

The regular meeting in the Board Room was called to order. The regular members present were Messrs. Dittig, O'Neil, Stager, and a little later Mr. Booth. Member absent: Mr. Stager.

The minutes of the meeting of 1904, were read and approved.

A communication from the Board of Education was received. The Board of Education has decided to move the location of Mr. Stager's office to the new building. It was instructed that a letter be written to the Board of Education.

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The County Superintendent of the facts in the case. The monthly report of the Superintendent was received, and ordered to be filed.

It was voted on the motion of Mr. Dittig, seconded by Mr. Booth, that a committee of three be appointed by the Chair, to take under advisement the Superintendent's recommendation concerning the use of the fire alarm system for a "one session" signal, and to report their findings at the next meeting of the Board. The following were appointed as that committee: Messrs. Dittig, Stager, and O'Neil.

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1904

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East Orange

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(226)

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The regular monthly meeting of the Board of Education was held in the Board Room, Park School, Tuesday, March 29, 1904. The meeting was called to order by the President at 8.15 P.M. The following members responded to the roll call: Dr. Philhower, Messrs. Dittig, O'Neil, Stager, Bailey, Lichtenstern, Booth. Mr. Shepard came in a little later.

Member absent: Mr. Goodrich, who sent his excuse.

The minutes of the special meeting of March 1, 1904, and also the minutes of the special meeting for organization, held March 22, 1904, were read and approved.

A communication from a Committee of the Nutley Improvement Society was read, asking for the use of the Auditorium for an illustrated lecture to be held some evening in April or May. Upon motion of Mr. Stager it was voted to grant the request, and the Clerk was instructed to so inform the Committee.

A letter was received from the County Superintendent stating that up to March 29, the required election data concerning the money to be raised by the district tax, and concerning the bond issue, as voted at the Annual School Election of March 15, 1904, had not been received at his office. Mr. Bailey explained that the papers had been sent on March 18, but to East Orange, that being the address of the County Superintendent, as given to Mr. Bailey. It was voted that the letter be received, and that the Clerk be instructed to inform the County Superintendent of the facts in the case.

The monthly report of the Superintendent was received, and ordered to be filed.

It was voted on the motion of Mr. Dittig, seconded by Mr. Booth, that a committee of three be appointed by the Chair, to take under advisement the Superintendent's recommendation concerning the use of the fire alarm system for a "one session" signal, and to report their findings at the next meeting of the Board. The following were appointed as that committee: Messrs. Dittig, Stager, and O'Neil.

The Finance Committee, in conformity with an order given at the last meeting, presented a report through its chairman, Mr. Lichtenstern. The report forms "Exhibits A and B, March 29, 1904". The report was received, and held for discussion later on in the meeting.

A report from the Custodian showing the state of the finances of the District, March 29, 1904 was given through Mr. Lichtenstern. The report showed a cash balance March 29, 1904 of \$8074.37. This report forms "Exhibit C, March 29, 1904". The report was ordered received and filed.

The District Clerk then requested that a balance sheet be given him by the Board, as a starting point in the keeping of his accounts. It was moved by Mr. O'Neil, seconded by Mr. Bailey that the Balance Sheet shown in the Annual Report for 1904, "Exhibit D, March 29, 1904" be given the Clerk as a basis for opening his accounts, as soon as the difference in cash of \$144.20, between the amount given in the report for March 1, 1904, and that given in the Custodian's report for March 29, 1904 ("Exhibit C, March 29, 1904") is accounted for.

The report of the Finance Committee was then taken up for discussion. It was voted that the two recommendations of the report be adopted.

It was also voted that suitable vouchers, as recommended by the Committee, "Exhibit B, March 29, 1904" be adopted and ordered printed.

It was voted upon motion of Mr. Booth, and the second of Mr. Bailey, that the matter of loaning school furniture be in the hands of the Committee on Buildings and Grounds.

The adjournment was at 10.40 P.M.

*C. B. Burdett*  
District Clerk.

The following motion was made by Mr. Stager, and seconded by Mr. Bailey:

That three (3) architects, from the town if they can be found, if not from outside, be invited to submit to the Board of Education, in competition, plans and specifications, and together with these sealed bids, for repairing the Old Park Hall School, it being understood that no recompense is to be given to the architects competing. Carried.

It was moved by Mr. Booth, and seconded by Mr. Bailey that the preceding matter be referred to the Committee on Buildings and Grounds. Carried.

It was voted upon motion of Mr. O'Neil and the second of Mr. Bailey, that when the Board adjourns, it be to meet at the call of the Committee on Buildings and Grounds. Carried.

The following bills were then ordered paid:

|                                    |    |        |          |
|------------------------------------|----|--------|----------|
| Ginn & Co.                         | \$ | 2.09   |          |
| Milton, Bradley Co.                |    | 6.48   |          |
| Remington Typewriter Co.           |    | 15.00  |          |
| Hahne & Co.                        |    | 11.00  |          |
| Peckham, Little & Co.              |    | .98    |          |
| Matthias Plum                      |    | 2.90   |          |
| William Booth, Extra services      |    | 6.00   |          |
| Silver, Burdett & Co.              |    | 5.53   |          |
| Louis Doerfel                      |    | 4.00   |          |
| The Nutley Sun                     |    | 62.75  |          |
| The Morse Co.                      |    | 4.50   |          |
| Jacob Kierstead's Sons             |    | 57.50  |          |
| S. Sanders Neck                    |    | 23.00  |          |
| John Hawkins,                      |    | 109.25 |          |
| Richard T. Stager                  |    | 34.60  |          |
| The Nutley Sun                     |    | 3.50   |          |
| A.B. Meredith, Cash paid out       |    | 112.00 |          |
| Henry Knabb, Jr. Janitor Park Hall |    | 5.00   | \$366.08 |

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The adjournment was at 10.40 P.M.

*A.B. Meredith*  
District Clerk.

*Approved 4/26/04.*

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Meeting of Finance Committee,  
Board Rooms March 24<sup>th</sup> 1904  
Exhibit A. March 29, 1904

Members present. Messrs. Lecklen-  
ston, Price

Mr Meredith was also present.

Meeting called to order at 8.30 by  
Mr Lecklenston. Mr Meredith was  
appointed Secretary.

Mr Meredith requested that the  
books of the Board be audited before  
being turned over to him to keep.

The request was accepted by the Com-  
mittee.

- (1). Your committee recommends that  
hereafter a double entry system of  
book keeping be employed, and that  
a suitable ledger be obtained  
for the purpose.
- (2). Your committee also recommends  
that all orders be placed by a regular-  
ly numbered order book.

Chas. W. Lichtenstein  
Thos J O'Neil

6.97

6.60

6.37