

Board of Education
Nutley, New Jersey

November 21, 1983

The Regular Meeting of the Board of Education of the Township of Nutley, New Jersey, was held in the Board Room, 375 Bloomfield Avenue, on Monday, November 21, 1983, at 8:00 p.m., with Mr. Gerard T. Restaino, President, presiding.

FLAG SALUTE:

The meeting was opened with Mr. Rusignuolo leading the Board members and citizens in the Pledge of Allegiance to the American flag.

CALL OF ROLL:

The other members present at roll call were: Dr. Anthony N. Baratta, Mr. Frank V. Hermo, Mr. Joseph Malanga, Mr. Carl Perez, Mrs. Ann Rabinowitz, Mr. Robert Rusignuolo, and Mr. Louis F. Williams. Absent and excused: Mr. Charles W. Kucinski, Jr. Four citizens were present.

APPROVAL OF MINUTES:

Copies of the minutes of the Regular Meeting held on October 24, 1983, at 8:00 p.m., being in the hands of each member, reading of same was dispensed. Mrs. Rabinowitz moved that the minutes be approved, seconded by Mr. Malanga and unanimously approved by the Board.

COMMUNICATIONS:

Mr. Ramsland presented and read the following communications:

1. A letter from Mr. Donald Politi, President, Parent-Teacher Association, Radcliffe School:

"At our Oct. 10 Executive Board meeting, the Radcliffe upper play area was discussed in length. The upper area has been a subject of controversy for many years. Since the move of the Board of Education offices to Radcliffe, this area has become extremely important to the welfare of our children.

"The former play area has now been converted to parking facilities and recently divided by fences for the protection of the school buses. The other grammar schools have recess and play facilities available and they are maintained and in good condition.

"We are all painfully aware of the vandalism and condition of the upper field and also recognize the problems presented by the logistics of the area. We respectfully request, however, that the Board of Education take whatever steps are necessary to protect this area. Some of the steps discussed were:

- Increased lighting
- Removal of brush and addition of fences
- Increased police patrol
- Guard or patrol services

"Thank you for calling this matter to the attention of the Board of Education and we look forward to your reply."

2. A letter from Taggart International, Inc., re the Driver Education Program:

"In the midst of aid cutbacks in school budgets and cries for 'back-to-basics' curricula, many school boards are re-evaluating their driver education programs. Some are thinking about dropping the course altogether, a step we view with concern, since we firmly believe the greatest danger facing young adults today is the potential of a motor vehicle accident, with loss of life or limb, or the tragedy of seriously injuring others.

"Some school boards, however, have considered the feasibility of turning responsibility for behind-the-wheel training over to professional driving schools. Understandably, at the same time, they wish to maintain control over this phase of instruction.

"Thanks to a new State law, this 'turnover' is now easier to implement. Today, school boards are permitted to negotiate with professional driving schools directly without the conventional bidding process, and to contract for periods of up to three years. If you see the advantages in this new law to you, and the freedom it gives to you, we would like to submit a formal presentation for your board members' consideration."

SECRETARY'S REPORT:

Mr. Ramsland presented and read the following report:

"State Aid figures for 1984-85 were received this past week. It is necessary, however, that they be served with a few grains of salt. The fine print on the back page informs us that 'Revenue shortfalls could modify budget recommendations at levels lower than entitlements. Districts are advised to take into consideration the possibility of reduced funding. Advice will be forwarded concerning such possible reductions as soon as revenue projections are available.'

"A look at what has happened to our equalization aid in the last few years might be of some interest.

<u>Fiscal Year</u>	<u>Nov.*</u>	<u>Final</u>
1981-82	\$1,518,055	\$1,518,183
1982-83	1,194,803	1,040,707
1983-84	1,376,044	1,117,812
1984-85	1,202,883	?

*As certified to us in November of the pre-budget year.

"From the above we can see that the last time the November figures bore any resemblance to reality was in November of 1980.

"We have also received notification of 1984-85 budget cap. This, however, can be considered firm. Again, let's look at the last four years:

<u>Fiscal Year</u>	<u>Max. Dollar Increase</u>	<u>Max. Percent Increase</u>
1981-82	\$1,056,245	10.4438%
1982-83	1,032,428	9.2459%
1983-84	1,007,841	8.4701%
1984-85	834,742	6.4783%

"The colder weather and shorter day has again come to our rescue in the broken window department. We replaced six last month. Carpentry and general items totalled 14. This included erecting the new greenhouse at the high school, with water and electric supplied to it. Plumbing and heating repairs totalled 13.

"Fire drills held during the months of October and November were as follows:

Oct. 21	Washington School	1:40 p.m.	1 min. 24 secs.
Oct. 27	Franklin School	12:50 p.m.	1 min. 50 secs.
Oct. 27	Spring Garden School	1:58 p.m.	1 min. 22 secs.
Oct. 28	Nutley High School	2:05 p.m.	2 min. 10 secs.
Oct. 28	Yantacaw School	1:10 p.m.	1 min. 35 secs.
Nov. 2	Radcliffe School	12:50 p.m.	1 min. 20 secs.
Nov. 7	Lincoln School	1:05 p.m.	1 min. 9 secs.
Nov. 7	Spring Garden School	10:59 a.m.	1 min. 18 secs.
Nov. 8	Radcliffe School	9:49 a.m.	1 min. 5 secs.
Nov. 9	Franklin School	10:15 a.m.	1 min. 58 secs.
Nov. 9	Spring Garden School	2:17 p.m.	1 min. 26 secs.
Nov. 9	Washington School	2:10 p.m.	1 min. 34 secs."

FINANCIAL REPORT:

Mr. Ramsland presented the financial report as of October 31, 1983, showing total funds available of \$15,819,316.06, contractual orders to date of \$3,840,885.22, leaving a balance of funds available of \$11,978,430.84.

SUPERINTENDENT'S REPORT:

Dr. Fadule presented and read the following report:

"On Wednesday schools will be in session for a half day before Thanksgiving Recess. Classes will resume on Monday, November 28th.

"The Nutley Community Pride dinner will be held at the Nutley Manor on Wednesday, November 30, 1983 at 7:00 p.m.

"Budgetary preparations are underway for the various schools in the district.

"Congratulations are in order for the fine performance by our high school football team in the playoffs."

CAFETERIA REPORT:

Mr. Williams presented the cafeteria report as of October 31, 1983, showing a cash balance as of July 1, 1983 of \$327.78, total receipts of \$60,692.32, total disbursements of \$44,102.12, leaving a balance of \$16,917.98. Total "A" lunch - 15,568. Total milk sold - 14,727.

REPORTS OF COMMITTEES:

Mr. Joseph Malanga, Chairman of the Facilities Committee, reported that the Committee met this evening, and he would have a full report for the Board at the next Conference meeting.

Mr. Malanga then explained that Mr. Restaino had appointed a committee to study what functions attended by Board members as representatives of the Board of Education should be reimbursed by the Board. Mr. Malanga reported the conclusions arrived at by the committee. Mr. Rusignuolo added that the committee felt that with the Board paying the costs of all dinners attended by Board members, this would increase participation of Board members with less financial hardship to them.

Mr. Perez moved that the Board of Education accept the advice of the committee and pay the cost of any dinners attended by Board members as representatives of the Board of Education, seconded by Mr. Malanga. Mrs. Rabinowitz then moved that the resolution be tabled, seconded by Mr. Hermo, and unanimously approved by the Board. It was agreed that before the Board of Education votes on payment of expenses, the committee will return to the Board with written guidelines.

HEARING OF CITIZENS:

None

BILLS AND MANDATORY PAYMENTS:

Mr. Williams presented and moved the adoption of the following resolution, seconded by Mr. Rusignuolo. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education authorizes the payment of bills and mandatory payments in the total amount of \$857,070.93 as per the attached Schedule A which have been audited by the Business Department.

REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS:

Mr. Williams presented and moved the adoption of the following resolution, seconded by Mrs. Rabinowitz, and unanimously approved by the Board:

BE IT RESOLVED, That the Board of Education approves the requests for the use of school buildings and grounds (Schedule B), provided they conform to the rules and regulations set by the Board of Education.

LEAVE OF ABSENCE - Teacher:

Mrs. Jacqueline Spivey

Mr. Malanga presented and moved the adoption of the following resolution, seconded by Mrs. Rabinowitz, and unanimously approved by the Board:

BE IT RESOLVED, That the Board of Education approve a maternity leave of absence for Mrs. Jacqueline Spivey, effective December 12, 1983 at noon through June 30, 1984 with the provision that she notify the Superintendent of Schools of further teaching intentions no later than April 1, 1984.

RESIGNATIONS - Permanent Unassigned Substitutes:

Mr. Malanga presented and moved the adoption of the following resolution, seconded by Dr. Baratta, and unanimously approved by the Board:

BE IT RESOLVED, That the resignations of the following permanent unassigned substitutes be accepted:

Mr. Steven DiGregorio, effective October 28, 1983
Miss Donna Presto, effective October 18, 1983
Mr. James Garrison, effective November 9, 1983

TEACHER TRANSFER:

Miss Patricia Sloan

Mrs. Rabinowitz presented and moved the adoption of the following resolution, seconded by Mr. Perez, and unanimously approved by the Board:

BE IT RESOLVED, That Miss Patricia Sloan, Special Education teacher, be transferred from the E.M.R. program at Lincoln School to the resource room at the high school.

AMENDING APPOINTMENT - Head Custodian:Mr. Argante Tacchi

Mrs. Rabinowitz presented and moved the adoption of the following resolution, seconded by Mr. Rusignuolo. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the longevity pay for Mr. Argante Tacchi, Head Custodian, Radcliffe School, be amended to \$700, retroactive to September 1, 1983.

APPOINTMENTS - Permanent Unassigned Substitutes:

Mr. Perez presented and moved the adoption of the following resolution, seconded by Mrs. Rabinowitz. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the following be approved as permanent unassigned substitutes for the 1983/1984 school year at the rate of \$35.00 per day and fringe benefits which include Blue Cross-Blue Shield and dental plans:

Franklin School

Mr. Scott Lindstrom, effective November 14, 1983

Elementary

Mrs. Anne Marie Davenjay, effective November 14, 1983
Mrs. Beverly Masullo, effective October 31, 1983

High School

Mr. Michael Carter, effective November 22, 1983

APPOINTMENTS - Athletic:

Mr. Perez presented and moved the adoption of the following resolution, seconded by Mr. Rusignuolo. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the following athletic appointments be approved for the 1983/1984 school year at salaries in accordance with the 1983/1984 athletic salary guide:

<u>Crew</u>	<u>Name</u>	<u>Step</u>	<u>Salary</u>
Assistant Coach	Beverly Smith	1	\$1,520
<u>Rifle</u>			
Co-Coach	Michael Campolieto	$\frac{1}{2}$ of 1	636
Co-Coach	Carol Ann Marciano	$\frac{1}{2}$ of 1	636

APPOINTMENTS - Teacher Substitutes:

Dr. Baratta presented and moved the adoption of the following resolution, seconded by Mrs. Rabinowitz. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the teacher substitutes listed on the attached Schedule C be approved for the 1983/1984 school year.

APPOINTMENT - Secretarial/Clerical Substitutes:

Dr. Baratta presented and moved the adoption of the following resolution, seconded by Mrs. Rabinowitz. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the following secretarial/clerical substitutes be approved for the 1983-1984 school year:

Mrs. Mildred Monda
Mrs. Z. A. Rashidbaigi

SATURDAY EMPLOYMENT - Teacher:

Mrs. Nancy Foglio

Dr. Baratta presented and moved the adoption of the following resolution, seconded by Mr. Malanga. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That payment in the amount of \$60.00 be made to Mrs. Nancy Foglio, Franklin School teacher, for accompanying Franklin School students to Seton Hall Prep on Saturday, October 29, 1983, for a math team contest, from 8:30 a.m. to 12:30 p.m.

EXTRA COMPENSATION - Workshops, Committees:

Mr. Rusignuolo presented and moved the adoption of the following resolution, seconded by Mr. Perez. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the following teachers be paid extra compensation in the amounts indicated for services performed in curriculum development:

Kindergarten Curriculum Committee, October 20, 1983, 1 hour

Miss Patricia Andriola	\$15
Mrs. Grayce Berk	15
Mrs. Marie Bigley	15
Miss Patricia Griffin	15
Miss Paula Lee	15
Mrs. Arlene Nardiello	15

Kindergarten Curriculum Committee, October 20, 1983,
1 hour (cont'd.)

Mrs. Gilda Schwartz	\$15
Mrs. Louise Swidzinski	15
Total	\$120

Writing Test Committee, October 1, 15, 1983, 8:30 a.m.
to 12:30 p.m.

Mrs. Rose Marie Baranko	\$120
Mrs. Carol Brown	120
Miss Donna Calabro	60
Miss Lorraine Danchak	60
Mrs. Patricia Fischer	60
Miss Elizabeth Foote	120
Mrs. Mariana Francioso	60
Miss Patricia Griffin	120
Mrs. Honor James	60
Mrs. Joan Merel	120
Miss Carol O'Hara	120
Mrs. Eileen O'Mara	60
Miss Kathryn Ruffo	120
Mrs. Theresa Ruffo	120
Miss Rosanna Tangorra	120
Miss Pamela Tsairis	120
Mrs. Gertrude Frey	80
Mrs. Catherine Kinney	80
Miss Helen Poole	160
Total	\$1,880

Madeline Hunter Workshop, October 29, 1983, 8:30 a.m.
to 12:30 p.m.

Mr. H. Evan Powderly	\$100
Miss Donna Calabro	60
Mr. Frank Giovannucci	60
Miss Lorraine Danchak	60
Mrs. Mariana Francioso	60
Mr. Richard Koegel	60
Mr. Robert Smith	60
Mr. James Landy	60
Mrs. Anne Laudadio	60
Miss Paula Lee	60
Total	\$640

Science Curriculum Committee, October 1, 29, November 5,
1983, 8:30 a.m. to 12:30 p.m.

Miss Rosemarie DiGeronimo	\$300
Miss Joyce Loeffler	180
Miss Anita Pondiscio	180

Science Curriculum Committee, October 1, 29, November 5,
1983, 8:30 a.m. to 12:30 p.m. (cont'd.)

Mr. Ralph D'Andrea	\$300
Mr. Frank Comune	120
Miss Janet Langston	120
Mr. John Walker	200
Mr. Robert Loffredo	120
Miss Kathryn Franks	120
Mrs. Eileen O'Mara	180
Mrs. Mary Wilhelm	180
Miss Judith Winick	60
Mr. Donald Baumann	120
Miss Rachel Fujinaka	120
Mr. David Modig	200
Mrs. Geraldine Intiso	60
Mrs. Betty Zabriskie	180
Miss Margaret Dougherty	180
Mrs. Susan LaReau	180
Total	\$3,100

SPECIAL CLASS PLACEMENT - Atypical Student:

Mr. Rusignuolo presented and moved the adoption of the following resolution, seconded by Mr. Perez. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education authorizes the attendance of an additional Nutley student at Special Education classes for the 1983/1984 school year as follows:

<u>School</u>	<u>Classification</u>	<u>Approximate Tuition</u>	<u>Effective Date</u>
Milton School	Emotionally		
Millburn, New Jersey	Disturbed	\$6,839	November 28, 1983

ESTABLISH TUITION RATES FOR 1983-1984 SCHOOL YEAR:

Mr. Hermo presented and moved the adoption of the following resolution, seconded by Mr. Malanga. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED by the Board of Education of the Township of Nutley, that it hereby establishes the tuition fees for out-of-town students attending Nutley schools with the permission of the Nutley Board of Education during the 1983-1984 school year as follows:

K-8	\$3,125
9-12	3,250

Special Education

TMR	4,950
N.I.	4,350

AUDIT:

Mr. Hermo presented and moved the adoption of the following resolution, seconded by Mrs. Rabinowitz. On a roll call vote the resolution was unanimously adopted:

WHEREAS, the audit of the financial records of the school district for the 1982-1983 school year has been made, according to the requirements of Title 18A, by the firm of Deloitte, Haskins & Sells, and

WHEREAS, copies of a synopsis of this audit, together with recommendations, have been made available to the public,

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education acknowledges receipt of this audit and comments as follows regarding the recommendations contained therein:

RECOMMENDATIONS

1. That the various schools previously noted maintain adequate receipts and disbursements records with corresponding supporting documentation.

Comment

Meetings are being scheduled by Mr. Ramsland between the auditor and the schools involved to pinpoint the discrepancies and establish procedures to avoid recurrence of same.

2. That blank checks be kept locked at all times and only authorized individuals be allowed access to them.

Comment

All schools and the bookkeeping office have been notified of this recommendation and directed to comply with same.

3. That miscellaneous cash receipts be deposited on a timely basis.

Comment

It is noted that checks in any significant amounts are deposited without delay. The miscellaneous receipts referred to are for small amounts which would be impractical to deposit on a daily basis. However, the office involved has been directed to make deposits more frequently.

4. That revenue accruals be reviewed at fiscal year end to agree revenues to amounts verified by State and Federal agencies.

Comment

This has always been standard operating procedure. The situation noted above arose because several purchase orders were not identified as being eligible for Federal funding and consequently were not charged as such. The personnel involved have been requested to exercise greater caution in order to prevent a recurrence.

5. That the Board of Education write off old outstanding checks.

Comment

This is an annual procedure and the Business Office will comply upon identification of the checks involved.

AGREEMENT WITH NUTLEY ADMINISTRATORS ASSOCIATION:

Mr. Hermo presented and moved the adoption of the following resolution, seconded by Mr. Perez. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the contract recently negotiated with the Nutley Administrators Association for the period July 1, 1983 through June 30, 1985 be approved.

SALARY GUIDE - Administrators and Supervisors:

Mr. Hermo presented and moved the adoption of the following resolution, seconded by Mr. Rusignuolo. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Administrators and Supervisors Salary Guide for 1983-1984 be adopted. (See Schedules D-1, D-2, D-3, E-1, E-2, E-3)

APPOINTMENTS - Administrative and Supervisory Personnel:

Mr. Hermo presented and moved the adoption of the following resolution, seconded by Mrs. Rabinowitz. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED by the Board of Education that the following administrative and supervisory personnel be appointed for

the 1983-1984 school year at the classification and step as indicated, in accordance with the 1983-1984 salary guide:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>	<u>Longevity</u>
Frank Votto	Principal, Nutley High School	8M	\$50,355	
Paul Primamore	Principal, Franklin School	8M	47,032	\$900
Alex B. Conrad	Vice Principal, Nutley High School	8M	43,778	700
John Jacone	Vice Principal, Nutley High School	8M	43,778	
John F. Drury	Admin. Asst., Nutley High School	8M	38,525	
William Shergalis	Vice Principal, Franklin School	8M	38,656	900
Ralph D'Andrea	Principal, Lincoln School	8M	43,812	900
Rosemarie DiGeronimo	Principal, Washington School	7	42,247	
H. Evan Powderly	Principal, Radcliffe School	8M	43,812	
Anthony J. Stivala	Principal, Spring Garden School	8M	43,812	700
John Walker	Principal, Yantacaw School	8M	43,812	
Barbara Hirsch	Director of Special Services	8M	39,838	
Paul J. McCarthy	Guidance Director, Nutley High School	7	37,306	
Kathleen Serafino	Staff Assistant	8M	36,081	
Ronald Barker	Department Head	8M	34,754	900
Charles Fuccello	Department Head	8M	35,616	700
Thomas C. Gallucci	Department Head	8M	34,754	
Max Kletter	Department Head	8M	34,754	900
Joseph Mattiucci	Department Head	8M	34,754	900
David Modig	Department Head	6	32,552	
Loretta Taylor	Department Head	7M	32,492	700
Guy Tiene	Department Head	8M	34,754	900

MEMORIAL:

Mr. David H. Broffman

Mr. Perez presented and moved the adoption of the following resolution, seconded by Mr. Malanga, and unanimously approved by the Board:

WHEREAS, it is with a sense of sorrow and regret that the Board of Education of the Township of Nutley records the death of Mr. David H. Broffman on November 17, 1983, and

WHEREAS, Mr. Broffman had a distinguished educational career spanning twenty-two years in the Nutley Public Schools serving as teacher, Dean of Boys, vice principal and high school principal, and

WHEREAS, it was as an educator and administrator that he was held in high esteem by all who knew him,

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education of the Township of Nutley expresses its feeling of loss and extends its heartfelt sympathy to his family, and

BE IT FURTHER RESOLVED, That this resolution be made a part of the minutes of this meeting and a copy sent to the members of his family.

Mr. Restaino, Mrs. Rabinowitz and Dr. Fadule made comments about Mr. Broffman, offering their condolences and stating that he would be missed in the educational community.

OLD BUSINESS:

None

NEW BUSINESS:

None

ADJOURNMENT:

There being no further business to come before the Board, on motion made by Mrs. Rabinowitz, seconded by Mr. Hermo, the meeting was adjourned at 8:30 p.m.

Gerard I. Restaino
President

[Signature]
Secretary

Dec. 19, 1983
Date