

Board of Education
Nutley, New Jersey

February 20, 1967

A Special Meeting of the Board of Education of the Town of Nutley, New Jersey, was held in the Board Room, 149 Chestnut Street, on Monday, February 20, 1967, at 7:00 p. m., in order that the present Board of Education may complete this year's activities prior to the organization of the new Board. Mr. Edward J. Lenihan, President, presided.

Other members present at roll call were: Mrs. John Peddieson, Mr. Carl Ohlson, Mrs. Bert N. Obrentz, Mr. Frank V. Tangorra, Mr. Henry Ludwig, Mrs. Rollin G. Shaffer, Mr. Frank Cocchiola and Mr. Warren Davis. There were no citizens present.

MINUTES:

Copies of the minutes of the Regular Meeting and Public Hearing held on January 18, 1967, being in the hands of each member, reading of same was dispensed. Mr. Davis moved that the minutes be approved, seconded by Mr. Cocchiola, and unanimously approved by the Board.

COMMUNICATIONS:

Mr. Zabriskie presented and read the following communications:

1. A notice from the Associated Boards of Education of Essex County in regards to their Workshop Meeting on Thursday, March 9, 1967, at 6:15 p. m., at the Girls' Vocational and Technical High School.

2. Copy of a letter from Micklewright & Mountford, Hamnett, Bouman and Blanche to Bickford & Spaeth Associates:

"We are glad to report that the referendum for the addition to the Radcliffe School was approved, and we have been authorized by the Board of Education to proceed with working drawings at once."

"This will necessitate a conference between ourselves, you and Mr. Zabriskie to review the mechanical problems involved."

3. Copy of a letter from Micklewright and Mountford, Hamnett, Bouman and Blanche to Mr. Howard W. Holcombe, Department of Education, Trenton, N. J.

"The referendum for the addition to the Radcliffe School was approved and we have been authorized by the Board of Education to proceed at once with the working drawings."

"However, it is necessary to have the approval of your Department of School Building Services before we can proceed further. We are therefore enclosing two sets of preliminary drawings for this purpose."

"May we have your comments and/or approval at the earliest possible date."

4. A copy of a letter from Edward A. Spare, Consultant, School Plant Planning, Department of Education, Trenton, New Jersey, to Micklewright and Mountford, Hamnett, Bouman and Blanche.

"This is to acknowledge receipt of your preliminary plans for the above project.

"This acknowledgement assumes that you have already received bureau approval of schematic plans and that funds for the project have been favorably voted locally.

"There will be two reviews of preliminary plans. Following approval for educational adequacy, a review will be made for GUIDE compliance. Both approvals are necessary before final plans may be submitted."

5. A letter from Mrs. Ruth H. Page, Executive Director, State Federation of District Boards of Education.

"We have been forced to postpone our Annual Meeting scheduled for May 13 to May 20, 1967. Please mark your calendars.

"It is not too soon to begin thinking about resolutions to be submitted at this meeting to be held at the State House, Trenton, at 10:00 a.m. Our revised constitution requires resolutions to be adopted by the local board and submitted to the Federation office no later than 45 days before the date of the meeting. All resolutions must reach us by April 5, 1967. None will be accepted for presentation on the floor of the meeting after April 5, 1967.

"We would appreciate your keeping resolutions as short as possible. Please make sure each one specifies the action the board wishes the Federation to take. If possible, include a covering letter giving background and reasons for the board's decision to submit the resolution. Resolutions submitted for floor consideration must be properly signed and bear the date of board adoption."

6. Sample of the Affidavit from the architect, Micklewright and Mountford, Hamnett, Bouman and Blanche, concerning the addition to the Radcliffe School.

7. Notice of approval in regards to the Communicative Arts Course to be given at the High School from Joseph E. Clayton, Acting Commissioner of Education, Department of Education, Trenton, New Jersey.

Mr. Lenihan suggested that the architectural firm proceed as quickly as possible with regards to Radcliffe School since some delays might occur later in the building program. He requested that Mr. Zabriskie keep after the architect to see that the Radcliffe plans are completed as soon as possible.

Mr. Tangorra asked whether the principal at Radcliffe School had seen the final plans and if she had approved such plans. Mr. Zabriskie stated that no final plans had been drawn, but several meetings had taken place with Miss Woodruff and Dr. Fleischer in attendance. Dr. Fleischer

stated that the teachers would also be involved with the plans for the Radcliffe School.

SECRETARY'S REPORT:

Mr. Zabriskie presented and read the following report:

"The Board of Education presented its 1967-1968 visual budget presentation to 18 local organizations. Each organization was well represented at its meeting. Letters of thanks and appreciation will be mailed to these fine civic groups within the next week. I would also like to take this opportunity to thank the Board members who gave so much of their time in attending these meetings to present the visual budget. I am sure that it is only due to the Board's real interest in presenting to its citizens all of the facts that it has been so successful in having its budgets approved.

"I would like to congratulate Mr. Ohlson on his re-election to the Board of Education. May I also extend congratulations and a sincere welcome to our new Board members, Mrs. Thomas E. Jaworek and Mr. John E. Clayton, Jr. We look forward to your serving as members of the Nutley Board of Education.

"My thanks and appreciation to the many fine civic-minded citizens who assisted at our election polls this past Tuesday. These people serve without pay. Letters of appreciation will be mailed to them this week.

"I would also like to express my thanks, and the compliments of the many people who worked at the polls, for the dinner prepared by our cafeteria staff. A letter of appreciation will also be sent to Mrs. Boyer to convey the Board's appreciation.

"I would be remiss if I did not take this opportunity to thank the staff in the Business Office for their contributions and help in preparing the annual budget, the brochure and the visual presentation.

"It seems that I am giving a lot of thanks, however, I would also like to thank the custodial and grounds staffs for the removal of the heavy snow that recently fell in Nutley. These men worked long hours in removing the snow from the school sidewalks in order that school could be opened as soon as possible. The employees of the Town of Nutley Public Works Department should also be commended for the very fine job they did in clearing the streets of snow.

"Bids for the 1967-1968 School Year are now ready for advertisement. If any of you would care to look at a copy of the bids, I have copies with me this evening. You have before you this evening a resolution giving approval to your Secretary to proceed in this area.

"The maintenance crew has started work at Yantacaw School in preparation for the renovation of this building during the summer months. The ceilings in the Kindergarten rooms, which are located in the old building, have been removed and new dropped acoustic ceilings have been installed."

"I know my staff and I am sorry that Mrs. Shaffer and Mrs. Obrentz will not be continuing with the Board of Education. Our sincere thanks to Mrs. Shaffer and Mrs. Obrentz for the many contributions they have made to improve Nutley's School System."

FINANCIAL REPORT:

Mr. Zabriskie presented the financial report as of January 31, 1967, showing total funds available of \$3,702,336.36, contractual orders to date of \$3,422,801.63, leaving a balance of funds available of \$279,534.73.

STATEMENT OF CANVASS AND RESULT:

Mr. Zabriskie presented the Statement of Canvass and Result.

Mrs. Peddieson moved that the Statement of Canvass and Result of the Annual School District Election and Meeting be accepted, seconded by Mrs. Shaffer, and unanimously approved by the Board. (See pages 80a, 80b and 80c)

SUPERINTENDENT'S REPORT:

Dr. Fleischer presented and read the following report:

"We wish to congratulate Mrs. Jaworek, Mr. Ohlson, and Mr. Clayton upon their election to the Board of Education. Our best wishes go to Mrs. Obrentz and Mrs. Shaffer who have 'retired' after devoting years of service to the Board and our community. They will be missed! We welcome Mrs. Jaworek and Mr. Clayton as new members.

"Serious consideration is being given to making 9th grade industrial arts an exploratory course in 1967/68. Boys would take wood shop, metal shop, mechanical drawing, and graphic arts on a rotating basis. This program can be implemented with the additional industrial arts instructor included in the 1967/68 budget.

"The high school staff is making a feasibility study to expand the work-experience program to include stenography and transcription students. Such a program would involve 20-25 seniors and would become effective during the second semester of their Senior year. Stenography and transcription could be scheduled in the afternoon; during the second semester, on-the-job training would replace classroom work. The teacher then would become a supervisor of these girls, working closely with the employing firms.

"Discussion with the following firms is planned:

Fireman's Fund Insurance Company
I. T. T. Federal Laboratories
Hoffman-La-Roche, Inc.
Atlantic Chemical Corporation
Bank of Nutley

"A program of a similar nature is planned for 'clerical' students.

"The results of the reading gain for the Saturday Reading Program are shown below. There is little difference between the median growth of last year and the median growth for the first semester of this year.

| <u>Growth</u> | <u>1966/67 1st Semester</u> | <u>1965-66 Total</u> |
|--------------------|---------------------------------|--------------------------|
| 1.5 or more | 18 | 29 |
| 1.4 | 5 | 6 |
| 1.3 | 2 | 6 |
| 1.2 | 3 | 7 |
| 1.1 | 10 | 13 |
| 1.0 | 3 | 8 |
| .9 | 6 | 12 |
| .8 | 4 | 11 |
| .7 | 8 | 8 |
| .6 | 8 | 9 |
| .5 | 5 | 11 |
| .4 | 8 | 12 |
| .3 | 3 | 14 |
| .2 | 8 | 7 |
| .1 | 5 | 7 |
| .0 | 4 | 1 |
| <u>Retgression</u> | <u>12</u> | <u>19</u> |
| | 112 | 179 |
| Median Growth | .7 | .8 |

"Nearly half of the Class of 1967 entered the Nutley Public Schools as kindergarteners. Ninety-two per cent of the class were members of the ninth grade (or less than ten per cent of this class entered the high school after the ninth grade).

CLASS OF 1967

| <u>Grade</u> | <u>Number</u> | <u>Cumulative Per Cent</u> |
|--------------|---------------|----------------------------|
| K | 219 | 49.3 |
| 1 | 13 | 52.2 |
| 2 | 12 | 54.9 |
| 3 | 12 | 57.6 |
| 4 | 17 | 61.4 |
| 5 | 15 | 64.8 |
| 6 | 11 | 67.3 |
| 7 | 9 | 69.3 |
| 8 | 16 | 72.9 |
| 9 | 87 | 92.5 |
| 10 | 10 | 94.8 |
| 11 | 15 | 98.6 |
| 12 | <u>8</u> | 100.0 |

444

"These statistics indicate the great stability in the Nutley school population. In view of the fact that Nutley is in a 'sea of metropolitan change,' this stability is dramatic."

APPROVAL OF BILLS AND MANDATORY PAYMENTS:

On motion made by Mr. Ohlson, seconded by Mrs. Peddieson, and unanimously approved by the Board, bills for goods received and services rendered were approved and payments ratified (see page 81a & 81b)

On motion made by Mr. Ohlson, seconded by Mrs. Peddieson, and unanimously approved by the Board, mandatory payments were approved and payments ratified (see page 81b).

CAFETERIA REPORT:

Mr. Ohlson presented the cafeteria report as of January 31, 1967, showing a cash balance as of July 1, 1966 of \$1,595.24, total receipts of \$42,813.46, total disbursements of \$39,168.87, leaving a balance of \$5,239.83. Total A lunch - 15,948. Total milk sold - 23,560.

REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS:

Mr. Davis presented and moved the adoption of the following resolution, seconded by Mr. Ludwig, and unanimously approved by the Board:

BE IT RESOLVED, That the Board of Education approves the following, providing they conform to the rules and regulations set up by the Board:

1. A request from the Essex County American Legion Auxiliary for the use of the Franklin School auditorium, on Friday, June 16, 1967, between the hours of 7:00 and 11:00 p.m., for a meeting.
2. A request from Mr. Solomon Ellman of Bache & Company for the use of the High School cafeteria, on Wednesday, March 15, 22, 29, 1967, between the hours of 8:00 and 10:30 p.m., for lectures.
3. A request from Mr. Douglas Bursch for the use of the Lincoln School gymnasium, on Friday, February 10, 1967, between the hours of 7:00 and 9:00 p.m., for basketball.
4. A request from James DeGiovanna for the use of the Lincoln School gymnasium, on Friday, February 3, 1967, between the hours of 7:00 and 9:00 p.m., for basketball.
- *5. A request from Mr. Walter Kolakowski for the use of the Franklin School gymnasium on Tuesday evenings, between the hours of 7:00 and 9:30 p.m., for volleyball.
6. A request from the French Club, Nutley High School, for the use of the High School gymnasium, on Saturday, April 15, 1967, between the hours of 8:00 and 11:00 p.m., for a record hop.
7. A request from the Spectrum Magazine, Nutley High School, for the use of the High School gymnasium, on Saturday, April 29, 1967, between the hours of 8:00 and 11:00 p.m., for a record hop.
8. A request from Ralph Vicidomini for the use of the Lincoln School gymnasium, on Saturday, January 21, 1967, between the hours of 10:00 a.m. and 12:00 noon, for basketball.
9. A request from the Yantacaw Mother's Club for the use of the hall in Yantacaw School, on Tuesday, February 14, 1967, between the hours of 3:30 and 8:00 p.m., for a cake sale.

10. A request from Spring Garden P. T. A. for the use of the Spring Garden School gymnasium, on Friday, March 10, 1967, between the hours of 8:00 and 11:00 p. m., for a dance.
11. A request from Mr. Thomas Farewell, Recreation Department, Town of Nutley, for the use of the Franklin School gymnasium, on February 17, 18, 24, 25, 1967 between the hours of 7:00 and 10:00 p. m., for Pee-Wee Basketball Tournaments.
12. A request from Mr. Thomas Farewell, Recreation Department, Town of Nutley, for the use of the Franklin School gymnasium, on Saturday, March 18, 1967, between the hours of 9:30 a. m. and 4:00 p. m., for pre-season baseball try-outs.
13. A request from Mr. Thomas Farewell, Recreation Department, Town of Nutley, for the use of the Franklin School gymnasium, on Friday, February 10, 1967, between the hours of 7:00 and 9:00 p. m., for basketball.
14. A request from Mr. Carl Fischer for the use of the Radcliffe School gymnasium, on Friday, February 24, 1967, between the hours of 7:00 and 10:00 p. m., for basketball.
15. A request from Mr. Ralph D'Andrea for the use of the High School gymnasium, on Saturday, March 4, 1967, between the hours of 7:30 and 10:30 p. m., for the Annual Basketball Benefit Game for the Essex Unit of the New Jersey Association for Retarded Children.
16. A request from Paul Williamson for the use of the Washington School gymnasium, on Friday, February 10, 1967, between the hours of 7:00 and 9:00 p. m., for basketball.
17. A request from Ben Vicarisi for the use of the Radcliffe School gymnasium, on Thursday, February 23, 1967, between the hours of 1:00 and 3:00 p. m. for basketball.

* detailed schedule on file in the Business Office.

RESIGNATION: Teacher

Mr. Davis presented and moved the adoption of the following resolution, seconded by Mr. Ludwig, and unanimously approved by the Board:

BE IT RESOLVED, That the resignation of Miss Mary P. Kernan, Franklin School, who is currently on a leave of absence, be accepted, effective immediately.

APPOINTMENT: Assistant Custodian

Mrs. Obrentz presented and moved the adoption of the following resolution, seconded by Mr. Tangorra, and unanimously approved by the Board:

WHEREAS, Mr. Michael Zicaro was appointed as an Assistant Custodian on November 7, 1966, and

WHEREAS, Mr. Michael A. Zicaro has fulfilled the requirements of the trial period,

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education hereby appoints Mr. Zicaro as an Assistant Custodian for the remainder of the 1966-1967 School Year, at a salary agreed upon by the Board and in accordance with the salary guide. \$4,598.00 per annum

ATHLETIC APPOINTMENT:

Rifle Coach

Mr. Tangorra presented and moved the adoption of the following resolution, seconded by Mrs. Peddieson, and unanimously approved by the Board:

BE IT RESOLVED, That the Board of Education approves the recommendation of the Athletic Committee and makes the following appointment for the 1966/67 school year, at a salary approved by the Board and in accordance with the current salary guide:

Mr. Ronald Barker - Rifle Coach \$200 per annum

APPOINTMENTS:

Teacher Aides

Mr. Cocchiola presented and moved the adoption of the following resolution, seconded by Mr. Ludwig, and unanimously approved by the Board:

BE IT RESOLVED, That the following people be employed as teacher-aids, beginning January 30, 1967, at a rate of pay agreed upon by the Board:

| | |
|----------------------|----------------|
| Mrs. Sarah Mellick | \$3.00 per day |
| Mrs. Marie Choida | \$3.00 per day |
| Mrs. Dolores Porcaro | \$3.00 per day |

Mr. Tangorra asked for clarification concerning the above resolution. Dr. Fleischer stated that the three teacher aids are actually cafeteria aids who are helping in the cafeterias in a supervisory capacity, and that it is eventually anticipated to work them into playground supervision. The three teacher aids are at Washington School at the present time because the students eat in three different rooms.

Dr. Fleischer commented that it was really amazing how many applications the Board of Education received for the position of teacher aid. The program has worked out very well and you will be informed in regards to this program from time to time.

Mr. Davis questioned whether there was supervision at the Lincoln School cafeteria. Dr. Fleischer stated that at the present time cafeteria supervision is only at the Washington School but that possibly after the teacher aids have been trained one will be transferred to Lincoln School.

Mr. Lenihan suggested that qualifications should be worked out with regards to these teacher aids. He stated that if this is the coming thing there should be basic qualifications for the position.

MEMORIAL:

Mrs. Shaffer presented and moved the adoption of the following resolution, seconded by Mrs. Peddieson, and unanimously approved by the Board:

WHEREAS, it is with a sense of sorrow and regret that the Nutley Board of Education records the death of Mrs. Marion B. Lawrence on February 9, 1967, and

WHEREAS, Mrs. Lawrence taught in the Nutley Public Schools for a period of nine years, and

WHEREAS, Mrs. Lawrence was a truly dedicated teacher who loved her work and her children, and the wholesome influences she brought to bear will live on and on in the children she taught,

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education of the Town of Nutley hereby publicly recognizes the death of Mrs. Lawrence and extends its heartfelt sympathy to the members of her family, and

BE IT FURTHER RESOLVED, That this resolution be made a part of the minutes of this meeting and a copy be sent to her family.

OLD BUSINESS:

Mr. Lenihan stated that on behalf of the Board of Education he would like to express its appreciation to the voters of the Town of Nutley for the vote of confidence they gave to the Board by approving the addition to the Radcliffe School and the 1967-1968 Budget. The increase in the teachers' salary guide will surely bear fruit since it will attract the very best of teachers. The cooperation of the Town of Nutley was most encouraging to the Administrative Staff in the Nutley School System.

Mr. Lenihan further stated that the Board of Education regretted that Mrs. Shaffer and Mrs. Obrentz were leaving as members of the Board. He thanked Mrs. Obrentz and Mrs. Shaffer for their enthusiasm, their imaginative ideas, and their willingness to help whenever called upon. He extended to Mrs. Shaffer and Mrs. Obrentz the very best in all their future undertakings and conveyed best wishes for their happiness. Mr. Lenihan said that it was certainly a nice feeling to know that they would be close by even though they would no longer be members of the Board of Education, and that the Board could always count on their support.

Mr. Lenihan commented that the Board of Education was certainly fortunate in having five outstanding candidates run for the Board of Education. The Board particularly welcomed Mr. Ohlson back as a Board member, and also extended a sincere welcome to Mrs. Jaworek and Mr. Clayton. Mr. Lenihan also thanked publicly the workers at the polls who gave so much of their time at the Annual School Election. The Board of Education was most appreciative of their efforts.

Mr. Ohlson commented that during the time Mrs. Shaffer and Mrs. Obrentz served on the Board of Education their sincere efforts had been reflected. He recalled the time the budget presentation was just beginning to get under way and how Mrs. Shaffer and Mrs.

Obrentz carried the ball in getting it started. Since we have had Dr. Fleischer and Mr. Zabriskie the Board of Education's budget presentation has been more sophisticated. He ended by stating that Mrs. Shaffer and Mrs. Obrentz deserved commendation for their many efforts on behalf of the Board of Education.

Mrs. Peddieson commented that she was extremely proud to have worked with Mrs. Obrentz and Mrs. Shaffer and that she considered it an honor to work with women of this caliber who were on the Board by the courtesy and backing of the Women's Campaign Committee. She continued by stating that it was a pleasure to be associated with women of such fine caliber, imagination and devotion.

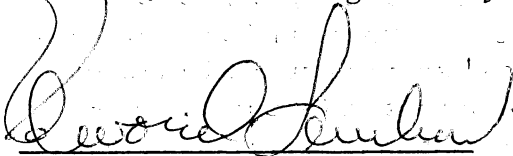
Mrs. Obrentz spoke on behalf of Mrs. Shaffer's sentiments and her own. She stated that they felt rather sad in leaving the Board of Education, and that they had both received much in their intellectual advancement. She further commented that it had been wonderful working with such fine people, and how interesting it was to note over the years that each Board member had individual opinions but worked extremely well together in trying to secure the very best for the Nutley School System. She ended by saying that the Board of Education had two people in the community who would be rooting for each member of the Board of Education and for the entire Nutley School System.

NEW BUSINESS:

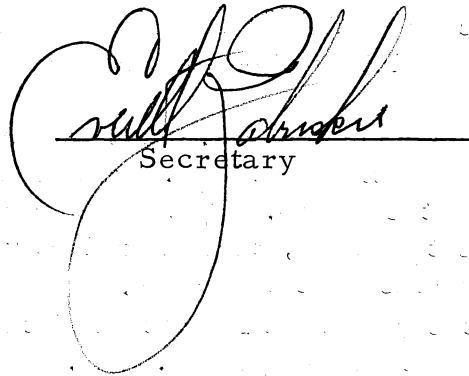
None

ADJOURNMENT:

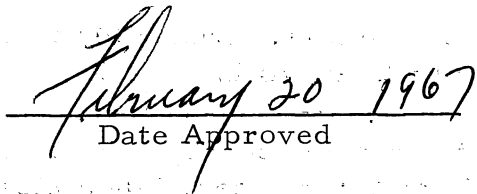
There being no further business to come before the Board, on motion made by Mrs. Shaffer, seconded by Mrs. Obrentz, the meeting was adjourned at 7:55 p. m.



President



Secretary



Date Approved