

**NUTLEY BOARD OF EDUCATION  
OPEN PUBLIC MEETING AGENDA  
MARCH 22, 2021**

**Announcement of Meeting – 5:00 PM** – JHWMS Auditorium

**Meeting Notice**

Mr. Kucinski

In compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Open Public Meeting was provided in the notice of January 5, 2021. Said notice was posted at the entrance of the Board of Education offices, mailed to the Nutley Township Clerk, sent to Tap Into Nutley, advertised in the Nutley Sun on March 18, 2021 and posted on the district website.

**Flag Salute**

**Call of Roll**

Mr. DiPisa

**Executive Session**

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to discuss personnel and negotiations.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

**Return from Executive Session**

**Approval of Minutes**

Open Public Meeting – February 22, 2021

**Correspondence**

**Acceptance of Scholarship**

The Melissa Anne Centrella Scholarship Foundation:  
Acceptance of \$100,000 check

Dr. Glazer

## Presentation

|                                      |               |
|--------------------------------------|---------------|
| Teachers / Support Staff of the Year | Karen Greco   |
| School Ethics                        | Scott Eveland |
| 2021-2022 Preliminary Budget         | Mr. DiPisa    |

## Reports as follows:

|                                    |            |
|------------------------------------|------------|
| 1. Superintendent's Report         | Dr. Glazer |
| 2. Board Secretary's Report        | Mr. DiPisa |
| 3. Director of Buildings & Grounds | Mr. Parigi |

## Committee Reports

### Hearing of Citizens (Resolutions Only)

We now come to the portion of our meeting where we allow members of the public to address the board. In this section we allow questions or comments on Resolutions Only.

Our Board regulations (#0167) allot 20 minutes for these communications. Each person shall be limited to three minutes and we ask you to try to stay within this requirement. Speakers may speak more than once only after all others wishing to speak on a topic have been heard.

All statements will be directed to me as the chairperson and no one may address board members individually.

Please be reminded that if your statement is: Too lengthy, abusive, obscene, irrelevant or redundant, your participation may be terminated.

Please remember to state your name and address each and every time you address the board. Does anyone have any questions?

## **ACADEMIC - Resolutions 1-4**

### 1. APPROVAL OF PROFESSIONAL DEVELOPMENT DAYS/TRAVEL REIMBURSEMENT

BE IT RESOLVED that the Board of Education approve the travel list and all expenses per as follows:

| EMPLOYEE/BOARD MEMBER | PROGRAM NAME                             | DATE            | LOCATION | COST  |
|-----------------------|--|-----------------|----------|---|
| Maffucci, Jenna       | Suicide and Self-Harm: Stopping the Pain | 4/12/21         | Virtual  | \$219.00/registration<br>Paid in Full by IDEA               |
| Chasmar, Karen        | The Well-Equipped Therapist! Spring 2021 | 4/26/21-4/27/21 | Virtual  | \$379.00/registration<br>\$279.00-IDEA<br>\$100.00-District |

## **2. APPROVAL OF 2021-2022 ACADEMIC CALENDAR**

BE IT RESOLVED that the Board of Education approves the 2021-2022 Academic Calendar.

## **3. APPROVAL OF 2021-2022 12 MONTH EMPLOYEE CALENDAR**

BE IT RESOLVED that the Board of Education approves the 2021-2022 12 Month Employee Calendar.

## **4. APPROVAL OF PROCLAMATION OF SOCIAL EMOTIONAL LEARNING DAY**

BE IT RESOLVED that the Board of Education recognizes the last Friday of March as Social Emotional Learning Day.

### **PROCLAMATION**

WHEREAS, social emotional learning (SEL) is the process through which all young people and adults acquire and apply the knowledge, skills, and attitudes to develop healthy identities, manage emotions and achieve personal and collective goals, feel and show empathy for others, establish and maintain supportive relationships, and make responsible and caring decisions; and

WHEREAS, SEL competencies develop throughout our lives and are essential to success in our schools, workplaces, homes, and communities and allow individuals to contribute meaningfully to society; and

WHEREAS, SEL can be taught and developed throughout childhood, adolescence, and beyond; and

WHEREAS, schools, families and the wider community must be engaged to enhance the strength, depth, and pace of acquisition of SEL competencies; and

WHEREAS, supporting SEL is a wise use of public resources, because there can be long-term social and economic benefits to society from the implementation of evidence-based SEL.

THEREFORE, we, **the Board of Education**, proclaim the last Friday in March as

### **SOCIAL EMOTIONAL LEARNING DAY**

in **Nutley, New Jersey** and encourage all community members to learn about and share their knowledge of the importance and impact of integrating evidence-based SEL into our schools, organizations and community.

## ***ADMINISTRATION - Resolutions 1***

### **1. APPROVAL OF HARASSMENT, INTIMIDATION & BULLYING (First Reading)**

BE IT RESOLVED that the Board of Education affirm the Superintendent of Schools' recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:

2021-3-19 HIB Report to the Board

2021-3-5 HIB Report to the Board

## ***FINANCE - Resolutions 1-21***

### **1. SECRETARY & TREASURER'S REPORT**

BE IT RESOLVED that the Board of Education approve the acknowledgement and acceptance of the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period ending February 28, 2021.

### **2. CERTIFICATION OF MAJOR ACCOUNT FUND STATUS**

BE IT RESOLVED that pursuant to NJAC 6A:23-2.11(c) 4, the Nutley Board of Education certifies that as of February 28, 2021 after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major funds are General Fund, Capital Projects and Debt Service.)

### **3. BILLS AND MANDATORY PAYMENTS**

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated March 22, 2021 in the total amount of \$6,790,505.04 (Appendix C).

### **4. ESTABLISH DATE FOR THE PUBLIC HEARING OF THE - 2021-2022 ANNUAL BUDGET**

BE IT RESOLVED that the Nutley Board of Education does hereby establish the date of April 19, 2021 to hold the Public Hearing of the 2021-2022 Budget.

### **5. 2021-2022 BUDGET SCHOOL DISTRICT TRAVEL MAXIMUM**

**WHEREAS** school district By-Law 0147 Board Member compensation and Expenses, Policy 3440 Teaching Staff Members Job Expenses and Policy 4440 Support Staff Members Job Expenses, and NJAC 6A:23b-1.2(b), provide that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2020-21 school year, and

**NOW BE IT RESOLVED** that the Board of Education hereby establishes the school district travel maximum for the 2021-2022 school year in the sum of \$101,780 as contained in the appropriate budgetary accounts, and

**ALSO BE IT FURTHER RESOLVED** that the Board Secretary/Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

**6. 2020-2021 / 2021-2022 PEPPM National Contract Program – Amazon.com Services LLC**

**BE IT RESOLVED BY** Nutley School District that the Board, upon recommendation of the Superintendent of Schools, approves the following resolution:

**WHEREAS**, the Nutley School District, pursuant to P.L.2011.c.139; N.J.S.A 18A:18A-et.seq. and N.J.A.C. 5:34-7.29(c) and per Local Finance Notice No. LFN 2011- 35, may by resolution and without advertising for bids, purchase any goods under the PEPPM National Contract Program for any national and/or regional cooperative entered into behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS**, the Nutley School District may enter into contracts with the referenced PEPPM National Contract Program Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current PEPPM National Contract Program;

**NOW, THEREFORE, BE IT RESOLVED**, that the Nutley School District does hereby authorize the district purchasing agent to become a member of the PEPPM consortium, at no cost to the Board.

**7. APPROVAL OF AMENDMENT UPDATE: LONG RANGE FACILITY PLAN**

**WHEREAS**, The Board of Education of the Nutley School District in the County of Essex, New Jersey (the “Board”), desires to proceed with a school facilities project consisting generally of:

LRFP Minor amendment update

**WHEREAS**, the Board now seeks to take the initial steps in order to proceed with the Project:

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF Nutley School District IN THE COUNTY OF ESSEX, STATE OF NEW JERSEY**, as follows:

Section 1. In accordance with the requirements of Section 6A:26–3 of the New Jersey Administrative Code, the Board hereby approves the Minor Amendment Update to its previously approved LRFP and the Board further authorizes the submission of same to the Essex County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project(s).

Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board Attorney, Bond Counsel and Architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution; including the submission of Information to the New Jersey Department of Education as applicable to the proposed Project.

Section 4. This resolution shall take effect immediately.

**8. SPECIAL CLASS PLACEMENT – Educationally Disabled Students**

BE IT RESOLVED that the Board of Education hereby authorizes the Superintendent of Schools to assign classified handicapped children to educational programs according to how they can best achieve success in learning in accordance with the rules and regulations pursuant to Title 18A, Chapter 46, NJ Statutes, and Title 6 Chapter 28, NJ Administrative Code, and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the attendance of Nutley students at the special education classes for the 2020-2021 school year.

**ADD:**

| SCHOOL   | DATE             | STUDENT ID NUMBERS |
|--|------------------|--------------------|
| Belleville Board of Education<br>Belleville NJ | October 9, 2020  | 5330159916         |
| Brookfield Schools/Inspira<br>Bridgeton - IBCU | January 21, 2021 | 79603345MRN        |

**9. ACCEPTANCE OF DONATION**

BE IT RESOLVED that the Board of Education accept the following donation:

| AMOUNT                 | RECIPIANT                    | FROM  |
|------------------------|------------------------------|---|
| \$100,000              | Nutley High School           | The Melissa Anne Centrella Scholarship Foundation |
| \$40                   | Yantacaw School              | Manuel Lorenzo                                    |
| \$500 Amazon Gift Card | John H. Walker Middle School | Montclair State University                        |

**10. APPROVAL OF SCHOLARSHIP AGREEMENT – Callahan Scholarship Revision**

BE IT RESOLVED that the Nutley Board of Education approve the revision to the Callahan Scholarship.

**11. TRANSPORTATION SERVICES AGREEMENT**

BE IT RESOLVED that the Nutley Board of Education approves the Secretary to be authorized to enter into transportation agreements with the Hopatcong Borough Board of Education (Sussex County Regional Cooperative) for transportation of Special Education students for the 2021-2022 school year. The agreement will provide coordinated transportation services between the Hopatcong Borough Board of Education and any joining districts.

BE IT FURTHER RESOLVED that any agreements be presented for ratification at the next succeeding meeting of the Board of Education.

**12. APPROVAL OF SETTLEMENT AGREEMENT – SUBURBAN METRO JOINT INSURANCE FUND**

BE IT RESOLVED that the Nutley Board of Education approves a settlement agreement between Nutley Board of Education and Suburban Metro Joint insurance fund for the 2018 NHS Auditorium plaster ceiling claim for disputed coverage denial regarding property damage.

**13. APPROVAL OF PURCHASE AGREEMENT – Computer Solutions, Inc.**

BE IT RESOLVED that the Nutley Board of Education approve the purchase agreement between Nutley Board of Education and Computer Solutions, Inc. for an annual fee of \$9564.00.

**14. APPROVAL OF SERVICE AGREEMENT – ITG INNOVATIVE THERAPY GROUP.**

BE IT RESOLVED that the Nutley Board of Education approve the service agreement between Nutley Board of Education and ITG Innovative Therapy Group to hire a school Psychologist as a fee of \$75.00/per hour.

**15. APPROVAL OF PURCHASE AGREEMENT – Nobles Equipment Supply**

BE IT RESOLVED that the Nutley Board of Education approve the purchase agreement between Nutley Board of Education and Nobles Equipment Supply for a SS500 walk behind scrubber and additional accessories at a fee of \$24,461.66.

**16. PROFESSIONAL APPOINTMENTS – PRIMERICA LICENSED AGENT**

BE IT RESOLVED that the Nutley Board of Education hereby approves the following professional appointment:

Primerica

|       |   |
|-------|---|
| Name  | John J. Maiello                             |
| Title | Division Manager/ Registered Representative |

**17. APPROVAL OF PURCHASE AGREEMENT – POSITIVE ELECTRIC CO.**

BE IT RESOLVED that the Nutley Board of Education approve the purchase agreement between Nutley Board of Education and Positive Electric Co., Inc. upgrade to warehouse electric for a fee of \$8500.00.

**18. APPROVAL OF PURCHASE AGREEMENT – Dakota Excavating Contractor, Inc. – Final Payment**

BE IT RESOLVED that the Nutley Board of Education approve the final payment between Nutley Board of Education and Dakota Excavating Contractor, Inc. for Synthetic Turf upgrades at Nutley Park Oval at a fee of \$93,884.00.

**19. APPROVAL OF AJUSTED SUBSITUTE RATE**

BE IT RESOLVED that the Nutley Board of Education approve the adjusted daily substitute rate, due to COVID related substitute shortage, effective immediately through June 30, 2021 at a rate of \$125.00 per day.

**20. APPROVAL TO RECYCLE OBSOLETE TECH EQUIPMENT**

BE IT RESOLVED that the Board of Education approves to recycle obsolete Tech equipment list on file at the Board Office.

**21. APPROVAL OF 2021-2022 TENTATIVE BUDGET**

BE IT RESOLVED that the Nutley Board of Education, County of Essex, approve the following preliminary 2021-2022 school year budget for submission to the Essex County Office of Education for technical review:

|   |                      |
|---|----------------------|
| Current General Expense (Fund 11)             | \$ 71,471,300        |
| Capital Outlay (Fund 12)                      | \$ 163,649           |
| Transfer to Charter Schools                   | \$ 39,142            |
| <b>TOTAL GENERAL FUND</b>                     | <b>\$ 71,674,091</b> |
| <br>  |                      |
| Special Revenue (Fund 20)                     | \$ 3,316,092         |
| <br>  |                      |
| Debt Service (Fund 40)                        | \$ 3,468,734         |
| <br>  |                      |
| <b>TOTAL EXPENDITURES/<br/>APPROPRIATIONS</b> | <b>\$ 78,458,917</b> |

BE IT FURTHER RESOLVED, that the GENERAL FUND tax levy \$60,392,323 is approved to support Current General Expense and \$2,650,954 to support Debt Service, for the 2021-2022 school year budget.

***PERSONNEL – Resolution 1***

**1. PERSONNEL AGENDA REPORT**

BE IT RESOLVED that the Board of Education approve the Personnel Agenda Report dated March 22, 2021.



## ***POLICY – Resolutions 1-3***

### **1. APPROVAL OF ADOPTION OF POLICIES (Second Reading)**

BE IT RESOLVED that the Board of Education adopt the following bylaws, policies and regulations.

|        |  |
|--------|--|
| 6320   | Purchase subject to Bid                                  |
| R6470  | Payment of Claims  |
| 8320   | Personnel Records (M)                                    |
| R8330  | Student Records (M)                                      |
| 6470   | Payment of Claims (M)                                    |
| 6620   | Petty Cash (M)   |
| 6630   | Athletic Fund  |
| 6640   | Cafeteria Fund   |
| 6660   | Student Activity Fund (M)                                |
| 6700   | Investments  |
| R8320  | Personnel Records (M)                                    |
| 0164.6 | Remote Public Board Meetings during a declared Emergency |

### **2. APPROVAL OF ADOPTION OF POLICIES (First Reading)**

BE IT RESOLVED that the Board of Education adopt the following bylaws, policies and regulations.

|           |  |
|-----------|--|
| R 8420.3  | Natural Disasters and Man-Made Catastrophes (M)                  |
| R 8420.4  | Kidnapping (M)   |
| R 8420.5  | Asbestos Release (M)   |
| R 8420.6  | Accidents to and from School (M)                                 |
| R 8420.7  | Lockdown Procedures (M)  |
| R 8441    | Care of Injured and ILL Persons (M)                              |
| 8451      | Control of Communicable Disease (M)                              |
| R 8451    | Control of Communicable Disease (M)                              |
| 8453      | HIV/AIDS   |
| 8468      | Crisis Response  |
| 1620      | Administrative Employment Contracts                              |
| R 2431.1  | Emergency Procedures for Athletic Practices and Competitions (M) |
| 2464      | Gifted and Talented Students (M)                                 |
| 7425      | Lead Testing of Water in Schools (M)                             |
| R 5330.05 | Seizure Action Plan (M)  |
| 5330.05   | Seizure Action Plan (M)  |
| 8470      | Response to Concerted Job Action                                 |
| R8310     | Public Records   |

|        |                                       |
|--------|---------------------------------------|
| 1642   | Earned Sick Leave                     |
| 8465   | Hate Crimes and Bias-Related Acts (M) |
| R 8465 | Hate Crimes and Bias-Related Acts (M) |
| 8467   | Weapons (M)                           |
| R 8467 | Weapons (M)                           |
| 8500   | Food Services                         |
| 2431   | Athletic Competition (M)              |

### **3. APPROVAL OF POLICIES AND REGULATIONS TO BE RESCINDED**

BE IT RESOLVED that the Board of Education rescind the following bylaws, policies and regulations.

|          |   |
|----------|---|
| -3431.1  | Family Leave  |
| -4431.1  | Family Leave  |
| -3431.3  | New Jersey Family Leave Insurance Program                   |
| -4431.3  | New Jersey Family Leave Insurance Program                   |
| -7430    | School Safety   |
| -R 7430  | School Safety   |
| -2415.01 | Academic Standards, Academic Assessments and Accountability |

### **Hearing of Citizens**

In this section we allow questions or comments on all school-related matters. Our regulations allot 30 minutes for these communications. Again, each person shall be limited to three minutes and we ask you to try to stay within this requirement. Speakers may speak more than once only after all others wishing to speak on a topic have been heard.

As I stated earlier, all statements will be directed to me as the chairperson and no one may address board members individually.

Please be reminded that if your statement is: Too lengthy, abusive, obscene, irrelevant or redundant, your participation may be terminated.

Please remember to state your name and address each and every time you address the board. Does anyone have any questions?

### **Old Business**

### **New Business**

## Adjournment

*This document is subject to additions, withdrawals and modifications without notice.*