

Board of Education
Nutley, New Jersey

April 24, 1978

The Regular Meeting of the Board of Education of the Town of Nutley, New Jersey, was held in the Nutley High School Auditorium, 300 Franklin Avenue, on Monday, April 24, 1978, at 7:30 p.m., with Mr. Louis F. Williams, President, presiding.

FLAG SALUTE:

The meeting was opened with Mr. Rusignuolo leading the Board members and citizens in the Pledge of Allegiance to the American Flag.

ANNOUNCEMENT OF ADEQUATE NOTICE:

Mr. Williams read the following notice:

"As required by the 'Open Public Meetings Act' (Chapter 231, P. L. 1975), notice of this meeting was provided to the public and the press at least 48 hours in advance by:

- "1. Posting at the entrance of the Board offices.
- "2. Mailed or delivered to The Nutley Sun, the Newark-Star Ledger, and the Passaic Herald-News, and
- "3. Delivered to the Nutley Town Clerk."

ROLL CALL:

The other members present at roll call were: Mrs. Roy Imhoff, Mr. Walter S. Lindstrom, Mr. Carl Perez, Mrs. Bernard Rabinowitz, Mr. Robert Rusignuolo, Mr. Gerard T. Restaino, Mr. Frank V. Tangorra, and Mrs. John Wightman. Approximately 225 citizens were present.

MINUTES:

Copies of the minutes of the Regular Meeting held on March 27, 1978, at 8:00 p.m., being in the hands of each member, reading of same was dispensed. Mr. Tangorra moved that the minutes be approved, seconded by Mrs. Wightman, and unanimously approved by the Board.

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COMMUNICATIONS:

Mr. Ramsland presented the following communications:

1. A letter from Joseph F. Cappello, Chief, Office of State Compliance, Division of School Programs, State of New Jersey, Department of Education, replying to a letter sent by the Nutley Board of Education to Mrs. Ruth Mancuso, President, State Board of Education, with regard to local boards of education assuming financial responsibility for residential costs related to educational programs for handicapped pupils.
2. A letter from Rocco Policastro, President, Veterans' Council of Nutley, New Jersey:

"This year, 1978, marks the 76th Anniversary of the founding of the Town of Nutley. 76 is a number of special significance in our nation's history and citizens of our great town are desirous of continuing the patriotic Spirit of '76 by honoring our military heroes in a Memorial Day Parade, May 29, 1978.

"In carrying out the Spirit of 1776, we are requesting your active participation in the Memorial Day Parade. A special parade meeting will be held on Friday, April 28, 1978, at the American Legion Hall, 45 Franklin Avenue, Nutley, at 8:00 P.M. Your representatives are cordially invited to attend this meeting.

"Floats and marching units are enthusiastically encouraged to participate in the parade. Trophies will be awarded for the best floats and, for the first time, trophies will be awarded to the best marching units. All participating units must be in the true Spirit of Memorial Day, and must have the approval of the Veterans' Council prior to that day. The deadline for notification of intention to participate in the parade is May 12, 1978.

"We will hold parade meetings every Friday in May at the American Legion Hall, 45 Franklin Avenue, Nutley, at 8:00 P.M. All organizations must have a representative attend one of the above meetings to participate in the parade.

"Last year over 40 proud, patriotic groups and 6 bands marched in Nutley's Memorial Day Parade. Join us this year!"

3. A letter from Douglas E. Wiedman, President, The Third Half Club of Nutley:

"This is to advise you that Mr. Ralph Ferrie has been appointed to act as liaison agent between the Board of Education and the Third Half Club. Mr. William T. Wiedmann Jr. will act as the alternate representative.

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"We would appreciate your sending Mr. Ferrie notices of all future meetings. Mr. Ferrie's address is '39 Orchard Street'.

"The Third Half Club appreciates your past cooperation and we look forward to our continued excellent relations."

SECRETARY'S REPORT:

Mr. Ramsland presented and read the following report:

"I would like to publicly recognize the prompt response and efficient handling by the Nutley Fire Department of a fire at Lincoln School a week ago last Friday night. Their expert work resulted in the containment of the fire to a window frame at ground level.

"The resolution which was adopted by the Board at its last meeting, relative to distribution of State Aid, has been the subject of some discussion between Dr. Mackey, of the New Jersey School Boards Association and myself. Other school districts have submitted resolutions with similar intent. He suggested a re-wording of our resolution to make it less specific as it relates to Nutley and more general to attract a wider base of support from other school districts. You approved this concept at the April 10 conference meeting, and the re-wording of the 'Resolved' clauses, after four 'Whereas' clauses, is now as follows:

'NOW, THEREFORE, BE IT RESOLVED, That the New Jersey School Boards Association investigate district by district the impact of the property valuation method of apportioning State support now used, either by an independent study or by obtaining access to studies already made; and

'BE IT FURTHER RESOLVED, That the New Jersey School Boards Association investigate the effects of including various measures of average income in the formula used for apportioning State aid; and

'BE IT FURTHER RESOLVED, That the New Jersey School Boards Association submit these findings with recommendations to the October, 1978 Delegates Assembly for consideration of what action might be taken to obtain legislative enactment of a more equitable formula.'

"On April 4, 1978, a telegram was sent to the President of the State Board of Education expressing our strong objection to a proposed revision of the New Jersey Administrative Code regulations to require that room and board costs for residential placement of special education students be borne by the local Board of Education. This was followed by a letter setting forth the reasons for our opposition, together with an indication of what sacrifices might have to be made in other programs in order to finance these residential costs.

"The long-awaited report of the Task Force on Business Efficiency of the Public Schools, chaired by Senator Wayne Dumont, which was required by the 'Public School Education Act of 1975' (T & E Bill) has just been released. It covers a number of areas of school business management and makes recommendations in all of them, supported by reasons for some of them. It would not be expedient for me to react to the report at this time; however, after further analysis, I shall report to you, either orally, or in a written report.

"Fire drills held during the months of March and April were as follows:

Mar. 21	Radcliffe School	2:00 p. m.	1 min. 38 secs.
Mar. 22	Radcliffe School	2:15 p. m.	1 min. 40 secs.
Mar. 27	Washington School	12:50 p. m.	1 min. 16 secs.
Mar. 27	Franklin School	2:25 p. m.	2 mins.
Mar. 28	Spring Garden School	11:06 a. m.	1 min. 20 secs.
Mar. 29	Lincoln School	10:35 a. m.	1 min. 28 secs.
Mar. 31	Yantacaw School	1:05 p. m.	1 min. 30 secs.
Apr. 5	Radcliffe School	10:10 a. m.	1 min. 40 secs.
Apr. 7	Spring Garden School	2:14 p. m.	1 min. 20 secs.
Apr. 10	Radcliffe School	10:15 a. m.	1 min. 35 secs.
Apr. 10	Nutley High School	10:39 a. m.	2 min. 19 secs.
Apr. 12	Washington School	2:45 p. m.	1 min. 15 secs."

FINANCIAL REPORT:

Mr. Ramsland presented the financial report as of March 31, 1978 showing total funds available of \$9,972,003.56, contractual orders to date of \$8,955,613.01, leaving a balance of funds available of \$1,016,390.55.

SUPERINTENDENT'S REPORT:

Mr. Fowler presented and read the following report:

"We are most happy to see the students back in school after the spring vacation. It is exciting to see the youth of our community living in an educational environment.

"Miss Wendy Schwier, a Nutley High School student, is hoping to be named the Youth Speaker at the National Convention of the American Red Cross to be held in Hartford, Connecticut, in May, 1978. We would like to commend the staff of the Nutley American Red Cross for helping to make this possible.

"Tryouts for the All-State Orchestra were held March 18, 1978. Frank Capalbo, violinist, won the second place in the orchestra as the assistant concertmaster. Jon Welch, trombonist, was selected for the third chair in his section. Both young men are to be commended for the honors they are bringing to their school and community.

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"The spring in-service program has reached its half-way point. Mr. Vivinetto's course on lesson planning and student discipline has twenty-one teachers attending. Mr. Rhodes' course in school law has twenty-six attending.

"On Thursday, April 27, a one day, non-credit workshop on nutrition will be held at Radcliffe. Twenty-seven teachers have signed up for this session. This is an expansion of the staff development program initiated by Dr. Davis several years ago.

"Mr. Louis Zwirek, principal of Nutley High School, has been notified that two Nutley High School students were awarded prizes by the Teresa de Escorcoza Scholarship Committee. Lisa Cucinello, grade 11, took first place for third year students and Lisa Meola, grade 12, tied for third place for fourth year students.

"The Nutley High School Cadet Band will lead the 25th anniversary parade of the Nutley Volunteer Emergency and Rescue Squad, Inc. on Sunday, June 4, 1978, beginning at 1:30 p.m. from Albany Avenue up Franklin Avenue to Kingsland Park.

"On April 7, 8, and 9, 1978 the Nutley High School Drama Club presented the play, 'Our Town.' Comments from the public indicate that this play was very well received. Mr. Ethan Addes, dramatics teacher at Nutley High School, directed the play.

"This evening the Board of Education will officially act upon several new mathematics textbook adoptions. The selection is a result of committee recommendations and in keeping with the recommendations of those people involved in last summer's curriculum workshop.

"Mr. Gerald K. White, State Supervisor of Business Education, Division of Vocational Education, recently visited Nutley High School for the purpose of observing the Nutley Business Education Department. He commented, 'The Business Education Department is commended for serving such large numbers of students in a variety of courses. The five classes of senior level office practice indicates that many of your students are interested in pursuing occupations in offices following graduation.' All other comments were most favorable."

CAFETERIA REPORT:

Mr. Perez presented the cafeteria report as of March 31, 1978, showing a cash balance as of July 1, 1977 of \$5,987.94, total receipts of \$155,818.04, total disbursements of \$144,447.92, leaving a balance of \$17,358.06. Total "A" lunch - 26,535. Total milk sold - 22,733. Free lunches - 4,377. Reduced price lunches - 1,249. School days - 21.

HEARING OF CITIZENS (Agenda Items Only):

None

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BILLS AND MANDATORY PAYMENTS:

Mr. Perez presented and moved the adoption of the following resolution, seconded by Mr. Tangorra. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education authorizes the payment of bills and mandatory payments in the total amount of \$783,485.18 as per Schedule A, which have been audited by the Business Department.

REQUESTS FOR USE OF BUILDINGS AND GROUNDS:

Mr. Perez presented and moved the adoption of the following resolution, seconded by Mrs. Rabinowitz, and unanimously approved by the Board:

BE IT RESOLVED, That the Board of Education approves the requests for the use of buildings and grounds (Schedule B), provided they conform to the rules and regulations set by the Board.

RESIGNATIONS - Athletic:

Mr. Perez presented and moved the adoption of the following resolution, seconded by Mr. Rusignuolo, and unanimously approved by the Board:

BE IT RESOLVED, That the resignations of the following athletic personnel be accepted:

Mr. Lawrence Jinks	Head Track Coach	effective June 30, 1978
Mr. Sal Pulitano	Assistant Wrestling Coach	effective March 29, 1978

RETIREMENT - Nutley High School Guidance Department Head:

Mr. Lindstrom presented and moved the adoption of the following resolution, seconded by Mrs. Wightman, and unanimously approved by the Board:

BE IT RESOLVED, That the retirement of Mr. Harold Schnitzer, Guidance Department Head, Nutley High School, be accepted, effective July 1, 1978.

APPOINTMENTS - Summer Clerical Help:

Mr. Lindstrom presented and moved the adoption of the following resolution, seconded by Mrs. Rabinowitz. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the following be employed as summer clerical assistants during the summer of 1978 in accordance with hourly pay rates adopted by the Board of Education:

Miss Lois Wieczorzak	effective May 22, 1978	\$3.00	Step 3
Mrs. Rita Lisowski	effective July 1, 1978		4-9

(1978-1979 salary guide)

AMENDING APPOINTMENT - Clerk Typist:

Mr. Lindstrom presented and moved the adoption of the following resolution, seconded by Mrs. Wightman. On a roll call vote the resolution was unanimously adopted:

WHEREAS, the reappointment of Mrs. Rosemary Scala as school aide for the 1977-1978 school year was approved by the Board of Education on March 27, 1978 at Step 8, \$5,937.00,

NOW, THEREFORE, BE IT RESOLVED, That the appointment of Mrs. Rosemary Scala be amended to that of Clerk-Typist for the 1977-1978 school year at the salary of \$5,702.00, Step 6, as agreed upon by the Board of Education and in accordance with the classification and step indicated on the appropriate 1977-1978 salary guide.

APPOINTMENTS - Teacher Substitutes:

Mrs. Wightman presented and moved the adoption of the following resolution, seconded by Mrs. Imhoff. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the teacher substitutes listed on the attached Schedule C be approved for the 1977-1978 school year.

SCHOOL CALENDAR:

Mrs. Wightman presented and moved the adoption of the following resolution, seconded by Mr. Tangorra, and unanimously approved by the Board:

BE IT RESOLVED, That the Board of Education adopts the attached school calendar for the 1978-1979 school year. (Schedule D)

APPOINTMENT - Executive Secretaries:

Mrs. Imhoff presented and moved the adoption of the following resolution, seconded by Mrs. Wightman. Upon being put to a roll call vote the resolution was adopted with Mr. Williams, Mrs. Imhoff, Mr. Lindstrom, Mr. Perez, Mrs. Rabinowitz, Mr. Rusignuolo, Mr. Tangorra and Mrs. Wightman voting aye and Mr. Restaino voting nay:

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BE IT RESOLVED, That the following salary guide for Executive Secretaries for the 1977-1978 school year be adopted: (See Schedule E) and

BE IT FURTHER RESOLVED, That the salaries of the following Executive Secretaries be established for the 1977-1978 school year, retroactive to July 1, 1977:

Mrs. Carolyn Foresta	Step 6	\$11,732.
Mrs. Manila Darrow	Step 10	14,260.

APPOINTMENT - Athletic:

Mr. Tangorra presented and moved the adoption of the following resolution, seconded by Mr. Rusignuolo. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education, upon the recommendation of the Athletic Committee, hereby appoints the following staff member for the 1978-1979 school year at a salary in accordance with the 1978-1979 athletic salary guide:

Twirler Coach	Miss Andrea Heffan	Step 1
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APPOINTMENTS - Part-Time School Aides:

Mr. Tangorra presented and moved the adoption of the following resolution, seconded by Mrs. Rabinowitz. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the appointment of the following part-time school aides be approved for the 1977-1978 school year at an hourly rate of pay agreed upon by the Board of Education and in accordance with the part-time school aide salary guide adopted on February 27, 1978:

	<u>School</u>	<u>Step</u>	<u>Hourly Pay Rate</u>
Mrs. Margaret Amato	Washington	1	\$2.70
Mrs. Margaret Cullari	Lincoln	3	\$3.00
Mrs. Rose Ann D'Amato	Washington	3	\$3.00
Mrs. Emma DiGiovanna	Lincoln	3	\$3.00
Mrs. Dorothy Duffe	Radcliffe	2	\$2.85
Mrs. Gertrude Furlong	Franklin	3	\$3.00
Mrs. Rita Giacalone	Franklin	2	\$2.85
Mrs. Theresa Molinaro	Spring Garden	3	\$3.00
Mrs. Rose Nicosia	Washington	3	\$3.00
Mrs. Catherine Turano	Yantacaw	1	\$2.70

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APPOINTMENTS - Behind-the-Wheel Summer Driver Training Program:

Mr. Tangorra presented and moved the adoption of the following resolution, seconded by Mrs. Rabinowitz. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the following be appointed to teach in the behind-the-wheel summer driver training program for a period not to exceed 24 days during the summer of 1978, at an hourly rate of pay agreed upon by the Board of Education:

Mr. John Ball	\$7.00 per hour
Mr. Joseph Mattiucci	\$7.00 per hour
Mr. Joseph Cocchiola	\$7.00 per hour
Mr. Mario Cocchiola	\$7.00 per hour

APPOINTMENT - Summer Employment - Office Work Experience Coordinator:

Mr. Rusignuolo presented and moved the adoption of the following resolution, seconded by Mr. Tangorra. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That Mrs. Rita Greenberg, Office Work Experience Coordinator, be employed for one week before the opening of school for the 1978-1979 school year, at a salary agreed upon by the Board of Education and in accordance with the 1978-1979 salary guide.

APPOINTMENT - Administrative Assistant:

Mr. Rusignuolo presented and moved the adoption of the following resolution, seconded by Mr. Perez. On a roll call vote the resolution was unanimously adopted:

WHEREAS, there exists a need for a person to whom the Board Secretary-Business Administrator can delegate responsibility for some of the many facets of the business operation and authority to act in his stead when he is out of the office,

THEREFORE, BE IT RESOLVED, That the position of Administrative Assistant in the Board Office be established, and

BE IT FURTHER RESOLVED, That the following salary guide be established for this position: (See Schedule F) and

BE IT FURTHER RESOLVED, That Manila Darrow, presently Executive Secretary, be appointed to the position of Administrative Assistant at Step 9 (\$15,740), effective April 1, 1978 through June 30, 1978.

NOTE: This change will not necessitate any additional personnel in the Board Office.

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BE IT RESOLVED, That the following salary guide for Executive Secretaries for the 1977-1978 school year be adopted: (See Schedule E) and

BE IT FURTHER RESOLVED, That the salaries of the following Executive Secretaries be established for the 1977-1978 school year, retroactive to July 1, 1977:

Mrs. Carolyn Foresta	Step 6	\$11,732.
Mrs. Manila Darrow	Step 10	14,260. + \$200 per annum for attending Board Meetings to take minutes

APPOINTMENT - Athletic:

Mr. Tangorra presented and moved the adoption of the following resolution, seconded by Mr. Rusignuolo. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the Board of Education, upon the recommendation of the Athletic Committee, hereby appoints the following staff member for the 1978-1979 school year at a salary in accordance with the 1978-1979 athletic salary guide:

Twirler Coach	Miss Andrea Heffan	Step 1
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APPOINTMENTS - Part-Time School Aides:

Mr. Tangorra presented and moved the adoption of the following resolution, seconded by Mrs. Rabinowitz. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the appointment of the following part-time school aides be approved for the 1977-1978 school year at an hourly rate of pay agreed upon by the Board of Education and in accordance with the part-time school aide salary guide adopted on February 27, 1978:

	<u>School</u>	<u>Step</u>	<u>Hourly Pay Rate</u>
Mrs. Margaret Amato	Washington	1	\$2.70
Mrs. Margaret Cullari	Lincoln	3	\$3.00
Mrs. Rose Ann D'Amato	Washington	3	\$3.00
Mrs. Emma DiGiovanna	Lincoln	3	\$3.00
Mrs. Dorothy Duffe	Radcliffe	2	\$2.85
Mrs. Gertrude Furlong	Franklin	3	\$3.00
Mrs. Rita Giacalone	Franklin	2	\$2.85
Mrs. Theresa Molinaro	Spring Garden	3	\$3.00
Mrs. Rose Nicosia	Washington	3	\$3.00
Mrs. Catherine Turano	Yantacaw	1	\$2.70

TEXTBOOK ADOPTIONS:

Mr. Restaino presented and moved the adoption of the following resolution, seconded by Mrs. Rabinowitz. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the following textbooks be adopted for use for the 1978-1979 school year:

Human Life Science, by Kenneth L. Fitch and Perry B. Johnson
Published by Holt, Rinehart and Winston
(For High School Human Physiology Course)

Mathematics for Individual Achievement, by Richard A. Denholm,
Donald D. Hankins, Marian Cliffe Herrick, George R. Vojtko
Published by Houghton Mifflin Company, Boston
(Levels 7th and 8th Grades)


Modern School Mathematics, by Mary Dolciani, William Wooton,
Edwin F. Beckenbach, William G. Chinn
Published by Houghton Mifflin Company, Boston
(Courses 1 & 2 for 7th and 8th Grades)

Mathematics, by Ernest R. Duncan, Coordinating Author;
W. G. Quast, William L. Cole, Mary Ann Hater Haubner,
Thelma M. Sparks
Published by Houghton Mifflin Company, Boston
(For 7th and 8th Grades)

TUITION STUDENT:

Mr. Restaino presented and moved the adoption of the following resolution, seconded by Mrs. Wightman. On a roll call vote the resolution was unanimously adopted:

BE IT RESOLVED, That the following student be permitted to attend the Nutley Public Schools on a tuition basis for the 1978-1979 school year at a rate to be established by the Board of Education:


Passaic, New Jersey

Grade 7
Franklin School

REJECTION OF BIDS - Janitorial Supplies:

Mr. Restaino presented and moved the adoption of the following resolution, seconded by Mr. Perez. On a roll call vote the resolution was unanimously adopted:

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WHEREAS, bids were received on March 30, 1978 for janitorial supplies, and

WHEREAS, a large number of bidders did not submit a statement complying with the "Disclosure of Ownership" requirement,

NOW, THEREFORE, BE IT RESOLVED, That these bids be rejected and that janitorial supplies be re-bid.

BIDS FOR SUPPLIES FOR THE 1978-1979 SCHOOL YEAR:

Mrs. Rabinowitz presented and moved the adoption of the following resolution, seconded by Mr. Rusignuolo. On a roll call vote the resolution was unanimously adopted:

WHEREAS, bids were received on Thursday, March 30, 1978 at 2:30 p.m. for the following supplies: Electrical, Library, Medical, Mimeograph and Duplicating, Music, Paper, and Photography, and

WHEREAS, attached as per Schedule G is a list of those companies that submitted said bids,

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education hereby authorizes its Secretary to award contracts to the lowest bidders, provided the items requested meet or are equal to specifications.

TESTIMONIAL - Mr. Harold Schnitzer:

Mrs. Rabinowitz presented and moved the adoption of the following resolution, seconded by Mrs. Wightman, and unanimously approved by the Board:

WHEREAS, Mr. Harold Schnitzer has tendered his resignation as High School Guidance Department Head, effective July 1, 1978 and has signified his intention of retiring from active service, and

WHEREAS, Mr. Schnitzer has served in the Nutley Public Schools for a period of eighteen years, and

WHEREAS, through the years Mr. Schnitzer has exemplified the finest qualities of the teaching profession at all times, and

WHEREAS, Mr. Schnitzer won the personal friendship of his fellow teachers and the loyal devotion of every student who came under the influence of his understanding and capable counseling,

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education expresses to Mr. Schnitzer its deep appreciation of his long and faithful service and extends to him its best wishes for continued health and happiness, and

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BE IT FURTHER RESOLVED, That this resolution be made a part of the minutes of this meeting and a copy presented to Mr. Schnitzer.

ELIMINATION OF TEACHING POSITIONS:

Mrs. Rabinowitz presented and moved the adoption of the following resolution, seconded by Mrs. Wightman. On a roll call vote the resolution was unanimously adopted:

WHEREAS, because of the decrease in enrollment and the return to teaching of several tenure teachers for the 1978-1979 school year, and

WHEREAS, the Board of Education of the Town of Nutley hereby authorizes the elimination of nineteen teaching positions from the school staff,

THEREFORE, BE IT RESOLVED, That the authorized number of teachers appointed as of most recent date where possible be notified by the Secretary-Business Administrator on or before April 30, 1978 of the elimination of their positions.

HEARING OF CITIZENS:

None

PRESENTATION - Planning Committee:

A report of the Planning Committee was submitted by Mr. Restaino, after which there was an open discussion period. The following people in the audience participated in the discussion:

Marie Calo
Phyllis Coldebella
Rosalie Cuccinello
John Foet
Linda Hartner
George Hooper
Anne Marie Kraemer
Ronald Kulik
Lois LaCorte

Martin Lang
Lois Malsman
Marlene Mazza
James Murray
Joyce Palm
Daryl Puzan
Angelo Sibilis
Thomas A. Testa
Joann Wilson

OLD BUSINESS:

None

NEW BUSINESS:

None

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ADJOURNMENT:

There being no further business to come before the Board, on motion made by Mr. Tangorra, seconded by Mrs. Wightman, the meeting was adjourned at 10:10 p.m.

Louis F. Mian
President

R. Kinsland
Secretary

Date

May 1, 1978

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