

Board of Education  
Nutley, New Jersey

December 21, 1992

The Regular Meeting of the Board of Education of the Township of Nutley, New Jersey was held in the Board Room, 375 Bloomfield Avenue, on Monday, December 21, 1992 at 8:00 p.m., with Mr. Sam P. Battaglia, President, presiding.

ANNOUNCEMENT OF MEETING:

Mr. Battaglia read the following:

"According to the provisions of the 'Open Public Meetings Act' (Chapter 231, P.L. 1975), proper notice of this Regular Meeting of the Board was provided in the Annual Notice of April 13, 1992. Said Notice was:

1. Posted at the entrance of the Board Office.
2. Mailed to The Nutley Sun, the Star Ledger, the North Jersey Herald & News and the Nutley Journal.
3. Mailed to the Nutley Township Clerk.

"Formal action will be taken."

FLAG SALUTE:

The meeting was opened with Mrs. Scheckel leading the Board members and citizens in the Pledge of Allegiance to the American flag.

CALL OF ROLL:

The other members present at roll call were: Mrs. Sally Goodson, Mr. John G. Griwert, Mr. Frank V. Hermo, Mrs. Aileen Hresko, Mr. Charles W. Kucinski, Jr., Mr. Robert J. Rusignuolo and Mrs. Rosalie C. Scheckel. Absent: Mr. Charles J. Piro. Twelve citizens were present.

APPROVAL OF MINUTES:

Copies of the minutes of the Regular Meeting held on November 23, 1992 at 8:03 p.m., being in the hands of each member, reading of same was dispensed. Mr. Griwert moved that the minutes be approved, seconded by Mr. Kucinski and unanimously approved by the Board.

COMMUNICATIONS:

Mr. Sincaglia presented and read the following communications:

1. A letter from the President of the Wayne Board of Education concerning a bill which is under consideration which would allow a school district to charge parents for courtesy busing.
2. A thank-you letter from the Superintendent of the Morris Hills Regional District for the reception held prior to our successful state championship game. He also expressed the hope that they would host Nutley at Morris Hills next year.
3. A notice from the Essex County Educational Services Commission that the meeting scheduled for December 17, 1992 was rescheduled for December 16.
4. A letter from Charles W. Kucinski, Jr., Executive Officer of the Nutley Fire Department, expressing appreciation for the assistance rendered by Board of Education employees during the storm which took place on December 11.
5. A letter to Donald Stasi, Manager of Buildings and Grounds, from Eileen Belmonte, Spring Garden School Assembly Chairperson, thanking him and his staff for making it possible for a show that was scheduled for the evening of the storm to take place.

SECRETARY'S REPORT:

Mr. Sincaglia presented the Report of the Secretary as of November 30, 1992. (See attached report.)

Mrs. Scheckel moved that the Board accept the Report of the Secretary, seconded by Mr. Kucinski. On a roll call vote the resolution was unanimously adopted.

TREASURER'S REPORT:

Mr. Sincaglia presented the Report of the Treasurer of School Moneys as of November 30, 1992. (See attached report.)

Mrs. Scheckel moved that the Board accept the Report of the Treasurer of School Moneys, seconded by Mr. Griwert. On a roll call vote the resolution was unanimously adopted.

SUPERINTENDENT'S REPORT:

Dr. Fadule presented and read the following report:

"Schools will be closed Wednesday, December 23 - single session - through Friday, January 1, 1993, for the Christmas Recess. Sessions will resume on Monday, January 4, 1993.

"Attached is the November 30, 1992 student enrollment chart.

"Articulation Day - January 11, 1993."

Dr. Votto indicated that the Board had approved this last month, and January 11 would be a one-session day for students. He explained that the teachers would meet from 1:30 to 4:00 p.m., all convening at the high school to review curricular texts and related materials. He added that the keynote address would be on critical thinking skills, and this will be an exciting day.

"The following course proposals for the 1993/1994 school year will be presented:

(AP) Government and Politics - Mr. G. Catrambone  
Keyboarding/Computer Applications - Mr. J. Jacone"

Dr. Votto stated that the two course proposals to be discussed this evening were very exciting and involved students from Grades 9-12. He explained that "AP" stands for advanced placement. He indicated that the proposal for (AP) Government and Politics would be expanded upon in the spring of 1993. He introduced Dr. Charles Fucello and Mr. Gregory Catrambone, who had worked on this proposal.

Mr. Catrambone gave a brief history of the course "American Government and Constitutional Law" and explained the prerequisites for a senior to be allowed to take the new course. He explained that this course is designed for all students, regardless of post-high school plans as it will help students formulate and express opinions. He further explained that eligible students could take the AP exam for college credit in the spring of each year.

Mrs. Scheckel questioned Mr. Catrambone as to the main difference between the old course and the proposed new course. Mr. Catrambone indicated that the over all advantage would be the types of readings the students would be exposed to and the fact that they would get a closer look at the inner workings of the American government. He added that there would be increased writing, tests and readings, with the reading at the college level.

Mrs. Hresko asked approximately how many students would be eligible to take the course in a year, to which Mr. Catrambone responded one full class of approximately 20 students.

Mrs. Hresko moved that the Board accept the course proposal, seconded by Mr. Rusignuolo and unanimously approved by the Board.

Mr. Battaglia thanked Mr. Catrambone for his fine presentation.

Mr. Jacone explained that the proposed "Keyboarding/Computer Applications" course would take place for one full school year and would be a requirement rather than an elective for ninth graders, but would be an elective for tenth, eleventh and twelfth graders. Mr. Jacone explained the course objectives, adding that in the spring, the members of the department would meet to develop a full course outline which would be presented to the Board for approval.

Mr. Kucinski questioned if the course could be fitted into a ninth grader's schedule. Mr. Jacone replied that there could be a problem with scheduling for some students, particularly those involved in the music program. He proposed that exceptions be allowed in certain instances but that those students be required to take the course prior to graduation.

Mr. Kucinski asked how work-study students would be accommodated. Mr. Jacone indicated that those desiring to take Keyboarding could do so since they could take five courses in the morning and go to work at 12:30 p.m.

Mrs. Scheckel questioned if the proposed course is basically the one that is presently taught. Mr. Fraser replied that the present course would be expanded to include word processing, spread sheet and data base and, thus, would be a different course.

Mrs. Hresko asked how many computers would have to be purchased to get this program under way. Mr. Jacone answered that he is proposing an additional class of 24 computers. Mrs. Hresko asked if it was planned to have one child for one computer, to which Mr. Jacone replied in the affirmative.

Dr. Fadule indicated that all computer requests would be reviewed at the next Budget Committee meeting.

Mrs. Goodson questioned how important knowledge of the keyboard would be, and speed and accuracy to the knowledge of data base and spread sheet.

Mr. Fraser replied that the plan was to have about one marking period to build up speed and touch typing. Mr. Griwert commented that speed, accuracy and knowledge must go hand in

hand, adding that accuracy is important. Mr. Battaglia indicated that he would not want the students to lose interest by concentrating simply on speed and accuracy.

Mr. Jacone indicated that this is not a course for business students, per se. He added that if this course is approved, in the near future a request would be made for something above and beyond Keyboarding II. He stated that the district must keep up with modern technology.

Mrs. Scheckel commented that she sees this as a two-level problem. Mr. Jacone stressed that he feels this course is very important, and if finances are a problem, he would like to defer other things rather than this.

Mr. Griwert mentioned that this area was one of the weaknesses the Middle States report had noted, and he felt the Board must address this.

Mr. Griwert moved that the Board accept the proposed Keyboarding/Computer Applications course, seconded by Mrs. Hresko and unanimously approved by the Board.

#### FIRE DRILL REPORT:

Fire drills held during the month of November were as follows:

Nov. 10	Lincoln School	1:30 p.m.	1 min. 14 secs.
Nov. 10	Spring Garden School	2:35 p.m.	1 min. 16 secs.
Nov. 10	Yantacaw School	12:50 p.m.	1 min. 35 secs.
Nov. 11	Lincoln School	10:29 a.m.	1 min. 40 secs.
Nov. 11	Washington School	9:13 a.m.	1 min. 36 secs.
Nov. 12	Franklin School	1:15 p.m.	2 min. 23 secs.
Nov. 18	Yantacaw School	9:31 a.m.	1 min. 50 secs.
Nov. 20	Spring Garden School	10:45 a.m.	1 min. 20 secs.
Nov. 23	Franklin School	10:15 a.m.	2 min. 6 secs.
Nov. 23	Radcliffe School	2:35 p.m.	1 min. 50 secs.
Nov. 30	Radcliffe School	11:00 a.m.	1 min. 32 secs.
Nov. 30	Washington School	12:38 p.m.	1 min. 13 secs.

#### CAFETERIA REPORT:

Mrs. Hresko presented the cafeteria report as of November 30, 1992 showing a cash balance as of July 1, 1992 of \$6,169.18, total receipts of \$110,023.60, total disbursements of \$115,572.13, leaving a cash balance of \$620.65.

COMMITTEE REPORTS:

Mr. Kucinski indicated that the first meeting of the Budget Committee took place this evening, and it is evident that it will be very difficult to meet the cap requirement. He added that the Board had a hard struggle ahead.

Mrs. Goodson mentioned that the pre and after school program would take place December 28-30 when schools are closed.

HEARING OF CITIZENS (Resolutions Only):

None

CERTIFICATION OF MAJOR ACCOUNT FUND STATUS:

Mr. Griwert presented and moved the adoption of the following resolution, seconded by Mr. Kucinski. On a roll call vote the resolution was unanimously adopted with Mrs. Goodson, Mr. Griwert, Mr. Hermo, Mrs. Hresko, Mr. Kucinski, Mr. Rusignuolo, Mrs. Scheckel and Mr. Battaglia voting aye:

BE IT RESOLVED, That, pursuant to NJAC 6:20-2.13(e), the Nutley Board of Education certifies that as of November 30, 1992, after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been overexpended in violation of NJAC 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major accounts are Current Expense, Capital Outlay, Debt Service.)

BILLS AND MANDATORY PAYMENTS:

Mr. Griwert presented and moved the adoption of the following resolution, seconded by Mr. Kucinski. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education authorizes the payment of bills and mandatory payments in the total amount of \$2,585,548.36 as per the attached Schedule A which have been audited by the Business Office.

REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS:

Mr. Griwert presented and moved the adoption of the following resolution, seconded by Mr. Kucinski. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education approves the requests for the use of school buildings and grounds (Schedule B), provided they conform to the rules and regulations set by the Board of Education.

RETIREMENTS:

Mr. Griwert presented and moved the adoption of the following resolution, seconded by Mrs. Scheckel. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education accepts the retirements of the following personnel:

Dr. Charles Fucello - effective July 1, 1993  
 Mr. Arthur Hansen - effective January 1, 1993  
 Mr. David Modig - effective July 1, 1993  
 Mr. Ronald Barker - effective July 1, 1993  
 Mr. Thomas Gallucci - effective July 1, 1993  
 Mr. Anthony Stivala - effective July 1, 1993

APPOINTMENT - Permanent  
Unassigned Substitute:

Mrs. Rita Alfaro

Mr. Kucinski presented and moved the adoption of the following resolution, seconded by Mr. Griwert. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That Mrs. Rita Alfaro be appointed as a permanent unassigned substitute for the 1992/1993 school year, effective December 22, 1992, at the rate of \$65 per day and fringe benefits which include State Health Benefits and dental plans.

APPOINTMENT - Cultivating Academic Talent Program:

Mr. Kucinski presented and moved the adoption of the following resolution, seconded by Mr. Griwert. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That Ms. Camille Lofrano be appointed to the Saturday Cultivating Academic Talent Program (second semester) for the 1992/1993 school year.

APPOINTMENT - Part-Time  
Security Guard:Mr. Joseph Conzentino

Mrs. Hresko presented and moved the adoption of the following resolution, seconded by Mr. Rusignuolo. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education appoints Mr. Joseph Conzentino as part-time security guard at a salary of \$16 per hour.

Mr. Kucinski asked about the duties of the security guard. Dr. Fadule explained that the guard does patrol work on weekends for approximately four hours per night. He is paid on an hourly basis with no extra benefits. Dr. Fadule mentioned that the new security guard is a police officer, and he is pleased with Mr. Conzentino's selection.

APPOINTMENTS - Teacher Substitutes:

Mrs. Hresko presented and moved the adoption of the following resolution, seconded by Mr. Rusignuolo. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the teacher substitutes listed on the attached Schedule C be approved for the 1992/1993 school year.

EXTRA COMPENSATION:

Mr. Hermo presented and moved the adoption of the following resolution, seconded by Mr. Kucinski. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the following personnel be paid extra compensation in the amounts indicated for services rendered:

Training for New IBM Computer Course -  
October 17 and 24, 1992

Ronald Barker	\$ 331.60
Nancy Kehayes	233.20
Thomas McCrohan	233.20
Edith Weedo	<u>233.20</u>

Total \$1,031.20



CAT Program Payroll for Fall 1992 Session

Gerard Adubato	\$ 1,399.20
Edward Annett	1,311.75
Paula Cofone	1,282.60
Rosemary Clerico	1,166.00
Joseph Furnari	1,355.48
Barbara Hirsch	1,667.60
Miriam Kirsten	233.20
Lawrence Jinks	1,603.25
Paula Kasner	1,399.20
Frank Libert	1,603.25
Camille Lofrano	349.80
Harry Reddington	1,632.40
Louis SanGiovanni	1,515.80
Robert Topolski	1,442.93
Hillary Hill Trovato	1,413.78
Ciro Violante	1,530.38
Frank Zintl	<u>1,238.88</u>

Total \$22,145.50

SYETP Program 1992

Carmine D'Aloia \$928.00

Fall In-Service Course - Childrens' Writing  
and Computer Graphics - K-6 - October 14, 21,  
28, November 4 and 11, 1992

Rosemary Clerico \$379.00

Payment for Athletic Physical Examinations -  
Winter Sports - October 31 and November 14, 1992

Anne Marie Kowalski	\$182.19
Sharon Larcara	196.76
Patricia Scullen	145.75
Patricia Tarczyński	<u>145.75</u>

Total \$670.45

Central Detention - November 1992High School

Carol Shepherd \$158.90

Franklin School

Salvatrice Lombardo	63.56
Lisa Maniscalco	31.78
James Mauro	31.78
Jacqueline Meloni	<u>31.78</u>

Total \$317.80

December 21, 1992

Instructional Aide Coverage

Madeline Cucuzza	\$ 44.40
JoAnn Krupka	51.06
Vincenza Rizzo	106.56
Beverly SanGiovanni	<u>55.50</u>
Total	\$257.52

SPECIAL CLASS PLACEMENT - Educationally Disabled Student:

Mr. Hermo presented and moved the adoption of the following resolution, seconded by Mr. Kucinski. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education authorizes the attendance of a student at Special Education classes for the 1992/1993 school year as follows:

<u>School</u>	<u>No. of Students</u>	<u>Classification</u>	<u>Effective Date</u>	<u>Tuition</u>
C.P. Center Edison, NJ	*1	MH	1/4/93	\$17,100

\*This is a change in placement - student originally approved to attend the C.P. Center in Belleville.

TRANSFER OF FUNDS:

Mr. Rusignuolo presented and moved the adoption of the following resolution, seconded by Mr. Griwert. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That transfers in the 1992/1993 Current Expense budget be confirmed as follows:

	<u>From</u>
Account 00-820	\$10,000
Account 03-213	5,000
Account 04-213	<u>10,000</u>
	\$25,000
	<u>To</u>
Account 00-520A	\$18,000
Account 00-730	6,000
Account 20-210	<u>1,000</u>
	\$25,000

APPROVAL OF PLAN OF THE NUTLEY PUBLIC SCHOOLS FOR IMPLEMENTING  
THE BEGINNING TEACHER INDUCTION PROGRAM:

Mr. Rusignuolo presented and moved the adoption of the following resolution, seconded by Mr. Griwert. On a roll call vote the resolution was unanimously adopted:

WHEREAS, the State Board of Education has adopted regulations that require all newly prepared teachers (provisional teachers) to serve their first year of employment under a one-year Provisional Certificate, and

WHEREAS, the State Board's regulations require employing school districts to provide the provisional teachers they hire with:

1. the guidance of a Support Team comprised at minimum of the school principal, an experienced mentor teacher and Assistant Superintendent, and
2. evaluations of the provisional teacher's classroom performance, to be used by the State Board of Examiners after the new teacher's first year as the basis for issuing a Standard Certificate to the new teacher, and

WHEREAS, the New Jersey Legislature, with approval of the Governor, has enacted a law requiring each district board of education to adopt a plan for implementing these requirements in September 1993 for any provisional teachers it might choose to employ,

NOW, THEREFORE, BE IT RESOLVED, That the Nutley Board of Education hereby approves the use of the short-form plan of the Department of Education, (Schedule D) and

BE IT FURTHER RESOLVED, That the Nutley Public School District hereby agrees to submit a completed, signed copy of this plan to the State Department of Education each time the district employs a provisionally certified teacher, and

BE IT FURTHER RESOLVED, That the Nutley Public School District will adhere to the terms of the plan in providing an Induction Program for each provisional teacher it hires, and

BE IT FURTHER RESOLVED, That the Nutley Public School District hereby declares its readiness to implement the terms of the plan in September 1993 for any provisional teachers the district might choose to employ, and

BE IT FURTHER RESOLVED, That the Nutley Public School District hereby declares its intention to consider provisional teaching candidates for employment in September 1993, in fair competition with other qualified candidates, and

BE IT FURTHER RESOLVED, That the adoption of this resolution in no way precludes the Nutley Public School District from employing experienced, fully certified teachers, for whom induction programs are not required, in situations where such individuals are judged to be the best qualified job candidates.

APPOINTMENT OF ARCHITECT/ENGINEER (Franklin School/Washington School Instructional Spaces - Permanent Approval):

Mrs. Goodson presented and moved the adoption of the following resolution, seconded by Mrs. Scheckel. On a roll call vote the resolution was unanimously adopted:

WHEREAS, there exists a need for professional architectural and engineering services in connection with the process of obtaining permanent New Jersey Department of Education approval for one instructional space at Franklin School and one at Washington School, and

WHEREAS, the firm of Lan Associates, Hawthorne, NJ is qualified and capable of performing these services, and

WHEREAS, Lan Associates has submitted a proposal acceptable to the Board of Education for these services, and

WHEREAS, N.J.S.A. 18A:18A-5 provides for the award of contracts for this type of professional service without competitive bidding,

NOW, THEREFORE, BE IT RESOLVED, That the firm of Lan Associates, Hawthorne, is hereby appointed as the architectural/engineering firm for the Nutley Board of Education for the above-named projects at Franklin School and Washington School, and

BE IT FURTHER RESOLVED, That this contract is awarded without competitive bidding as a professional service.

ACCEPTANCE OF NOTIFICATION OF GRANT AWARD - Drug Free Schools and Communities Act (DFSCA) - 1992/1993 School Year:

Mrs. Goodson presented and moved the adoption of the following resolution, seconded by Mrs. Scheckel. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education accepts notification of grant award for Drug Free Schools and Communities Act (DFSCA) for the 1992/1993 school year in the amount of \$21,756.

ACCEPTANCE OF RECEIPT OF FUNDS - SYETP - 1992/1993 School Year:

Mrs. Scheckel presented and moved the adoption of the following resolution, seconded by Mr. Griwert. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education accepts receipt of funds for SYETP for the 1992/1993 school year in the amount of \$1,006.

ACCEPTANCE OF NOTICE OF APPROVAL OF APPLICATION - Project Graduation - 1992/1993:

Mrs. Scheckel presented and moved the adoption of the following resolution, seconded by Mr. Griwert. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education accepts notice of approval of application for Project Graduation for 1992/1993 from the New Jersey Division of Highway Traffic Safety in the amount of \$1,500.

MEMORIAL:

Mr. George C. Horak

Mr. Rusignuolo presented and moved the adoption of the following resolution, seconded by Mrs. Goodson and unanimously approved by the Board:

WHEREAS, it is with a sense of deep sorrow and regret that the Nutley Board of Education records the death of Mr. George C. Horak on October 21, 1992, and

WHEREAS, Mr. Horak was employed in September, 1963 as a science teacher in the Nutley Public Schools and had a distinguished educational career until his retirement in June, 1983, and

WHEREAS, Mr. Horak won the admiration and respect of his fellow teachers and the friendship of pupils who came under the influence of his understanding and capable teaching,

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education of the Township of Nutley extends deepest sympathy to the members of his family, and

BE IT FURTHER RESOLVED, That this resolution be made a part of the minutes of this meeting and a copy sent to the members of his family.

Dr. Fadule remarked that many people remembered Mr. Horak and felt regret at his death.

APPOINTMENT - Executive  
Secretary I:

Mrs. Georgia Verga

Mr. Hermo presented and moved the adoption of the following resolution, seconded by Mr. Griwert. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That Mrs. Georgia Verga be appointed Executive Secretary I at the annual salary rate of \$36,600, pro-rated, effective January 1, 1993.

TERMINATION OF EMPLOYMENT -  
Buildings and Grounds Employee:

Mr. Timothy Buel

Mr. Hermo presented and moved the adoption of the following resolution, seconded by Mr. Griwert. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education terminates the employment of Mr. Timothy Buel, buildings and grounds employee, effective January 1, 1993.

HEARING OF CITIZENS:

None

OLD BUSINESS:

None

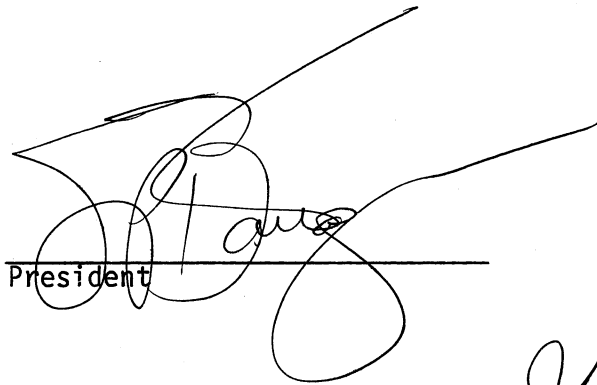
NEW BUSINESS:

Mr. Hermo commented that the October issue of School Leader contained updates on new laws which will affect boards of education in the state. He indicated that by 1994-95, boards will be required to establish in each school a standing committee known as the Pupil Assistance Committee. Dr. Votto and Dr. Fadule indicated their awareness of this legislation.

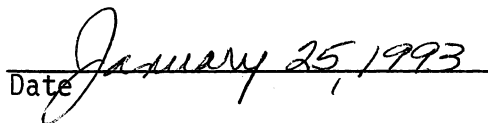
Mr. Battaglia wished everyone a healthy and happy holiday and New Year.

ADJOURNMENT:

There being no further business to come before the Board, on motion made by Mr. Griwert, seconded by Mr. Kucinski, the meeting adjourned at 9:00 p.m.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary

  
\_\_\_\_\_  
Date