bring their lunches from home.

Mr. Cafone said that they can bring their lunches from home.

Mr. Cafone said that tonight he heard a lot about policy and how things should be done. He added that the policy states that the Board give 30 minutes for comments and questions under Hearing of Citizens and the Board has been more than lenient.

OLD BUSINESS:

NONE

NEW BUSINESS:

Dr. Casale suggested that the Board look into the allegations of discriminatory action taken against Mrs. Bochese's children.

Dr. Serafino commented that she and Mr. Zarra have already investigated this situation.

Mr. Pelaia read the following:

"Members of the Board,

As we are all well aware, access to information is increasingly critical to the economic, political, and social well being of our community as well as our nation. However, the need for information is not new. The democratic fabric of our nation is woven from this concept: open and democratic representation as envisioned by the town meetings of New England. Unfortunately, time and responsibilities of modern day life do not always permit people to attend meetings of their elected governing bodies in order to obtain the information they need about their local public institutions.

Accordingly, I believe that it is time to make some basic yet important strides to provide the citizens of our community with information important to them. This need was most recently underscored by the defeat of the school board referendum in January. Unfortunately, much of the preparatory work done by the Board and its citizens committee on that project was not evident to the public at large. However, communication is not just something that we as a Board must be concerned about during a Referendum. This must be a process that takes place all year long on all the issues that confront the Board. Accordingly, I am now proposing that the Nutley Board of Education adopt a package of communications initiatives to meet this need.

1. Use the District's current Web site to list the meeting schedule of the Board of Education including the location and time of each meeting. This will enable the community to plan ahead and attend our meetings. This simple step will also enable us to effectively communicate the dates and times of any special meetings that are held.
2. Further, we should also post the approved minutes of our regular and special Board meetings on the District's Web site. This will permit those individuals unable to attend a meeting, as well as those unable to attend any meetings, the opportunity to keep abreast of important actions that the Board takes, decisions and reports made by the Superintendent, and the comments of their neighbors who do attend and speak at our meetings.

Most recently, I suggested that the January referendum building proposals and the results of the referendum questionnaire be placed on the District's Web site. This was easily and successfully done. We should now finish the job of utilizing

our Web site to its fullest potential to better involve the entire community in our schools and in our decisions.

3. The District should televise its public meetings. These meetings can be shown on a tape-delayed basis on public access television several times between each Board meeting. The Bloomfield School District does this very thing. It is my understanding that Bloomfield pays an individual approximately \$50 per meeting, possibly a student, to tape the meetings, the same as we did with the graduation yesterday evening. We have a number of students involved in television and the media who would also benefit from this practical experience.

Televised meetings and web-based communication (agendas and meeting minutes) will provide for increased accountability and heightened citizen participation. All the citizens of our community are stakeholders in our schools and in our decision making processes--not just those who can attend our meetings. The District rightfully prides itself on the accessibility to technology that we provide to both our students and staff. All of the rest of the citizens of Nutley deserve no less. The cost and time for implementation for both programs is miniscule! I am convinced that web-based information and televised meetings are not just good ideas. I believe that in this fast-paced, technology-driven era, they are both NEEDED and are the RIGHTS of our citizens."

Mr. Genitempo expressed his concerns regarding the cost and possible logistical problems regarding taping and televising the public meetings.

Mr. Pelaia agreed to look into Mr. Genitempo's concerns and report to the Board at the July meeting.

Mr. Pelaia made a motion, seconded by Dr. Casale, that the Board adopt a practice of placing on its web site its meeting agenda, the time and place of special meetings, as well in advance as humanly possible, and the approved minutes by the Board within 24 to 48 hours upon approval. The motion was unanimously approved by the Board.

Mrs. Alamo stated that the late Sue Davis started a tradition years ago that during graduation the church bells would ring from the first to the last name called while handing out diplomas. She said that last night during graduation it was a very touching addition to the commencement exercises.

Mr. Cafone congratulated Mr. Sincaglia on his retirement after serving Nutley for 16 years. He complimented him on his work ethic and his character and integrity and wished him well during his retirement.

Mr. Sincaglia stated that it was a pleasure serving the children and citizens of Nutley.

ADJOURNMENT:

There being no further business to come before the Board, on motion made by Dr. Casale, seconded by Mrs. Alamo, the meeting adjourned at 10:40 p.m.

104.

President

Secretary

Date

June 25, 2002