Board of Education Nutley, New Jersey September 24, 2001

The Regular Meeting of the Board of Education of the Township of Nutley, New Jersey was held in the Radcliffe School Multi-Purpose Room, 379 Bloomfield Avenue, on Monday, September 24, 2001 at 8:50 p.m. with Dr. Philip T. Casale, President, presiding.

ANNOUNCEMENT OF MEETING:

Dr. Casale read the following:

"According to the provisions of the 'Open Public Meetings Act' (Chapter 231, P.L. 1975), proper notice of this Regular Meeting was provided in the Annual Notice of April 30, 2001. Said Notice was:

- 1. Posted at the entrance of the Board Office.
- 2. Mailed to The Nutley Sun, the Star Ledger, the North Jersey Herald & News, and the Nutley Journal.
- 3. Mailed to the Nutley Township Clerk.

"Formal action will be taken."

FLAG SALUTE:

The meeting was opened with Dr. Casale leading the Board members and citizens in the Pledge of Allegiance to the American flag.

MOMENT OF SILENCE:

Dr. Casale requested a moment of silence for the tragedy that was experienced on September 11, 2001.

CALL OF ROLL:

The other members present at roll call were: Mrs. Maria Alamo, Mr. John Cafone, Mr. Alan Genitempo, Mr. Vincent A. Moscaritola, Dr. Gerard M. Parisi, Mr. Joseph C. Pelaia, Mr. Alfred R. Restaino, Jr. and Mrs. Agnes Roncaglio. Approximately 45 citizens were present.

APPROVAL OF MINUTES:

Copies of the minutes of the Regular Meeting held on August 27, 2001 at 8:26 p.m. being in the hands of each member, reading of same was dispensed. Mr. Moscaritola moved that the minutes be approved, seconded by Mrs. Roncaglio and unanimously approved by the Board.

COMMUNICATIONS:

Mr. Sincaglia presented and read the following communications:

- 1. A notice from the Essex County Educational Services Commission that the meeting scheduled for September 20, 2001 will be rescheduled for September 27, 2001.
- 2. A notice from the Bergen County School Boards Association that a fall dinner meeting will be held on October 4, 2001 and the keynote speaker will be James McGreevey.
- 3. A thank-you note from the family of Muriel Dunscombe for the Board's expression of condolence on her passing.
- A thank-you note from Joseph Garofalo and family for the fruit basket sent as the Board's expression of sympathy during his mother's passing.
- 5. A thank-you note from Jainine Gambaro and family for the fruit basket sent as the Board's expression of sympathy during her father's passing.
- 6. A thank-you note from Commissioner Mauro G. Tucci for the complimentary football ticket.
- 7. A thank-you note from John Griwert for the complimentary football ticket.
- 8. A notice from the Essex County Educational Services Commission of their annual notice of meeting from September through June.

SECRETARY'S REPORT:

Mr. Sincaglia presented the Report of the Secretary as of August 31, 2001. (See attached report.)

Mr. Restaino moved that the Board accept the Report of the Secretary, seconded by Mrs. Roncaglio. On a roll call vote the resolution was unanimously adopted.

TREASURER'S REPORT:

Mr. Sincaglia presented the Report of the Treasurer of School Moneys as of August 31, 2001. (See attached report.)

Mr. Restaino moved that the Board accept the Report of the Treasurer of School Moneys, seconded by Mr. Moscaritola. On a roll call vote the resolution was unanimously adopted.

SUPERINTENDENT'S REPORT:

Dr. Serafino presented and read the following report:

"The 2001/2002 school year started in a positive and efficient manner. Please remember the following dates:

Tuesday

September 25

Spring Garden School PTO Open House - 7:30 p.m.

Tuesday	October 2	Nutley High School College and Career Fair 7:00 - 8:30 p.m.
Tuesday	October 2	Lincoln School PTO Open House - 7:30 p.m.
Wednesday	October 3	Franklin School PTO Open House - 7:30 p.m.
Thursday	October 4	Radcliffe School PTO Open House - 7:30 p.m.
Monday	October 8	Columbus Day - School Closed
Wednesday	October 10	Nutley High School PTO Open House - 7:30 p.m.
Thursday	October 11	Yantacaw School PTO Open House - 7:30 p.m.

Testing Dates:

COGAT 10 - October 2,3,4 - October 2,3,4 - October 2,3,4 - October 2,3,4 - October 16 (Social Studies)" COGAT 4,7 DAT 9 HSPT 11

ESPA 5

Dr. Serafino read the following statement in regard to the moment of silence:

"We have all been deeply affected by the tragic events of September 11. To all the families who mourn the loss of loved ones, our prayers on behalf of the staff and Board are with all of you.

"Like so many in our country, we will forever be indebted to all of those who have given so much in responding to last week's tragic events. Personally, I have grieved the loss, applauded the courage, and been inspired by the sacrifice of so many for the good of us all."

Dr. Serafino said that the community of Nutley experienced several losses and referred to two port authority employees who lost their lives in the line of duty as Nutley's heroes. She commended the staff, teachers and administrators for their support of the students while maintaining a sense of normalcy.

COMMITTEE REPORTS:

Mr. Pelaia, Chairperson of the Athletic Committee, notified all the members that there will be an Athletic Committee Meeting on October 11 at 5:00 p.m.

Mrs. Alamo, Chairperson of the Policy Committee, notified all the members that there will be a Policy Committee Meeting on October 15 at 5:15 prior to the Conference Meeting.

HEARING OF CITIZENS (Resolutions Only):

None

Dr. Casale said that class officers from the high school were at the Board meeting and he would like Dr. Parisi and Mr. Genitempo, the Board high school representatives, to introduced them.

Dr. Parisi said that the class officers have expressed a desire to see the Board in action and he would like to recognize the following individuals:

Christopher Jinks, Student Council President Christina Finetti, Senior Class President Daniel Cocco, Junior Class President Jessica Zarra, Sophomore Class President

Dr. Parisi pointed out that the Freshman class will be having their elections on Thursday. He commented that the presence of the class officers demonstrates outstanding citizenship and leadership qualities and invited them to return.

Mr. Genitempo commended Christopher Jinks for his outstanding job at the vigil under very difficult circumstances.

CERTIFICATION OF MAJOR ACCOUNT FUND STATUS:

Mr. Cafone presented and moved the adoption of the following resolution, seconded by Mrs. Roncaglio. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That, pursuant to NJAC 6:20-2.13 (e), the Nutley Board of Education certifies that as of August 31, 2001, after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over expended in violation of NJAC 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major accounts are General Fund and Debt Service.)

BILLS AND MANDATORY PAYMENTS:

Mr. Cafone presented and moved the adoption of the following resolution, seconded by Mrs. Roncaglio. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education authorizes the payment of bills and mandatory payments in the total amount of \$2,496,104.64 as per the attached Schedule A which have been audited by the Business Office.

REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS:

Mr. Restaino presented and moved the adoption of the following resolution, seconded by Mr. Genitempo. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education approves the requests for the use of school buildings and grounds (Schedule B), provided they conform to the rules and regulations set by the Board of Education.

RETIREMENT - Teacher:

Janet Jelenski

Mr. Restaino presented and moved the adoption of the following resolution, seconded by Mr. Genitempo. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education accepts the retirement of Janet Jelenski, elementary teacher, effective January 1, 2002.

RESCIND AMENDING RESOLUTION - Science Coordinator:

Liv Pomasan

Mr. Restaino presented and moved the adoption of the following resolution, seconded by Mr. Genitempo. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education rescinds the resolution appointing Liv Pomasan as Science Coordinator for the 2001/2002 school year, approved at the August 27, 2001 Board Meeting.

AMENDING APPOINTMENT - Professional Staff:

Dolores Contreras

Mrs. Alamo presented and moved the adoption of the following resolution, seconded by Mrs. Roncaglio. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the appointment of Dolores Contreras as a part-time teacher, approved at the August 27, 2001 Board meeting, be amended to reflect a salary change to \$19,848, M.A.- 6, p/t .5, in accordance with the 2001/2002 Teachers' Salary Guide.

AMENDING REAPPOINTMENT - Non-Tenured Staff:

Kimberly Algieri

Mrs. Alamo presented and moved the adoption of the following resolution, seconded by Mrs. Roncaglio. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the reappointment of Kimberly Algieri as a part-time teacher, approved at the June 25, 2001 Board meeting, be amended to reflect a full-time position, at an annual salary of \$40,557, B.A. - 8, in accordance with the 2001/2002 Teachers' Salary Guide.

AMENDING REAPPOINTMENTS - Buildings & Grounds Personnel:

Mrs. Alamo presented and moved the adoption of the following resolution, seconded by Mrs. Roncaglio. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the resolution REAPPOINTMENTS - Buildings and Grounds, approved at the August 27, 2001 Board meeting be amended to reflect changes for the following personnel:

<u>Name</u>	Group Step	Salary	<u>Nights</u>	Stipend
Hollywood, John (PT)	2-8	15,454	1,073	500 ³
Lombardozzi, Michael(PT)	2-5	13,919	1,073	500 ³

³Black Seal License

APPOINTMENTS - Permanent Unassigned Substitutes:

Mr. Genitempo presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the following be approved as permanent unassigned substitutes for the 2001/2002 school year at the rate of \$78 per day and fringe benefits which include State Health Benefits and dental plans:

Tricia lannuzzi Lisa Marie Vallo

BE IT FURTHER RESOLVED, That these candidates met the district's requirements for the permanent unassigned substitute position which is the possession of a County Substitute certificate.

APPOINTMENTS - Part-Time Aides:

Mr. Genitempo presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the part-time aides listed below be appointed for the 2001/2002 school year at the salaries indicated in accordance with the hourly rate established by the Board of Education:

<u>Name</u>	Step	Hourly Rate
Sandra Angeline Roseann Cappetta Deborah Pavlisko	1 1 1	\$11.44 \$11.44 \$11.44

BE IT FURTHER RESOLVED, That the Board approves the application for emergent hiring for Roseann Cappetta and Deborah Pavlisko, as per the state criminal review procedure.

<u>APPOINTMENTS - Teacher Substitutes:</u>

Mr. Genitempo presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the teacher substitutes listed on the attached Schedule C be approved for the 2001/2002 school year.

APPOINTMENTS - Substitutes:

Dr. Parisi presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the following substitutes be approved for the 2001/2002 school year:

Secretarial/School Aide/Cafeteria

Margaret Rose Konapaka

Secretarial

Cheryl Osetto

Custodial

*Michael Finkelstein

Cafeteria

Barbara Bartell

*BE IT FURTHER RESOLVED, That the Board approves the application for emergent hiring as per the state criminal review procedure.

APPOINTMENT - Buildings and Grounds	
Employee:	Gerard Casale

Dr. Parisi presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education appoints Gerard Casale as a buildings and grounds employee for the 2001/2002 school year, effective October 1, 2001, at the annual salary of \$26,099 (2-3) which is in accordance with the 2001/2002 Buildings and Grounds Employees Salary Guide. (Hired on a 90-day probationary period.)

BE IT FURTHER RESOLVED, That the Board approves the application for emergent hiring as per the state criminal review procedure.

EXTRA COMPENSATION:

Dr. Parisi presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the following personnel be paid extra compensation in the amounts indicated for services rendered:

Summer Employment - Preparing Music Room - Washington School - August 20 and 21, 2001

Kathleen Bimbi

\$838.18

Summer Employment - School-Age Extended Child Care Program - July 5 - 23, 2001

Mariana Francioso

\$2,424.76

Weight Room - August 1 - August 8, 2001

James Kelly

\$310.68

Summer Employment - Character Education Program - August 28 - 30, 2001

Joyce Wood

\$501.00

Summer Employment - August 27 - September 1, 2001

Michele Ashley

\$654.15

Summer Employment - August 30 - 31, 2001

Bettina Hopkins

\$252.08

Summer Employment - August 28 - 30, 2001

JoAnn Luzzi

\$412.02

Summer Employment - August 27, 28, 29, 30, 31, 2001

Linda Orr

\$575.75

Summer Employment - August 23, 24, 27 29, 30, 2001

Suzanne Peters

\$982.25

Summer Employment - Child Study Team - June 28 - July 26, 2001

Mary Balitsos	\$ 1,888.88
Donald DiGiovine	2,856.19
Susan Furnari	2,924.81
Elaine Mauro	858.00
Becky Pandolfi	2,029.88
Stephen Parigi	3.741.88
Stephen Parigi	3,741.88
Robert Topolski	

Total \$18,407.35

Summer Employment - Guidance Counselors - August 28, 29, and 30, 2001

Hig	h Sc	hool

Katherine Comune Judith Hubert James Mauro Susan Scerbo	\$ 819.98 925.96 838.18 838.18
Anne Starace	838.18

Franklin School

James Cummings		419.09
Sherrie Tolve		<u>268.35</u>

Total \$4,947.92

Summer Employment - Librarians - August 16, 27, 28, 29, 30 and 31, 2001

Beverly Apple Mary Austin Maria Gernitis Sheryl Ives Susan Rooney Louise Walk	\$ 824.18 669.16 501.87 824.18
Louise Walk	 <u>352.22</u>

Total \$3,900.99

Fall Sports Physical Examination - August 1, 2001

Rose Cioffi Nicole Errante Katherine Flannery		\$	66.80 66.80 75.15
	Total	\$	208 75

TUITION REIMBURSEMENT:

Mrs. Roncaglio presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That, in accordance with existing employment agreements, the following personnel receive reimbursement for tuition expenses:

<u>Name</u>	<u>Ar</u>	<u>mount</u>
Deborah Amoroso Christopher Chern Kathryn Comune Danielle Ferraro Eleni Koukoularis Diane LaPierre Leann Martin Christopher Masullo Richard Noonan Rebecca Olivo Christina Osieja Michele Syme Heather Vonroth	\$	450 450 900 450 900 450 450 450 450 450 450

Total \$6,750

CHANGE IN TRAINING LEVELS:

Mrs. Roncaglio presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the following personnel be advanced to the proper level of the salary guide in accordance with the Board of Education Regulations, said teachers having completed the necessary college courses to qualify for such advancement, to be effective September 1, 2001:

	<u>Step</u>	Salary
<u>To B.A. + 15</u>		
Joyce Cunningham	8 ½	\$42,392

To M.A. + 15

Lori Golden 6 41,011

<u>To M.A. + 30</u>

Christopher Chern 14 57,384

SPECIAL CLASS PLACEMENT - Educationally Disabled Student:

Mrs. Roncaglio presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education authorizes the attendance of a student in out-of-district special education classes for the 2001/2002 school year as follows:

School	No. of Students	Classification	Effective <u>Date</u>	<u>Tuition</u>
Washington Academy Cedar Grove, NJ	1	ED	9/11/01	\$26,913.25

PLACEMENT OF OUT-OF-DISTRICT SPECIAL EDUCATION STUDENTS:

Mr. Moscaritola presented and moved the adoption of the following resolution, seconded by Mrs. Roncaglio. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education approves the placement of out-of-district special education students from the following districts in the following classifications for the 2001/2002 school year:

District	No. of <u>Students</u>	Program	<u>School</u>
Belleville	1	MIC	Lincoln
East Newark	1	SLD	Spring Garden
Irvington	1 1 1	COM MD SLD	Lincoln Lincoln Lincoln

TRANSFER OF FUNDS:

Mr. Moscaritola presented and moved the adoption of the following resolution, seconded by Mrs. Roncaglio. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That transfers in the 2001/2002 General Fund Budget be confirmed as follows:

<u>From</u>		<u>10</u>	
Account 11-190-100-610 Account 11-110-100-101 Account 11-120-100-101	\$ 1,300 12,000 	Account 11-240-100-610 Account 12-402-100-730 Account 12-999-400-450	\$ 1,300 13,200 10,600
	\$ 25,100		\$ 25,100

ACCEPTANCE OF NOTIFICATION OF GRANT AWARD - I.D.E.A.-B and I.D.E.A. - Preschool - FY 2002:

Mr. Pelaia presented and moved the adoption of the following resolution, seconded by Mr. Moscaritola. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education accepts notification of grant award for FY 2002 as follows:

I.D.E.AB Basic	\$470,504
I.D.E.A. B-Preshool	27,657

APPROVAL OF CHARACTER EDUCATION FUND:

Mr. Pelaia presented and moved the adoption of the following resolution, seconded by Mr. Moscaritola. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education accepts notification of approval of application for the New Jersey Character Education Partnership (NJCEP) Initiative for 2001/2002 school year in the amount of \$11,346.

EXTRA COMPENSATION:

Mr. Cafone presented and moved the adoption of the following resolution, seconded by Mr. Moscaritola. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the following personnel be paid extra compensation in the amounts indicated for services rendered:

Summer Band Camp - August 12 - August 19, 2001

Mandi Latronica Jarrett Zellea Peter Rehill Juan Mendoza Robert Suchoki		\$1,708.74 1,708.74 625.00 325.00 187.50
	Total	¢4 554 00

Total \$4,554.98

LONGEVITY PAY:

Mr. Cafone presented and moved the adoption of the following resolution, seconded by Mr. Moscaritola. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the following longevity payment be authorized:

Gail Reilly

\$2,610

Eff. October 1, 2001 (20 years)

PURCHASE OF COMPUTER SUPPLIES, PRINTERS AND PRINTER SUPPLIES:

Mr. Cafone presented and moved the adoption of the following resolution, seconded by Mr. Moscaritola. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That, pursuant to N.J.S.A. 18A:18A-10 the Board of Education confirms the approval of the purchase of computer supplies, printers and printer supplies from Elcom Services Group, Inc. Bristol, PA for an amount of \$44,135.65 under New Jersey State Contract A81185, and

BE IT FURTHER RESOLVED, That the Board authorizes the Secretary/Business Administrator to purchase additional computer supplies, printers and printer supplies, as needed during the year, utilizing this New Jersey State Contract.

HEARING OF CITIZENS:

Mrs. Maria Russo, 251 High Street, asked if there were any fire drills since school started and if there was a report on them.

Dr. Serafino responded that the district did have fire drills since school started and Mr. Sincaglia stated that the fire drill report is always available a month later.

Mrs. Russo said the reason she inquired about the fire drills was because of a recent bomb scare at both Franklin School and Nutley High School. She said in both cases the buildings were not evacuated and asked what the policy is on bomb threats and the procedures used in the decision to evacuate or not.

Dr. Serafino responded that the call went to the police station not to the schools directly. She said by the time she arrived at the high school there were approximately eight police officers present. She stated the police officers had a recording of a child and advised that it was a prank and we should not feed into it and evacuate. She noted that at the close of the day she personally called both administrators of the schools and directed them that in the future whenever they got such information they were to evacuate.

Mrs. Russo asked if Dr. Serafino instructed the whole district to evacuate whenever they got such information and if that is standard policy.

Dr. Serafino responded that there is not a policy on this but the directive to the administrators is to evacuate.

Mrs. Russo said the reason why she pointed out the fire drill is because an evacuation of a building takes five minutes and, in times like these, she does not feel anyone should be responsible to make a decision that could affect the lives of our children.

Dr. Casale agreed with Mrs. Russo and said there is an evacuation plan in place for all schools but he did not want that publicized since it might invite mischief. Dr. Casale stated that he and the Board feel comfortable with the Superintendent's decision to evacuate the schools at even the slightest threat even though our professionals might believe it's a prank.

<u>Jack Magnifico</u>, 25 Chestnut Street, asked what Language and Language Disability expenditures are for. Mr. Sincaglia responded that it is a special education classification.

<u>Cindy Palazzoto</u>, 575 Bloomfield Avenue, asked about the policy for the coming year regarding trips for the children. She said her child is in the CAT Program and she was notified that all trips have been suspended pending further notification.

Dr. Serafino said that right now all trips going into New York City have been suspended. She noted that the Music Department was planning a trip to London and that has been canceled. She said we might allow trips to the city in a month or two but this would be at the parent's discretion.

Mrs. Palazzoto made a suggestion to call the New York Experience CAT class the New York Area Experience or the Metropolitan Area Experience. Her suggestions were well received by Dr. Serafino.

<u>Lori Wiedman</u>, 28 Stanley Avenue, asked about a plaque that was put in front of Spring Garden School.

Dr. Serafino said that she did not know where it came from and was in the process of investigating the situation.

Dr. Parisi, Chairperson of the Priorities Committee, stated that he met with Dr. Serafino and they were in agreement that even though we are looking forward to a referendum in the near future that safety items should be considered top priority. He suggested that it should be viewed as a separate track and should be developed with all speed regardless of how long or which direction our referendum takes.

Mrs. Russo asked if there was a policy concerning cell phones in the schools. She said that if there is a policy, it needs to be made clear to the parents what the policy entails.

Ken Reilly, 33 Raymond Avenue, stated that the decision by the Board and the Administration to discontinue trips into New York City was very prudent and suggested that, through his personal experience, the policy be kept in place for this year.

OLD BUSINESS:

Mr. Pelaia stated that the Board had been making substantial progress on the relocation of the Board offices and the school busses from Radcliffe School to another location.

Mr. Pelaia presented and moved the adoption of the following resolution, seconded by Mr. Restaino, that the Board approve the hiring of the firm Parette, Somjen & Associates P.C., Cedar Grove, NJ to provide the district with design and construction services in accordance with their proposal dated September 20, 2001. Upon being put to a roll call vote the resolution was adopted with Mrs. Alamo, Mr. Cafone, Mr. Moscaritola, Dr. Parisi, Mr. Pelaia, Mr. Restaino, Mrs. Roncaglio and Dr. Casale voting aye and Mr. Genitempo abstaining pursuant to law.

Mr. Pelaia commented that he would like the administration to impress on the firm hired that this should be done in a highly expeditious manner.

NEW BUSINESS:

Mr. Moscaritola presented and moved the adoption of the following resolution, seconded by Mr. Pelaia, that the Board approve the expenditure of \$2,600 to provide lighting for the band festival on October 20, 2001. On a roll call vote the resolution was unanimously adopted.

ADJOURNMENT:

There being no further business to come before the Board, on a motion made by Mr. Restaino, seconded by Mr. Cafone, the meeting adjourned at 9:35 p.m.

President

Secretary

11/13/01