

**NUTLEY BOARD OF EDUCATION  
OPEN PUBLIC MEETING AGENDA  
APRIL 27, 2021**

**Announcement of Meeting - 6:30 PM** – JHWMS Auditorium

Mr. Kucinski

**MEETING NOTICE**

In compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Open Public Meeting was provided in the notice of March 18, 2021. Said notice was posted at the entrance of the Board of Education offices, mailed to the Nutley Township Clerk, sent to Tap Into Nutley, advertised in the Nutley Sun on March 18, 2021 and posted on the district website.

**Flag Salute**

**Call of Roll**

Mr. DiPisa

**Executive Session**

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to discuss personnel.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

**Return from Executive Session**

**Approval of Minutes**

Open Public Meeting – March 22, 2021

**Correspondence**

## **Presentations**

2021/2022 Budget	Dr. Glazer & Mr. DiPisa
Bi-Annual HIB Report	Mr. Cappello
Program Review – Social Studies & FPA	Mr. Dwyer, Dr. Riley, Mrs. Loconsolo
Governor Educator of the Year Award	Ms. Greco
Girl Scouts Bronze Award	Dr. Glazer

## **Reports as follows:**

1. Superintendent's Report	Dr. Glazer
2. Board Secretary's Report	Mr. DiPisa
3. Director of Buildings & Grounds	Mr. Parigi

## **Committee Reports**

### **Hearing of Citizens (Resolutions Only)**

We now come to the portion of our meeting where we allow members of the public to address the board. In this section we allow questions or comments on Resolutions Only.

Our Board regulations (#601) allot 20 minutes for these communications. Each person shall be limited to three minutes and we ask you to try to stay within this requirement. Speakers may speak more than once only after all others wishing to speak on a topic have been heard.

All statements will be directed to me as the chairperson and no one may address board members individually.

Please be reminded that if your statement is: Too lengthy, abusive, obscene, irrelevant or redundant, your participation may be terminated.

Please remember to state your name and address each and every time you address the board. Does anyone have any questions?

## ***ACADEMIC - Resolution 1-4***

### **1. APPROVAL OF FIELD TRIPS**

BE IT RESOLVED that the Board of Education approve the field trip list and all expenses as follows:

SCHOOL	TEACHER/PROGRAM	DATE	LOCATION
Nutley High School	Ms. Petrillo (Student Council)	4/22/21 Rain date: 4/23/21	NHS Grounds and Yantacaw Park
Nutley High School	Mr. Campbell ( Robotics)	4/24/21	Virtual Student Judging

**2. APPROVAL OF PROFESSIONAL DEVELOPMENT DAYS/TRAVEL REIMBURSEMENT**

BE IT RESOLVED that the Board of Education approve the travel list and all expenses per as follows:

EMPLOYEE/BOARD MEMBER	PROGRAM NAME	DATE	LOCATION	COST
Aji, Jaime Aramando III, Sam Bania, Kent Caithness, Catriona Cioffi, Rose Citarella, Jennifer Francello, Matthew Gonzalez, Victoria Hitchens, Serena Mitschow, Lawrence Moscaritola, Dara Puzio, Eric Reilly, Kevin Smith, Tina Stoffers, Elizabeth	American Heart Association CPR/AED/First Aid Instructor Course	4/21/21	NHS (Small Gym), Nutley, NJ	\$0
Castaneda, Julia (BOARD APP) Mero, Steven Norris, Vanessa Regos, Melanie	Elementary WL Curriculum Planning and Unit Assessment Review	4/30/21, 5/21/21	Virtual Google Meet	\$0
Fredericks, Sarah	Supporting Students and Their Families During the Pandemic	5/14/21	Virtual	\$0
Cappello, Joseph	ASAPNJ: Marijuana Legalization and the Impact on Public Schools	5/20/2021	Webinar	\$0

**3. APPROVAL OF PROGRAM REVIEW**

BE IT RESOLVED that the Board of Education accepts and approves the Program Review for the 2021-2022 school year for the following academic departments:

Social Studies & FPA

**4. APPROVAL OF JOB DESCRIPTION FOR EXTENDED DAY ADMINISTRATOR**

BE IT RESOLVED that the Board of Education accepts and approves the Job Description for Extended Day Administrator.

**ADMINISTRATION - Resolution 1-2**

**1. APPROVAL OF HARASSMENT, INTIMIDATION & BULLYING (Second Reading)**

BE IT RESOLVED that the Board of Education affirm the Superintendent of Schools' recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:

2021-3-19 HIB Report to the Board

2021-3-5 HIB Report to the Board

**2. APPROVAL OF SUBMISSION OF ESSER II GRANT**

BE IT RESOLVED that the Board of Education accepts and approves the Application Submission of ESSER II Grant in the amounts of:

- ESSER II                   \$906,981
- Learning Loss           \$58,205
- Mental Health           \$45,000

**FINANCE - Resolutions 1-28**

**1. APPROVAL OF 2021-2022 BUDGET**

BE IT RESOLVED that the Board of Education approves the budget for the 2021-2022 school year.

General Fund	\$ 71,082,011
Special Revenue Fund	3,316,092
Debt Service Fund	<u>3,468,734</u>
Total Budget	\$ 77,866,837

Of which the following amount shall be raised by local tax levy:

General Fund Tax Levy	\$ 59,800,241
Debt Service Tax Levy	<u>2,650,954</u>
Total Tax Levy	\$ 62,451,195

BE IT FURTHER RESOLVED the complete budget for 2021-2022 was advertised in the Star Ledger and Nutley Sun on April 22, 2021, is on file in the Business Administrator's Office and posted on the district website.

**2. SECRETARY & TREASURER'S REPORT - MARCH 2021**

BE IT RESOLVED that the Board of Education approve the acknowledgement and acceptance of the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period ending March 31, 2021.

**3. CERTIFICATION OF MAJOR ACCOUNT FUND STATUS - MARCH 2021**

BE IT RESOLVED that pursuant to NJAC 6A:23-2.11(c) 4, the Nutley Board of Education certifies that as of March 31, 2021 after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major funds are General Fund, Capital Projects and Debt Service.)

**4. BILLS AND MANDATORY PAYMENTS - MARCH 2021**

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated April 27, 2021 in the total amount of \$ 8,049,147.32 (Appendix C).

**5. TRANSFER SCHEDULE - MARCH 2021**

BE IT RESOLVED that the Board of Education approves, in compliance with NJAC 6A:23-2.11(c)3ii, and NJSA 18A:22-8-1, the April transfers in the 2020-21 budget (Appendix D).

**6. APPROVAL OF SETTLEMENT AGREEMENT**

BE IT RESOLVED that the Board of Education approves settlement of litigation regarding State ID# 2009547636 and authorizes the Board President to execute the confidential settlement agreement.

**7. SPECIAL CLASS PLACEMENT – Educationally Disabled Students**

BE IT RESOLVED that the Board of Education hereby authorizes the Superintendent of Schools to assign classified handicapped children to educational programs according to how they can best achieve success in learning in accordance with the rules and regulations pursuant to Title 18A, Chapter 46, NJ Statutes, and Title 6 Chapter 28, NJ Administrative Code, and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the attendance of Nutley students at the special education classes for the 2020-2021 school year.

**ADD:**

SCHOOL	DATE	STUDENT ID NUMBERS	Amount
Lakeview Learning Center Wayne, NJ	3/1/2021 73 days	3347306944	34,738.51
Terranova Group, Inc t/a Chapel Hill Academy Lincoln Park, NJ	9/1/20 180 days	5426144676	\$63,360.00

**8. BERGEN COUNTY SPECIAL SERVICES SCHOOL DISTRICT – APPROVAL OF REVISED CONTRACT FOR TOD SERVICES 2020-2021**

BE IT RESOLVED that the Nutley Board of Education approves a contract with the Bergen County Special Services School District for Teacher of the Deaf Services for the school year 2020-2021.

**9. BERGEN COUNTY SPECIAL SERVICES SCHOOL DISTRICT – APPROVAL OF REVISED CONTRACT FOR ASSISTIVE TECHNOLOGY ASSESSMENT 2020-2021**

BE IT RESOLVED that the Nutley Board of Education approves a contract with the Bergen County Special Services School District for an Assistive Technology Assessment for the school year 2020-2021.

**10. ESSEX COUNTY EDUCATIONAL SERVICES COMMISSION - Approval of Contract for Homebound Instruction for 2021-2022**

BE IT RESOLVED that the Nutley Board of Education approves a contract with the Essex County Educational Services Commission to provide homebound instruction for public school students in hospital/rehabilitation facilities outside of Nutley for the 2021-2022 school year at a rate of \$55.00 per hour.

**11. ESSEX COUNTY EDUCATIONAL SERVICES COMMISSION - Approval of Contract for Non-Public Nursing Services for 2021-2022**

BE IT RESOLVED that the Nutley Board of Education approves a contract with the Essex County Educational Services Commission for the Nonpublic Nursing Services for the 2021-2022 school year.

**12. ESSEX COUNTY EDUCATIONAL SERVICES COMMISSION – Non-Public Chapter 192/193 & IDEA-B Services for 2021-2022**

WHEREAS, Chapter 192, P.L. 1977 requires the provision of certain auxiliary services to children in nonpublic schools, and Chapter 193 requires the provision of certain services to handicapped children in nonpublic schools,

WHEREAS, the Board of Education of Nutley has the authority to employ outside agencies to provide necessary and appropriate IDEA-B Services for the classified students attending nonpublic schools in the district; and

THEREFORE, BE IT RESOLVED that a contract be entered into with the Essex County Educational Services Commission to provide these services during the 2021-2022 school year to students who attend nonpublic schools in Nutley, and

BE IT FURTHER RESOLVED that the price to be paid to the Essex County Educational Services Commission for these services shall not exceed the amount paid to the Nutley Board of Education by the state to implement these programs.

**13. APPROVAL OF DENTAL CONTRACT RENEWAL - 2021 -2022**

BE IT RESOLVED that the Nutley Board of Education approves an agreement with Horizon Blue Cross and Blue Shield of New Jersey to provide dental insurance coverage for Nutley Board of Education employees, effective July 1, 2021 through June 30, 2022 there will be no increase for the 2021-2022 year. The contract is on file in the Board Office.

Single Coverage     \$ 41.65 per month  
Family Coverage    \$103.23 per month

**14. ACCEPTANCE OF DONATION**

BE IT RESOLVED that the Board of Education accept the following donation:

AMOUNT	RECIPIENT	FROM
\$100	Melissa Centrella Scholarship	James Reilly
\$385	NHS Yearbook Committee	Yantacaw School

**15. DOE SUBMISSION – YANTACAW ELEMENTARY SCHOOL SECURE VESTIBULE ADDITION**

BE IT RESLOVED that the Board of Education of the Nutley School District in the County of Essex, hereby approves the submission of the following "Other Capital Project" to the Department of Education for review and approval and for amendment to the Long Range Facilities Plan. It is further understood that the District is not seeking funding at the current time for this project:

School Project DOE Project #13-3750-110-21-1000  
Yantacaw Elementary  
School Secure Vestibule Addition

**16. LEASE OF BOARD PROPERTY ON OVERLOOK TERRACE – 2021-2022**

BE IT RESOLVED that the Board of Education leases property owned by it, known as Lot Number 14, Block 212 on the tax maps of the Township of Nutley, to Mr. John Janiec and Mrs. Anne Janiec, his wife, for a term beginning May 1, 2021 and terminating April 30, 2022, at a term rental of One Dollar (\$1.00) in accordance with all requirements specified in the lease.

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes its officers to execute said lease.

**17. LEASE OF BOARD PROPERTY ON ROMANO STREET – 2021-2022**

BE IT RESOLVED that the Board of Education leases property owned by it, known as Lot Numbers 45 and 46, Block 18 on the tax maps of the Township of Nutley, to Gary Thumm, for a term beginning May 1, 2021 and terminating April 30, 2022, at a term rental of One Dollar (\$1.00) in accordance with all requirements specified in the lease.

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes its officers to execute said lease.

**18. LEASE OF BOARD PROPERTY ON ROMANO STREET – 2021-2022**

BE IT RESOLVED that the Board of Education leases property owned by it, known as Lot Numbers 78 and 79, Block 18 on the tax maps of the Township of Nutley, to Angelo Rotonda, for a term beginning May 1, 2021 and terminating April 30, 2022, at a term rental of One Dollar (\$1.00) in accordance with all requirements specified in the lease.

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes its officers to execute said lease.



**19. APPROVAL OF NEW VENDOR- LIFESPAN ASSOCIATES**

BE IT RESOLVED that the Nutley Board of Education approves a new vendor Larissa E. Labay, Psy.D with Lifespan Associates, LLC for the Special Services Department.

Larissa E. Labay, Psy.D  
Lifespan Associates, LLC 71 Franklin Turnpike, Suite 2-6 Waldwick, New Jersey 07463

**20. APPROVAL OF CARRY OVER MOTION – IDEA BASIC 2019-2020**

BE IT RESOLVED that the Nutley Board of Education approves a FY 2019-2020 carry over for IDEA BASIC.

Non- Public	Instructional Purchased Services	\$65,034	20-250-200-300-00-040
Public	Other Purchased Services	\$69,661	20-250-100-566-00-000
Total		\$134,695	

**21. APPROVAL OF RENEWAL – POMPTONIAN INC. FOOD SERVICE 2021-2022**

**BE IT RESOLVED** that the Nutley Board of Education “SFA” approves the renewal of the Food Service Management contract with The Pomptonian, Inc. “FSMC” for the food service operation for 2021-2022.

The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of \$0.1822 per reimbursable meal and meal equivalent to compensate the FSMC for administrative and management costs. This fee shall be billed monthly as a cost of operation. The SFA guarantees the payment of such costs and fee to the FSMC.

Total meals are calculated by adding reimbursable meal pattern meals served and meal equivalents. The number of reimbursable meals served to the children shall be determined by actual count. Cash receipts, other than from sales of reimbursable program meals served to the children, shall be divided by \$3.66 to arrive at an equivalent meal count.

The per meal administrative/management fee of \$0.1822 will be multiplied by total meals.

As a result of the uncertainties during the public health emergency there is no guaranteed operating result for 2021-2022 school year.

**22. APPROVAL OF PURCHASE AGREEMENT – IXL Learning**

BE IT RESOLVED that the Nutley Board of Education approve the purchase agreement between Nutley Board of Education and IXL Learning for the purchase of an online personalized learning tool. The contract is on file in the Board Office.

**23. APPROVAL OF PURCHASE AGREEMENT - APPLE FINANCIAL SERVICES CO-OP #ESCNJ 18/19-67**

BE IT RESOLVED that the Nutley Board of Education approve the purchase agreement between Nutley Board of Education and Apple Financial Services for a four-year lease agreement for staff devices. A copy of the contract is on file in the Board Office with an annual payment not to exceed \$175,000 per year with a one-dollar buyout.

**24. APPROVAL OF PURCHASE AGREEMENT – STEVENSON CONTRACTING LLC**

BE IT RESOLVED that the Nutley Board of Education approve the purchase agreement between Nutley Board of Education and Stevenson Contracting for the services listed:

School	Amount	Description of Work
Yantacaw School	\$2,165.20	Installation of new drain line through brick wall and front entrance roof area.
Spring Garden School	\$4,077.00	Perform the replacement of existing scupper boxes and down spout and installation of drain line underground water basin
Nutley High School	\$5,967.90	Installation of an overlay roof system on the north concrete entrance on New Street
Nutley High School	\$5,967.90	Installation of an overlay roof system on the south concrete entrance on New Street

**25. APPROVAL OF PURCHASE AGREEMENT – WOLFINGTON BODY COMPANY INC. # ESCNJ Co-Op Bid 20/21-33**

BE IT RESOLVED that the Nutley Board of Education approve the purchase agreement between Nutley Board of Education and Wolfington Body Company Inc. for the purchase of two 2021 Chevrolet Mid Buses 29 passenger at a cost of \$77,667.60 per bus.

**26. APPROVAL OF PURCHASE AGREEMENT – POV’S WEARHOUSE – Sole Source Provider**

BE IT RESOLVED that the Nutley Board of Education approve the purchase agreement between Nutley Board of Education and POV’s Wearhouse for the purchase of a 42’ X 42’ Resilite Wrestling Mat for Nutley High School at a cost of \$13,065.08. Sole Source Provider Letter on file in the Board Office.

**27. APPROVAL TO DISPOSE OF PIANO AT RADCLIFFE SCHOOL**

BE IT RESOLVED that the Board of Education approves to dispose piano in the Radcliffe School gym.

**28. APPROVAL TO DISPOSE OF 25 PASSENGER BUS #47**

BE IT RESOLVED that the Board of Education approves to dispose a 1998 GMC 25 passenger bus #47 VIN# 1GBKP32R7W3309624.

## ***PERSONNEL – Resolution 1-2***

### **1. PERSONNEL AGENDA REPORT**

BE IT RESOLVED that the Board of Education approve the Personnel Agenda Report dated April 27, 2021.

### **2. REAPPOINTMENT AGENDA**

BE IT RESOLVED that the Board of Education approves the Reappointment Agenda dated April 27, 2021.

## ***POLICY – Resolution 1-2***

### **1. APPROVAL OF ADOPTION OF POLICIES (Second Reading)**

BE IT RESOLVED that the Board of Education adopt the following bylaws, policies and regulations.

R 8420.3	Natural Disasters and Man-Made Catastrophes (M)
R 8420.4	Kidnapping (M)
R 8420.5	Asbestos Release (M)
R 8420.6	Accidents to and from School (M)
R 8420.7	Lockdown Procedures (M)
R 8441	Care of Injured and ILL Persons (M)
8451	Control of Communicable Disease (M)
R 8451	Control of Communicable Disease (M)
8453	HIV/AIDS
8468	Crisis Response
1620	Administrative Employment Contracts
R 2431.1	Emergency Procedures for Athletic Practices and Competitions (M)
2464	Gifted and Talented Students (M)
7425	Lead Testing of Water in Schools (M)
R 5330.05	Seizure Action Plan (M)
5330.05	Seizure Action Plan (M)
8470	Response to Concerted Job Action
R8310	Public Records
1642	Earned Sick Leave
8465	Hate Crimes and Bias-Related Acts (M)
R 8465	Hate Crimes and Bias-Related Acts (M)
8467	Weapons (M)
R 8467	Weapons (M)
8500	Food Services
2431	Athletic Competition (M)

## 2. APPROVAL OF ADOPTION OF POLICIES (First Reading)

BE IT RESOLVED that the Board of Education adopt the following bylaws, policies and regulations.

R8420.10	Active Shooter
R8420.1	Fire and Fire Drills
R8420.2	Natural Disasters and Man-Made Catastrophes (M)
R8420.3	Natural Disasters and Man-Made Catastrophes (M)
R8420.4	Kidnapping (M)
2415.02	Title I – Fiscal Responsibilities (M)
2415.05	Student Surveys, Analysis and/or Evaluation (M)
4125	Employment of Support Staff Members (M)
R 8330	Student Records (M)
8330	Student Records (M)
6360	Political Contributions (M)
9713	Recruitment by Special Interest Groups (M)
1643	Family Leave (M)
7450	Property Inventory
2415	Every Student Succeeds Act
R 2415	Every Student Succeeds Act
2415.04	Title I – District-Wide Parental Involvement (M)
R 2415.20	ESEA Complaints (M)
2415.20	ESEA Complaints (M)
0145	Board Member Resignation and Removal

### Hearing of Citizens

In this section we allow questions or comments on all school-related matters. Our regulations allot 30 minutes for these communications. Again, each person shall be limited to three minutes and we ask you to try to stay within this requirement. Speakers may speak more than once only after all others wishing to speak on a topic have been heard.

As I stated earlier, all statements will be directed to me as the chairperson and no one may address board members individually.

Please be reminded that if your statement is: Too lengthy, abusive, obscene, irrelevant or redundant, your participation may be terminated.

Please remember to state your name and address each and every time you address the board. Does anyone have any questions?

### Old Business

### New Business

## **Executive Session**

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NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to discuss personnel.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

## **Return from Executive Session**

## **Adjournment**

***This document is subject to additions, withdrawals and modifications without notice.***