

Board of Education
Nutley, NJ

January 24, 2000

The Regular Meeting of the Board of Education of the Township of Nutley, New Jersey was held in the Radcliffe School Multi-Purpose Room, 379 Bloomfield Avenue, on Monday, January 24, 2000 at 8:10 p.m. with Mr. Vincent A. Moscaritola, President, presiding.

ANNOUNCEMENT OF MEETING:

Mr. Moscaritola read the following:

"According to the provisions of the 'Open Public Meetings Act' (Chapter 231, P.L. 1975), proper notice of this Regular Meeting was provided in the Annual Notice of May 3, 1999. Said Notice was:

1. Posted at the entrance of the Board Office.
2. Mailed to The Nutley Sun, the Star Ledger, the North Jersey Herald & News and the Nutley Journal.
3. Mailed to the Nutley Township Clerk.

"Formal action will be taken."

MOMENT OF SILENCE:

Mr. Moscaritola requested that everyone stand and observe a moment of silence in honor of the three students who died and those who were injured in the Seton Hall dormitory fire.

FLAG SALUTE:

The Board members and citizens recited the Pledge of Allegiance to the American flag.

CALL OF ROLL:

The other members present at roll call were: Mr. John Cafone, Dr. Philip T. Casale, Mrs. Michele Fleitell, Mr. Joseph C. Pelaia, Mr. Steven P. Picciano, Mr. Alfred R. Restaino, Jr., Mrs. Agnes Roncaglio and Mrs. Maria Russo. Approximately 35 citizens were present.

APPROVAL OF MINUTES:

Copies of the minutes of the Regular Meeting held on December 21, 1999 at 8:09 p.m. and the Special Meeting held on January 10, 2000 at 7:16 p.m. being in the hands of each member, reading of same was dispensed. Mr. Pelaia moved that the minutes be approved, seconded by Mrs. Fleitell and unanimously approved by the Board.

COMMUNICATIONS:

Mr. Sincaglia presented and read the following communications:

1. Thank-you notes for the Board's expressions of condolence as follows:

Joanne Follet, Carol Follet and Susan Pero whose mother
passed away
Mary Jean Tritto upon the death of her mother
Nick Ugliarolo upon his father's death
Kathy McCormack upon the death of her husband

2. A thank-you note as follows from Ron Bonadonna upon the death of his daughter:

"I so very much appreciate your being close to me during this terrible time. All we can do is look back with gratitude at all the district accomplished with Amy and how much she gave back to her teachers and friends. She, and Alix, remain in the hearts of each one of us. I will continue to honor you, them, and our colleagues with my best efforts to help the children of Nutley.

"Please convey my sincere regards to the Board of Education."

3. A thank-you note from Steve Farese for the get-well gift sent by the Board while he was recovering from an operation.
4. A notice from the Essex County School Boards Association of a meeting to be held on February 10, 2000, the topic to be "An Assessment of New Jersey's Assessments."
5. A notice from the Passaic County School Boards Association of a meeting to be held on February 2, 2000, the topics to be "Property Taxes and School Funding" and "Promoting our Public Schools."
6. A Notice to Property Owners of a request to allow the reconstruction of the existing porches for each floor level at the multi-family dwelling fronting on Bloomfield Avenue.

Mr. Sincaglia noted that this has no impact on the Board of Education but we received notice because that property is within 200 feet of Radcliffe School.

SECRETARY'S REPORT:

Mr. Sincaglia presented the Report of the Secretary as of December 31, 1999. (See attached report.)

Mrs. Russo moved that the Board accept the Report of the Secretary, seconded by Mrs. Roncaglio. On a roll call vote the resolution was unanimously adopted.

TREASURER'S REPORT:

Mr. Sincaglia presented the Report of the Treasurer of School Moneys as of December 31, 1999.

Mr. Pelaia moved that the Board accept the Report of the Treasurer of School Moneys, seconded by Mrs. Roncaglio. On a roll call vote the resolution was unanimously adopted.

SUPERINTENDENT'S REPORT:

Dr. Serafino presented and read the following report:

"Informational Items:

"Second quarter report cards will be distributed on Friday, February 4, 2000

"Schools will be closed for mid-winter recess - February 21-25, 2000

"Comments pertaining to the 1999 Grade 11 HSPT results:

Reading	- 94.7
Writing	- 97.1
Mathematics	- 97.1

Dr. Serafino commended the staff for the fine scores our students received on the HSPT which is the graduation test for all students in New Jersey, adding that it would be replaced in about two years with the HSPA. Dr. Serafino noted that our scores remain quite high which is commendable.

"Attached is the student enrollment chart as of December 23, 1999"

Dr. Serafino indicated that she was very proud to have with us high school teacher Ann Mary Mullane who had gone to Japan for three weeks last fall under the Fullbright Memorial Fund Teachers Program. She noted that Mrs. Mullane had a wonderful time and returned with fascinating facts and items and Dr. Serafino invited her to speak about her experience.

Mrs. Mullane stated that she is a business education teacher at the high school and was chosen from over 2,500 applicants to be part of the Fullbright program. She noted that she spent three weeks on a cultural exchange in Japan sponsored by the Japanese government and traveled as their honored guest. Mrs. Mullane explained that this was the Japanese thank you for the Fullbright program under which over 6,000 Japanese students have been educated in the United States and 200 teachers were part of the group going to Japan.

Mrs. Mullane then presented a slide program and explained her activities while in Japan. She indicated her willingness to make a presentation to any class where she was invited.

Dr. Serafino thanked Mrs. Mullane for a wonderful presentation, noting that everyone learned something. She added that she was certain that invitations would be forthcoming for Mrs. Mullane to make presentations about her experiences in Japan.

FIRE DRILL REPORT:

Fire drills held during the month of December were as follows:

Dec. 1	Lincoln School	2:11 p.m.	1 min. 35 secs.
Dec. 3	Franklin School	1:30 p.m.	2 min. 3 secs.
Dec. 3	Nutley High School	2:01 p.m.	2 min. 14 secs.
Dec. 3	Washington School	2:28 p.m.	1 min. 30 secs.
Dec. 3	Yantacaw School	2:13 p.m.	1 min. 40 secs.

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Dec. 7	Lincoln School	9:51 a.m.	1 min. 47 secs.
Dec. 8	Washington School	1:50 p.m.	1 min. 32 secs.
Dec. 9	Franklin School	1:30 p.m.	1 min. 56 secs.
Dec. 9	Radcliffe School	9:11 a.m.	1 min. 32 secs.
Dec. 9	Spring Garden School	10:28 a.m.	1 min. 30 secs.
Dec. 9	Yantacaw School	10:34 a.m.	1 min. 35 secs.
Dec. 13	Spring Garden School	2:33 p.m.	1 min. 20 secs.
Dec. 16	Nutley High School	1:56 p.m.	1 min. 58 secs.
Dec. 16	Radcliffe School	2:35 p.m.	1 min. 32 secs.

CAFETERIA REPORT:

Mr. Restaino presented the cafeteria report as of December 31, 1999 showing a 1999/2000 budget of \$663,265.00. contractual orders to date of \$301,681.74, leaving funds available of \$361,583.26.

COMMITTEE REPORTS:

Mrs. Roncaglio, chairperson of the Budget Review Committee, reported that the Committee has met twice and another meeting will take place on Thursday at which time, hopefully, state aid information will be available. She indicated she would report to the Board as quickly as possible.

Mr. Sincaglia noted that he was just advised today that state aid figures would be provided on Wednesday afternoon and the Committee will see them at Thursday's meeting.

Mr. Restaino, Chairman of the Athletic Committee, indicated that the Committee met today and went over quite a range of items. He noted that the Committee began the budget process and will have to meet again.

Mr. Restaino remarked that last year the Board allowed the baseball team to play at the stadium in Montclair and this year the proposal is to play two games at Bear Stadium in Newark against Belleville and Clifton.

Mr. Restaino also noted that the Committee approved the expenditure of funds to allow a high school student to participate in the state swimming tournament in a "Nutley" outfit.

Mrs. Russo indicated that a meeting of the Policy Committee was held recently and another meeting will be held soon. She noted that the Committee is breaking down the policy book into sections and going over them with a fine tooth comb. Mrs. Russo explained that when the Committee completes a section, it will be forwarded to the entire Board.

Mrs. Russo encouraged the entire Board to look through their current policy books and ask any questions they may have so that when the Policy Committee covers a section that deals with those questions, the questions could be answered. She noted that excellent progress has been made since the Committee worked very hard at its last meeting. Mrs. Russo thanked the administration for their participation.

Mr. Moscaritola commented that the forms have been returned to the Superintendent by those parents who are interested in membership on the School Safety Committee. He noted that he would meet with Mr. Sincaglia tomorrow to draft a display ad for The Nutley Sun and the Nutley Journal so that the general population would be aware of the Committee and have the opportunity to volunteer for membership.

Mr. Moscaritola indicated that anyone wishing to serve on the Committee should call the Board office and give their name and telephone number which would be forwarded to him. He noted that everyone would be kept advised as to what is transpiring.

HEARING OF CITIZENS (Resolutions Only):

None

CERTIFICATION OF MAJOR ACCOUNT FUND STATUS:

Mr. Restaino presented and moved the adoption of the following resolution, seconded by Mrs. Roncaglio. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That, pursuant to NJAC 6:20-2.13 (e), the Nutley Board of Education certifies that as of December 31, 1999, after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been overexpended in violation of NJAC 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major accounts are General Fund and Debt Service.)

BILLS AND MANDATORY PAYMENTS:

Mr. Cafone presented and moved the adoption of the following resolution, seconded by Mrs. Fleitell. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education authorizes the payment of bills and mandatory payments in the total amount of \$3,604,450.38 as per the attached Schedule A which have been audited by the Business Office.

REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS:

Mr. Cafone presented and moved the adoption of the following resolution, seconded by Mrs. Fleitell. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education approves the requests for the use of school buildings and grounds (Schedule B), provided they conform to the rules and regulations set by the Board of Education.

RETIREMENT - Teacher:

Mrs. Mary H. Peele

Mr. Cafone presented and moved the adoption of the following resolution, seconded by Mrs. Fleitell. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education accepts the retirement of Mrs. Mary H. Peele, teacher, effective July 1, 2000.

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RETIREMENT - Cafeteria:Mrs. Marie Malfitano

Mrs. Russo presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education accepts the retirement of Mrs. Marie Malfitano, cafeteria employee, effective July 1, 2000.

RESIGNATION - Athletic:Miss Nicole Wilczynski

Mrs. Russo presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education accepts the resignation of Miss Nicole Wilczynski as head volleyball coach.

AMENDING APPOINTMENT -
Part-Time Aide:Mrs. Catherine Isabella

Mrs. Russo presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the resolution of November 15, 1999 appointing Mrs. Catherine Isabella as part-time aide for the 1999/2000 school year be amended to reflect an ending date of December 23, 1999.

APPOINTMENT - Permanent Unassigned
Substitute:Mr. Derrick Chell

Mr. Picciano presented and moved the adoption of the following resolution, seconded by Mrs. Russo. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That Mr. Derrick Chell be approved as a permanent unassigned substitute for the 1999/2000 school year, effective January 25, 2000, at the rate of \$75 per day and fringe benefits which include State Health Benefits and dental plans.

BE IT FURTHER RESOLVED, That this candidate met the district's requirement for the permanent unassigned substitute position which is the possession of a County Substitute certificate.

APPOINTMENTS - Teacher Substitutes:

Mr. Picciano presented and moved the adoption of the following resolution, seconded by Mrs. Russo. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the teacher substitutes listed on the attached Schedule C be approved for the 1999/2000 school year.

APPOINTMENTS - Substitutes:

Mr. Picciano presented and moved the adoption of the following resolution, seconded by Mrs. Russo. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the following substitutes be approved for the 1999/2000 school year:

Clerical/School Aide/Cafeteria

Rosemary Vigliotti

Bus Driver

Phyllis Gamba

EXTRA COMPENSATION:

Dr. Casale presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the following personnel be paid extra compensation in the amounts indicated for services rendered:

Gifted and Talented Identification Committee Meeting -
December 8, 1999

Adele Koci	\$ 46.46
Valerie Martin	46.46
Arlene Nardiello	46.46
Rebecca Olivo	<u>46.46</u>

Total \$185.84

Math Finance Curriculum Committee Meeting -
December 6, 1999

Elinor Alboum	\$ 54.20
Toby D'Ambola	54.20
MaryLou Dowse	81.60
Rosemary Vivinetto	<u>54.20</u>

Total \$244.20

Business Education Curriculum - December 11, 1999

Michael Christadore	\$123.88
Gloria Dorfman	123.88
Theresa Hrubash	61.94
Nancy Kehayes	186.52
Thomas McCrohan	123.88

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Business Education Curriculum - December 11, 1999 (contd.)

Ann Mary Mullane	\$123.88
Arlene Orenstein	<u>123.88</u>

Total \$867.86

Chemical Health Curriculum - December 11, 1999

Rita Alfaro	\$ 123.88
Irene Aragona	123.88
Susan Dingwell	123.88
Danielle Ferraro	123.88
AnneMarie Kowalski	123.88
Vicki Latka	123.88
Anna Melnyk	186.52
Becky Pandolfi	123.88
Patricia Tarczynski	123.88
Luann Zullo	<u>123.88</u>

Total \$1,301.44

Creating Safe Schools - December 11, 1999

Donald Baumann	\$ 123.88
Denise Cleary	123.88
Michele Cristantiello	123.88
Scott Keena	123.88
Pamela Batchelder-Mitchell	123.88
Walter Murray	123.88
Rita O'Neill-Wilson	123.88
Stephen Parigi	123.88
Michael Stoffers	123.88
Joyce Wood	123.88
Joseph Zarra	<u>186.52</u>

Total \$1,425.32

Language Arts/Reading Textbook Review - December 11, 1999

Grayce Berk	\$ 161.08
Kenneth Ferriol	123.88
Patricia Griffin	123.88
Geraldine Intiso	123.88
Gail Kahn	123.88
Mari Konn	123.88
Joan Lightfoot	123.88
Valerie Martin	123.88
Beverly Masullo	123.88
Gail Reilly	123.88
Lorraine Restel	123.88
Sally Ann Ryder	123.88
Deborah Schop	<u>123.88</u>

Total \$1,647.64

Central Detention Coverage - December, 1999High School

Nicole Errante	\$ 16.79
AnneMarie Kowalski	134.32
Carol Shepherd	67.16

Franklin School

Patrick Keating	83.95
Lawrence Mitschow	117.53
Patricia Sloan	67.16

Total	\$486.91
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Saturday Morning Suspensions - December, 1999

Darren Groh	\$ 70.17
Denise Mazza	70.17

Total	\$140.34
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Library Coverage - Month of December, 1999

Susan Ames	\$120.05
Carol Shepherd	144.06

Total	\$264.11
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SAT Review Classes - January 8, 2000

Carol Shepherd	\$108.40
John Suffren	108.40

Total	\$216.80
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Intramurals - November 2-December 22, 1999

Anna Melnyk	\$144.06
Edmund Olson	336.14
Rosann Rizzuto	72.03
Heather Vonroth	240.10

Total	\$792.33
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CHANGE IN TRAINING LEVELS:

Dr. Casale presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the following personnel be advanced to the proper level of the salary guide in accordance with Board of Education Regulations, said teachers having completed the necessary college courses to qualify for such advancement, to be effective February 1, 2000:

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<u>To B.A.+15</u>	<u>Step</u>	<u>Salary</u>
Lori Ann Cassie	12	\$46,486
Darren Groh	10	43,304
<u>To B.A.+30</u>		
Rachel Daly	17	59,764
Thomas Gargiulo	15	52,177
<u>To M.A.</u>		
Judith Story	MAX-3	66,727
<u>To M.A.+15</u>		
Helen Doyle-Marino	8	43,362
<u>To M.A.+30</u>		
Joseph Zarra	6	100,743

LONGEVITY PAY:

Dr. Casale presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the following longevity payments be authorized, effective February 1, 2000:

Richard Bolcato	\$242	(15 years)
Ida Ferraro	725	(15 years)

TUITION REIMBURSEMENT:

Mr. Pelaia presented and moved the adoption of the following resolution, seconded by Mrs. Fleitell. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That, in accordance with existing employment agreements, the following personnel receive reimbursement for tuition expenses:

<u>Name</u>	<u>Amount</u>
Pamela Batchelder-Mitchell	\$ 840
Kerry Bowes	840
Annemarie Carollo	420
Lori Ann Cassie	840
Helen Doyle-Marino	840
Nicole Errante	420
Katherine Franks	840
Thomas Gargiulo	840
Donna Hutcheson	840
Susan LaReau	840
Vicki Latka	840
Marcy McKenzie	420

<u>Name</u>	<u>Amount</u>
Robert Presuto	\$ 840
Sharon Reed	420
Gail Reilly	840
Sally Ann Ryder	840
Richard SanFillipo	420
Phillip Siculietano	420
Jill Sorensen	840
Judith Story	420
Carol VonAchen	840

Total \$14,700

TRANSPORTATION AGREEMENTS - Passaic County Educational Services Commission:

Mr. Pelaia presented and moved the adoption of the following resolution, seconded by Mrs. Fleitell. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Secretary be authorized to enter into transportation agreements with the Passaic County Educational Services Commission for transportation of special education students for the 1999/2000 school year. The agreements will provide coordinated transportation services between the Passaic County Educational Services Commission and any joining districts.

BE IT FURTHER RESOLVED, That any agreements be presented for ratification at the next succeeding meeting of the Board of Education.

TRANSPORTATION CONTRACT - Essex County Educational Services Commission:

Mr. Pelaia presented and moved the adoption of the following resolution, seconded by Mrs. Fleitell. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education approves a transportation contract with the Essex County Educational Services Commission to transport two special education students from Nutley to the Washington Academy, Cedar Grove, NJ, effective December 1, 1999 through June 30, 2000 at a per diem cost of \$30.71.

TRANSPORTATION CONTRACT - Passaic County Educational Services Commission:

Mrs. Fleitell presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education approves a transportation contract with the Passaic County Educational Services Commission to transport two special education students from Nutley to the Windsor Learning Center, Pompton Lakes, NJ, effective November 1, 1999 through June 30, 2000 at a per diem cost of \$137.96

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TRANSPORTATION CONTRACT - Sussex County Regional Cooperative:

Mrs. Fleitell presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education approves a transportation contract with the Sussex County Regional Cooperative to transport one special education student from Nutley to Chancellor Academy, Pompton Plains, NJ, effective December 6, 1999 through June 30, 2000 at a per diem cost of \$143.

TRANSFER OF FUNDS:

Mrs. Fleitell presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That transfers in the 1999/2000 General Fund Budget be confirmed as follows:

<u>From</u>		<u>To</u>	
Account 11-110-100-101	\$ 20,000	Account 11-190-100-106	\$ 6,000
Account 11-130-100-101	5,000	Account 11-201-100-640	50
Account 11-140-100-101	25,000	Account 11-204-100-101	12,000
Account 11-201-100-101	21,000	Account 11-204-100-106	17,500
Account 11-201-100-106	2,000	Account 11-213-100-101	62,000
Account 11-215-100-101	33,000	Account 11-215-100-106	1,700
Account 11-230-100-101	13,000	Account 11-999-100-566	40,700
Account 11-999-217-100	26,000	Account 11-999-213-100	2,500
Account 11-999-230-339	2,000	Account 11-999-216-100	7,700
Account 11-999-240-103	8,500	Account 11-999-216-320	6,000
Account 11-999-240-104	2,000	Account 11-999-217-320	25,200
Account 11-999-262-100	25,000	Account 11-999-218-104	30,500
Account 11-999-270-514	40,000	Account 11-999-218-600	4,500
Account 11-999-270-515	3,000	Account 11-999-222-100	6,500
Account 11-999-291-260	10,350	Account 11-999-230-100	2,200
	<u>\$235,850</u>	Account 12-402-100-730	8,150
		Account 12-999-400-450	<u>2,650</u>
			\$235,850

ACCEPTANCE OF NOTIFICATION OF GRANT AWARD - Title VI Class Size Reduction Initiative - FY 2000:

Mrs. Roncaglio presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education accepts notification of grant award for Title VI Class Size Reduction Initiative for FY 2000 in the amount of \$46,729.

DETERMINING TIME AND PLACE FOR DRAWING FOR POSITION ON BALLOT FOR ANNUAL SCHOOL ELECTION:

Mrs. Roncaglio presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education determines that the drawing for ballot position for the April 18, 2000 Annual School Election be held at 10:00 a.m. in the Board Conference Room on Wednesday, March 8, 2000.

ESTABLISHING HOURS OF VOTING FOR THE ANNUAL SCHOOL ELECTION:

Mrs. Roncaglio presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education establishes the hours of voting at the April 18, 2000 Annual School Election to be 2:30 p.m. to 9:00 p.m.

MEMORIAL:

Mr. Ralph D'Andrea

Mr. Restaino presented and moved the adoption of the following resolution, seconded by Mrs. Fleitell and unanimously approved by the Board:

WHEREAS, it is with a sense of deep sorrow and regret that the Nutley Board of Education records the death of Mr. Ralph D'Andrea on January 6, 2000, and

WHEREAS, Mr. D'Andrea was employed in February, 1946 as a physical education teacher, in 1960 as vice principal of Franklin School, and in 1964 as principal of Lincoln School and had a distinguished educational career until his retirement in December, 1984, and

WHEREAS, Mr. D'Andrea won the admiration and respect of his fellow educators and exemplified at all times the finest qualities of his profession,

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education of the Township of Nutley extends deepest sympathy to the members of his family, and

BE IT FURTHER RESOLVED, That this resolution be made a part of the minutes of this meeting and a copy sent to the members of his family.

Mr. Restaino remarked that he graduated Lincoln School in 1971 after having transferred into the school mid-year of sixth grade and has never forgotten how much easier his transition was thanks to Mr. D'Andrea. He added that he has always appreciated the things done for him by Mr. D'Andrea during the short period of time he attended Lincoln School.

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Dr. Serafino noted that she had worked with Mr. D'Andrea as a fellow administrator when he was an elementary principal and she was staff assistant. She stated that he was always willing to help and provide guidance, adding that he would be missed by the community of Nutley. Dr. Serafino also noted that Mr. D'Andrea had made some wonderful contributions to the school system, particularly in the areas of special education and the inclusion of children in the special education area.

Dr. Casale indicated that he was a graduate of Lincoln School and has fond memories of Mr. D'Andrea who was someone to look up to and go to with a problem. He noted that Mr. D'Andrea will be sorely missed.

MEMORIAL:

Mr. Victor Piccininno

Mr. Restaino presented and moved the adoption of the following resolution, seconded by Mrs. Fleitell and unanimously approved by the Board:

WHEREAS, it is with a sense of deep sorrow and regret that the Nutley Board of Education records the death of Mr. Victor Piccininno on January 17, 2000, and

WHEREAS, Mr. Piccininno had served the Nutley Public Schools as a buildings and grounds employee for thirteen years prior to his retirement in June, 1984, and

WHEREAS, Mr. Piccininno won the respect of all those with whom he came in contact for his dedication to the Nutley School District,

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education of the Township of Nutley extends deepest sympathy to the members of his family, and

BE IT FURTHER RESOLVED, That this resolution be made a part of the minutes of this meeting and a copy sent to the members of his family.

APPROVAL OF CALENDARS - 2000/2001 School Year:

Mrs. Russo presented and moved the adoption of the following resolution, seconded by Mrs. Fleitell. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education adopts the following attached calendars for the 2000/2001 school year:

School Calendar - Schedule D
Calendar for Twelve-Month Employees - Schedule E

Mrs. Russo noted that on the School Calendar the teacher conference dates are under review at this time.

EXTENDED LEAVE OF ABSENCE - Teacher:

Mrs. Barbara Formichella

Mr. Picciano presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That Mrs. Barbara Formichella be granted an extension of her medical leave of absence (December 22, 1999 through January 31, 2000) to February 15, 2000.

LEAVE OF ABSENCE - Permanent Substitute: Mrs. Kimberly Algieri

Dr. Casale presented and moved the adoption of the following resolution, seconded by Mr. Pelaia. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education approves a leave of absence without pay for Mrs. Kimberly Algieri from January 1, 2000 through February 25, 2000.

APPOINTMENT - Permanent Unassigned Substitute: Mr. Louis R. Manganiello

Mr. Restaino presented and moved the adoption of the following resolution, seconded by Dr. Casale. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That Mr. Louis R. Manganiello be approved as a permanent unassigned substitute for the 1999/2000 school year, effective January 26, 2000, at the rate of \$75 per day and fringe benefits which include State Health Benefits and dental plans.

BE IT FURTHER RESOLVED, That this candidate met the district's requirement for the permanent unassigned substitute position which is the possession of a County Substitute certificate.

HEARING OF CITIZENS:

None

OLD BUSINESS:

Mrs. Russo remarked that last month there was a discussion and questions about the drug problem and she referred to Policy #713 which will be in the 900s in the new policy book. She noted that this policy authorizes the school district to move ahead in various areas and in the area of drug enforcement it spells out some specific things and allows the district to sign the Memorandum of Agreement with Law Enforcement Officials.

Mrs. Russo expressed her feeling that the district should be more proactive and aggressive in order to avoid some of the things which could happen to the district and the youngsters. She added that we have to set the limits and force all to be accountable.

Mrs. Russo noted that she had received some comprehensive information from the Board attorneys related to the Open Public Meetings Act and indicated that one of their statements is that they have reviewed sample minutes from conference meetings and executive minutes. Mrs. Russo said that she has never questioned the completeness and accuracy of the minutes but noted that this Board has never received a copy of executive minutes to approve and asked if they are considered minutes if they have never been approved by the Board.

Mr. Sincaglia replied that the Board attorney advised him that the Board is required to keep reasonably comprehensive minutes, noting that at conference meetings no official action is taken. With regard to executive meetings, he indicated that he was told that is a matter of Board policy, not law, meaning that the Board could just do it but does not have to. Mr. Sincaglia added that minutes must be kept but there is nothing in the Open Public Meetings Act that the Board has to approve them.

Mrs. Russo asked if it is not a legal obligation for the Board to approve conference minutes. Mr. Sincaglia responded that the Board could choose to review them but it is not a part of the policy. He noted that the previous Board secretary did not keep conference minutes.

Mrs. Russo indicated that Board policy does not identify which specific meetings must have minutes approved by the Board and she thought that perhaps this matter should be brought to the table for the Board to decide.

Mr. Sincaglia explained that it should be kept in mind that in the minutes that are kept what was said is not going to be found. He indicated that a conference meeting is a time to deliberate, not vote and it is important that the records be kept. Mr. Sincaglia also said it has always been his feeling that a record of what happened should be kept but it would not translate to anything the Board bound itself to nor can it. He said that conference meetings are informal meetings but the law says minutes must be kept of them, reiterating that no action is taken. Mr. Sincaglia also said that this is the will of the Board but the Board does not have to take formal action on conference minutes.

Mr. Pelaia suggested that Mr. Sincaglia provide a few samples of conference minutes by the next conference meeting so the Board can take a look at them. Mr. Sincaglia stated that he would send a couple of samples in the next Board packet.

Mr. Picciano questioned if there has been any resolution of the back pack issue. Dr. Serafino indicated that she had met with the administrators to discuss the matter and try to come to a resolution as to how to alleviate the problem by having copies made of pages of books to be sent to students and by teachers working more closely with regard to assignments. She noted that many students will insist on taking books home in case they need them and it would be cost prohibitive to purchase duplicate textbooks.

Dr. Serafino commented that in the not-too-distant future children will be able to have access to books on the computer and that might help. She added that at present she and the principals have been working with the teachers to alleviate the problem.

Mr. Picciano asked if extra books could be issued to students who want to keep books at home. Dr. Serafino replied that the principal would have to be consulted.

Mr. Restaino remarked that it seems to him some of the questions asked by Board members could be addressed sooner, before reaching a Board meeting. He added that he was certain the Superintendent is available during the day to answer these types of questions. Dr. Serafino responded that she is available to all Board members when they call.

NEW BUSINESS:

None

RESOLUTION TO CLOSE MEETING TO THE PUBLIC:

Mr. Moscaritola asked Mr. Sincaglia to read the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

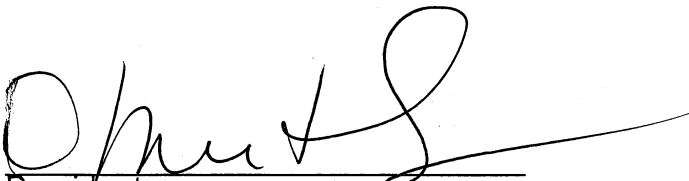
NOW, THEREFORE, BE IT RESOLVED, That the Board of Education adjourn to closed executive session at this time to discuss personnel and legal matters, and

BE IT FURTHER RESOLVED, That the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

Mr. Pelaia moved that the resolution be adopted, seconded by Mrs. Fleitell and unanimously approved by the Board.

ADJOURNMENT:

The meeting adjourned at 9:21 p.m.



President



Secretary

2/28/00
Date

January 24, 2000