The Regular Meeting of the Board of Education of the Township of Nutley, New Jersey was held in the Franklin School Auditorium, 325 Franklin Avenue, on Monday, January 22, 2001 at 8:20 p.m. with Mr. Alfred R. Restaino, Jr., President, presiding.

ANNOUNCEMENT OF MEETING:

Mr. Restaino read the following:

"According to the provisions of the 'Open Public Meetings Act' (Chapter 231, P.L. 1975), proper notice of this Regular Meeting was provided in the Notice of January 16, 2001. Said Notice was:

- Posted at the entrance of the Board Office.
- 2. Mailed to The Nutley Sun, the Star Ledger, the North Jersey Herald & News and the Nutley Journal.
- 3. Mailed to the Nutley Township Clerk.

"Formal action will be taken."

FLAG SALUTE:

The meeting was opened with Mr. Pelaia leading the Board members and citizens in the Pledge of Allegiance to the American flag.

CALL OF ROLL:

The other members present at roll call were: Mrs. Maria Alamo, Mr. John Cafone, Dr. Philip T. Casale, Mrs. Michele Fleitell, Mr. Joseph C. Pelaia, Mr. Steven P. Picciano, and Mrs. Agnes Roncaglio. Absent: Mr. Vincent A. Moscaritola. Approximately 30 citizens were present.

APPROVAL OF MINUTES:

Copies of the minutes of the Regular Meeting held on December 18, 2000 at 8:12 p.m. and the Special Meeting held on January 8, 2001 at 7:17 p.m. being in the hands of each member, reading of same was dispensed. Dr. Casale moved that the minutes be approved, seconded by Mr. Pelaia and unanimously approved by the Board.

COMMUNICATIONS:

Mr. Sincaglia presented and read the following communications:

- 1. A notice of a special meeting of the New Jersey School Boards Association Audit Committee on January 13, 2001.
- 2. A notice from the New Jersey School Boards Association opposing legislation A-2351 and S-1454.

SECRETARY'S REPORT:

Mr. Sincaglia presented the Report of the Secretary as of December 31, 2000. (See attached report.)

Mrs. Alamo moved that the Board accept the Report of the Secretary, seconded by Mrs. Roncaglio. On a roll call vote the resolution was unanimously adopted.

TREASURER'S REPORT:

Mr. Sincaglia presented the Report of the Treasurer of School Moneys as of December 31, 2000.

Mrs. Fleitell moved that the Board accept the Report of the Treasurer of School Moneys, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted.

SUPERINTENDENT'S REPORT:

Dr. Serafino presented and read the following report:

"Informational Items:

"Second quarter report cards will be distributed on Friday, February 2, 2001

"Schools will be closed for mid-winter recess - February 19-23, 2001

"Comments pertaining to the 2000 Grade 11 HSPT results:

Reading - 95.0 Writing - 98.6 Mathematics - 97.7

Dr. Serafino commended the staff for the fine scores our students received on the HSPT which is the graduation test for all students in New Jersey, adding that it would be replaced next year with the HSPA. Dr. Serafino stated that this is through the efforts of the staff at the elementary, middle, and high school level that the students have been able to score so well. Dr. Serafino noted that over the past three years there has been an increase in performance on this test.

"Attached is the student enrollment chart as of December 22, 2000"

FIRE DRILL REPORT:

Fire drills held during the month of December were as follows:

Dec.	4	Lincoln School	1:11 p.m.	1 min. 33 secs.
Dec.	4	Spring Garden School	12:42 p.m.	1 min. 30 secs.
Dec.	4	Washington School	2:15 p.m.	1 min. 33 secs.
Dec.	5		1:30 p.m.	1 min. 55 secs.
Dec.	5	Lincoln School	10:30 a.m.	1 min. 31 secs.
Dec.	5	Washington School	10:15 a.m.	1 min. 27 secs.
Dec.	6	Yantacaw School	11:00 a.m.	1 min. 45 secs.

Dec.	11	Yantacaw School	8:40 a.m.	1 min. 35 secs.
Dec.	12	Franklin School	8:47 a.m.	2 min. 5 secs.
Dec.	12	Radcliffe School	9:03 a.m.	1 min. 28 secs.
Dec.	15	Nutley High School Spring Garden School	9:16 a.m.	2 min. 38 secs.
Dec.	15		2:15 p.m.	1 min. 35 secs.
Dec.	18	Radcliffe School	2:12 p.m. 9:19 a.m.	1 min. 21 secs.
Dec.	19	Nutley High School	9:19 a.m.	2 min. 24 secs.

CAFETERIA REPORT:

Dr. Casale presented the cafeteria report as of December 31, 2000 showing a 2000/2001 budget of \$702,178.00, contractual orders to date of \$315,883.38, leaving funds available of \$386,294.62.

COMMITTEE REPORTS:

Mrs. Fleitell, chairperson of the Athletic Committee, reported that the Committee met and worked on the budget, which is almost finalized, for the ensuing school year.

Mrs. Fleitell stated that Mr. Zarra expressed his concerns for the high school crew team in regard to the bridge closing in North Arlington. As a result of the bridge closing, there will be no home races and the crew team will practice north of the river for safety reasons. She stated that there will be another meeting at Belleville High School which Mr. Zarra and the Athletic Director will attend and definite plans will be discussed to ensure the safety of our children.

Mrs. Fleitell reported that the Committee discussed the Spring Garden School and lacrosse issue and they are working closely with the Town to make sure that the children are safe. Lacrosse will be practicing at Owens Field until the spring baseball and softball season opens. No lacrosse practices will be held at the Oval. There will be home lacrosse games played at Owens Field in April and there are several games scheduled in May at the Oval. There is only one game in question that might have to be played at Spring Garden but they will be working with the Town to try to find a better site. Mrs. Fleitell noted that they are also talking about the Town possibly providing a field designated for soccer and lacrosse in the next school year.

Mrs. Fleitell stated that she would propose, later on in the meeting, that the Board engage with the Town to put up a fence at Spring Garden School.

HEARING OF CITIZENS (Resolutions Only):

None

CERTIFICATION OF MAJOR ACCOUNT FUND STATUS:

Dr. Casale presented and moved the adoption of the following resolution, seconded by Mrs. Fleitell. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That, pursuant to NJAC 6:20-2.13 (e), the Nutley Board of Education certifies that as of December 31, 2000, after review of the Secretary's monthly financial report

(Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been overexpended in violation of NJAC 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major accounts are General Fund and Debt Service.)

BILLS AND MANDATORY PAYMENTS:

Dr. Casale presented and moved the adoption of the following resolution, seconded by Mrs. Fleitell. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education authorizes the payment of bills and mandatory payments in the total amount of \$3,643,953.66 as per the attached Schedule A which have been audited by the Business Office.

REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS:

Mrs. Alamo presented and moved the adoption of the following resolution, seconded by Dr. Casale. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education approves the requests for the use of school buildings and grounds (Schedule B), provided they conform to the rules and regulations set by the Board of Education.

AMENDING RESOLUTION - APPOINTMENT- Executive Secretary I:

Mrs. Madeline Cucuzza

Mrs. Alamo presented and moved the adoption of the following resolution, seconded by Dr. Casale. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the resolution, Appointment-Executive Secretary I - Mrs. Madeline Cucuzza, adopted at the September 25, 2000 Board meeting, be amended to reflect a payment of \$40 for each Board meeting attended.

EXTENDED LEAVE OF ABSENCE - Teacher:

Mrs. Camille Sains

Mrs. Fleitell presented and moved the adoption of the following resolution, seconded by Mrs. Roncaglio. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education approves an extended medical leave of absence without pay for Mrs. Camille Sains effective January 3, 2001 through February 1, 2001.

LEAVE OF ABSENCE - Teacher:

Mrs. Rosa Santoriello

Mrs. Fleitell presented and moved the adoption of the following resolution, seconded by Mrs. Roncaglio. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education approves a childrearing leave of absence for Mrs. Rosa Santoriello, elementary teacher, February 1, 2001 through June 30, 2001 with the provision that she notify the Superintendent of Schools of further teaching intentions no later than April 1, 2001.

APPOINTMENT - Professional Staff:

Mrs. Michele Rizzi

Mr. Picciano presented and moved the adoption of the following resolution, seconded by Dr. Casale. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education appoints Mrs. Michele Rizzi as teacher for the 2000/2001 school year, effective January 23, 2001 at the annual salary of \$36,360, B.A.- 6, in accordance with the 2000/2001 Teachers' Salary Guide.

APPOINTMENTS - Teacher Substitutes:

Mr. Picciano presented and moved the adoption of the following resolution, seconded by Dr. Casale. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the teacher substitutes listed on the attached Schedule C be approved for the 2000/2001 school year.

APPOINTMENTS - Substitutes:

Mrs. Roncaglio presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the following substitutes be approved for the 2000/2001 school year:

School Aide/Bus Aide

Donna Cefalo

School Aide

Cynthia Soltau

EXTRA COMPENSATION:

Mrs. Roncaglio presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the following personnel be paid extra compensation in the amounts indicated for services rendered:

Self-Assessment Steering Committee - Special Education - December 2, 2000

Total \$1,190.66

Kindergarten Report Card Revision Committee - December 12, 2000

Patricia Adubato Karen Beckmeyer Andrea Carnevale Lori Ann Cassie Susan Dingwell Lisa Fitzgerald Carol Gurney Dorothy Mutch Susan Neri Eileen O'Mara	\$ 48.27 48.27 48.27 48.27 48.27 48.27 69.95 48.27 48.27
Eileen O'Mara Diane Slater	48.27 48.27

Total \$ 552.65

Mathematics Textbook K-6 - December 2, 2000

Rita Alfaro	\$	128.72
Grayce Berk	•	128.72
Michelle Cristantiello		128.72
Susan Dingwell		80.45
Linda Gilroy		128.72
Marilyn Hannon		128.72
Cheryl Kozyra		128.72
Lesslie Licameli		128.72
Beverly Masullo		167.36
Lorraine Milunaitis		128.72
Arlene Nardiello		128.72
Gail Reilly		128.72

Mathematics Textbook K-6 - December 2, 2000 (contd.)

Deborah Schop 128.72 Nancy Szura 128.72

Total \$1,792.45

Review of English Curriculum Grades 9-12 - December 2, 2000

Susan Ames	\$	128.72
Dianne DeRosa	•	186.52
Linda Fisher		128.72
Hannah Hungler		128.72
<u>nannan nungier</u>		
Thomasina Hyland		128.72
Diane LaPierre		128.72
Rita O'Neill-Wilson		128.72
Dennis Sasso		128.72
Carol Shepherd		128.72
carer enopriora		120.72

Total \$1,216.28

Review of Mathematics Curriculum Grades 9-12 December 2, 2000

Elinor Alboum Toby D'Ambola Paula Cafone Nancy Foglio Susan Gesumaria Richard Koegel Leann Martin Carol Rizzo John Suffren Donald Tobey Vincent Turturiello	\$ 128.72 186.52 128.72 128.72 128.72 128.72 128.72 128.72 128.72
Rosemary Vivinetto	 128.72

Total \$1,602.44

Science Textbook Review K-6 - December 2, 2000

Pamela Batchelder- Mitchell	\$ 128.72
Pamela Conry Danielle Ferraro	128.72 128.72
Patricia Isabella	128.72
Tracy McCormick Walter Murray	128.72 128.72
Ellen Napoli Carol Perrone	167.36 128.72
Lorraine Restel Olga Rombola	 128.72 128.72 128.72

Total \$1,325.84

Team Teaching - Middle School Concept	
December 2, 2000	

Irene Aragona James Cummings Patrick Keating Louis Manganiello Jacqueline Meloni Maria Muniz Jeanne Neilley Robert O'Dell Margaret Parker Bethany Anne Raiser	\$ 128.72 128.72 128.72 128.72 128.72 128.72 128.72 128.72
Bethany Anne Raiser Donna Saitta Michael Stoffers	

Total \$1,602.44

Health Dynamics Classes - Month of January, 2001

Rose Cioffi	\$250.00
Latanya Williams	250.00

Total \$500.00

Central Detention Coverage - December, 2000

High School

Kent Bania	\$ 17.44
AnneMarie Kowalski	191.84
Eric Puzio	17.44

Franklin School

17.44
52.32
17.44
122.08
<u>52.32</u>

Total \$488.32

Saturday Morning Suspensions - December, 2000

High School

Darren Groh \$218.70

Franklin School

Joseph Cappello <u>72.90</u>

Total \$291.60

Intramurals - September 28 - December 22, 2000

Total \$864.36

EXTRA COMPENSATION:

Mr. Cafone presented and moved the adoption of the following resolution, seconded by Mrs. Roncaglio. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the following be paid extra compensation in the amount indicated for services rendered:

Acting Manager of Buildings and Grounds - December, 2000

Philip Nicolette

\$ 750.00

LONGEVITY PAY:

Mr. Cafone presented and moved the adoption of the following resolution, seconded by Mrs. Roncaglio. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the following longevity payments be authorized:

<u>Name</u>	Amount		
Anita McDonald	\$2,150.00	Eff. Feb. 1, 2001	(25 years)
Bernice Paschal	\$1,450.00	Eff. Feb. 1, 2001	(20 years)

TUITION REIMBURSEMENT:

Mr. Cafone presented and moved the adoption of the following resolution, seconded by Mrs. Roncaglio. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That, in accordance with existing employment agreements, the following personnel receive reimbursement for tuition expenses:

<u>Name</u>	<u>An</u>	<u>nount</u>
Deborah Amoroso Pamela Batchelder-Mitchell Kerry Bowes Joseph Cappello Annemarie Carollo Kelli Cerniglia Kathryn Comune	\$	450 900 450 450 450 450 450

<u>Name</u> <u>A</u>	<u>mount</u>
Rachel Daly Katherine Franks Carol Gurney Patricia Keating Andrew Linfante Marcy McKenzie Mary Pagana Bernice Paschal Heather Peluso Bernadette Santoriello Michele Syme Jill Szura Niki Vlasakakis	450 450 450 150 450 450 450 450 450

Total \$ 9,570

CHANGE IN TRAINING LEVELS:

Mr. Cafone presented and moved the adoption of the following resolution, seconded by Mrs. Roncaglio. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the following personnel be advanced to the proper level of the salary guide in accordance with Board of Education Regulations, said teachers having completed the necessary college courses to qualify for such advancement, to be effective February 1, 2001:

<u>To B.A.+15</u>	<u>Step</u>	Salary
Susan Casale Kelli Cerniglia Vicki Latka	6 6 Max 2	\$29,833 (p/t .8) 18,646 (p/t .5) 61,002
<u>To B.A.+30</u>		
Jill Szura	11	46,453
<u>To M.A.</u>		
Linda McDonnell	6	23,396 (p/t. 6)
<u>To M.A.+15</u>		
Robert Presuto Michele Syme	8 15	50,750 (11 1/2 Months) 56,444
<u>Doctorate</u>		
Robert Topolski	Max 3	79,895

TRANSFER OF FUNDS:

Mr. Cafone presented and moved the adoption of the following resolution, seconded by Mrs. Roncaglio. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That transfers in the 2000/2001 General Fund Budget be confirmed as follows:

From		<u>To</u>	
Account 11-999-222-100 Account 11-999-240-103 Account 11-999-240-104	\$ 8,000 15,000 7,300 \$ 30,300	Account 11-201-100-106 Account 11-204-100-106 Account 11-999-100-562 Account 11-999-219-600 Account 12-999-100-730	\$ 200 1,200 28,500 100 300
			\$ 30.300

<u>DESIGNATION OF ACCOUNT SIGNATORIES - Washington School:</u>

Mr. Cafone presented and moved the adoption of the following resolution, seconded by Mrs. Roncaglio. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the official signatories for the Washington School checking account be designated as follows:

Addie Maffei Boyd

Principal

and

Geralynn Dwyer

Secretary

DETERMINING TIME AND PLACE FOR DRAWING FOR POSITION ON BALLOT FOR ANNUAL SCHOOL ELECTION:

Mr. Pelaia presented and moved the adoption of the following resolution, seconded by Mrs. Roncaglio. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education determines that the drawing for ballot position for the April 17, 2001 Annual School Election be held at 10:00 a.m. in the Board Conference Room on Wednesday, March 7, 2001.

ESTABLISHING HOURS OF VOTING FOR THE ANNUAL SCHOOL ELECTION:

Mr. Pelaia presented and moved the adoption of the following resolution, seconded by Mrs. Roncaglio. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education establishes the hours of voting at the April 17, 2001 Annual School Election to be 2:30 p.m. to 9:00 p.m.

SUBMISSION OF EDUCATIONAL SPECIFICATIONS/CHANGE-IN-USE Franklin School:

Mr. Pelaia presented and moved the adoption of the following resolution, seconded by Mrs. Roncaglio. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education approves the submission of Educational Specifications for Change-in-Use/Renovations of Room 107 at Franklin School to the New Jersey Department of Education.

MEMORIAL:

Mr. Anthony J. Stivala

Dr. Casale presented and moved the adoption of the following resolution, seconded by Mrs. Fleitell. On a roll call vote the resolution was unanimously adopted:

WHEREAS, it is with a sense of deep sorrow and regret that the Nutley Board of Education records the death of Mr. Anthony J. Stivala on December 27, 2000, and

WHEREAS, Mr. Stivala was employed in September, 1963 as an elementary teacher at Yantacaw and Spring Garden School and in 1974 as principal of Spring Garden School and had a distinguished educational career until his retirement in July, 1993, and

WHEREAS, Mr. Stivala won the admiration and respect of his fellow educators and exemplified at all times the finest qualities of his profession.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education of the Township of Nutley extends deepest sympathy to the members of his family, and

BE IT FURTHER RESOLVED, That this resolution be made a part of the minutes of this meeting and a copy sent to the members of his family.

Dr. Serafino remarked that she had the pleasure of knowing Mr. Stivala on a personal as well as professional level. Mr. Stivala was her son's principal when he attended Spring Garden School and he was also one of her colleagues. She stated that Mr. Stivala had a great sense of humor. He brought a smile to many faces and he will be sorely missed.

APPROVAL OF CALENDARS - 2001/2002 School Year:

Dr. Casale presented and moved the adoption of the following resolution, seconded by Mrs. Roncaglio. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education adopts the following attached calendars for the 2001/2002 school year:

School Calendar
Calendar for Twelve-Month Employees

SPECIAL CLASS PLACEMENT - Educationally Disabled Student:

- Schedule D - Schedule E

Mr. Pelaia presented and moved the adoption of the following resolution, seconded by Mrs. Roncaglio. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education authorizes the attendance of a student in out-of-district special education classes for the 2000/2001 school year as follows:

School	No. of Students	Classification	Effective <u>Date</u>	<u>Tuition</u>
Washington Academy Cedar Grove, NJ	1	ED	1/18/01	\$16,048.20

RETIREMENT - Science Coordinator:

Dr. Catherine Danchak

Mr. Cafone presented and moved the adoption of the following resolution, seconded by Dr. Casale. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education accepts the retirement of Dr. Catherine Danchak, Science Coordinator, effective July 1, 2001.

APPOINTMENT	- Buildings and Grounds	;
Employee:		

Mr. Brian Williams

Mrs. Roncaglio presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education appoints Mr. Brian Williams as a buildings and grounds employee for the 2000/2001 school year, effective January 23, 2001, at the annual salary of \$25,650 (2-3) which is in accordance with the 2000/2001 Buildings and Grounds Employees Salary Guide. (Hired on a 90-day probationary period.)

APPOINTMENT - Athletic:

Miss Jennifer Citarella

Mrs. Fleitell presented and moved the adoption of the following resolution, seconded by Dr. Casale. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education appoints Miss Jennifer Citarella as assistant softball coach for the 2000/2001 school year, at the salary of \$4,185, Step 3, in accordance with the 2000/2001 Athletic Salary Guide.

HEARING OF CITIZENS:

None

OLD BUSINESS:

None

NEW BUSINESS:

Mrs. Fleitell made a motion, seconded by Mrs. Alamo, for the Board to enter into a joint venture with the Township to pay half the cost to erect two fences at Spring Garden School. Mrs. Fleitell stipulated that this arrangement will take place upon reaching an agreement by the Superintendent, Commissioner of Parks & Recreation, and Spring Garden neighbors.

Dr. Casale suggested that rather than voting on this motion tonight, the Board direct the Superintendent to enter into discussions with the Township and the citizens in that area and formal action should be taken upon her report back to the Board.

Mr. Pelaia stated that he was in agreement with Dr. Casale's suggestion and felt that the Superintendent should report back to the Board after discussions with the three parties and then the Board should vote.

Mr. Restaino noted that this whole arrangement is contingent upon a discussion with the three parties.

Mrs. Fleitell suggested that the Board empower the Superintendent to proceed as long as all the contingencies are met.

Mr. Pelaia requested that the Superintendent not be put in the position of making the decision as to the quality or nature of the comments that come from the community, he felt that is the preserve of the Board. He stated that this puts the Superintendent in an awkward position and he felt that she should come back to the Board before a decision was made.

Mrs. Fleitell express her concerns about putting this motion off for so long that we are into the lacrosse season.

Mr. Cafone stated that the Board was in agreement with getting something done at Spring Garden School and the Superintendent take the appropriate steps towards getting the Board the information so they can move on this motion.

Mr. Cafone moved that the motion be tabled, seconded by Mrs. Roncaglio, until the questions are answered by the Superintendent. He stated that as soon as information is gathered, the Board could move on the original motion.

Mr. Sincaglia noted that the Board could have a meeting prior to February 26th where this motion could be acted upon.

Mr. Cafone's request to table this motion, seconded by Mrs. Roncaglio, was unanimously adopted by the Board.

RESOLUTION TO CLOSE MEETING TO THE PUBLIC:

Mr. Restaino asked Mr. Sincaglia to read the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education adjourn to closed executive session at this time to discuss personnel and legal matters, and

BE IT FURTHER RESOLVED, That the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

Mr. Pelaia moved that the resolution be adopted, seconded by Mrs. Fleitell and unanimously approved by the Board.

ADJOURNMENT:

The meeting adjourned at 8:55 p.m.

26/01

Date

President