

Board of Education
Nutley, New Jersey

September 28, 1998

The Regular Meeting of the Board of Education of the Township of Nutley, New Jersey was held in the Board Room, 375 Bloomfield Avenue, on Monday, September 28, 1998 at 8:36 p.m. with Mr. Vincent Moscaritola, Vice-President, presiding.

ANNOUNCEMENT OF MEETING:

Mr. Moscaritola read the following:

"According to the provisions of the 'Open Public Meetings Act' (Chapter 231, P.L. 1975), proper notice of this Regular Meeting was provided in the Annual Notice of May 4, 1998. Said Notice was:

1. Posted at the entrance of the Board Office.
2. Mailed to The Nutley Sun, the Star Ledger, the North Jersey Herald & News and the Nutley Journal.
3. Mailed to the Nutley Township Clerk.

"Formal action will be taken."

FLAG SALUTE:

The meeting was opened with Dr. Scarpelli leading the Board members and citizens in the Pledge of Allegiance to the American flag.

CALL OF ROLL:

The other members present at roll call were: Dr. Philip T. Casale, Mrs. Michele Fleitell, Mr. Steven P. Picciano, Mr. Alfred R. Restaino, Jr., Mrs. Maria Russo, Dr. Joseph P. Scarpelli and Mr. Louis F. Williams. Absent: Mr. Joseph C. Pelaia. Approximately 50 citizens were present.

HEPATITIS B VACCINATION:

Dr. Serafino introduced Mr. Tom Restaino, Nutley Health Department, who would be speaking about a proposal for immunizing high school students against hepatitis B through the Nutley Health Department. She added that she recommends this proposal.

Mr. Restaino noted that the immunization program is for high school students, grades 9-12, indicating that it is a short-term phase of a long-term project to have the entire school population immunized against hepatitis B. He explained that this program would be funded through a grant from Mountain-side Hospital for Nutley, Bloomfield, Glen Ridge, Verona and Cedar Grove and they would like to attend Parents' Night to distribute permission slips to parents. Mr. Restaino further explained that three different shots are involved in this program and they would like the first one to be administered in November, the second one in December and then one in April.

Dr. Scarpelli asked where else this was being done. Jackie Messineo, RN, answered that the program is being done in California, Florida and North Carolina. Dr. Scarpelli questioned if there are any side effects to these shots, to which Ms. Messineo replied that there could be local reactions such as soreness or swelling. Dr. Scarpelli then asked if we provide any other invasive procedures in the school, to which Mr. Restaino replied that the mantoux test is provided to employees.

Mr. Restaino noted that many colleges are requiring students to show proof of having had hepatitis B shots before entering college and indicated that a private physician would charge about \$150 for the series of shots while the Health Department will charge only \$30 for the series and will offer it free to those students on the subsidized lunch program. He indicated that the school-age population is at risk.

Mrs. Russo questioned where the shots were administered in other states. Mr. Sincaglia noted that the hepatitis B vaccine was offered to at-risk employees under the blood borne pathogen standards. He explained that this is administered in the schools and coordinated by Barbara Hirsch's office. He further explained that Dr. Prystowski, school physician, administers the shots at the high school.

Dr. Serafino mentioned that this would be a big cost savings to parents and was required when her son went to college. She stressed that this would only be done with parental permission. Mrs. Russo asked if the shots would be administered during the school day, to which Dr. Serafino replied that things have not gotten that far yet.

Mrs. Russo asked if students can sign a waiver if they do not want the immunization for college. Mr. Restaino responded that all colleges have different rules and regulations.

Dr. Casale asked if it is a synthetic virus, to which Ms. Messineo replied that it is not a live virus. Dr. Casale requested that the Board be provided with information on the nature of the immunization so an informed decision can be made. Mrs. Fleitell summarized the situation by stating that the Board would provide the location for a voluntary vaccination for which parents will pay a much lower cost than if it is done by their own physician and the Board is not mandating anything.

Mrs. Russo questioned why the immunization can not take place at the Health Department, to which Mr. Restaino replied that you go where the students are. Mr. Moscaritola suggested that the immunization take place during health class.

Dr. Scarpelli requested that the consent form be reviewed by the Board attorney. Mrs. Russo remarked that she is a little concerned since she would not want parents to feel that we are encouraging this by offering it.

APPROVAL OF MINUTES:

Copies of the minutes of the Regular Meeting held on August 31, 1998 at 8:14 p.m. being in the hands of each member, reading of same was dispensed. Mrs. Fleitell moved that the minutes be approved, seconded by Dr. Scarpelli and unanimously approved by the Board.

Copies of the minutes of the Special Meeting held on September 14, 1998 at 7:00 p.m. being in the hands of each member, reading of same was dispensed. Mrs. Fleitell moved that the minutes be approved, seconded by Dr. Scarpelli and unanimously approved by the Board.

COMMUNICATIONS:

Mr. Sincaglia presented and read the following communications:

1. A notice from the Essex County School Boards Association of a general meeting to be held on October 8, 1998, the topic to be Continuing Education – Policy, Negotiations, & Implementation.
2. A special notice from the Morris County School Boards Association of a meeting to be held on October 1, 1998, the topic to be The Board's Role in Special Education.
3. A hotline message from the New Jersey School Boards Association notifying districts that the Assembly was to vote today on a bill, A-179, that would seriously compromise school boards' responsibility to represent their communities' interests in collective bargaining.

SECRETARY'S REPORT:

Mr. Sincaglia presented the Report of the Secretary as of August 31, 1998. (See attached report.)

Mrs. Russo moved that the Board accept the Report of the Secretary, seconded by Mr. Picciano. On a roll call vote the resolution was unanimously adopted.

TREASURER'S REPORT:

Mr. Sincaglia presented the Report of the Treasurer of School Moneys as of August 31, 1998. (See attached report.)

Mrs. Russo moved that the Board accept the Report of the Treasurer of School Moneys, seconded by Dr. Scarpelli. On a roll call vote the resolution was unanimously adopted.

SUPERINTENDENT'S REPORT:

Dr. Serafino noted that so far this year open houses have been held at Yantacaw, Washington and Spring Garden Schools, adding that the opening of schools has gone well. Dr. Serafino indicated that the enrollment of the district is increasing with 3,952 students at present.

Dr. Serafino presented and read the following report:

"The 1998/1999 school year started in a positive and efficient manner. Please remember the following dates:

Thursday,	October 1	Radcliffe School PTO Open House – 7:30 p.m.
Tuesday,	October 6	Nutley High School College and Career Fair 7:00-8:30 p.m.
Wednesday,	October 7	Franklin School PTO Open House – 7:30 p.m.
Thursday,	October 8	Lincoln School PTO Open House – 7:30 p.m.
Monday,	October 12	Columbus Day – Schools Closed
Wednesday,	October 14	Nutley High School PTO Open House – 7:30 p.m.

Monday-Friday October 19-23 Hearing Screening Week

"Attached is the student enrollment chart as of September 15, 1998."

COMMITTEE REPORTS:

None

HEARING OF CITIZENS (Resolutions Only):

None

CERTIFICATION OF MAJOR ACCOUNT FUND STATUS:

Mrs. Fleitell presented and moved the adoption of the following resolution, seconded by Mrs. Russo. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That, pursuant to NJAC 6:20-2.13(e), the Nutley Board of Education certifies that as of August 31, 1998, after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been overexpended in violation of NJAC 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major accounts are General Fund and Debt Service.)

BILLS AND MANDATORY PAYMENTS:

Mrs. Fleitell presented and moved the adoption of the following resolution, seconded by Mrs. Russo. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education authorizes the payment of bills and mandatory payments in the total amount of \$2,580,258.58 as per the attached Schedule A which have been audited by the Business Office.

REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS:

Mrs. Fleitell presented and moved the adoption of the following resolution, seconded by Mrs. Russo. On a roll call vote the resolution was unanimously adopted:

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BE IT RESOLVED, That the Board of Education approves the requests for the use of school buildings and grounds (Schedule B), provided they conform to the rules and regulations set by the Board of Education.

RETIREMENT - Cafeteria:

Mrs. Florence Graeven

Mrs. Fleitell presented and moved the adoption of the following resolution, seconded by Mrs. Russo. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education accepts the retirement of Mrs. Florence Graeven, cafeteria employee, effective January 1, 1999.

RESIGNATIONS - Athletic:

Mr. Williams presented and moved the adoption of the following resolution, seconded by Dr. Casale. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education accepts the following athletic resignations:

Cheryl Reed	- Assistant Crew Coach
Joseph Tagliareni	- Assistant Boys Basketball Coach

LEAVE OF ABSENCE - Teacher:

Mrs. Susan Dingwell

Mr. Williams presented and moved the adoption of the following resolution, seconded by Dr. Casale. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education approves a childrearing leave of absence for Mrs. Susan Dingwell, elementary teacher, from October 16 through June 30, 1999 with the provision that she notify the Superintendent of Schools of further teaching intentions no later than April 1, 1999.

LEAVE OF ABSENCE - Secretary:

Mrs. Evelyn Pelaia

Mr. Williams presented and moved the adoption of the following resolution, seconded by Dr. Casale. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education approves a medical leave of absence without pay for Mrs. Evelyn Pelaia, effective September 9, 1998 through November 30, 1998.

LEAVE OF ABSENCE - Transportation:

Mrs. Kathleen McCormack

Mr. Restaino presented and moved the adoption of the following resolution, seconded by Mrs. Russo. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education approves a leave of absence without pay for family leave for Mrs. Kathleen McCormack from September 7, 1998 through September 30, 1998.

APPROVAL OF REASSIGNMENT -
Instructional Aide:

Mrs. Beverly SanGiovanni

Mr. Restaino presented and moved the adoption of the following resolution, seconded by Mrs. Russo. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education approves the reassignment of Mrs. Beverly SanGiovanni from the position of instructional aide, approved at the August 31, 1998 Board meeting, to part-time aide, effective September 29, 1998, at the hourly rate of \$11 (Step 2), in accordance with the hourly rate established by the Board of Education.

APPOINTMENT - Instructional Aide:

Mrs. Margaret Parker

Mr. Restaino presented and moved the adoption of the following resolution, seconded by Mrs. Russo. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That Mrs. Margaret Parker be appointed as an instructional aide, effective September 30, 1998, for the 1998/1999 school year at the annual salary of \$16,518 (Step 10) in accordance with the 1998/1999 Secretarial Salary Guide, and

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BE IT FURTHER RESOLVED, That the Board approves the application for emergency hiring of Mrs. Margaret Parker as per the state criminal review procedure.

APPOINTMENTS - Part-Time Aides:

Dr. Scarpelli presented and moved the adoption of the following resolution, seconded by Dr. Casale. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the part-time school aides listed below be appointed for the 1998/1999 school year at the salaries indicated in accordance with the hourly rate established by the Board of Education:

<u>Name</u>	<u>Step</u>	<u>Hourly Rate</u>
Antoinette Cifalino	1	\$10.35
Kathleen Cristiano	1	10.35

APPOINTMENT - Athletic:

Dr. Susan Furnari

Dr. Scarpelli presented and moved the adoption of the following resolution, seconded by Dr. Casale. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education approves the appointment of Dr. Susan Furnari as head cheerleading coach for the 1998/1999 school year at the salary of \$3,952, Step 3, in accordance with the 1998/1999 Athletic Salary Guide.

APPOINTMENTS - Teacher Substitutes:

Dr. Scarpelli presented and moved the adoption of the following resolution, seconded by Dr. Casale. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the teacher substitutes listed on the attached Schedule C be approved for the 1998/1999 school year.

TRANSFER OF PERSONNEL:

Mrs. Russo presented and moved the adoption of the following resolution, seconded by Dr. Scarpelli. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That upon the recommendation of the Superintendent of Schools, the following transfers be approved:

	<u>From</u>	<u>To</u>
Becky Pandolfi	Franklin	Franklin - LDTC
Stephen Parigi (LDTC)	Franklin LDTC	Lincoln/Washington - LDTC

and

BE IT FURTHER RESOLVED, That the Board approves payment of an annual stipend in the amount of \$150 (prorated) to Mrs. Pandolfi.

EXTRA COMPENSATION:

Mrs. Russo presented and moved the adoption of the following resolution, seconded by Dr. Scarpelli. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the following personnel be paid extra compensation in the amounts indicated for services rendered:

Summer Band Camp - August 17-21, 1998

Dennis McPartland	\$1,368.57
Dana Melillo	589.95
Elizabeth Nowak	1,368.57
Eric Robertshaw	400.00
Juan Ruz	<u>600.00</u>

Total \$4,327.09

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Summer Employment - Guidance Counselors -
August 27 and 28, 1998

Kathryn Comune	\$ 679.58
James Mauro	763.08
Susan Scerbo	777.08
Anne Starace	<u>777.08</u>

Total \$2,996.82

Summer Employment - Athletic Director -
August 20, 25, 26 and 31, 1998

Joseph Affinito	\$1,127.56
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Summer Employment - August 25, 26 and 31, 1998

Suzanne Peters	\$523.38
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Summer Employment - Weight Room - July 1, 6, 8, 10,
13, 15 and 17, 1998

James Kelly	\$504.21
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Summer Employment - Cooperative Work Study -
June 22, 23 and 24, July 1, 7, 15, 21 and 28,
August 17, 18, 25 and 26, 1998

William Farkas	\$2,167.90
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Summer Employment - Librarian - August 24-28, 1998

JoAnn Tropiano	\$1,785.35
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Summer Employment - Librarians - August 24 and 25, 1998

Beverly Apple	\$ 675.30
Mary Austin	748.08
Maria Gernitis	545.70
Camille Lofrano	607.42
Susan Rooney	748.08
Louise Walk	<u>397.38</u>

Total \$3,721.96

Fall Sports Physical Examinations - July 22, August 5
and September 2, 1998

Nicole Errante	\$185.82
Katherine Flannery	185.82
Virginia Reilly	185.82
Gerald Ryan	185.82
Patricia Scullen	46.46
Patricia Tarczynski	<u>46.46</u>

Total \$836.20

Workshop - Eden Institute, Princeton - August 31, 1998

Maureen Callahan	\$ 79.59
Elaine Mauro	216.79
Ellen Wolf	<u>216.79</u>

Total \$513.17

Inclusion Workshop - August 26, 1998

Theresa Barbagallo	\$ 61.94
Patricia Griffin	61.94
Hannah Hungler	61.94
Janet Langston	61.94
Donna Luzzi	26.68
Tracy McCormick	61.94
Susan Neri	61.94
Sharon Romaglia	61.94
Olga Rombola	61.94
Bernadette Santoriello	<u>61.94</u>

Total \$584.14

Workshop - Learning with Technology - August 26 and
27, 1998

Beverly Apple	\$ 309.70
Mary Austin	154.85
Denise Cleary	309.70
Frank Comune	92.91
Danielle Ferraro	154.85
Jainine Gambaro	309.70
Maria Gernitis	309.70

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Workshop – Learning with Technology – August 26 and
27, 1998 (contd.)

Camille Lofrano	\$ 154.85
Lorraine Restel	309.70
Susan Rooney	309.70
Kevin Smyth	309.70
Louise Walk	<u>309.70</u>

Total \$3,035.06

LONGEVITY PAY:

Mrs. Russo presented and moved the adoption of the following resolution, seconded by Dr. Scarpelli. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the following longevity payments be authorized:

Rosemary Clerico	\$2,610	Eff. Oct. 1, 1998	(20 years)
Salvatore DelMauro	622	Eff. Oct. 1, 1998	(12 years)
JoAnne Farese	1,867	Eff. Sept. 1, 1998	(16 years)
Diane Giangeruso	1,867	Eff. Sept. 1, 1998	(16 years)

CHANGE IN TRAINING LEVEL:

Mr. Picciano presented and moved the adoption of the following resolution, seconded by Mr. Restaino. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the following employee be advanced to the proper level of the salary guide in accordance with Board of Education Regulations, said teacher having completed the necessary college courses to qualify for such advancement, to be retroactive from September 1, 1998:

<u>To B.A.+15</u>	<u>Step</u>	<u>Salary</u>
Jill Sorensen	6	\$36,100

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TUITION REIMBURSEMENT:

Mr. Picciano presented and moved the adoption of the following resolution, seconded by Mr. Restaino. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That, in accordance with existing employment agreements, the following personnel receive reimbursement for tuition expenses:

<u>Name</u>	<u>Amount</u>
Deborah Amoroso	\$ 420
Hannah Hungler	420
Richard SanFillipo	420
Anne Starace	<u>420</u>
Total	\$1,680

TRANSPORTATION AGREEMENT - Passaic County Educational Services Commission:

Mr. Picciano presented and moved the adoption of the following resolution, seconded by Mr. Restaino. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Nutley Board of Education approves a Transportation Agreement with the Passaic County Educational Services Commission to provide transportation for a Special Education student from Nutley to the Alegro School, Cedar Knolls, NJ, effective July 6, 1998 through August 14, 1998 at a cost of \$1,889.13.

TRANSPORTATION CONTRACT:

Dr. Casale presented and moved the adoption of the following resolution, seconded by Mrs. Russo. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Nutley Board of Education approves a transportation contract, #2PAR, with a parent to provide transportation for one Special Education student from Nutley to the Bleshman School, Paramus, NJ effective September 1, 1998 through June 30, 1999 at a cost of \$20 per day. (Subject to approval of the County Superintendent of Schools.)

JOINT TRANSPORTATION AGREEMENTS - Belleville Board of Education:

Dr. Casale presented and moved the adoption of the following resolution, seconded by Mrs. Russo. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education approves the following Joint Transportation Agreements with the Belleville Board of Education to provide transportation for Special Education students from Nutley to various schools, effective September 1, 1998 through June 30, 1999: (Subject to approval of the County Superintendent of Schools.)

<u>Belleville Route No.</u>	<u>No. of Students</u>	<u>School</u>	<u>Cost Per Diem</u>
1305	1	Forest Glen Bloomfield, NJ	\$20
2202	2	Bloomfield Middle School Bloomfield, NJ	30
2205	1	Calais School Whippany, NJ	55

TRANSFER OF FUNDS:

Dr. Casale presented and moved the adoption of the following resolution, seconded by Mrs. Russo. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That transfers in the 1998/1999 General Fund budget be confirmed as follows:

<u>From</u>		<u>To</u>	
Account 11-120-100-101	\$6,500	Account 11-190-100-340	\$ 100
Account 11-205-100-640	<u>600</u>	Account 11-205-100-610	600
		Account 11-230-100-610	400
	\$7,100	Account 12-140-100-730	1,000
		Account 12-999-400-610	<u>5,000</u>
			\$7,100

MEMORIAL:Mr. Robert Nichols

Mrs. Russo presented and moved the adoption of the following resolution, seconded by Dr. Casale and unanimously approved by the Board:

WHEREAS, it is with a sense of deep sorrow and regret that the Nutley Board of Education records the death of Mr. Robert Nichols on September 6, 1998, and

WHEREAS, Mr. Nichols had served the Nutley Public Schools as a bus driver for seven years prior to his retirement on January 1, 1981, and

WHEREAS, Mr. Nichols won the respect of all those with whom he came in contact for his dedication to the Nutley School District,

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education of the Township of Nutley extends deepest sympathy to the members of his family, and

BE IT FURTHER RESOLVED, That this resolution be made a part of the minutes of this meeting and a copy sent to the members of his family.

Dr. Scarpelli remarked that as a student Mr. Nichols had driven him and he remembered that Mr. Nichols was affectionately known as "coach." Dr. Serafino noted that she had worked with Mr. Nichols as well as his son, adding that it is with sorrow that she notes that he has passed on.

MEMORIAL:Mr. Thomas Cusick

Mr. Williams presented and moved the adoption of the following resolution, seconded by Mrs. Russo and unanimously approved by the Board:

WHEREAS, it is with a sense of deep sorrow and regret that the Nutley Board of Education records the death of Mr. Thomas Cusick on September 19, 1998, and

WHEREAS, Mr. Cusick was employed in December, 1978 as an industrial arts teacher at the Franklin Middle School and in 1985 as a special education teacher at the high school and had a distinguished educational career, and

WHEREAS, Mr. Cusick won the admiration and respect of his fellow teachers and the friendship of pupils who came under the influence of his understanding and capable teaching,

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education of the Township of Nutley extends deepest sympathy to the members of his family, and

BE IT FURTHER RESOLVED, That this resolution be made a part of the minutes of this meeting and a copy sent to the members of his family.

Dr. Serafino indicated that Mr. Cusick was active in the Essex County Education Association and was a strong proponent for all teachers and staff throughout the county and state. She stated that it is with deep sorrow that we note his untimely passing.

Dr. Serafino further remarked that Mr. Cusick was to have retired in January and reap the fruits of all his labors. She added that this is a very sad time for his family as well as the Nutley staff.

APPOINTMENT - Professional Staff:

Mrs. Irene Aragona

Mrs. Fleitell presented and moved the adoption of the following resolution, seconded by Mrs. Russo. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education appoints Mrs. Irene Aragona as Teacher of the Handicapped for the 1998/1999 school year, effective September 29, 1998, at the annual salary of \$35,200, B.A.-6, in accordance with the 1998/1999 Teachers' Salary Guide.

APPOINTMENT - Teacher Substitute:

Mrs. Ana Novo Ruiz

Dr. Casale presented and moved the adoption of the following resolution, seconded by Mr. Restaino. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education appoints Mrs. Ana Novo Ruiz as teacher substitute for the 1998/1999 school year, effective September 30, 1998.

BE IT FURTHER RESOLVED, That the Board approves the application for emergency hiring of Mrs. Ana Novo Ruiz as per the state criminal review procedure.

RETIREMENT - Teacher:

Mr. Joseph V. Mulley

Mr. Picciano presented and moved the adoption of the following resolution, seconded by Mrs. Russo. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education accepts the disability retirement of Mr. Joseph V. Mulley, teacher, effective October 1, 1998.

LEAVE OF ABSENCE - Transportation:

Mrs. Kathleen McCormack

Mrs. Russo presented and moved the adoption of the following resolution, seconded by Dr. Scarpelli and unanimously approved by the Board:

BE IT RESOLVED, That the Board of Education approves a leave of absence without pay for family leave for Mrs. Kathleen McCormack from October 5, 1998 through October 30, 1998.

AGREEMENT BETWEEN THE NUTLEY BOARD OF EDUCATION AND THE EDUCATION ASSOCIATION OF NUTLEY BUILDINGS AND GROUNDS EMPLOYEES GROUP:

Dr. Scarpelli presented and moved the adoption of the following resolution, seconded by Mrs. Russo. Upon being put to a roll call vote the resolution was adopted with Dr. Casale, Mrs. Fleitell, Mr. Restaino, Mrs. Russo and Dr. Scarpelli voting aye and Mr. Picciano, Mr. Williams and Mr. Moscaritola abstaining, stating that they did so pursuant to law:

BE IT RESOLVED, That the Agreement negotiated between the Board of Education and the Education Association of Nutley Buildings and Grounds Employees Group for the period July 1, 1998 through June 30, 2001 be approved and that salary guides be adopted, 1998 through 2001, as per Schedules D, E and F.

REAPPOINTMENTS - Buildings and Grounds Personnel:

Mr. Restaino presented and moved the adoption of the following resolution, seconded by Dr. Casale. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the buildings and grounds personnel listed on the attached Schedule G be reappointed for the 1998/1999 school year at the salaries indicated in accordance with the 1998/1999 Buildings and Grounds Salary Guide.

AMENDING CONTRACTS - Buildings and Grounds Personnel:

Mr. Williams presented and moved the adoption of the following resolution, seconded by Dr. Casale. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That contracts be amended to reflect changes in assignments for buildings and grounds personnel as follows:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Group/ Step</u>	<u>Salary</u>
Buesing, Dennis	Night Custodian	Day Custodian	2-4	\$26,622
DeLorenzo, Dennis	Grounds	Assistant Maintenance	6-4	28,220
Santos, Christopher	Night Custodian	Grounds	2-3	25,481
Smith, Frank	Assistant Maintenance	Night Custodian	MAX-1	37,020 + 3,600 night stipend

ACCEPTANCE OF NOTICE OF ADDITIONAL FUNDING - Chapter 193 - 1998/1999 School Year:

Mrs. Fleitell presented and moved the adoption of the following resolution, seconded by Mrs. Russo. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education accepts notice of additional funding for Chapter 193 for the 1998/1999 school year in the amount of \$1,505.

APPROVAL OF SUBSTITUTE RATES - 1998/1999 School Year:

Dr. Scarpelli noted that since the district has no trouble obtaining substitutes he feels that the package as presented sets a bad precedent and will vote "no."

Dr. Casale presented and moved the adoption of the following resolution, seconded by Mr. Williams. Upon being put to a roll call vote the resolution was defeated with Dr. Casale, Mr. Restaino, Mr. Williams and Mr. Moscaritola voting aye and Mrs. Fleitell, Mr. Picciano, Mrs. Russo and Dr. Scarpelli voting nay:

BE IT RESOLVED, That the following substitute rates be approved for the 1998/1999 school year, effective October 1, 1998:

Clerical

Part-Time Aides	\$ 7.00 per hour
Instructional Aides	7.75 per hour
Clerk Typists	8.25 per hour
Secretaries	9.25 per hour

Custodial

Base Rate	\$ 9.00 per hour
Black Seal License Rate	9.50 per hour

<u>Cafeteria</u>	\$ 7.00 per hour
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Transportation

Bus Attendant	\$ 7.00 per hour
Van Driver	9.25 per hour
Bus Driver	10.00 per hour*

*If driving a vehicle with a capacity of 30 or more, the driver shall receive an additional \$1.00 per hour.

Teacher

Per Diem	\$65 per day
Permanent Substitute	\$70 per day plus benefits
10 Consecutive Days in Same Assignment	\$75 per day
Certified Teacher after 20 Days in Same Assignment	1/200 of 1st Step on B.A. Guide

and

BE IT FURTHER RESOLVED, That the Board approve a rate of \$20 per hour for Homebound Instruction for the 1998/1999 school year, effective October 1, 1998.

Mrs. Fleitell indicated that she feels there is not as much of a difference in rates for instructional and noninstructional substitutes as there should be and, therefore, she voted "no." Mr. Picciano noted that he had voted "no" for the same reasons as Mrs. Fleitell.

HEARING OF CITIZENS:

Mr. Richard Meola, 7 Harvard Street, explained a situation which had occurred where a Franklin School teacher had put on a play last year and the students were told they could purchase a tape of the play. He further explained that now the students are being told that they will not receive the tape and will not receive their money back. Mr. Meola indicated that he does not feel comfortable with that as it does not seem proper. Dr. Scarpelli asked if there is a policy whereby teachers must receive permission before sending letters. Dr. Serafino responded that anything like that should come through the principal.

Mrs. Russo stated that since Mr. Walker and Dr. Serafino had just learned of this matter today, she was certain that it will be handled and information would be forthcoming to the Board. Mr. Meola stated that he was concerned that these pupils get their money back. Mrs. Russo replied that this matter should be left with the administration. Mr. Moscaritola noted that the administration will look into this immediately and report to the Board. Dr. Casale indicated that his concern was whether there is a policy which allows a teacher to take something like this upon himself.

Mrs. Mary Dudasik, 29 Daily Street, indicated that, with regard to the grant from Mountainside Hospital for the hepatitis B vaccine, she wanted to make certain that no additional costs would be forthcoming since she does not think the taxpayers should fund an immunization program. Also, she felt a form should be provided to be submitted to the parents' insurance companies. Mrs. Dudasik repeated that parents should have to pay for any unforeseen costs and not the taxpayers. Mr. Tom Restaino noted that no additional costs would be incurred.

Mrs. Marge Fuccello, 29 Colonial Terrace, asked who will maintain the records and who will dispose of the needles. Mr. Tom Restaino replied that the Health Department has a software program to keep track of who has received the shots. Mrs. Fuccello stated that the school nurses should have access to the records.

Mr. Joe DelGrande, 46 Cedar Street, questioned the status of the committee investigating the grading policy. Dr. Serafino replied that they are preparing to meet next week and, also, the Coordinator of Guidance has submitted a research report to her. Mr. DelGrande remarked that this issue was discussed last May and asked what has happened since then. Dr. Serafino responded that the Superintendent retired and she began as the new Superintendent in July and at that time most of the Committee members were off for the summer. Dr. Serafino also noted that there has been a busy month of school and they are now getting started to deal with this issue and, hopefully, will have some recommendations by the end of November. Mrs. Fleitell indicated that since May the Board has discussed this matter and brought it to the new Superintendent, asking her to report back to the Board by late October or November.

Mrs. Kathy Price, 656 Bloomfield Avenue, noted that she had gone on a college search this summer with her daughter, one of the colleges being Brown University. She indicated that the Assistant Director of Admissions discussed the application and grading systems and Nutley students would be at a disadvantage. Mrs. Price stated that as a parent she is saying change the letters to numbers on transcripts so students will be on a level field. She also requested that the administration look into the possibility of preparing students for mid-terms.

Mr. Dave Grossman, 410 Prospect Street, questioned what progress has been made on finding a golf coach for the high school. Dr. Serafino replied that the position is posted and she knows of one candidate so far who, she has been told, is an excellent candidate although she has not met him yet.

Mr. DelGrande asked if any thought has been given to having staggered starting times or drop-off times. Dr. Serafino explained that we do not have the supervision to allow students to come in earlier. She added that if the majority

of parents walked their children to school that would help the parking situation. Mr. DelGrande questioned if teachers are required to be in the classroom before school starts. Dr. Serafino noted that teachers have to be in the classroom at 8:25 a.m. and the students at 8:30 a.m.

Mrs. Gail Kline, 28 North Spring Garden Avenue, inquired if the Grading Committee would have parent and community members. Dr. Serafino noted that Mr. Cocchiola would be sending her a list of Committee members but she has not discussed this matter with him as yet. Mrs. Kline informed Dr. Serafino that if parents or community members are invited to be on the Committee, she would like to volunteer her services as well as those of Mrs. Celli. Mrs. Kline indicated that there are a number of other districts that have had committees with parents as members. Dr. Serafino thanked Mrs. Kline for her offer.

Mr. Ed Dougherty, 25 Laura Avenue, remarked that he can not understand why, after so many months and years, a decision can not be made. He noted that putting grades on a transcript can not be that difficult, adding that the Board members are elected by the people and for the people.

Mr. Dougherty also noted that last month a second vice-principal was approved for the high school and asked what is on his job description. Dr. Serafino replied that Mr. Dougherty is welcome to come to her office to obtain a copy of the job description. Mr. Dougherty noted that the high school enrollment is 1017 students, which has decreased from last year and wondered who had recommended the addition of a vice-principal. Dr. Serafino responded that she had recommended it, noting that the vice-principal had been Coordinator of Student Activities, a sponsor of the Student Council, dealt with student and teacher absences and the placement of substitute teachers for coverage when teachers are absent. She noted that he has not been involved in staff evaluations but this new position will give him that authority.

Mr. Dougherty said that he was told the vice-principal would handle talent shows and dances. Dr. Serafino replied that these are additional duties, noting that this is not another position; it is an upgrade to what he was already doing. Dr. Serafino further informed Mr. Dougherty that this resulted in an increase of approximately \$2,600 but he will now work from September 1-June 30 which is beyond what is in the teachers' contract.

Mrs. Dudasik remarked that she thought a committee was supposed to be currently working on the possibility of numbers on transcripts. Dr. Serafino repeated that the Committee members were off for the summer and the results would probably be in by the end of November. She noted that the Committee recommendation would be made to the Board at an open meeting.

Mrs. Russo indicated that at the April 20 Board meeting she had proposed a motion to change the alpha grades to numerics on the transcript and

Mr. Rusignuolo, President of the Board at that time, ruled her motion out of order. Mrs. Russo further noted that prior to Dr. Serafino's promotion to Superintendent, a committee was established to get the feel of the faculty as to whether they would be opposed to numerical grades.

Mrs. Russo stated that she respects the fact that Dr. Serafino needed additional information, however, things are going around in a circle and it is her understanding that this Board requested an answer by late October or early November as to how a change in the transcript would be implemented, not the grading procedure itself. Mrs. Russo further remarked that she is looking for the Superintendent to do something to make a change in the transcript and/or report card that will not put our students at any disadvantage in getting into the colleges of their choice. She also said that she is looking for a statement from the administration to tell us how we will make these changes and still hold to the quality of education we have in Nutley and if this Board has to make a policy change to get something moving, then she feels we should take a good look over the next month to make sure something is done soon. Mrs. Russo further stated that she did not understand that there would be another committee.

Mr. DelGrande stated that in May he questioned when the decision was made to start school before Labor Day and Mrs. Fleitell had said that the Board might want to think about going to a three-year calendar. He asked if anything has been done about this matter. Mrs. Fleitell replied that it was agreed the calendar would be set long before it was done last year and it may be done for more than one year. Mr. Picciano remarked that it may be difficult to set up calendars for three years because of when districts are informed of state testing dates.

Mrs. Concetta Celli, 152 Coeyman Avenue, requested a reponse to Mrs. Russo's statement, asking if there will be another grading committee. Dr. Serafino replied that a report will be forthcoming but she wants to meet with the Committee before making her report. She also noted that when Mr. Cocchiola made his presentation he projected a report card change and proposed changing the grading system and there was a great deal to consider. Dr. Serafino further indicated that Mr. Cocchiola's charge was to look at the transcript. She also stated that there are a great many ramifications involved with this entire issue.

Mr. Bob Suchocki, 5 Maple Place, President of the Music Boosters, asked for a clarification of the use of the bus for the Music Boosters and questioned why they should take on the responsibility of getting equipment where it needs to be. Mr. Sincaglia explained the history of this situation whereby the Music Boosters requested that the Board provide them with a bus that had to be retired. He noted that there were some concerns on the part of the Board and administration but the Board agreed to keep the bus under its insurance and maintain it with the understanding that we would not be involved in operating it.

Mr. Sincaglia noted that the Board hires a school bus and a coach bus which has storage compartments underneath to store equipment and now is

being asked to hire two buses and furnish a driver for the equipment vehicle, which was never the intent. Mr. Sincaglia also noted that only recently it was brought to his attention that there was a request for us to drive it but we were only sending two vehicles to football games.

Mr. Suchocki noted that several years ago the bus was supposed to transport Booster parents to events but was not going to transport kids and now the Boosters are to take on the responsibility for getting music equipment where it has to go and that is not their responsibility. Mr. Sincaglia responded that prior to this band vehicle, the equipment got to places through the use of a school bus and coach bus and now the Board is being asked to provide three vehicles. Mr. Suchocki indicated that he was never involved in these decisions and was never consulted. Mr. Sincaglia repeated that Board employees were never to drive that vehicle; the means of transporting equipment does not have to be with that vehicle.

Mrs. Russo stated that if the question is will this Board transport music students and equipment to functions sponsored by the Board of Education, then the answer is yes.

Dr. Casale indicated that we have a situation where the bus was originally intended to transport band parents to and from football games or competitions but someone made a decision to remove more seats so someone could drive the bus without a CDL license. Dr. Casale noted that he was President of the Music Boosters at that time. He added that now there is just a driver's seat so parents can not be transported. Dr. Casale further explained that when going to competitions a van was provided to transport equipment and the entire idea of the bus was to have some way to identify a "Nutley Band Bus." He noted that they were trying to salvage the use of the bus now that it can only transport musical instruments because it may be the feeling of the Music Boosters that the kids in the band identify that it is their bus.

Mr. Sincaglia explained that the issue was that when the white truck was used the district provided the driver and last week, suddenly we were being expected to drive the band bus and this had never been communicated to us. Dr. Casale noted that whoever volunteers to drive that bus will have a tremendous liability. Mr. Suchocki stated that the issue was that this is a Board of Education vehicle and we have to find someone to drive it and then the question of liability came up. Mr. Sincaglia indicated that anyone who operates it in violation of motor vehicle laws will not have insurance protection.

Mr. Restaino commented that last year you mentioned a school bus and coach van. Mr. Sincaglia noted that two vehicles did handle it and now we would need two school buses and the band bus as a third vehicle, adding that for a football game it would mean two hired buses and a driver of our own. Mr. Restaino speculated that now that the coach vehicle is not needed it would be a savings of funds and maybe it would cover the cost of the driver.

Mr. Suchocki stated that he can not commit to getting a parent to drive this bus. Mr. Sincaglia noted that the Board could agree to provide the driver

if it so desired but this was not part of the original agreement. Mr. Picciano remarked that he could not understand how we wanted a volunteer to drive the bus when we did not have a volunteer policy regarding coaches. Mr. Moscaritola stated that the driver is not driving children; he is driving equipment.

Mr. Meola stated that the band was provided two school buses for students but nothing for equipment and there is no obligation for the parents of the band to drive the bus. He added that they were told that the Board's insurance company would not necessarily pay for coverage for an accident. Mr. Meola further indicated that the band is no different than the football team or the cheerleaders.

Mr. Moscaritola stated that he represents the Music Boosters and is at a loss at these questions since it was his understanding that this school system would provide a bus appropriate to carry the equipment to the game but it might not suit the needs of the Boosters wanting to get a bus on the playing field. He added that the kids have always been provided transportation with their equipment. Mr. Moscaritola then asked what the Music Boosters want to do with the bus, keep it or not, adding that they know the Board is willing to cooperate.

Mr. Suchocki replied that the idea of a band bus is nice even though it may not be the most cost efficient way but if there was a commitment from the Board to provide a driver, that would be good, adding that he can not take on the commitment of making certain the bus gets from one place to another. Mr. Moscaritola stated that this matter would be discussed by the Board and he would inform Mr. Suchocki of the results of the discussions.

Mr. Restaino commented that Mr. Sincaglia would inform the Board what the costs would be between not using the coach and/or having two school buses and a driver. Mr. Sincaglia stated that hiring a vehicle as needed becomes a very different thing than a vehicle we don't need and don't use except for this purpose. He added that it costs about \$1,800 per year for insurance for the band bus.

Dr. Casale noted that when the seats were removed it went from band parent transportation to equipment transportation but if it had been kept to 13 or 15 seats the driver did not need a CDL license. Mr. Sincaglia commented that it could not have transported parents without a driver with a CDL. He asked who removed the seats. Dr. Casale replied that town workers removed the seats but the order came from someone in the Board office. Mr. Sincaglia asked what date would the next situation take place, to which Mr. Suchocki replied October 17. Mr. Moscaritola stated that he would be in touch with him before then.

Mrs. Yolanda Evans, 18 Edgewood Avenue, asked if any progress had been made regarding students with heavy schedules having to take the keyboarding course. Dr. Serafino noted that the administration was looking into the possibility of having a proficiency test but this has not as yet been finalized with Mrs. Kehayes. She added that there is a possibility next year of having a nine-period day. Mrs. Evans suggested that something be done with the keyboarding course in the lower grades because, by high school, the students need to know more than is taught in this course.

Mrs. Evans then asked the status of the replacement of a Spanish teacher who was absent since the students had already lost a month of instruction. She added that it would have been nice if the parents had received some sort of informational document to inform them of what was happening. She further noted that she was glad to see that someone is finally being hired to fill the vacancy.

Dr. Serafino explained that the administration did not find out this teacher was not going to report for work until August 31 and there was difficulty finding a replacement, but she feels that now an excellent replacement has been found. Dr. Serafino also noted that she and Mr. Violante, Foreign Language Coordinator, had kept in close contact regarding the situation and the teachers in the department have been helpful and tried to provide assistance whenever possible. She added that she has been extremely concerned and understands how Mrs. Evans feels and, hopefully, this will not happen in the future.

Mrs. Fleitell indicated that last month the Board approved academic priorities and also talked about some Board concerns, one of which was the school calendar and another was that the middle school electives should be looked into administratively. She added that the keyboarding requirement was put in a few years back when we did not have the technology we now have and one of the concerns was to move the keyboarding class to a lower grade and expand upon electives in the middle school.

Mrs. Russo remarked that there is a way to "test out" of the course and invited Mrs. Evans to call her so she could inform her of this established procedure.

Dr. Scarpelli questioned, in a case such as occurred with the Spanish teacher, could the department head teach the course if he has the time and the credentials. Dr. Serafino replied that Mr. Violante was willing to do that and that possibility was investigated, adding that the Board attorney was contacted and it was determined there were some ramifications with regard to the Education Association of Nutley.

Mr. Louis Perrone, 48 South Spring Garden Avenue, asked for an update regarding the possible night football game. Mr. Moscaritola replied that the game, to take place on October 2, was funded by booster groups, Parks and Recreation and the Mayor.

Mrs. Celli referred to an article in the Star Ledger of September 27, 1998 regarding how National Merit Scholarship rules hurt New Jersey students since they have to maintain higher SAT scores than students in other states. She read the following statements from the article:

"Keith Neigel, principal of Millburn High School, said New Jersey students are being discriminated against.

"If you're a secondary school student in states like New Jersey and Connecticut, it's tougher for you; the competition is stiffer. The bar is raised pretty high for New Jersey kids.

"Because so many high-achieving New Jersey students apply to the nation's most competitive colleges - and the colleges like to boast about the geographic diversity in their student bodies - these schools wind up admitting a smaller percentage of New Jersey applicants than those from most other states."

Mrs. Celli stated that she hoped the Grading Committee would look into information such as this where New Jersey students as a whole are not getting into top colleges.

Mr. Picciano commended everyone who spoke for their efforts and research regarding the grading system, adding that he would like to see more advanced placement courses added to the curriculum rather than adding lights for football and band buses. He stated that it is time to get the ball rolling and he would like a decision made on alpha vs numeric as soon as possible.

Mrs. Dudasik asked how a Board policy is changed. Mrs. Russo explained that a change in Board policy requires two readings at Board meetings and a majority vote of the Board.

Mr. DelGrande questioned if the Board would consider having parents volunteer at lunch time to help with the children. He also asked if there is a standard curriculum for art in the elementary schools. Dr. Serafino responded that volunteers are not encouraged in the lunch program but the possibility of adding additional lunch aides is being investigated. Regarding the question about the art curriculum, Dr. Serafino indicated that the answer is yes, there is an art curriculum for K-12 and the principal of his child's school will show it to him.

Mr. DelGrande asked how fingerprinting is avoided for attending book fairs, etc., to which Dr. Serafino replied that a teacher is also in attendance.

Mrs. Evans remarked that as a parent she would not want a parent volunteer for the lunch program. Mrs. Fleitell noted that one of the Board's concerns last month was the need to look into the lunch program and it was her personal opinion that the lunch hour is too long and should be seriously investigated since it is a problem at every elementary school. Mr. Picciano noted that in many towns senior citizens are encouraged to act as mentors and perhaps the Board could look into this possibility.

Mr. Peter LaFountain, 12 Newman Avenue, stated that he is a junior at Nutley High School and noted that students placing early college applications now will not benefit from any change to numerical grades. He added that he feels action should be taken to assist the students in becoming accepted to colleges and changing to numerical grades is a simple clerical matter which

does not require a committee. He further noted that this matter can be resolved in one night and can benefit the student applicants.

Mr. Thomas McCrohan, Nutley High School teacher, asked if a change to a numerical system was made tomorrow, how would this benefit seniors who had three years of letter grades. Dr. Casale answered that there would be numbers placed instead of letter grades. Mr. McCrohan noted that someone would have to go back to make changes for all the years and it is not as simple as it sounds. Mr. Picciano suggested sending out an addendum to the profile. Mrs. Fleitell noted that this is precisely why the Board asked Dr. Serafino to investigate all the ramifications and report to the Board by the end of October or November as it wants to receive the best answer possible.

Mrs. Kline indicated that Mr. McCrohan raised a good point but it will, unfortunately, not help Mr. LaFountain. She noted that this issue has been raised over and over and maybe this time it will be addressed in a sincere, genuine and meaningful fashion. Dr. Scarpelli remarked that the majority of Board members, as well as the Superintendent, have not been here that long, but are moving in the direction of numerical grades.

Mr. Horst Wiedersich, 52 Oak Street, noted that the administration has to come to the Board with the recommendation and asked how this would be resolved. Mrs. Russo replied that she has information and data and will bring a motion to this Board to change the policy, adding that she does not know if a majority of the Board will agree with her motion.

Mr. LaFountain indicated that this issue has been debated for quite a while and the Superintendent has been in the school system for quite a while as well as many Board members having been on the Board for quite a while and he asked how much longer will it take to come to a conclusion.

Mrs. MaryAnn LaFountain, 12 Newman Avenue, stated that this is a crucial time for her son since he is a junior. She added that she hopes the Board will make a decision soon that will not hurt her son as numbers on the transcript will show what he has achieved and worked hard for.

OLD BUSINESS:

None

NEW BUSINESS:

Mr. Sincaglia noted that there was a recommendation from the Superintendent regarding the hepatitis B immunization program.

Mrs. Fleitell moved that the Board approve the hepatitis B immunization program with the proviso that the administration send parents a letter clarifying that the Board is providing the facilities but is not mandating participation. Mr. Williams seconded the motion.

Dr. Scarpelli moved that the motion be amended so that prior to Board approval of the program the informed consent form be reviewed by the Board attorney to reduce the Board's liability, seconded by Mr. Restaino.

Mr. Sincaglia reviewed the motions, stating that the Board approved the hepatitis B immunization program with the proviso that it be clearly explained to parents that it is voluntary and that appropriate communication be made to parents. He continued by stating that Dr. Scarpelli's amendment was to have the Board attorney review the permission form prior to its being issued.

Mr. Picciano indicated that he would like to see a survey of parent interest in this program before the Board gets involved, adding that he would also like the Board attorney to investigate the Board's liability before anything is sent to the parents.

Dr. Casale stated that he would feel more comfortable reviewing information and material before voting to approve the program. Ms. Messineo said she could provide the Board with the informed consent form which lists the possible side effects, contraindications, etc.

Dr. Scarpelli proposed amending the amendment to the resolution to require approval of the informed consent form by the attorney and the Board before approval of the program. Mr. Sincaglia stated that Dr. Casale would like to see everything first before voting on any motions regarding the immunization program.

Mr. Thomas Restaino asked if it would be easier to make this a Health Department program with the Department sending out the consent forms but using Board facilities for the immunizations. Mr. Moscaritola noted that a Board Conference Meeting will take place on October 5 and between now and that time the Board could receive the remainder of the information and discuss it and, if agreeable, have a special meeting to approve this. Mr. Sincaglia indicated that it could be advertised that the Board would consider the hepatitis B immunization program at that meeting.

Dr. Casale moved to table the motion and amendments regarding the hepatitis B immunization program, seconded by Mr. Picciano.

Mrs. Russo remarked that she is glad this matter was tabled but is amazed that no one has all the facts and data but we were ready to move right ahead because it is beneficial for our students. She noted that maybe if we receive a grant to change the transcripts, we would move right ahead.

Mr. Williams announced that he was resigning from the Board effective September 29, 1998 and read the following letter:

"It is with deep regret that I submit my resignation from the Nutley Board of Education effective September 29, 1998.

"My personal commitments have come to far exceed my ability to perform the office of Board Member as I feel it must be performed.

"My service on the Board for over 11 years has been a most rewarding experience.

"I have come in contact with many fine people over these past years, those of Staff, Administrators, Board members, Townspeople, and of course Students.

"I wish the Board and staff well in the future in fulfilling an extremely important responsibility, that bringing the education of each child in their charge.

"Good luck and I thank everyone for their support over the years."

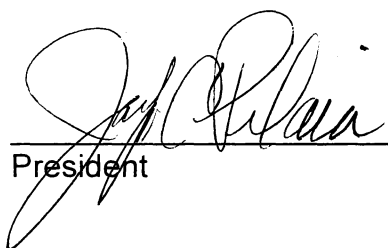
Mrs. Russo noted that she had received copies of annual reports of pupil performance and a letter stating that we have received approval from the County Office. She indicated that she had previously brought up concerns regarding the Quality Assurance Annual Report (QAAR) dealing with community support and the fact that each year the Superintendent is to provide information to the public by September 30.

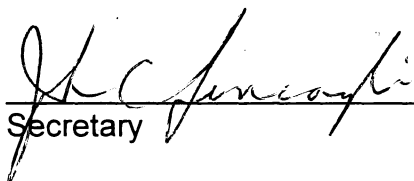
Mrs. Russo further stated that one policy mandated by the state which is not included in our policy book is #9110, QAAR, and this policy states that the Superintendent shall offer a public presentation of the reports. Mrs. Russo also noted that a lot of time has been spent on some issues and a lot has been accomplished over the summer. She indicated that the QAAR is the Board's responsibility to see that it is publicly presented. Mrs. Russo commented that some of the issues could be solved by community outreach, adding that a valuable resource is the people of the community.

September 28, 1998

ADJOURNMENT:

There being no further business to come before the Board, on motion made by Mr. Restaino, seconded by Mrs. Russo, the meeting adjourned at 10:51 p.m.



President

Secretary

Oct. 26, 1998

Date

September 28, 1998