

Board of Education
Nutley, New Jersey

September 25, 1974

The Regular Meeting of the Board of Education of the Town of Nutley, New Jersey, was held in the Board Room, 149 Chestnut Street, on Wednesday, September 25, 1974, at 8:00 p.m., with Mr. John E. Clayton, Jr., President, presiding.

FLAG SALUTE:

The meeting was opened with Mr. Walter Lindstrom leading the Board members and citizens in the Pledge of Allegiance to the American Flag.

ROLL CALL:

The other members present at roll call were: Mr. Theodore J. Berger, Mr. Albert E. Cameron, Jr., Mr. Walter Lindstrom, Mr. James M. Piro, Mrs. Edward M. Popadick, and Mr. Gerard T. Restaino. Absent and excused: Mrs. Thomas E. Jaworek and Mr. Frank V. Tangorra. Approximately 25 citizens present.

MINUTES:

Copies of the minutes of the Regular Meeting held on June 26, 1974, at 8:00 p.m., being in the hands of each member, reading of same was dispensed. Mr. Piro moved that the minutes be approved, seconded by Mrs. Popadick, and unanimously approved by the Board.

COMMUNICATIONS:

Mr. Ramsland presented and read the following:

1. A letter from Miriam E. Hughes, Coordinator, School Nutrition Services, Department of Education, Division of Field Services:

"Approval has been granted for your Policy Statement for Free and Reduced Price Meals and/or Free Milk.

"Implementation of the Free and Reduced Price Meal Policy will be reviewed and evaluated through our Administrative Review Process of the Bureau of Food Program Administration.

"School Districts may not alter or amend standards set forth in approved Policy Statements without advance approval from the Bureau of Food Program Administration, Department of Education."

2. A letter to the Board of Education from Kathleen Janiec:

"I am a junior at Jersey City State College and will be doing my junior field experience in October. In order to prepare myself to teach, I am taking educational foundation courses at the college, under the supervision of Dr. G. Sanders and Dr. D. Spiegel. To complete each course, I must meet the necessary requirements of each instructor.

"One of these requirements can only be met with the help of the Nutley Board of Education. This requirement is the necessary information on the background of the Board members, including ... age, sex, race, politics, occupation, religion, educational background and, of course, names."

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"Beside this requirement, I must also attend an open Board meeting, and conclude my report with the necessary information of the Board members plus my personal feelings of the meeting and action I attend and witness. Your assistance is greatly appreciated as soon as possible."

3. Notice from New Jersey School Boards Association re: Semi-Annual Delegates Meeting, December 7, 1974 - Trenton.
4. A letter to Mr. John Clayton, President, from Mr. John Walker, Principal, Yantacaw School:

"On behalf of the students, parents and teachers of Yantacaw School, I would like to compliment the Board of Education on a job well done in preparing our building for the opening of school.

"The brightness and cleanliness of the building should be an inspiration to all who use it, to try and keep it this way.

"Thank you."

SECRETARY'S REPORT:

Mr. Ramsland presented and read the following report:

"There has been no slackening of pace in the non-teaching operations of the Board during the summer. Every year we tell ourselves that next summer will be better, but these dreams vanish as the time approaches.

"One of the significant factors contributing to the increased workload is the fact that we are putting out for formal bid many more categories of materials and services than we formerly did. This is both good and bad. There is no doubt that we get lower prices (although this is not apparent because of the offsetting effect of inflation) but we must constantly be on guard against inferior substitutions and shoddy workmanship from low bidders who bid too low.

"The recently enacted legislation requiring local boards to purchase and loan textbooks to students attending non-public schools (Chapter 78, P.L. 1974, dated August 5, 1974) is being implemented. We are receiving good cooperation from the administrations of the schools involved.

"The food service operation for the year just past resulted in a higher deficit than was budgeted, but not as high as was anticipated as the year progressed. The expert management and dedicated service of our cafeteria people are to be commended. I have not recommended a price increase at this time, even though our bid prices for all food items are up substantially, but we will re-evaluate the need for such an increase at mid-year.

"Also, the recent legislation (Chapter 53, P.L. 1974, dated June 24, 1974) requiring that school lunch be offered to all children qualifying under State-wide eligibility criteria, effective July 1, 1975, will not affect us directly, since, in the first place, we do not have a high enough percentage of eligible children in any of our schools, and in the second place, we are already making Type A lunches available to all our children, even in the schools that have no food preparation areas.

"The auditors have completed their field work and are presently preparing their report, the target date for which is September 30.

"All the buildings have been thoroughly cleaned over the summer and much repair and remodelling work has been done. Yantacaw School was completely repainted and everyone concerned was very happy with the improvement in this building. The high school and Franklin School also had

considerable repair and repainting, most of which was done by our own maintenance and custodial crews. Local college boys augmented our custodial, maintenance, and grounds crews during the summer, and did a very creditable job wherever they were assigned. Much work which was included in the budget remains to be done during the school year, and the understanding cooperation of the principals, teachers, and students who are inconvenienced during the performance of this work is much appreciated.

"Fire drills were held at the various schools during the past month as follows:

Sept. 9	Lincoln School	8:45 a.m.	1 min. 27 secs.
Sept. 10	Lincoln School	1:00 p.m.	1 min. 32 secs.
Sept. 10	Radcliffe School	1:30 p.m.	1 min. 25 secs.
Sept. 11	Spring Garden School	1:40 p.m.	1 min. 45 secs.
Sept. 12	Washington School	12:50 p.m.	1 min. 45 secs.
Sept. 13	Special Education Center	1:30 p.m.	3 mins.
Sept. 16	Franklin School	10:10 a.m.	2 min. 2 secs.
Sept. 16	Yantacaw School	2:10 p.m.	1 min. 45 secs.
Sept. 20	Radcliffe School	1:25 p.m.	1 min. 40 secs.
Sept. 24	Special Education Center	10:00 a.m.	2 mins."

FINANCIAL REPORT:

Mr. Ramsland presented the financial report for the 1973-1974 school year showing total funds available of \$7,506,237.80, contractual orders to date of \$6,962,222.46, leaving a balance of funds available of \$544,015.34.

Mr. Ramsland presented the financial report as of August 31, 1974, showing total funds available of \$8,067,913.26, contractual orders to date of \$1,519,459.05, leaving a balance of funds available of \$6,548,454.21.

Mr. Ramsland presented the athletic financial report for the 1973-1974 school year showing a balance as of July 1, 1973 of \$680.36, total receipts of \$90,052.38, total expenditures of \$89,873.35, leaving a cash balance of \$859.39.

Mr. Ramsland presented the Training Center Special Projects Report for the 1973-1974 school year, showing a balance as of July 1, 1973 of \$1,096.26, total receipts of \$4,087.00, total disbursements of \$4,083.64, leaving a balance of \$1,099.62.

SUPERINTENDENT'S REPORT:

Mr. Fowler introduced Mr. Gene Duffy, Assistant Superintendent of Schools, who gave a brief explanation of the Special Education Instructional Media Center (SEIMC).

Mr. Fowler presented and read the following report:

"I would like to take this opportunity to publicly thank all concerned for their cooperation in providing all of Nutley's students with an excellent school opening. The smooth transition from the child's summer activities to the routines of school life was evident in all of our school buildings.

"Mr. Ramsland and his entire staff are to be commended for their untiring efforts in preparing the buildings for this day.

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"The enrollment figures are as follows:

	<u>1973/74</u>	<u>1974/75</u>
Elementary	2597	2517
Special Education	79	86
Franklin	870	813
High School	<u>2164</u>	<u>2166</u>
Total	5710	5582

"The recently installed Reading Laboratory at the Nutley High School is in operation. This is a new approach to reading instruction at this level. Students are receiving this new approach with a great deal of enthusiasm.

"We are in receipt of a comprehensive statistical system-wide report dealing with fourth and sixth grade students' academic growth in the areas of reading, mathematics and science. Dr. Frederic L. Matthews of the STACO (statistical consultants firm) has developed an approach to comparing the individual's actual achievement with an expected achievement. Dr. Matthews, in his analysis of this report, said, 'There is no significant difference in the existing instructional program at Nutley's elementary schools. The evidence gathered in this report indicates that children in Nutley could move from classroom to classroom, building to building, at the same grade level, without any interruption in the learning process. This conclusion has been consistent over the past four years. Teachers in Nutley are doing an excellent job in developing curricula for individual students.'

"We are in receipt of guidelines for administering the New Jersey Textbook Law, Chapter 79, Laws of 1974. Mr. Ramsland, Mr. Duffy, and your Superintendent will be meeting with private school authorities for the purpose of developing procedures for the implementation of this program.

"Mrs. Lucy Gillies, Mrs. Ellen Young and other faculty members have begun to compile the results of state testing in the areas of reading and mathematics for grades 4, 7 and 12. When this is completed a report will be prepared for dissemination to the community.

"We have received official notification from Dr. Nicholas Maldari that we will receive \$40,000 to establish a SEIMC (Special Education Instructional Media Center) program in Nutley. Mr. Eugene Duffy has made formal application for this grant."

Mr. Fowler read the following correspondence:

A letter from C. Russell Kramer, Smith, Kramer & Morrison:

"We have reviewed, at your request, the letter from Mrs. C. Camille Edris asking that the Board of Education reimburse her for the cost of having her children privately tutored in reading, or in the alternative to have such cost applied against her real estate taxes.

"A board of education has only those powers which are enumerated in the school laws. There is no provision in the statutes permitting the Board to reimburse Mrs. Edris for private tutoring costs which she has incurred. There are provisions in the statutes for special classes for handicapped, emotionally disturbed or socially maladjusted students who have been so classified by the board, but even in these cases, the special classes and facilities are to be provided by the board, either within or without the District, after approval by the Commissioner of Education.

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"A board of education does not levy or collect taxes. This is done by the municipality, and the municipality has no legal authority to rebate taxes, as Mrs. Edris requests."

A letter to Mrs. Camille Edris from Mr. Glyn Fowler:

"In reference to your letter dated June 28, 1974 requesting reimbursement for the cost of having your children privately tutored in reading, please be advised that the attorney for the Nutley Board of Education advised this office as follows:

'A board of education has only those powers which are enumerated in the school laws. There is no provision in the statutes permitting the Board to reimburse Mrs. Edris for private tutoring costs which she has incurred.'

"I appreciated the opportunity of meeting with you on September 4th and I would like to repeat the message that the facilities of the Nutley Public Schools are available to your children. If we can assist you in any way, do not hesitate to call me at my office."

CAFETERIA REPORT:

Mr. Berger presented the cafeteria report as of June 30, 1974, showing a cash balance as of July 1, 1973 of \$125.62, total receipts of \$172,745.41, total disbursements of \$172,034.65, leaving a balance of \$836.38. Total "A" lunch - 8,998. Milk - 7,896. Free lunches - 2,273. Reduced price lunches - 147. School days - 22.

HEARING OF CITIZENS (Agenda Items Only):

To a question asked concerning SEIMC, Mr. Fowler responded that this is a center that is used by all of northern New Jersey teachers for special education materials or equipment. The benefit to Nutley is that all teachers in Nutley can use the materials or equipment, but the biggest benefit is that it is all Federally funded.

APPROVAL OF BILLS & MANDATORY PAYMENTS:

On motion made by Mr. Berger, seconded by Mr. Lindstrom, and unanimously approved by the Board, bills for goods received and services rendered for the 1973-1974 School Year were approved and payments ratified. (See pages 164a and 164b.)

On motion made by Mr. Berger, seconded by Mr. Lindstrom, and unanimously approved by the Board, bills for mandatory payments for the 1973-1974 School Year were approved and payments ratified. (See page 164b.)

On motion made by Mr. Berger, seconded by Mr. Lindstrom, and unanimously approved by the Board, bills for goods received and services rendered for September 25, 1974 were approved and payments ratified. (See pages 164c, 164d, 164e, 164f, 164g, 164h, 164i, 164j and 164k.)

On motion made by Mr. Berger, seconded by Mr. Lindstrom, and unanimously approved by the Board, bills for mandatory payments for September 25, 1974 were approved and payments ratified. (See pages 164k and 164l.)

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REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS:

Mr. Berger presented and moved the adoption of the following resolution, seconded by Mrs. Popadick, and unanimously approved by the Board. (See 165a, 165b, 165c, 165d, 165e, 165f and 165g.)

RESIGNATION - Secretary:

Mr. Berger presented and moved the adoption of the following resolution, seconded by Mrs. Popadick, and unanimously approved by the Board:

BE IT RESOLVED, That the resignation of Mrs. Helen Bator, Secretary at the Business Office, be accepted effective August 30, 1974.

RESIGNATIONS - School Aides:

Mr. Berger presented and moved the adoption of the following resolution, seconded by Mrs. Popadick, and unanimously approved by the Board:

BE IT RESOLVED, That the following resignations received during the summer be accepted, effective as of June 30, 1974:

Mrs. Louise Cremonni	Lincoln School aide
Mrs. Abby Hirsch	Nutley High School aide

RESIGNATION - Cafeteria:

Mr. Berger presented and moved the adoption of the following resolution, seconded by Mr. Lindstrom, and unanimously approved by the Board:

BE IT RESOLVED, That the resignation of Mrs. Agnes Nugent, cafeteria employee, be accepted effective June 30, 1974.

RESIGNATIONS - Teachers:

Mr. Berger presented and moved the adoption of the following resolution, seconded by Mrs. Popadick, and unanimously approved by the Board:

BE IT RESOLVED, That the following resignations received during the summer be accepted, effective as of June 30, 1974:

Mr. Henry Fengler	high school social studies
Mrs. Sylvia Greene	school nurse
Mrs. Joanne Quinn	elementary (from leave of absence)
Mrs. Judith Wilcox	high school mathematics

LEAVES OF ABSENCE - Teachers:

Mrs. Popadick presented and moved the adoption of the following resolution, seconded by Mr. Lindstrom, and unanimously approved by the Board:

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BE IT RESOLVED, That the following teachers be granted leaves of absence for the 1974-1975 school year:

Mrs. Florence B. Carlo	(personal, effective June 30, 1974)
Mrs. Renee Deutch	(maternity, effective October 4, 1974)

LEAVE OF ABSENCE - Custodian:

Mrs. Popadick presented and moved the adoption of the following resolution, seconded by Mr. Berger, and unanimously approved by the Board:

BE IT RESOLVED, That Stephen Resco be granted a leave of absence for medical reasons effective July 1, 1974 through December 30, 1974.

EXPIRATION OF SICK LEAVE - Custodian-Maintenance:

Mrs. Popadick presented and moved the adoption of the following resolution, seconded by Mr. Lindstrom, and unanimously approved by the Board:

WHEREAS, Joseph Pojedinec has been employed as custodian-maintenance man by the Nutley Board of Education for a number of years, and

WHEREAS, Mr. Pojedinec has become disabled through an unfortunate accident and his accumulated sick leave will expire on September 30, 1974,

NOW, THEREFORE, BE IT RESOLVED, That the Nutley Board of Education authorizes continuation of Mr. Pojedinec on the payroll at his full salary reduced by the salary of a substitute through December 31, 1974, and

BE IT FURTHER RESOLVED, That this action is not to be construed as establishing precedent as each case must be considered on its own merits.

APPOINTMENT - Secretary:

Mrs. Popadick presented and moved the adoption of the following resolution, seconded by Mr. Piro, and unanimously approved by the Board:

BE IT RESOLVED, That Mrs. Janet Houston be appointed as a secretary in the Business Office for the 1974-1975 School Year, effective September 5, 1974, and in accordance with the current Secretarial Salary Guide. (2-4) \$6,455.

APPOINTMENT - Acting Head Custodian:

Mrs. Popadick presented and moved the adoption of the following resolution, seconded by Mr. Lindstrom, and unanimously approved by the Board:

BE IT RESOLVED, That Nicholas Cresho be appointed as Acting Head Custodian at Nutley High School for the 1974-1975 School Year, effective July 1, 1974. (5-9) \$10,620.

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APPOINTMENT - Nutley High School Principal:

Mr. Lindstrom presented and moved the adoption of the following resolution, seconded by Mr. Berger, and unanimously approved by the Board:

BE IT RESOLVED, That Mr. Louis Zwirek be appointed Principal of Nutley High School, effective as of August 1, 1974, at a salary agreed upon by the Board of Education, and in accordance with the Administrative Salary Guide.
(7) \$26,418.

APPOINTMENTS - Teachers:

Mr. Lindstrom presented and moved the adoption of the following resolution, seconded by Mrs. Popadick, and unanimously approved by the Board:

BE IT RESOLVED, That the following teachers be appointed for the 1974-1975 School Year, at salaries agreed upon by the Board of Education and in accordance with the 1974-1975 Salary Guide:

\$ 9,050.	Mr. Joseph Bolcato	mathematics, Franklin School	(B. A. -1)
9,050.	Miss Lucy Burruano	mathematics, Franklin School	(B. A. -1)
9,050.	Miss Nancy Gerken	mathematics, High School	(B. A. -1)
9,050.	Miss Anne Gracco	mathematics, Franklin School	(B. A. -1)
10,369.	Mrs. Paula Kasner	home economics, High School	(M. A. -2)
4,525.	Miss Mari Konn	kindergarten, Washington	(B. A. - $\frac{1}{2}$ of 1)
9,050.	Mrs. Angela Maguire	elementary teacher/nurse	(B. A. -1)
11,765.	Mr. Brian McGinley	social studies, High School	(B. A. -7)
9,050.	Miss Deborah Romeo	special education, Lincoln	(B. A. -1)
9,050.	Mr. Gary Sost	special education, Spec. Ed. Center	(B. A. -1)
9,503.	Mr. Joseph Statile	mathematics, High School	(B. A. -2)
9,050.	Mr. Ronald Vassallo	social studies, High School	(B. A. -1)

APPOINTMENTS - Athletic:

Mr. Lindstrom presented and moved the adoption of the following resolution, seconded by Mr. Berger, and unanimously approved by the Board:

BE IT RESOLVED, That the Board of Education hereby appoints the following athletic staff members for the 1974-1975 School Year at salaries agreed upon by the Board of Education and in accordance with the 1974-1975 athletic salary guide.

\$300.	Mrs. Paula Kasner	Cheerleader Coach	(1)
500.	Mr. Daniel Kimberley	Winter Track Coach	(3)
450.	Mr. Walter Murray	Assistant Basketball Coach	(1)

APPOINTMENTS - Saturday Extension Program:

Mr. Lindstrom presented and moved the adoption of the following resolution, seconded by Mr. Berger, and unanimously approved by the Board:

BE IT RESOLVED, That the following personnel be appointed for the Saturday Extension Program, at salaries agreed upon by the Board of Education, for the 1974-1975 School Year (September 28, 1974 through April 5, 1975).

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Mr. William Shergalis, Director	\$1,200.
Mrs. Elisabeth Clarke	700.
Mr. Robert Loffredo	700.
Miss Rosemarie DiGeronimo	700.
Mr. Walter Murray	700.
Mr. Edmund Olson	700.
Mr. Stephen Parigi	700.
Mr. Frank L. Comune, Jr.	700.
Mr. Edward Annett (10 weeks)	350.
Mr. Kenneth Grieco (5 weeks)	175.
Mr. John Ryan (5 weeks)	175.

APPOINTMENTS - Teaching Substitutes:

Mr. Lindstrom presented and moved the adoption of the following resolution, seconded by Mr. Piro, and unanimously approved by the Board:

BE IT RESOLVED, That the teaching substitutes listed on the attached sheets be approved for the 1974-1975 School Year.

APPOINTMENTS - Secretarial Substitutes:

Mr. Cameron presented and moved the adoption of the following resolution, seconded by Mr. Piro, and unanimously approved by the Board:

BE IT RESOLVED, That the following secretarial substitutes be approved for the 1974-1975 School Year:

Mrs. Mary Mahon	Mrs. Marguerite Vitale
Miss Margaret Mostica	Mrs. Patricia Smith
Mrs. Christine Plenge	Mrs. Jean Shuster
Mrs. Diana Pula	Mrs. Rosemary Teeple

APPOINTMENT - Special Assignment:

Mr. Cameron presented and moved the adoption of the following resolution, seconded by Mr. Piro, and unanimously approved by the Board:

BE IT RESOLVED, That Mr. Vito Ziccardi be assigned the extra duty of coordinating and supervising the production of school newspapers for the 1974-1975 School Year with extra compensation in an amount agreed upon by the Board of Education. \$400.

APPOINTMENT - Permanent Unassigned Substitute - High School:

Mr. Cameron presented and moved the adoption of the following resolution, seconded by Mr. Lindstrom, and unanimously approved by the Board:

BE IT RESOLVED, That Miss Susanna Lippoczy be approved as a permanent unassigned substitute at the high school for the 1974-1975 School Year at a rate of pay agreed upon by the Board of Education at its regular meeting held November 21, 1971. \$30.00 per day

ADVANCEMENT ON THE SALARY GUIDE:

Mr. Cameron presented and moved the adoption of the following resolution, seconded by Mr. Piro, and unanimously approved by the Board:

BE IT RESOLVED, That the following teachers be advanced to the proper level of the salary guide in accordance with Board of Education regulations, said teachers having completed the necessary college courses to qualify for such advancement, to be effective for the 1974-1975 School Year:

<u>To B.A. + 15</u>	<u>Step</u>	
Mrs. Patricia Arant	13-3/4	\$15,270.
Mrs. Barbara Caponegro	5	11,190.
Mrs. Anne Gingerelli	6	11,656.
Miss Carol-Ann Harris	11	13,988.
Miss Sally Ann Marino	3	10,258.
Mrs. Leona Molinaro	14-1/2	15,620.
Mrs. Susan Scerbo	7	12,123.

<u>To B.A. + 30</u>		
Miss Beatrice Finnan	Max.	17,280.
Mr. Lawrence Jinks	3	10,560.
Mrs. Marie Percopa	5	11,520.
Mr. Salvatore Pulitano	5	11,520.

<u>To M.A.</u>		
Miss Susan Monaghan	2	10,369.
Mrs. Dorothy Drillock Mutch	7	12,838.
Mrs. Mary Peele	14-1/2	16,541.
Mrs. Beth Stein	3-1/2	11,110.
Mr. Howard Strouse	6	12,344.
Mr. John Vitkovsky	4	11,356.
Miss Diane Williams	12	15,306.

<u>To M.A. + 15</u>		
Mr. Joseph Affinito	9	14,245.
Miss Patricia Griffin	5	12,210.
Mrs. Barbara Hellstern	8-1/2	13,991.
Mrs. Thomasina Hyland	11-1/2	15,517.
Mrs. Ann McMillan	11-1/2	15,517.
Mrs. Lorraine Milunaitis	7	13,228.
Mr. Herbert Sauter	9	14,245.

<u>To M.A. + 30</u>		
Mrs. Catherine Danchak	6-1/2	13,388.
Mr. William Farkas	14	17,325.
Mr. Francis Wiggins	10	15,225.

POSITION ABOLISHED - Director of Special Services:

Mr. Cameron presented and moved the adoption of the following resolution, seconded by Mr. Berger, and unanimously approved by the Board:

WHEREAS, the position, Director of Special Services, was established by the Nutley Board of Education on September 26, 1973,

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NOW, THEREFORE, BE IT RESOLVED, That the Director of Special Services position be abolished as of September 1, 1974.

POSITION ABOLISHED - Vice Principal at Lincoln School:

Mr. Piro presented and moved the adoption of the following resolution, seconded by Mr. Lindstrom, and unanimously approved by the Board:

→ WHEREAS, the position, Administrative Assistant at Lincoln School was established by the Board of Education on June 25, 1969,* effective September 1, 1969,* and

WHEREAS, the position, Administrative Assistant, was designated as Vice Principal, effective September 1, 1972,

NOW, THEREFORE, BE IT RESOLVED, That the position of Vice Principal at Lincoln School be abolished as of September 30, 1974.

APPOINTMENT - Vice Principal Responsible to the Assistant Superintendent:

Mr. Piro presented and moved the adoption of the following resolution, seconded by Mr. Lindstrom. Upon being put to a vote, motion was approved by a vote of 6 to 1, with Mrs. Popadick casting the dissenting vote.

BE IT RESOLVED, That the position, Vice Principal Responsible to the Assistant Superintendent, be established, and

BE IT FURTHER RESOLVED, That the salary guide for this position be the same as that of the ten-month Vice Principal position, and

BE IT FURTHER RESOLVED, That the Board of Education approve the attached job description for this position, and

BE IT FURTHER RESOLVED, That Mrs. Mary Whelan be appointed Vice Principal Responsible to the Assistant Superintendent, effective October 1, 1974, at a salary agreed upon by the Board of Education.

JOB DESCRIPTION - Media Specialist:

Mr. Piro presented and moved the adoption of the following resolution, seconded by Mr. Berger, and unanimously approved by the Board:

BE IT RESOLVED, That the position, Media Specialist, be established, and

BE IT FURTHER RESOLVED, That the Board of Education approve the attached job description for this position.

PRINCIPAL'S SIGNATURE FOR SCHOOL BANK ACCOUNT - Nutley High School:

Mr. Piro presented and moved the adoption of the following resolution, seconded by Mr. Lindstrom, and unanimously approved by the Board:

NOTE

THESE DATE SHOULD BE MAY 26, 1965

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BE IT RESOLVED, That the Board of Education hereby authorizes The First National State Bank of New Jersey to recognize the signature of Louis Zwirek, Principal of the Nutley High School, on checks drawn on the Nutley High School account.

PRINCIPAL'S SIGNATURE FOR SCHOOL BANK ACCOUNT - Spring Garden School:

Mr. Piro presented and moved the adoption of the following resolution, seconded by Mr. Berger, and unanimously approved by the Board:

BE IT RESOLVED, That the Board of Education hereby authorizes The First National State Bank of New Jersey to recognize the signature of Anthony Stivala, Principal of the Spring Garden School, on checks drawn on the Spring Garden School account.

ATTENDANCE AT CONVENTIONS - Secretary-Business Administrator:

Mr. Piro presented and moved the adoption of the following resolution, seconded by Mr. Lindstrom, and unanimously approved by the Board:

BE IT RESOLVED, That the Board of Education hereby authorizes its Secretary-Business Administrator to attend the following conventions at the expense of the Board of Education:

Association of School Business Officials of the United States and Canada Miami, Beach, Florida	October 13-18, 1974
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New Jersey Association of School Business Administrators Cherry Hill, New Jersey	April or May, 1975
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ATTENDANCE AT CONVENTIONS - Accountant:

Mr. Restaino presented and moved the adoption of the following resolution, seconded by Mr. Lindstrom, and unanimously approved by the Board:

BE IT RESOLVED, That the Board of Education hereby authorizes its Accountant to attend the following conventions at the expense of the Board of Education:

New Jersey Association of School Business Administrators Cherry Hill, New Jersey	April or May, 1975
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Pupil Transportation Conference State Department of Education Cherry Hill, New Jersey	March or April, 1975
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ATTENDANCE AT CONVENTIONS - Superintendent of Schools and Staff Members:

Mr. Restaino presented and moved the adoption of the following resolution, seconded by Mr. Piro, and unanimously approved by the Board:

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BE IT RESOLVED, That the Board of Education authorizes the attendance of the following staff members at the conferences and/or conventions listed below, at the expense of the Board of Education:

<u>Meeting</u>	<u>Staff Member</u>
N. J. Council of School Administrators McAfee, N. J., Nov. 6-8, 1974	Supt., Asst. Supt. & Principals & Vice Prins.
N. J. School Boards Association Atlantic City, N. J., Oct. 23-25, 1974	Superintendent
Nat'l. Assoc. of College Adm. Counselors N. Y. C., Oct. 2-5, 1974	Department Head
Nat'l. Council of English Teachers New Orleans, La., Nov. 24-Dec. 1, 1974	Department Head
Nat'l. Council on Tchg. Forn. Lang. Washington D. C., April 18-20, 1975	Department Head
Nat'l. Council of Social Studies Tchrs. Chicago, Ill., Nov. 28-30, 1974	Department Head
Nat'l. Assoc. Sec. School Principals Las Vegas, Nev., Feb. 7-12, 1975	High School Principal
Nat'l. Science Teachers Assoc. Los Angeles, Cal., March 20-24, 1975	Department Head
Eastern Business Teachers Assoc. N. Y. C., Oct. 11-14, 1974	Department Head
American Industrial Arts Assoc. Cincinnati, Ohio, March 23-28, 1975	Department Head
Am. Assoc. Health & Phy. Ed. Teachers Atlantic City, N. J., Mar. 13-18, 1975	Department Head
Nat'l. Council Math Teachers Denver, Colorado, April 23-26, 1975	Department Head
Nat'l. Assoc. of Elem. School Principals Minneapolis, Minn., April, 1975	Elem. Principals
Nat'l. Assoc. of School Boards Miami, Florida	Superintendent
Nat'l. Assoc. Sec. School Principals Conf. Philadelphia, Pa., March, 1975	Vice Principals
American Assoc. of School Administrators Dallas, Texas, Feb. 21-24, 1975	Superintendent
N. J. Ass'n. of Education School Secretaries Atlantic City, N. J., Nov. 7-8, 1974	School Secretary

SPECIAL CLASS PLACEMENT FOR ATYPICAL STUDENTS:

Mr. Restaino presented and moved the adoption of the following resolution, seconded by Mr. Berger, and unanimously approved by the Board:

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BE IT RESOLVED, That the Board of Education hereby authorizes its Superintendent of Schools to assign classified handicapped children to educational programs according to how they can best achieve success in learning, in accordance with the rules and regulations pursuant to Title 18A, Chapter 46, N.J. Statutes.

SUPPLEMENTAL AND/OR BEDSIDE INSTRUCTION - ATYPICAL STUDENTS:

Mr. Restaino presented and moved the adoption of the following resolution, seconded by Mr. Piro, and unanimously approved by the Board:

BE IT RESOLVED, That the Board of Education hereby authorizes its Superintendent of Schools to assign supplemental and/or bedside instructors to children in need of such instruction, in accordance with the rules and regulations pursuant to Title 18A, Chapter 46, N.J. Statutes.

TESTING PROGRAM, TITLE III ESEA:

Mr. Restaino presented and moved the adoption of the following resolution, seconded by Mr. Piro, and unanimously approved by the Board:

WHEREAS, the provisions of Title III of the Elementary and Secondary Act of 1965 are applicable to the Town of Nutley, and

WHEREAS, the testing program of the Nutley Public Schools meets the provisions and intent of this legislation,

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education approves the testing program, and

BE IT FURTHER RESOLVED, That the Superintendent of Schools be authorized to prepare the necessary forms to be submitted to the State Department of Education and/or the U.S. Office of Education for approval, and

BE IT FURTHER RESOLVED, That the Superintendent of Schools be authorized to make the necessary arrangements for the implementation of the testing program upon receiving approval from the State Department of Education.

EDUCATIONAL EXTENSION:

Mr. Restaino presented and moved the adoption of the following resolution, seconded by Mr. Berger, and unanimously approved by the Board:

WHEREAS, the provisions of Title I of the Elementary and Secondary Education Act of 1965 are applicable to the Town of Nutley, and

WHEREAS, the project Educational Extension meets the provisions and intent of this legislation,

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education approves the program known as Educational Extension, and

BE IT FURTHER RESOLVED, That the Superintendent of Schools be authorized to prepare the necessary forms to be submitted to the State Department of Education and/or the U.S. Office of Education for approval, and

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BE IT FURTHER RESOLVED, That the Superintendent of Schools be authorized to make the necessary arrangements for the implementation of the Educational Extension program upon receiving approval from the State Department of Education,

BE IT FURTHER RESOLVED, That the program shall include the following:

Tutorial Program
Establishment of Elementary Learning
Resource Centers

TITLE I BUDGET:

Mr. Restaino presented and moved the adoption of the following resolution, seconded by Mr. Piro, and unanimously approved by the Board:

BE IT RESOLVED, That the attached Title I Budget for the 1974-1975 School Year be adopted.

EMPLOYMENT ORIENTATION:

Mr. Restaino presented and moved the adoption of the following resolution, seconded by Mrs. Popadick, and unanimously approved by the Board:

WHEREAS, the provisions of P. L. 90-576, Vocational Amendments of 1968, are applicable to the Town of Nutley, and

WHEREAS, the project Employment Orientation meets the provisions and intent of this legislation,

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education approves the program known as Employment Orientation, and

BE IT FURTHER RESOLVED, That the Superintendent of Schools be authorized to prepare the necessary forms to be submitted to the State Department of Education and/or the U.S. Office of Education for approval, and

BE IT FURTHER RESOLVED, That the Superintendent of Schools be authorized to make the necessary arrangements for implementation of the Employment Orientation program upon receiving approval from the State Department of Education.

TITLE IX OF EDUCATIONAL AMENDMENTS OF 1972:

Mr. Restaino presented and moved the adoption of the following resolution, seconded by Mr. Piro, and unanimously approved by the Board:

WHEREAS, under the provisions of Title IX of the Educational Amendments of 1972 adopted by the Congress, and effective July 1, 1972 discrimination on the basis of sex as it affects elementary and secondary schools and programs receiving Federal financial assistance, is prohibited.

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NOW, THEREFORE, BE IT RESOLVED, That it is the intent and policy of the Nutley Board of Education to comply with the provisions of Title IX of the Educational Amendments of 1972 and to take any measures which may be reasonably required to prohibit discrimination in the Nutley Public Schools in accordance with said legislation.

NATIONAL SCHOOL LUNCH & MILK PROGRAM - 1974-1975:

Mr. Cameron presented and moved the adoption of the following resolution, seconded by Mr. Piro, and unanimously approved by the Board:

BE IT RESOLVED, That the Board of Education enters into an agreement with the State Department of Education for a continuation of the National School Lunch and Milk Programs in the Nutley Schools for the School Year 1974-1975, and

BE IT FURTHER RESOLVED, That the Board of Education hereby designates its Secretary-Business Administrator as the person to be responsible for implementing and carrying out the terms of the agreement.

DETERMINING ELIGIBILITY FOR FREE OR REDUCED PRICE MEALS:

Mr. Cameron presented and moved the adoption of the following resolution, seconded by Mr. Piro, and unanimously approved by the Board:

BE IT RESOLVED, That the Board of Education, conforming with State and Federal regulations, hereby agrees to the established policy with respect to determining eligibility for free or reduced price meals, and

BE IT FURTHER RESOLVED, That the Secretary-Business Administrator shall determine which individual children are eligible for a free or reduced price meal under the established policy, and

BE IT FURTHER RESOLVED, That the Secretary-Business Administrator shall cause a notice concerning the provision of free or reduced price lunches to be inserted in a newspaper circulating in the school district.

TRANSPORTATION - Handicapped:

Mr. Piro presented and moved the adoption of the following resolution, seconded by Mrs. Popadick, and unanimously approved by the Board:

BE IT RESOLVED by the Board of Education that it hereby concurs in the action taken by its Secretary in entering into a jointure agreement with the Belleville Board of Education to contract with Station Wagon Service, Totowa, New Jersey for the transportation of a Belleville student and a Nutley student to the Millburn School, Millburn, New Jersey, at the rate of \$28.17 per diem, 50% of which cost will be paid by Nutley.

Note: The above mentioned contract is subject to approval by the County Superintendent of Schools.

75% reimburseable by the State Department of Education.

Rate for 1973-1974 School Year was \$26.95 per diem.

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STUDENT AND ATHLETIC INSURANCE:

Mr. Piro presented and moved the adoption of the following resolution, seconded by Mr. Lindstrom, and unanimously approved by the Board:

WHEREAS, a study has been made of the proposals submitted by:

C. W. Bollinger Company
Newark, New Jersey

Higham, Neilson, Whitridge & Reid, Inc.
Plainfield, New Jersey

C. J. Simons & Company
Newark, New Jersey

Mutual of Omaha
Newark, New Jersey

WHEREAS, the conclusions reached as a result of this study are that the policy offered by C. W. Bollinger Company offers the best coverage-premium mix,

NOW, THEREFORE, BE IT RESOLVED, That it hereby awards a contract to the C. W. Bollinger Company, 17 William Street, Newark, New Jersey to provide accident insurance for those students who wish to participate in the program for the 1974-1975 School Year, and

BE IT FURTHER RESOLVED, That the Board of Education also awards a contract to C. W. Bollinger for athletic football insurance for the 1974-1975 School Year.

FLOOR COVERING BIDS:

Mrs. Popadick presented and moved the adoption of the following resolution, seconded by Mr. Piro, and unanimously approved by the Board:

WHEREAS, bids were received for the installation of the following floor coverings:

Vinyl Asbestos Tile - Washington School Cafeteria
Vinyl Asbestos Tile - Franklin School Principal's Office
Vinyl Asbestos Tile - Yantacaw School - Room 208
Carpeting - Yantacaw School Library
Carpeting - Yantacaw School Principal's Office
Carpeting - Administration Building

and,

WHEREAS, these bids were received on Tuesday, August 6, 1974 from the following bidders:

Franklin Floors, Inc.
Nutley, New Jersey

Hannon Floor Covering Corp.
Newark, New Jersey

Sherwin-Williams Co.
Moonachie, New Jersey

Harry Rich Affiliates, Inc.
Kenilworth, New Jersey

BE IT RESOLVED, That these bids be entered in the minutes as follows:

Franklin Floors, Inc.	\$5,939.00
Hannon Floor Covering Corp.	\$5,536.88
Harry Rich Affiliates, Inc.	\$6,165.00
Sherwin-Williams Co.	\$6,618.00

BE IT FURTHER RESOLVED, That a contract be awarded to Hannon Floor Covering Company to install floor coverings in the various schools in accordance with the specifications and their low bid thereon for \$5,536.88.

DATA PROCESSING BIDS:

Mrs. Popadick presented and moved the adoption of the following resolution, seconded by Mr. Piro, and unanimously approved by the Board:

WHEREAS, bids were received on Tuesday, August 6, 1974 for providing data processing services for grade reporting at Nutley High School and Franklin School from Apollo Individualized Data Systems, Inc., Belleville, New Jersey, and

WHEREAS, there were no other bids,

THEREFORE, BE IT RESOLVED, That a contract be awarded to Apollo Individualized Data Systems, Inc., for providing data processing services for grade reporting at Nutley High School and Franklin School in accordance with the specifications and their bid thereon at unit prices which total \$3,271.00 for 2,996 students.

ADOPTION OF POLICIES:

Mr. Lindstrom presented and moved the adoption of the following resolution, seconded by Mrs. Popadick, and unanimously approved by the Board:

BE IT RESOLVED by the Board of Education that it hereby adopts for the 1974-1975 School Year the Policies and Rules and Regulations in effect during the preceding year, as amended by salary guides adopted in the spring of 1974 and by amendments dated September 26, 1973.

MEMORIAL - G. Ronald Everett:

Mr. Lindstrom presented and moved the adoption of the following resolution, seconded by Mrs. Popadick, and unanimously approved by the Board:

WHEREAS, it is with a sense of sorrow and regret that the Board of Education records the death of Mr. George Ronald Everett on August 18, 1974, and

WHEREAS, Mr. Everett had a distinguished career serving the youth of Nutley as high school vocational guidance counselor spanning twelve years, and

WHEREAS, it is as a guidance counselor and friend that he was held in high esteem by all who knew him,

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education of the Town of Nutley expresses its feeling of loss and extends its heartfelt sympathy to his family, and

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BE IT FURTHER RESOLVED, That this resolution be made a part of the minutes of this meeting and a copy sent to the members of his family.

APPOINTMENT - Summer Employment:

Mr. Piro presented and moved the adoption of the following resolution, seconded by Mrs. Popadick, and unanimously approved by the Board:

BE IT RESOLVED, That the Board of Education hereby ratifies the action of its Secretary in employing Joel Feitler effective July 17, 1974 to July 26, 1974, at a salary in accordance with the summer employment salary guide. (1) \$2.25 per hr.

SALARY GUIDE FOR EXECUTIVE SECRETARIES - 1974-1975:

Mr. Piro presented and moved the adoption of the following resolution, seconded by Mr. Berger, and unanimously approved by the Board:

BE IT RESOLVED, That the attached salary guide for Executive Secretaries be adopted for the 1974-1975 School Year.

SPECIAL EDUCATION INSTRUCTIONAL MEDIA CENTER (SEIMC):

Mr. Piro presented and moved the adoption of the following resolution, seconded by Mrs. Popadick, and unanimously approved by the Board:

BE IT RESOLVED, That the Board of Education hereby authorizes its Superintendent of Schools to make formal application through the State Department of Education for funds under the Special Education Instructional Media Center program (SEIMC).

TRANSFER OF FUNDS:

Mr. Piro presented and moved the adoption of the following resolution, seconded by Mr. Lindstrom, and unanimously approved by the Board:

WHEREAS, the Board of Education adopted a resolution at the regular meeting of June 26, 1974 authorizing the Secretary-Business Administrator to make any transfers within major appropriation accounts which would be necessary to meet the commitments of the 1973-1974 school year,

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education hereby ratifies the action of its Secretary-Business Administrator in making transfers within the Current Expense account as per the attached.

CERTIFICATE OF AWARD:

Mr. Piro presented and moved the adoption of the following resolution, seconded by Mr. Berger, and unanimously approved by the Board:

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WHEREAS, Section 5 of the resolution Authorizing the Issuance of Temporary Notes, passed by the Board of Education at its regular meeting of June 26, 1974, directs the Secretary to report in writing to the Board of Education at the meeting thereof next succeeding the date when any sales of notes pursuant to this resolution is made, such report to include the amount, date, description and interest rate of the notes sold, the price obtained and the name of the purchaser.

THEREFORE, BE IT RESOLVED, That the following Certificate of Award be recorded in the minutes of this meeting:

CERTIFICATE OF AWARD

I, Arnold C. Ramsland, the duly qualified and acting Secretary of the Board of Education of the Town of Nutley, New Jersey, do hereby certify that pursuant to the authority vested in us by resolutions duly adopted by the Board of Education of the Town of Nutley, the President and the Undersigned awarded, sold and delivered the following obligations to The First National State Bank of New Jersey on the 28th day of June, 1974.

Temporary Loan Bond, dated June 28, 1974 being in the denomination of \$55,000, bearing interest at the rate of six and one half per centum ($6\frac{1}{2}\%$) per annum, and maturing July 1, 1974.

Temporary Loan Bond, dated July 1, 1974 being in the denomination of \$55,000, bearing interest at the rate of six and one half per centum ($6\frac{1}{2}\%$) per annum and maturing on June 28, 1975.

Price Received:	\$55,000.00	A. C. Ramsland, Secretary
Dated:	June 28, 1974	Board of Education

HEARING OF CITIZENS:

Mrs. Rubino raised a series of questions concerning classification of handicapped students and the establishment of resource centers. Mr. Fowler responded to these questions.

Mrs. Rubino also questioned whether the position of Director of Special Services was abolished because of the decrease in enrollment. Mr. Fowler replied that with the appointment of Mr. Duffy as Assistant Superintendent of Schools there was no need for this position, since Mr. Duffy's background is in special services.

Mrs. Conway questioned if the Media Specialist was going to service the entire community. Mr. Fowler indicated that the person in this position would be housed in the high school but would cover other schools as far as audio visual was concerned.

Mrs. Shuster raised several questions with regard to salaries of substitute teachers, supplemental teachers, and bedside tutors. Mr. Fowler responded.

Mr. Williams questioned how much information on individual students is given to the company that received the bid for providing data processing services for grade reporting at the Nutley High School and Franklin School. Mr. Fowler commented that only the name and grade is given.

A question was asked as to whether Nutley teachers were permitted to do private tutoring. Mr. Fowler commented that the Board has no control over this but they do try to discourage this practice.

Mrs. Verdi questioned why girls were required to wear gym suits but boys were not. Mr. Fowler commented that this has no doubt been inherited, but it is probably because there is no place for the boys to change clothes. The girls usually wear their gym suits under their regular clothes.

Mrs. T. O'Rourke raised various questions concerning the State Department's ruling regarding a board member having a spouse as a full time employee. Mr. Ramsland replied that this was a decision of the Commissioner, and the matter is under consideration by the State Board of Education.

Mrs. Shuster questioned if there were any tuition students in Nutley Schools, to which Mr. Fowler replied in the negative.

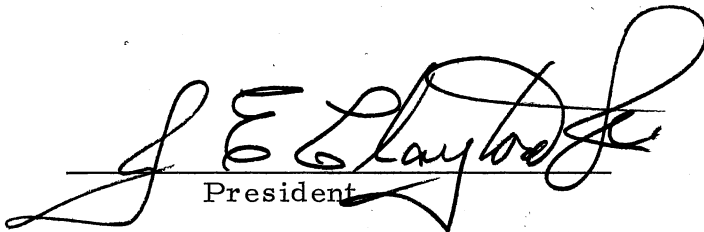
Mr. Clayton announced that the next Board of Education meeting would be held at the Lincoln School on Tuesday, October 22, 1974.

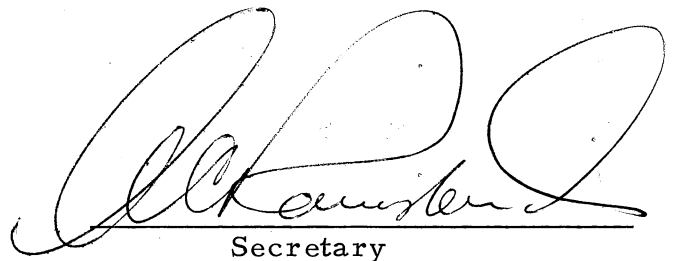
OLD BUSINESS: None

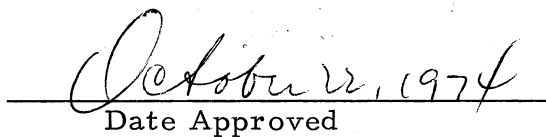
NEW BUSINESS: None

ADJOURNMENT:

There being no further business to come before the Board, on motion made by Mr. Berger, seconded by Mr. Lindstrom, the meeting was adjourned at 9:30 p.m.


President


Secretary


Date Approved

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