

**NUTLEY BOARD OF EDUCATION  
OPEN PUBLIC MEETING AGENDA  
MAY 24, 2021**

**Announcement of Meeting - 6:30 PM**

Mr. Kucinski

**MEETING NOTICE**

In compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Open Public Meeting was provided in the notice of May 20, 2021. Said notice was posted at the entrance of the Board of Education offices, mailed to the Nutley Township Clerk, sent to Tap Into Nutley, advertised in the Nutley Sun on May 20, 2021 and posted on the district website.

**Flag Salute**

Mr. Kucinski

**Call of Roll**

Mr. DiPisa

**Approval of Minutes**

Open Public Meeting & Budget Hearing - April 27, 2021

**Correspondence**

**Presentation**

ESSER II Grant

Mr. Bania

NJDOE School Performance Report

Mr. Bania & Mrs. Loconsolo

Seal of Biliteracy

Mrs. Mitschow

**Reports as follows:**

- 1. Superintendent’s Report
- 2. Board Secretary's Report

Dr. Glazer  
Mr. DiPisa

**Committee Reports**

**Hearing of Citizens (Resolutions Only)**

We now come to the portion of our meeting where we allow members of the public to address the board. In this section we allow questions or comments on Resolutions Only.

Our Board regulations (#0167) allot 20 minutes for these communications. Each person shall be limited to three minutes and we ask you to try to stay within this requirement. Speakers may speak more than once only after all others wishing to speak on a topic have been heard.

All statements will be directed to me as the chairperson and no one may address board members individually.

Please be reminded that if your statement is: Too lengthy, abusive, obscene, irrelevant or redundant, your participation may be terminated.

Please remember to state your name and address each and every time you address the board. Does anyone have any questions?

**ACADEMIC - Resolution 1-4**

**1. APPROVAL OF FIELD TRIPS**

BE IT RESOLVED that the Board of Education approve the field trip list and all expenses as follows:

SCHOOL	TEACHER/PROGRAM	DATE	LOCATION
Nutley High School	Mr. Smyth (Crew Team)	5/14/21-5/15/21 Prev. approved for different dates.	Schuylkill River Racecourse, Philadelphia, PA
Nutley High School	Mr. Smyth (Crew Team)	5/27/21-5/29/21	SRAA National Championships Schuylkill River Racecourse, Philadelphia, PA Prev. approved for different location.

**2. APPROVAL OF PROFESSIONAL DEVELOPMENT DAYS/TRAVEL REIMBURSEMENT**

BE IT RESOLVED that the Board of Education approve the travel list and all expenses per as follows:

<b>EMPLOYEE/BOARD MEMBER</b>	<b>PROGRAM NAME</b>	<b>DATE</b>	<b>LOCATION</b>	<b>COST</b>
Thunell, Nancy	Social Emotional Character Development	4/26/21	Virtual	\$0
Bradley, Christopher	2021 AP Macroeconomics Online – Chattanooga AP Summer Institute	6/21/21-6/24/21	Virtual	\$525.00/registration

**3. APPROVAL OF CONTRACT WITH SERVICE PROVIDER**

BE IT RESOLVED that the Board of Education approves the Contract with Spectrum Works from July 6, 2021 to August 2, 2021 for School-To-Career Transition at the cost of \$40/per hour per student:

565 Windsor Drive  
Secaucus, NJ

**4. APPROVAL OF AGREEMENT WITH SERVICE PROVIDER**

BE IT RESOLVED that the Board of Education approves the Agreement for Services with The Arc for the 2021-2022 school year.

985 Livingston Avenue  
North Brunswick, NJ

***ADMINISTRATION - Resolutions 1***

**1. APPROVAL OF HARASSMENT, INTIMIDATION & BULLYING (First Reading)**

BE IT RESOLVED that the Board of Education affirm the Superintendent of Schools' recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:

2021-5-21 HIB Report to the Board  
2021-5-14 HIB Report to the Board

## **FINANCE - Resolutions 1-19**

### **1. TAX REMITTANCE SCHEDULE**

BE IT RESOLVED that the Board of Education hereby approve the following 2021-2022 tax remittance schedule to submit to the Nutley Town Council:

<u>Deposit Date</u>	<u>Amount Requested</u>
Monday, July 12, 2021	\$2,391,750
Monday, July 26, 2021	\$2,391,750
Monday, August 9, 2021	\$2,391,750
Monday, August 23, 2021	\$2,391,750
Monday, September 13, 2021	\$2,588,109
Monday, September 27, 2021	\$2,588,109
Tuesday, October 12, 2021	\$2,588,109
Monday, October 25, 2021	\$2,588,109
Monday, November 8, 2021	\$2,588,109
Monday, November 22, 2021	\$2,588,109
Monday, December 6, 2021	\$2,588,109
Monday, December 20, 2021	\$2,588,114
Monday, January 10, 2022	\$2,681,610
Monday, January 24, 2022	\$2,681,610
Monday, February 7, 2022	\$2,681,610
Tuesday, February 22, 2022	\$2,681,610
Monday, March 7, 2022	\$2,681,610
Monday, March 21, 2022	\$2,681,610
Monday, April 11, 2022	\$2,681,610
Monday, April 25, 2022	\$2,681,610
Monday, May 9, 2022	\$2,681,610
Monday, May 23, 2022	\$2,681,610
Monday, June 6, 2022	\$2,681,610
Monday, June 20, 2022	\$2,681,608
<b>Total:</b>	<b><u>\$ 62,451,195</u></b>
<b>Total Tax Levy 2021/2022:</b>	<b>\$ 62,451,195</b>

### **2. SECRETARY & TREASURER'S REPORT - APRIL 2021**

BE IT RESOLVED that the Board of Education approve the acknowledgement and acceptance of the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period ending April 30, 2021.

**3. CERTIFICATION OF MAJOR ACCOUNT FUND STATUS – APRIL 2021**

BE IT RESOLVED that pursuant to NJAC 6A:23-2.11(c) 4, the Nutley Board of Education certifies that as of April 30, 2021 after review of the Secretary’s monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Major funds are General Fund, Capital Projects and Debt Service.)

**4. BILLS AND MANDATORY PAYMENTS - MAY 2021**

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated May 24, 2021 in the total amount of \$ 7,158,991.94 (Appendix C).

**5. REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS**

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds, that conform to the rules and regulations set by the Board of Education as follows:

REQUESTS	PURPOSE OF USE	FACILITIES	DATE	TIME	FEES	NO. OF EVENTS
Christina Osieja Nutley Academic Booster Club	Let's Learn Program	Nutley High School	6/28/21-7/16/21	7:30am-12:30pm	Facilities: None Custodian: None	18
<b>Total Use of Property Represented By The Above</b>						18

**6. APPROVAL OF RENEWAL CONTRACT – FRONTLINE TECHNOLOGIES, INC. – AESOP & TIME & ATTENDANCE 2021-2022**

BE IT RESOLVED that the Board of Education approve the contract between the Nutley Board of Education and Frontline Technologies, Inc., for AESOP and Time & Attendance for the 2021-2022 school year at an annual fee of \$31,809.64.

**7. APPROVAL OF RENEWAL CONTRACT – FRONTLINE TECHNOLOGIES, INC. – APPLITRACK – 2021-2022**

BE IT RESOLVED that the Board of Education approve the contract between the Nutley Board of Education and Frontline Technologies, Inc., for Applicant Tracking for the 2021-2022 school year at an annual fee of \$3,736.71.

**8. APPROVAL OF RENEWAL CONTRACT – FRONTLINE TECHNOLOGIES, INC. – CENTRAL SOLUTIONS- 2021-2022**

BE IT RESOLVED that the Board of Education approve the contract between the Nutley Board of Education and Frontline Technologies, Inc., for Central Solutions for the 2021-2022 school year at an annual fee of \$13,389.06.

**9. APPROVAL TO ADVERTISE FOR BIDS, SOLICIT QUOTATIONS OR PURCHASE BY STATE CONTRACT – 2021-2022**

BE IT RESOLVED that the Board of Education approves the authorization of the Business Administrator/Board Secretary to advertise for bids, solicit quotations, purchase by State Contract or recommend for contract renewal the following items/services for the 2021/2022 school year:

- |  |                                      |
|--|--------------------------------------|
| Air Conditioners                       | Industrial Arts Supplies & Equipment |
| Alarm System Service/Installation      | Internet Service Provider            |
| Athletic Supplies and Equipment        | Janitorial Supplies                  |
| Audio Visual Supplies and Equip.       | Locker Refinishing                   |
| Auditorium Seating                     | Musical Instruments & Supplies       |
| Boiler Repair                          | Office Furniture & Equipment         |
| Boiler Water Treatment                 | Office Paper                         |
| Building Materials                     | Paint                                |
| Calculators                            | Periodical Subscriptions             |
| Carpeting                              | Photocopiers                         |
| Chalkboards/Bulletin Boards            | Pupil Transportation Vehicles        |
| Commercial Printing                    | Replacement Doors & Hardware         |
| Computers and Accessories              | Roofing Work                         |
| Computer Hardware Maintenance          | School Furniture                     |
| Computer Networking                    | School Health Supplies               |
| Custodial Uniforms                     | School Supplies                      |
| Electrical Supplies                    | Science Supplies & Equipment         |
| Electrical Work                        | Sidewalk and Paving Work             |
| Floor Repair & Floor Tile Installation | Solid Waste Disposal                 |
| Grounds Supplies & Equipment           | Stage Drapery                        |
| Gym & Classroom Floor Restoration      | Technology Equipment                 |
| Hand & Power Tools                     | Ventilating Equipment                |
| Heating Plant Modifications            | Window Shades & Blinds               |
| Cell Phone                             | Vehicle Maintenance                  |
| Tree Removal & Pruning                 |                                      |
| Buildings & Grounds Vehicles           |                                      |

**10. APPROVAL OF COBRA AND FSA RENEWAL AGREEMENT WITH BENEFIT ANALYSIS, INC.**

BE IT RESOLVED that the Board of Education approves a renewal agreement with Benefit Analysis, Inc. (BAI) to provide Cobra and FSA administration for the Nutley Board of Education effective July 1, 2021 through June 30, 2022.

**11. ACCEPTANCE OF DONATION – May 2021**

BE IT RESOLVED that the Board of Education accept the following donation:

AMOUNT	RECIPIANT	FROM
\$945.00	Nutley School Special Services	R.I.I.S.E Program

**12. ACCEPTANCE OF DONATION – VALEDICTORIAN AWARD – May 2021**

BE IT RESOLVED that the Board of Education accepts the donation of \$200 from Dr. Eileen Poiani for the Valedictorian of Nutley High School Class of 2021. Dr. Poiani also has the intent to commit an endowment of \$2000 which will be given to the Nutley High School Valedictorians over the next 10 years in \$200 increments per year.

**13. SCHOOL BUS EMERGENCY EVACUATION DRILLS – MAY 2021**

BE IT RESOLVED that the Board of Education approves the emergency school bus evacuation drills in accordance to the New Jersey Administrative code NJAC 6A:21-11.2 on file in the Business Office.

**14. APPROVAL OF SUBMISSION OF APPLICATION – Carl D. Perkins, Strengthening Career and Technical Education for the 21st Century Act (Perkins V) - 2021-2022**

BE IT RESOLVED that the Board of Education approve submission of the 2021-2022 application for the Carl D. Perkins, Strengthening Career and Technical Education for the 21st Century Act (Perkins V) in the amount of \$21,368.

**15. TRANSPORTATION SERVICE AGREEMENT – ESSEX REGIONAL SERVICES COMMISSION - 2021-2022**

BE IT RESOLVED that the Nutley Board of Education approves the Secretary to be authorized to enter into transportation agreements with the Essex Regional Educational Services Commission for transportation of Special Education students for the 2021-2022 school year. The agreement will provide coordinated transportation services between the Essex Regional Educational Services Commission and any joining districts.

BE IT FURTHER RESOLVED that any agreements be presented for ratification at the next succeeding meeting of the Board of Education. Payment will be made only if services are provided and utilized.

**16. APPROVAL OF NJSIAA ANNUAL MEMBERSHIP**

BE IT RESOLVED that the Board of Education approve the annual membership for NJSIAA for the 2021/2022 school year at a fee of \$2,500.00.

**17. APPROVAL OF CONTRACT – CDW-G – CISCO UMBRELLA CLOUD SECURITY -2021-2022**

BE IT RESOLVED that the Board of Education approve the contract between the Nutley Board of Education and CDW-G for Cisco Umbrella Cloud Security- license for the 2021-2022 school year at an annual fee of \$10,948.00.

**18. APPROVAL OF CONTRACT – CDW-G- TECHNOLOGY SUPPLIES AND SERVICES – 2021-2022**

BE IT RESOLVED that the Board of Education approve the contract between the Nutley Board of Education and CDW-G for Technology Supplies and Services for the 2021-2022 school year at an annual fee of \$6,048.00

**19. STUDENT ACCIDENT AND ATHLETIC INSURANCE – School Year 2021-2022**

BE IT RESOLVED that the Board of Education approves Bollinger as the agent for offering voluntary student accident insurance for the 2021-2022 school year, and

BE IT FURTHER RESOLVED that athletic insurance for the 2021-2022 school year be secured from Bollinger Co. on a full excess plan at an annual cost of \$73,123.00.

***PERSONNEL – Resolution 1-***

**1. PERSONNEL AGENDA REPORT**

BE IT RESOLVED that the Board of Education approve the Personnel Agenda Report dated May 24, 2021.

***POLICY – Resolution 1-2***

**1. APPROVAL OF ADOPTION OF POLICIES (Second Reading)**

BE IT RESOLVED that the Board of Education adopt the following bylaws, policies and regulations.

R8420.10	Active Shooter
R8420.1	Fire and Fire Drills
R8420.2	Natural Disasters and Man-Made Catastrophes (M)
R8420.3	Natural Disasters and Man-Made Catastrophes (M)
R8420.4	Kidnapping (M)
2415.02	Title I – Fiscal Responsibilities (M)
2415.05	Student Surveys, Analysis and/or Evaluation (M)
4125	Employment of Support Staff Members (M)
R 8330	Student Records (M)
8330	Student Records (M)
6360	Political Contributions (M)
9713	Recruitment by Special Interest Groups (M)
1643	Family Leave (M)
7450	Property Inventory
2415	Every Student Succeeds Act
R 2415	Every Student Succeeds Act
2415.04	Title I – District-Wide Parental Involvement (M)
R 2415.20	ESEA Complaints (M)
2415.20	ESEA Complaints (M)
0145	Board Member Resignation and Removal



## 2. APPROVAL OF ADOPTION OF POLICIES (First Reading)

BE IT RESOLVED that the Board of Education adopt the following bylaws, policies and regulations.

8421	Crisis Management Policy Lockdown/Shelter in Place
8505	Local Wellness Policy/Nutrient Standards for Meals and Other Foods (M)
8506	School Lunch Program Biosecurity Plan (M)
8540	School Nutrition Programs
8740	Bonding
8760	Student Accident Insurance
8810	Religious Holidays
8820	Opening Exercises/Ceremonies
1140	Affirmative Action Program (M)
1220	Employment of Chief School Administrator (M)
1230	Superintendent's Duties (M)
1510	Americans with Disabilities Act (M)
R 1510	Americans with Disabilities Act (M)
1523	Comprehensive Equity Plan (M)
7510	Use of School Facilities
R 7510	Use of School Facilities
2415.04	Title I – District –Wide Parental Involvement (M)
8550	Unpaid Meal Charges/Outstanding Food Service Charges (M)
8601	Student Supervision After School Dismissal (M)
8710	Property Insurance

### **Hearing of Citizens**

In this section we allow questions or comments on all school-related matters. Our regulations allot 30 minutes for these communications. Again, each person shall be limited to three minutes and we ask you to try to stay within this requirement. Speakers may speak more than once only after all others wishing to speak on a topic have been heard.

As I stated earlier, all statements will be directed to me as the chairperson and no one may address board members individually.

Please be reminded that if your statement is: Too lengthy, abusive, obscene, irrelevant or redundant, your participation may be terminated.

Please remember to state your name and address each and every time you address the board. Does anyone have any questions?

### **Old Business**

## **New Business**

### **Executive Session**

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to discuss personnel.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

### **Return from Executive Session**

### **Adjournment**

***This document is subject to additions, withdrawals and modifications without notice.***