

Board of Education
Nutley, New Jersey

October 26, 1966

The regular meeting of the Board of Education of the Town of Nutley, New Jersey, was held in the Board Room, 149 Chestnut Street, on Wednesday, October 26, 1966, at 8:00 p. m., with Mr. Edward J. Lenihan, president, presiding. There were three guests present: Mr. Frank Solimo, 29 Briar Lane, Nutley, N. J., Mr. Frank A. Arrigo, 45 Brookline Avenue, Nutley, N. J., and Mr. Paul J. Bilik, 111 White Oak Terrace, Belleville, N. J.

Other members present at roll call were: Mrs. John Peddieson, Mr. Carl A. Ohlson, Mr. Frank V. Tangorra, Mr. Frank Cocchiola, Mr. Warren H. Davis, Mrs. Rollin G. Shaffer, Mr. Henry Ludwig. Absent and excused: Mrs. Bert N. Obrentz.

MINUTES:

Copies of the minutes of the regular meeting held September 28, 1966, being in the hands of each member, reading of same was dispensed. Mrs. Peddieson moved that the minutes be approved, seconded by Mr. Ludwig and unanimously approved by the Board.

COMMUNICATIONS:

Mr. Zabriskie presented and read the following communications.

1. A letter from Albert J. Ciccone, Secretary and Business Manager, Essex County Vocational Schools.

"In behalf of the Association of School Business Officials of New Jersey, and in behalf of the Business Officials of the United States and Canada, may I sincerely thank you for allowing your fine musical organization to entertain us in Atlantic City. The presentation by the Cadets captivated the entire Convention.

"Personally, I was very happy that they performed on Monday, and that I had a chance to relay all of the compliments to you that the Cadets received during the week".

2. A letter from H. Spilman Burns, President, Association of School Business Officials of the United States & Canada.

"It is a personal pleasure for me to express my appreciation for the contribution that your school district made in connection with the meeting of the Association of School Business Officials of the United States and Canada, recently held in Atlantic City. The local plans were well organized, the meeting rooms, transportation and communications were adequate in all respects.

"There have been numerous compliments regarding the benefits derived from this meeting. We especially wish to thank your Board for its cooperation in sending to this meeting one of the finest bands, under the leadership of Lester P. Hrbek, that we have ever had at any of our General Sessions. The music presented and the participation of the color guards supplied a most desirable setting for the

opening session which was attended by over 2000 delegates from all parts of the United States and Canada.

"We will appreciate your thanking all of the members of your staff and the individuals who participated in this fine program.

"We are forwarding this letter to the attention of Mr. Everett Zabriskie for two reasons, first because of the outstanding contributions that he has made to our Association over the years, and second we know that he will be in a position to make sure that all of the individuals participating will be properly thanked for their contributions.

"The sincere cooperation which your Board has exhibited is what has made it possible for school business administration to grow and develop into its high professional level."

3. A letter from Charles W. Foster, Executive Secretary, Association of School Business Officials of the United States and Canada.

"Will you please do us a favor?"

"As a Past President of ASBO, please award the enclosed two certificates of appreciation -- with appropriate ceremony -- to Mr. Lester P. Hrbek, the Band Director, and to the entire Nutley, New Jersey High School Band.

"We have heard many fine comments on the excellent musical program furnished prior to and during the First General Session by the Nutley High School Band. Will you please express to Director Hrbek -- and to the entire band -- our appreciation for their services, and for the splendid musical selections which they played for the enjoyment of our audience -- which was made up of people from each of the 50 states and from 8 provinces in Canada. Thank you."

Mr. Zabriskie stated that over the past twenty years he had been to many conventions held by the Association of School Business Officials of the United States and Canada, but he had never heard a finer performance than that given by the Nutley High School Band. He continued by saying that performers have been brought in from all over the country for these conventions, but that he had never seen such feeling amongst the audience after the Nutley Band finished their performance. Mr. Zabriskie stated that there was absolute silence during the performance, and then after the performance you could have heard a pin drop, which was shortly followed by thunderous applause.

Dr. Fleischer stated that during his attendance at the New Jersey State Federated Board's Convention in Atlantic City, Mr. Joseph E. Clayton, Acting Commissioner of Education, made a point of coming to Dr. Fleischer to convey his own personal congratulations for the wonderful performance given by the Nutley High School Band at the Association of School Business Officials of the United States and Canada Convention.

4. A letter from Mr. Frank Murray, General Manager, R. G. Maupai, Company, Inc.

"We hereby agree that when notified by the Board of Education that any item of apparatus, equipment, supply, material and/or workmanship has proven defective or is not meeting the specification requirements, we shall immediately

replace, repair or otherwise correct, within one year of October 17, 1966 as the Board of Education may determine the defect or deficiency without cost to the Board of Education."

5. Mr. Zabriskie announced that the Associated Boards of Education of Essex County would hold their General Meeting at the Friar Tuck Inn, Cedar Grove, New Jersey, on Thursday, October 27, 1966.

Mr. Lenihan commented that he had recently received a communication from Mr. Harry H. Chase, 115 Union Avenue, Nutley, New Jersey, concerning the installation and removal of the plywood panels which are used at the Park Oval. Mr. Lenihan replied to Mr. Chase in a letter, that the Board of Education was well aware of correspondence that had been exchanged between Dr. Fleischer, Mr. Zabriskie and Mr. Chase, regarding the Park Oval fencing. He further explained to Mr. Chase that Nutley operates under a dual control system. The Superintendent of Schools is responsible directly to the Board of Education for all education functions, and the Board Secretary reports directly to the Board of Education for all business matters and related functions, including maintenance of buildings and grounds. Mr. Lenihan further stated that the installation and removal of fences at the Park Oval would be under the jurisdiction of Mr. Zabriskie and suggested that Mr. Zabriskie write to Mr. Chase to arrange a mutual meeting date.

Mr. Zabriskie commented that he had written a letter to Mr. Chase suggesting a meeting in the very near future.

SECRETARY'S REPORT:

Mr. Zabriskie presented and read the following report:

"The language laboratory should be completed and in operation this coming week.

"The maintenance staff has completed the installation of aluminum windows at the Washington School, replaced all school windows broken during the summer months, and since the opening of school repaired all the sliding cloakroom doors in the classrooms at the Spring Garden School. These sliding doors had not worked well for several years. One had to really tug in order to open or close a door. It was discovered that due to the age of the doors the parts were no longer available. However, we were fortunate in being able to have the rollers and bearings made in our machine shop. Mr. Vander Els, principal of Spring Garden School, called to tell me how much he appreciated these repairs.

"New blackboards were installed in a classroom at the Lincoln School.

"In addition to the above, other work completed consisted of repair to roofs, plumbing, drains, heating lines, etc.

"My office has received complaints from the High School concerning lack of heat in the stairwells. There has been no radiation in these areas since 1955. The maintenance staff is now installing sufficient fin-line units to overcome this problem.

"Assembly Bill #656 known as Chapter 194, Public Laws of 1966, approved July 11, 1966, concerning the bonding of Custodian of School Monies.

"The State Board of Education was directed to promulgate a schedule of minimum limits for surety bonds for Custodians of School Monies of school districts. This bond shall be separate and distinct from that furnished to the municipality for his duties as treasurer-collector of taxes.

"The State Board of Education at a meeting on September 7, 1966 set up the following schedule:

<u>Total School Budget</u>	<u>Minimum Bond Required</u>
Up to \$100,000	10% of Budget (Minimums \$5,000)
\$100,000 to \$250,000	\$10,000 + 8% of all over \$100,000
\$250,000 to \$500,000	\$22,000 + 6% of all over \$250,000
\$500,000 to \$750,000	\$37,000 + 4% of all over \$500,000
\$750,000 to \$1,000,000	\$47,000 + 2% of all over \$750,000
\$1,000,000 to \$2,000,000	\$52,000 + 1% of all over \$1,000,000
\$2,000,000 to \$5,000,000	\$62,000 + 1/2% of all over \$2,000,000
\$5,000,000 to \$10,000,000	\$77,000 + 1/4% of all over \$5,000,000
\$10,000,000 and upwards	\$99,500 + 1/8% of all over \$10,000,000

"The Custodian of School Monies in the Town of Nutley is required to furnish a bond in the amount of \$62,000 plus one-half of all over two million. The Board's budget for this year was \$3,362,411.99; therefore, the bond required shall be in the amount of \$70,812. Through an error, there was no provision in the bill which makes it possible for the Board of Education to pay for the bond. I understand that the legislature is putting through a bill to correct this error. In the meantime, the Board of Education is protected by the bond supplied by the Town of Nutley since it is in the name of the Town of Nutley and of the Board of Education.

"Fischer Baking Company, who received the bid for supplying bread and rolls to our cafeterias for the 1966-1967 school year, has applied for bankruptcy proceedings. The company failed to fulfill its contract as of October 7, 1966. I have asked our attorney to notify Fischer Baking Company of their default and also to notify Fidelity Casualty Company of New York, who provided the performance bond for Fischer Baking Company, that it will be necessary for them to name another contractor to supply our cafeterias for the balance of the 1966-1967 school year. This has been accomplished.

"A telegram was received today in which the Surety Company stated that they are now considering subletting the contract, and they ask that we send them a copy of the bid and specifications, a copy of the default letter, as well as a statement of contract funds paid up until today. This information has been sent to the bonding company by our attorney. We have had no problems since another baking company has been supplying our cafeterias with bread and rolls.

"The cafeteria director has requested that an increase be made in the prices for the following:

"A" lunches	from 30¢ to 35¢
Platter Lunch for Adults	from 40¢ to 45¢
Large Sandwiches	from 25¢ to 30¢
Smaller Sandwiches	from 15¢ to 20¢

"If the Board of Education has no objection, the prices will be increased on Tuesday, January 3, 1967.

"The price of milk, unless there is a further cut-back on Federal funds, will remain at 10¢ per week. I might add that milk is included in the "A" lunches at no extra cost.

"Mrs. Boyer, Director of the Cafeterias, stated to me today that she is running into serious problems because of increased costs as well as a shortage of surplus foods. In the past the cafeterias have received chicken, beef, turkey and other meats from the Federal Government, but for the last several months the cafeterias have not been receiving these commodities.

"The auditors, A.M. Hart & Company, have completed the audit of the Board of Education, and you will shortly receive copies of the annual report.

"The boiler installation has been completed at Washington School and is in satisfactory working condition."

FINANCIAL REPORT:

Mr. Zabriskie presented the Financial Report as of September 30, 1966, showing the total funds available of \$3,640,473.92, contractual orders to date of \$3,377,830.64, leaving a balance of funds available of \$262,643.28.

SUPERINTENDENT'S REPORT:

Dr. Fleischer presented and read the following report:

"There are now 18 students participating in the Diversified Occupations (work-experience) program at the high school. The following businesses and industries are serving as employers in the program:

Costello's Market (butcher)	Richard Hauck, Florist
Bordinaro & Son	Allegrì Technical
Marese Electrical Contractor	Herbstreith Industries
Plymouth Woodcraft, Inc.	Bigelow Motors
Peerless Stationery Co.	Wilbur-Driver
Cavallo's Market	Standard Tool & Mfg. Co.
Nutley Board of Education	Tele-Mark Communications
Wolf-Rambler	Maywood Machine Co.
Nutley-Belleville Buick	Nutley Metal Fabricators

"We are appreciative to these employers for their enthusiastic and unreserved acceptance of this program. They have joined the high school in filling an important need for these young men.

"The guidance department of the high school is co-sponsoring with the High School Parents Council its annual high school-college articulation night this evening. They have arranged a panel for students and parents. The panel, moderated by Mr. Edward L. Sagaw, director of admissions at Hartwick College, is made up of the following:

William S. Pool

Director of Admissions, Waynesburg College, Waynesburg, Pa.

"Is College Admission Really Difficult"

H. Kenneth Shook "How Do I Estimate College Costs?"
Director of Admissions, Western Maryland College, Westminster, Md.

Miss Marcia Smiley "College Education for Girls"
Admissions Counselor, Chatham College, Pittsburgh, Pennsylvania

T. Douglas Stenberg "Why Attend A Junior College?"
Director of Admissions, Pine Manor Junior College, Chestnut Hill, Mass.

Miss Shirley Williamson "The College Transfer"
Asst. Director of Admissions, Upsala College, East Orange, New Jersey

"The September report of the attendance officer showed that there was an increase of 208 students. A five year summary of attendance changes over the summer is revealing.

SUMMARY OF DIFFERENCES

	1962	1963	1964	1965	1966	Total	Ave.
(7-12) Secondary	95	134	113	122	148	612	123
(1-6) Elementary	15	9	50	51	60	165	32
Total	110	143	163	173	208	777	155

"The 1965-1966 annual statistic report of the attendance officer revealed that 182 more students entered than left the school system during the school year. The gain at the high school and the Franklin school reflect parochial school transfers. Again Lincoln school and Yantacaw school showed the highest gains.

"An analysis of the Lincoln school entrants showed that more students came from Newark than any other town.

ANNUAL SUMMARY

Attendance (July 1, 1965 to June 30, 1966)

	<u>Number of Pupils Moved into Nutley Schools</u>	<u>Number of Pupils Moved From Nutley Schools</u>	<u>Gain</u>
(7-12) Secondary	234	123	111
(1-6) Elementary	<u>258</u>	<u>187</u>	<u>71</u>
Totals	492	310	182

"The Saturday Extension program started on October 8 will continue for ten weeks.

"The Nutley Teachers' Association is sponsoring a series of lectures this year and the first of the series will be given by Evelyn Lincoln on Friday, October 28, at the Nutley High School.

Mrs. and Mrs. Sabatino of the Nutley Manor will once again be hosts to our trainable classes at a luncheon to be held next Tuesday, November 1st. We are deeply appreciative of this fine gesture. The children look forward to what is becoming an annual affair and they enjoy themselves immensely.

APPROVAL OF BILLS & MANDATORY PAYMENTS:

On motion made by Mr. Ohlson, seconded by Mrs. Peddieson, and unanimously approved by the Board, bills for goods received and services rendered were approved and payments ratified. (see pages 41 a, b.)

On motion made by Mr. Ohlson, seconded by Mrs. Shaffer, and unanimously approved by the Board, mandatory payments were approved and payments ratified. (see page 41c)

CAFETERIA REPORT:

Mrs. Peddieson presented the Cafeteria Report as of September 30, 1966, showing a cash balance of \$1,595.24, receipts of \$10,041.13, disbursements of \$2,808.59, and a cash balance of \$7,232.54. Total "A" lunches - 12,360. Total milk - 20,385.

REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS:

Mrs. Shaffer presented and moved the adoption of the following resolution, seconded by Mr. Ludwig, and unanimously approved by the Board:

BE IT RESOLVED, That the Board of Education approves the following, providing they conform to the rules and regulations set up by the Board:

- * 1. A request from Mr. James Bastinck for the use of the Radcliffe School gymnasium, between the hours of 7:00 and 9:00 p. m. , for the 1966 fall season for volleyball.
- * 2. A request from the Girl Scouts Council of Greater Essex County for the use of the Radcliffe School, for the 1966-1967 school year, for a Brownie and Junior Girl Scout Program.
- * 3. A request from the Girl Scouts Council of Greater Essex County for the use of the Spring Garden School, for the 1966-1967 school year, for a Brownie and Junior Girl Scout Program.
- * 4. A request from the Girl Scouts Council of Greater Essex County for the use of the Lincoln School, for the 1966-1967 school year, for a Brownie and a Junior Girl Scout Program.
- * 5. A request from Mr. Jack Robertson of Hoffmann-LaRoche, Inc. for the use of Franklin School gymnasium, between the hours of 7:00 and 9:30 p. m. , for the 1966 fall season for basketball practice.
- 6. A request from the Lincoln School Mothers' Club for the use of the Lincoln School, on November 8, 1966, between the hours of 10:00 a. m. and 6:00 p. m. for a cake sale.

- * 7. A request from Mr. Robert Ketzner of Newark College of Engineering for the use of the High School rifle range, for the 1966-1967 school year.
 - 8. A request from the Nutley Chamber of Commerce for the use of the Park Oval, on November 25, 1966, between the hours of 1:00 and 3:00 p.m., for their Christmas Program.
 - * 9. A request from the Nutley Parent Teachers' Council for the use of the Nutley High School teachers' room for their meetings, for the 1966-1967 school year.
 - 10. A request from the Spring Garden P. T. A. for the use of the Spring Garden School on November 8, 1966, between the hours of 8:30 a.m. and 4:00 p.m., for a cake sale.
 - 11. A request from George H. Siegel, Executive Officer of the Nutley Post #30 AMVETS, for the Nutley High School gym, locker room, and cafeteria for the Baton Tournament on September 24, 1967, between the hours of 11:00 a.m. and 6:00 p.m.
- * Detailed schedule on file at the Business Office

LEAVE OF ABSENCE - CUSTODIAN:

Mr. Cocchiola presented and moved the adoption of the following resolution, seconded by Mrs. Peddieson, and unanimously approved by the Board:

BE IT RESOLVED, That Bronson Alicknovic, custodian, be granted a medical leave of absence without pay, effective November 1, 1966, for the balance of the 1966-1967 school year.

ASSISTANT CUSTODIAN OF SCHOOL MONIES:

Mr. Tangorra presented and moved the adoption of the following resolution, seconded by Mrs. Peddison, and unanimously approved by the Board:

WHEREAS, Mr. Lewis M. Van Anglen has retired as an employee of the Town of Nutley, and

WHEREAS, the Nutley Board of Education, at a meeting held on September 23, 1964, appointed Mr. Van Anglen as an Assistant Custodian of School Monies, with the right to sign checks during the absence of the Custodian of School Monies,

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education hereby rescinds its action taken at the meeting held on September 23, 1964, and

BE IT FURTHER RESOLVED, That the Secretary of the Board of Education forward a copy of this Resolution to the Bank of Nutley and to Richard A. Quigley, Custodian of School Monies.

EMPLOYMENT OF PERSONNEL FOR EDUCATIONAL EXTENSION:

Mr. Ludwig presented and moved the adoption of the following resolution, seconded by Mrs. Shaffer and unanimously approved by the Board:

10/26/66

BE IT RESOLVED, That the Board of Education approves the appointment of the following personnel to serve as staff members for the Educational Extension Program, funded by the Federal Government, for the 1966-1967 school year, at salaries agreed upon by the Board, and in accordance with the salary guide:

Mr. Paul Greff	\$600 per annum
Miss Jean Robinson	" " "
Miss Carmela Alaimo	" " "
Mr. Andrew Befumo	" " "
Mr. Karekin Bakalian	" " "
Mr. Louis Lombardi	" " "
Mrs. Maxine Hoffer	" " "

ADDITIONS TO SUBSTITUTE LIST:

Mr. Davis presented and moved the adoption of the following resolution, seconded by Mrs. Peddieson, and unanimously approved by the Board:

BE IT RESOLVED, That the names of the following people be added to the substitute list for the 1966-1967 school year:

Miss Patricia A. Sheffer	K-6 Special Education
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Miss Sharon Levitt	Spanish Social Studies
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Mrs. Helen Maguire	K-6
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OLD BUSINESS: None

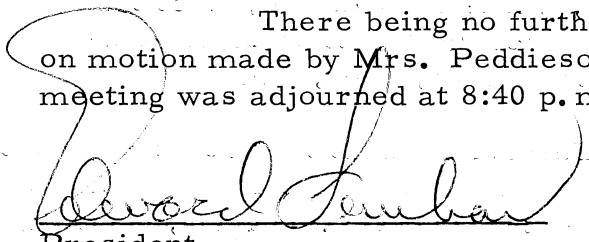
NEW BUSINESS:

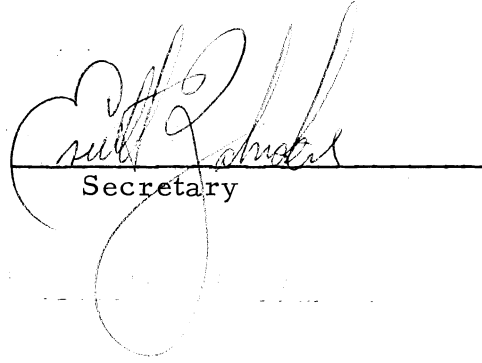
Mr. Frank Solimo, 29 Briar Lane, Nutley, N.J., questioned who paid the Town of Nutley employees when they helped the Board of Education during the Rodeo at the Oval on Labor Day.

Mr. Zabriskie stated that each year the bleachers are taken down, renovated and put in top condition for the following year, and installed just before the first football game of the season. All of the repairs are done by the Board of Education employees. The Town of Nutley employees helped the Board of Education employees to erect the stands this year because of the lack of time in setting up the stands for the Anne Oakley program.

ADJOURNMENT:

There being no further business to come before the Board, on motion made by Mrs. Peddieson, seconded by Mr. Ludwig, the meeting was adjourned at 8:40 p. m.


President


Secretary

November 24, 1966
Date Approved