

Board of Education
Nutley, New Jersey

August 27, 1979

The Regular Meeting of the Board of Education of the Town of Nutley, New Jersey, was held in the Board Room, 149 Chestnut Street, on Monday, August 27, 1979, at 8:00 p.m., with Mr. Louis F. Williams, President, presiding.

FLAG SALUTE:

The meeting was opened with Mr. Murray leading the Board members and citizens in the Pledge of Allegiance to the American Flag.

ROLL CALL:

The other members present at roll call were: Mr. Walter S. Lindstrom, Mr. James Murray, Mr. Gerard T. Restaino, Mr. Frank V. Tangorra, and Mrs. John Wightman. Absent and excused: Mrs. Roy Imhoff, Mr. Carl Perez, and Mrs. Bernard Rabinowitz. Approximately 35 teachers and citizens were present.

MINUTES:

Copies of the minutes of the Regular Meeting held on July 30, 1979, at 9:00 p.m., being in the hands of each member, reading of same was dispensed. Mr. Lindstrom moved that the minutes be approved, seconded by Mr. Tangorra, and unanimously approved by the Board.

COMMUNICATIONS:

None

SECRETARY'S REPORT:

Mr. Ramsland presented and read the following report:

"The material you have received tonight includes the third and final section of my report on vandalism for the 1978-1979 school year. You will notice that the cost of vandalism has doubled since last year (1977-1978). What the report does not show is that for the five years prior to 1978-1979, the average cost per year was \$10,723, and the average number of broken windows was 347. For 1978-1979, the figures are \$20,756 and 737.

"Vandalism other than broken windows seems to be primarily concentrated in locker rooms and toilet rooms, where fixtures are broken, partitions damaged, thermostats destroyed, and drains plugged.

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"After tonight's agenda was finalized last Friday, I received a letter from the Kearny Board of Education to the effect that one of their citizens had obtained a burglar alarm system for the crew boat house, and that a Belleville parent would install it free. The only cost to us would be a one-third share of the cost of the hook-up and monthly maintenance of a leased telephone line to Kearny police headquarters. In addition, Electro Protection Corporation, the installer, wants a release from any liability. I have prepared the necessary resolution and have included it as an addendum to tonight's agenda.

"The heating renovation at Lincoln School is proceeding somewhat behind schedule due to the foul-up in delivery of the wall boxes and air-intake louvers. However, we will have completed the installation of 13 of the 18 unit ventilators by the time school opens. The shelf units were not shipped until last week, so they will not be installed by that time; however it should not be too much of a problem to get them installed even after school starts."

FINANCIAL REPORT - Training Center Special Projects Account:

Mr. Ramsland presented the financial report for the Training Center Special Projects Account for the 1978-1979 school year showing a balance as of July 1, 1978 of \$4,709.45, total receipts of \$3,825.32, total disbursements of \$6,885.35, leaving a balance of \$1,649.42.

SUPERINTENDENT'S REPORT:

Dr. Davis presented and read the Superintendent's report:

"Several productive in-service sessions have been conducted this summer dealing with the Cultivating Academic Talent and middle school science programs. Implementation of the new plans will begin in September.

"The new work schedule for principals started today.

"The Superintendent will address the faculty on September 4th in the high school cafeteria."

HEARING OF CITIZENS (Agenda Items Only):

None

BILLS AND MANDATORY PAYMENTS:

Mr. Murray presented and moved the adoption of the following resolution, seconded by Mr. Tangorra. On a roll call vote the resolution was unanimously adopted:

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BE IT RESOLVED, That the Board of Education authorizes the payment of bills and mandatory payments in the total amount of \$1,468,403.28 as per the attached Schedule A which have been audited by the Business Department.

REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS:

Mr. Murray presented and moved the adoption of the following resolution, seconded by Mr. Lindstrom, and unanimously approved by the Board:

BE IT RESOLVED, That the Board of Education approves the requests for the use of school buildings and grounds (Schedule B), provided they conform to the rules and regulations set by the Board of Education.

RESIGNATION - Cafeteria:

Mrs. Angelina J. Casiero

Mr. Murray presented and moved the adoption of the following resolution, seconded by Mr. Lindstrom, and unanimously approved by the Board:

BE IT RESOLVED, That the resignation of Mrs. Angelina J. Casiero, cafeteria worker, be accepted, effective as of June 30, 1979.

LEAVE OF ABSENCE - Teacher:

Mrs. Kathleen Bimbi

Mr. Murray presented and moved the adoption of the following resolution, seconded by Mr. Tangorra, and unanimously approved by the Board:

BE IT RESOLVED, That Mrs. Kathleen Bimbi be granted a maternity leave of absence, effective Monday, September 10, 1979, and continuing through the end of the 1979-1980 school year.

LEAVE OF ABSENCE - Teacher:

Mrs. Marjorie Norton

Mr. Restaino presented and moved the adoption of the following resolution, seconded by Mr. Lindstrom, and unanimously approved by the Board:

BE IT RESOLVED, That the medical leave of absence of Mrs. Marjorie Norton be extended.

RESCINDING APPOINTMENT - Bus Driver:Mrs. Elizabeth Pellnitz

Mr. Restaino presented and moved the adoption of the following resolution, seconded by Mrs. Wightman, and unanimously approved by the Board:

WHEREAS, the appointment of Mrs. Elizabeth Pellnitz as a bus driver was approved by the Board of Education at the meeting of June 25, 1979, and

WHEREAS, Mrs. Elizabeth Pellnitz decided not to accept the appointment,

THEREFORE, BE IT RESOLVED, That this appointment be rescinded.

APPOINTMENT - Bus Driver:Mrs. Dolores Dwyer

Mr. Restaino presented and moved the adoption of the following resolution, seconded by Mr. Murray. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That Mrs. Dolores Dwyer be appointed as a bus driver, effective September 1, 1979, for the 1979-1980 school year, at the hourly rate to be established for Group 2, Step 2 of the 1979-1980 Transportation salary guide.

APPOINTMENTS - Substitute Bus Drivers and Attendants:

Mr. Restaino presented and moved the adoption of the following resolution, seconded by Mr. Tangorra. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the following be appointed as substitute bus drivers and attendants for the 1979-1980 school year, effective September 1, 1979 at the hourly rates to be established for the 1979-1980 salary guide, at the classifications and steps as indicated below:

Bus Drivers

Joseph Finlay
Elizabeth Pellnitz

Group 2, Step 2 (Van) Group 3, Step 2 (Bus)
Group 2, Step 2 (Van) Group 3, Step 2 (Bus)

Attendants

Katherine Madden
Dorothy Mauriello

Group 1, Step 2
Group 1, Step 2

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REAPPOINTMENT - Manager of
Buildings and Grounds:

Gino Giua

Mr. Tangorra presented and moved the adoption of the following resolution, seconded by Mr. Lindstrom. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That Gino Giua be reappointed Manager of Buildings and Grounds for the 1979-1980 school year at a salary in accordance with a salary guide to be determined by the Board of Education.

APPOINTMENT - Secretary:

Mrs. Patricia Crocco

Mr. Tangorra presented and moved the adoption of the following resolution, seconded by Mr. Lindstrom. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That Mrs. Patricia Crocco be appointed to the position of high school main office secretary, effective July 1, 1979 for the 1979-1980 school year, at the annual salary to be established for Step 4 $\frac{1}{2}$, Group 2, of the 1979-1980 secretaries' salary guide.

APPOINTMENT - Secretary:

Mrs. Lucy French

Mr. Tangorra presented and moved the adoption of the following resolution, seconded by Mr. Murray. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That Mrs. Lucy French be appointed to the position of Secretary to the high school principal, effective July 1, 1979, for the 1979-1980 school year at the annual salary to be established for Step 13, Group 1 of the 1979-1980 secretaries' salary guide.

APPOINTMENT - Summer Clerical Help:

Mrs. Elaine Wiedmann

Mrs. Wightman presented and moved the adoption of the following resolution, seconded by Mr. Lindstrom. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the employment of Mrs. Elaine Wiedmann as clerical assistant at Nutley High School on July 9 and 11, 1979 be approved at an hourly pay rate as adopted by the Board of Education (4-5, 1979-1980 salary guide).

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APPOINTMENTS - Teachers:

Mrs. Wightman presented and moved the adoption of the following resolution, seconded by Mr. Murray. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the following teachers be appointed for the 1979-1980 school year, effective September 1, 1979, at annual salaries to be established for the appropriate training levels of the 1979-1980 teachers' salary guide at the steps as indicated below:

Mr. Gerard M. Adubato	B.A. -3	Spring Garden School
Mrs. Catherine Kinney	M.A. -4	English, Franklin School
Mr. John Palczuk	B.A. -1	Industrial Arts, High School
Mrs. Gertrude Reddington	B.A. -4	Yantacaw School
Miss Debra-Ann Serafin	B.A. -3	Mathematics, Franklin School
Miss Carol Shepherd	M.A. -6	English, Franklin School
Mr. Kenneth Strano	B.A. -1	Social Studies, High School
Miss Susan Yavorski	B.A. -1	Kindergarten, Lincoln School and Spring Garden School
Dr. June Zabchin	Pd. D. -1	Special Education
Miss Elaine Chilakos	M.A. -5	Special Education, High School
Miss Deborah Pinto	B.A. -2	Mathematics, Franklin School

APPOINTMENTS - Teacher Substitutes:

Mrs. Wightman presented and moved the adoption of the following resolution, seconded by Mr. Lindstrom. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the teacher substitutes listed on the attached Schedule C be approved for the 1979-1980 school year.

APPOINTMENTS - Secretarial/Clerical Substitutes:

Mrs. Wightman presented and moved the adoption of the following resolution, seconded by Mr. Lindstrom. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the following secretarial/clerical substitutes be approved for the 1979-1980 school year:

Albanese, Mrs. Rosemarie	667-5825
Andrews, Mrs. Etta	661-2987
Basha, Mrs. Hane	661-0173
Blank, Mrs. Jessie	661-2699
Fortugno, Mrs. Concetto	235-0627

Hartner, Mrs. Linda	667-2313
Intindola, Mrs. Carmen	235-1353
Johnson, Mrs. Jean	667-0243
Konopka, Mrs. Ruth	667-8347
Merrell, Mrs. Rose	667-9533
Murphy, Mrs. Jo-Ann	751-0386
Petti, Mrs. Beverly	667-8326
Ritacco, Mrs. Joyce	235-0033
Sarrecchia, Mrs. Theresa	284-0689
Tortoriello, Mrs. Adeline	235-1740
Tritto, Mrs. Mary Jean	667-6711
Vreeland, Mrs. Nancy	235-9281
Wowkanyn, Mrs. Patricia	667-3360

APPLICATION FOR USE OF TEMPORARY CLASSROOMS:

Mr. Lindstrom presented and moved the adoption of the following resolution, seconded by Mrs. Wightman. On a roll call vote the resolution was unanimously adopted:

WHEREAS, it will be necessary to utilize certain facilities which are considered sub-standard as areas for Comp Ed, Title I, and classroom instruction,

THEREFORE, BE IT RESOLVED, That the Board of Education requests the County Superintendent to grant permission to use the following areas as emergency facilities for the 1979-1980 school year:

Franklin School

- 3rd floor stairwell room
- Old Guidance Suite Room 1
- Old Guidance Suite Room 2
- Old Guidance Suite Room 3

Spring Garden School

- Comp Ed Room - Basement level
- Room B-1
- Room B-2

EMERGENCY POLICIES:

Mr. Lindstrom presented and moved the adoption of the following resolution, seconded by Mrs. Wightman. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the following emergency policy for staff job actions be adopted:

The following school emergency policy is developed for the safe conduct of school and the protection of persons during emergency conditions created by work stoppage, sit-ins, demonstrations, strikes or other job actions by an employee organization of the Nutley School District.

1. The Superintendent of Schools, or his designee, shall have the authority to take such immediate emergency steps as he deems necessary to insure the physical and educational well being of the students in the school district.

The Superintendent of Schools, or his designee, shall also have full authority to take such steps as he deems necessary to insure and protect the physical well being of all employees in the district, as well as all properties owned by the school district.

2. The Superintendent of Schools is authorized to contract for or otherwise obtain transportation, food, telephone and such other services as he deems necessary during an emergency.
3. During the emergency all employee absences, medical or otherwise, must be substantiated by a doctor's statement or other authenticated documentation acceptable to the Superintendent of Schools. All unauthorized absences will result in a full deduction of one day's salary for each day of absence.
4. The Board of Education reserves the right to withhold payment of district contributions to employee benefit programs when employee takes unauthorized leave of absence.
5. During a strike or other form of work stoppage, if an employee returns to work but has failed to inform the school district by 4:00 p.m. of the preceding workday, and a substitute teacher has been hired to fill the position, the returning teacher will not be allowed to perform his duties and will lose the salary for the day.
6. The Board of Education, at its discretion, may cancel all rights and benefits of employee organizations participating in or conducting strikes or other forms of work stoppage.

7. The Superintendent of Schools is authorized to assign and/or reassign all personnel in periods of emergency. The Superintendent of Schools is authorized to employ such additional personnel as he deems necessary or when an emergency is imminent.
8. The Superintendent of Schools, or his designee, shall be the only district employee authorized to close any of the district schools. A school shall be closed only when in the opinion of the chief school administrator, or his designee, the physical welfare of the students is in jeopardy.
9. The Superintendent of Schools, or his designee, is authorized to cancel extra curricular activities (those outside of the regular school day) if it is deemed to be in the best interest of students, community and employees.
10. During an emergency only the Superintendent of Schools, or his designee, may do the following:
 - a. Make public statements;
 - b. Issue news releases;
 - c. Make oral or written statements to employees;
 - d. Make oral or written statements to parents.
11. The principal's office at each school will maintain files of course outlines, lesson plans, and activities for distribution and use during an emergency.
12. The Superintendent of Schools shall have the authority to remove immediately any administrator or supervisor from his position as he deems necessary for the operation of the schools during an emergency situation and may make such temporary appointments as are necessary to fill vacancies caused by such removals.

ALUMINUM BIDS - Rejection:

Mr. Lindstrom presented and moved the adoption of the following resolution, seconded by Mr. Tangorra. On a roll call vote the resolution was unanimously adopted:

WHEREAS, bids for covering with aluminum the roof overhang at the high school and the roof cornice at Yantacaw School were received on August 7, as follows:

	<u>High School</u>	<u>Yantacaw</u>	
Solar Siding Nutley, New Jersey	18,000	16,500	
Quality Roofing Passaic, New Jersey	36,750	27,000	and,

WHEREAS, the bid of Solar Siding did not include a bid bond or an affidavit of prequalification as required by the specifications and the statutes, it must be rejected as being non-responsive, and

WHEREAS, the sole remaining bid for Quality Roofing Company is far above a reasonable price for the work specified,

THEREFORE, BE IT RESOLVED, That the action of the Board Secretary-Business Administrator in rejecting these bids and in re-bidding the job be ratified.

ALUMINUM BIDS - Second Rejection:

Mr. Lindstrom presented and moved the adoption of the following resolution, seconded by Mrs. Wightman. On a roll call vote the resolution was unanimously adopted:

WHEREAS, bids for covering with aluminum the roof overhang at the high school and the roof cornice at Yantacaw School were received on August 23, 1979 as follows:

	<u>High School</u>	<u>Yantacaw</u>	
Solar Siding Nutley, New Jersey	20,000	16,750	
Quality Roofing Passaic, New Jersey	34,750	25,000	
Jim Luongo Nutley, New Jersey	17,985	No Bid	and,

WHEREAS, the bids of both Solar Siding and Jim Luongo must be rejected as being non-responsive, in that they did not include affidavits of prequalification as required by the specifications and the statutes, and

WHEREAS, the sole remaining bid from Quality Roofing Company is still far beyond a reasonable price for the work specified,

THEREFORE, BE IT RESOLVED, That these bids be rejected for the second time and,

BE IT FURTHER RESOLVED, That the Secretary-Business Administrator be authorized to negotiate a contract for doing the high school job in accordance with the requirements of NJSA 18A:18A-5d.

BURGLAR ALARM SYSTEM - Crew Boat House:

Mr. Lindstrom presented and moved the adoption of the following resolution, seconded by Mr. Tangorra. On a roll call vote the resolution was unanimously adopted:

WHEREAS, a Kearny citizen has donated a burglar alarm system for the crew boat house and the parent of a Belleville oarsman has offered to install it without charge to the boards, and

WHEREAS, the only cost to each board would be a one-third share of the installation and monthly maintenance of a leased telephone line to police headquarters,

THEREFORE, BE IT RESOLVED, That the Nutley Board of Education accepts these offers and authorizes the payment of its share of the telephone line, and

BE IT FURTHER RESOLVED, That the Board will not hold Electro Protection Corporation of Newark, the installer, liable for any damages which may result, or be perceived to result, from this installation.

WITHHOLDING OF SALARY INCREMENT - [REDACTED]:

Mr. Lindstrom presented and moved the adoption of the following resolution, seconded by Mr. Murray. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That pursuant to the recommendation of the Superintendent of Schools based upon the professional evaluations of [REDACTED] for the 1978-1979 school year, the Board of Education hereby withholds his salary increment and adjustment for the 1979-1980 school year so as to maintain his salary at the 1978-1979 level.

HEARING OF CITIZENS:

None

OLD BUSINESS:

None

NEW BUSINESS:


None

ADJOURNMENT:

There being no further business to come before the Board, on motion made by Mr. Lindstrom, seconded by Mr. Tangorra, the meeting was adjourned at 9:45 p.m.



President



Secretary

Date

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