

**NUTLEY BOARD OF EDUCATION  
OPEN PUBLIC MEETING AGENDA  
DECEMBER 21, 2020**

**Announcement of Meeting - 6:30 PM – virtual meeting**

Mr. Kucinski

**MEETING NOTICE**

In compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Open Public Meeting was provided in the notice of January 28, 2020. Said notice was posted at the entrance of the Board of Education offices, mailed to the Nutley Township Clerk, sent to Tap Into Nutley, advertised in the Nutley Sun on February 6, 2020 and posted on the district website. A revised meeting notice was sent out on July 23, 2020 advising that this meeting was a Virtual Online Meeting.

**Flag Salute**

**Call of Roll**

Mr. DiPisa

**Correspondence**

**Approval of Minutes**

Open public meeting - November 23, 2020

**Reports as follows:**

- |                                    |            |
|------------------------------------|------------|
| 1. Superintendent's Report         | Dr. Glazer |
| 2. Board Secretary's Report        | Mr. DiPisa |
| 3. Director of Buildings & Grounds | Mr. Parigi |

**Presentations:**

Bi-Annual HIB Report  
January 2020 through June 2020

**Mr. Cappello**

**Testimonial:**

**Mr. Kucinski**

WHEREAS, Mr. Frederick Scalera has decided to not seek re-election as Board of Education Trustee and therefore, vacate his seat on the Nutley Board of Education, effective January 2021. He has signified his intention of stepping away from active Board service.

WHEREAS, Mr. Scalera has served on the Board of Education for the Nutley Public Schools for many years, and also served the Township of Nutley in a myriad of ways as a public servant.

WHEREAS, through the years, Mr. Scalera has exemplified the finest qualities of the Board Trustee position at all times and put the students of Nutley and their Education first and foremost.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education expresses to Mr. Scalera its deep appreciation for his long and faithful service and extends to him its best wishes for continued health and happiness, and

BE IT FURTHER RESOLVED that this resolution be made a part of the minutes of this meeting.

## **Committee Reports**

### **Hearing of Citizens (Resolutions Only)**

We now come to the portion of our meeting where we allow members of the public to address the board. In this section we allow questions or comments on Resolutions Only.

Our Board regulations (#0167) allot 20 minutes for these communications. Each person shall be limited to three minutes and we ask you to try to stay within this requirement. Speakers may speak more than once only after all others wishing to speak on a topic have been heard.

All statements will be directed to me as the chairperson and no one may address board members individually.

Please be reminded that if your statement is: Too lengthy, abusive, obscene, irrelevant or redundant, your participation may be terminated.

Please remember to state your name and address each and every time you address the board. Does anyone have any questions?

## ***ACADEMIC - Resolutions 1-6***

### **1. BE IT RESOLVED that the Board of Education approve the following:**

A return to work, for all staff, in the buildings on Monday, February 22, 2021.

Students in grades PreK through 2, all levels of Special Education, grades 7, 9 and 10 will return to hybrid instruction in the buildings on Monday, March 1, 2021.

Students in grades 3 through 6, 8, 11 and 12 will return to school for hybrid instruction on Monday, March 8, 2021.

Please be advised that if the COVID-19 activity level lowers considerably in the State in the coming weeks, the Board will hold a special meeting in mid-January to re-evaluate an earlier return.

Parents should also be advised that should they want to continue in a 100% virtual environment, that will be available for students as well.

**2. APPROVAL OF FIELD TRIPS**

BE IT RESOLVED that the Board of Education approve the field trip list and all expenses as follows:

SCHOOL	TEACHER/PROGRAM	DATE	LOCATION
Nutley High School	Mr. Bradley (Mock Trial Comp Round 1)	1/12/21, 1/13/21	Essex County Courthouse, Newark, NJ (Virtual)
Nutley High School	Ms. Petrillo (Student Council)	1/15/21	Virtual (Discord Platform)
Nutley High School	Mr. Bradley (Mock Trial Comp Round 2)	1/19/21	Essex County Courthouse, Newark, NJ (Virtual)
Nutley High School	Mr. Bradley (Mock Trial Comp Round 3)	1/20/21	Essex County Courthouse, Newark, NJ (Virtual)
Nutley High School	Mr. Bradley (Mock Trial Comp Final Round)	1/25/21	Essex County Courthouse, Newark, NJ (Virtual)

**3. APPROVAL OF PROFESSIONAL DEVELOPMENT DAYS/TRAVEL REIMBURSEMENT**

BE IT RESOLVED that the Board of Education approve the travel list and all expenses per as follows:

EMPLOYEE/BOARD MEMBER	PROGRAM NAME	DATE	LOCATION	COST
Mero, Steven Norris, Vanessa Regos, Melanie	Elementary WL Curriculum Compacting Meeting	11/25/20	Virtual	\$0
Alvarez, John Campbell, Vance Gulardo, John Heary, David Huggins, Tarik McNish, Kara Piacentini, Debra Riley, James Tiritto, Michael	Essex County CTE Consortium	12/16/20	Virtual	\$0
Cullity, Kathleen Hellriegel, Angelique Irene, Angela Jiritano, Jennifer Mitschow, Julie	K-12 ESL WIDA Online Screening	12/18/2020	Virtual	\$0
Guariglia, Ana	Virtual In-District Heritage Spanish Testing	12/22/20	Virtual	\$0
Piro, Nikki	Conference for School-based Speech – Language Pathologists	1/19/2021	Virtual	\$100.00

**4. APPROVAL OF PROGRAM OF STUDIES – HIGH SCHOOL**

BE IT RESOLVED that the Board of Education approves the High School Program of Studies for the 2021-2022 school year.

**5. APPROVAL OF NUTLEY PUBLIC SCHOOL DISTRICT'S NURSING PLAN**

BE IT RESOLVED that the Board of Education approves the Nutley Public School District's Nursing Plan for the 2020-2021 school year.

**6. APPROVAL OF THE SUBMISSION OF NJQSAC DPR & STATEMENT OF ASSURANCE**

WHEREAS, the Nutley Board of Education in the County of Essex is undergoing evaluation under NJ QSAC.

WHEREAS, N.J.A.C 6A:30-3.2 (f) requires participating school districts to hold a public meeting to approve the submission of the district's DPR responses and the Statement of Assurance with respect to this process, and

WHEREAS, the Nutley Board of Education in the County of Essex has reviewed the districts DPR responses and Statement of Assurance and hereby approves these documents.

NOW THEREFORE BE IT RESOLVED, that the Nutley Board of Education does hereby authorize the Superintendent of Schools to submit the attached DPR and Statement of Assurances to the Commissioner of Educations in compliance with the provisions of N.J.A.C. 6A:30-3.2 (f)

***ADMINISTRATION - Resolutions 1***

**1. APPROVAL OF HARASSMENT, INTIMIDATION & BULLYING (Second Reading)**

BE IT RESOLVED that the Board of Education affirm the Superintendent of Schools' recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:

2020-11-13 HIB Report to the Board  
2020-11-20 HIB Report to the Board

***FINANCE - Resolutions 1-10***

**1. SECRETARY & TREASURER'S REPORT**

BE IT RESOLVED that the Board of Education approve the acknowledgement and acceptance of the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period ending October 31, 2020.

**2. CERTIFICATION OF MAJOR ACCOUNT FUND STATUS**

BE IT RESOLVED that pursuant to NJAC 6A:23-2.11(c) 4, the Nutley Board of Education certifies that as of October 31, 2020 after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-

2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major funds are General Fund, Capital Projects and Debt Service.)

### **3. BILLS AND MANDATORY PAYMENTS**

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated December 21, 2020 in the total amount of \$ (Appendix C).

### **4. RENEWAL OF RISK MANAGEMENT CONSULTANT AGREEMENT**

WHEREAS, the Board of Education of the Township of Nutley is a member of the Suburban Essex Joint Insurance Fund, and

WHEREAS, the Bylaws of said Fund requires that each Member appoints a Risk Management Consultant to perform various professional services as detailed in the Bylaws, and

WHEREAS, the Bylaws indicate a commission rate which shall not exceed six percent (6%) of the Assessment which represents reasonable compensation for the services required and which was included in the cost assessed the Nutley Board of Education

NOW, THEREFORE, be it resolved that the Board of Education of the Township of Nutley does hereby approve the reappointment of the C. Walter Searle Agency of Nutley, NJ as its Risk Management Consultant in accordance with the Fund's Bylaws, for the period January 1, 2021-December 31, 2021.

### **5. APPROVE AGREEMENT WITH NUTLEY ADMINISTRATORS' ASSOCIATION**

BE IT RESOLVED that the Board of Education approves the Memorandum of Agreement and the salary guides with the Nutley Administrators' Association encompassing the terms and conditions of employment for the Nutley School Administrators for the period July 1, 2020 through June 30, 2023.

### **6. NUTLEY PUBLIC SCHOOL DISTRICT STANDARD OPERATING PROCEDURES AND INTERNAL CONTROLS MANUAL 2020-2021**

BE IT RESOLVED that the Board of Education approve the Standard Operating Procedures and Internal Controls manual for 2020-2021.

### **7. TRANSPORTATION CONTRACT**

BE IT RESOLVED, that the Nutley Board of Education approve a transportation contract PARENT #6 with a parent to provide transportation for one Special Education student from Nutley to the Institute for Educational Achievement, New Milford, NJ effective October 26, 2020 through June 30, 2021 at a cost of \$60.60 per day.

Subject to approval of the County Superintendent of Schools.

**8. SPECIAL CLASS PLACEMENT – Educationally Disabled Students**

BE IT RESOLVED that the Board of Education hereby authorizes the Superintendent of Schools to assign classified handicapped children to educational programs according to how they can best achieve success in learning in accordance with the rules and regulations pursuant to Title 18A, Chapter 46, NJ Statutes, and Title 6 Chapter 28, NJ Administrative Code, and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the attendance of Nutley students at the special education classes for the 2020-2021 school year.

**ADDITION:**

SCHOOL	Number of Students	AMOUNT
Cornerstone Day School Cranford, NJ	1	\$66,066
Shepard School Kinnelon, NJ	1	\$37,139
Essex County Vocational Technical School Newark, NJ	1	\$11,822
Shepard Preparatory High School Morris County NJ	1	\$77,583 +Aide
Terranova Group, Inc. t/a Chapel Hill Academy	1	\$63,360

**DELETE:**

SCHOOL	Number of Students	Effective Date
New Beginnings Fairfield, NJ	1	November 30, 2020

**9. APPROVAL OF CONTRACT – CJ VANDERBECK AND SON, INC.**

BE IT RESOLVED that the Board of Education approves the contract between the Nutley Board of Education and CJ Vanderbeck and Son, Inc. for annual boiler cleaning and preventative maintenance for the amount of \$11,570 for the 2021/2022 school year.

**10. APPROVAL OF PAYMENT – LDI Corporate**

BE IT RESOLVED that the Board of Education approves the payment between the Nutley Board of Education and LDI Corporate for Lamastech temperature pass management & face recognition terminals in the amount of \$66,566.20 from the Cares Act Fund.

**PERSONNEL – Resolution 1-2**

**1. PERSONNEL AGENDA REPORT**

BE IT RESOLVED that the Board of Education approve the Personnel Agenda Report dated December 21, 2020.

**2. Approval of an addendum to the Superintendents’ contract dated 2017-2022 for school years 2020-2021 and 2021-2022. A copy is on file in the Business Administrators Office.**

**POLICY – Resolution 1-3**

**1. APPROVAL OF ADOPTION OF POLICIES (Rescind)**

BE IT RESOLVED that the Board of Education adopt the following bylaws, policies and regulations.

1521	Education Improvement Plans
1522	School – Level Planning

**2. APPROVAL OF ADOPTION OF POLICIES (Second Reading)**

BE IT RESOLVED that the Board of Education adopt the following bylaws, policies and regulations.

1110	Nutley School District Organizational Chart
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**3. APPROVAL OF ADOPTION OF POLICIES (First Reading)**

BE IT RESOLVED that the Board of Education adopt the following bylaws, policies and regulations.

**Bylaws:**

0132	Executive Authority
0144	Board Member Orientation and Training
0170	Use of Electronic Devices by Board Members at Public Board Meetings
0173	0173 Duties of Public School Accountant

**Policies:**

1130	Staff Liaison Committees
1140	Affirmative Action Program
1210	Board-Superintendent Relations
1220	Employment of Chief School Administrator
1230	Superintendent's Duties
1310	Employment of School Business Administrator/Board Secretary
1320	Duties of School Business Administrator/Board Secretary
1330	Evaluation of the School Business Administrator

1331	Evaluation of the Board Secretary
1400	Job Descriptions
1510	Americans With Disabilities Act
1523	Comprehensive Equity Plan
1540	Administrator's Code of Ethics
1570	Internal Controls
1620	Administrative Employment Contracts
1631	Residency Requirement for Person Holding School District Office, Employment, or Position
2210	Curriculum Development
2415	.02 Title I - Fiscal Responsibilities
2415	.05 Pupil Surveys Analysis and/or Evaluation
2466	Needless Public Labeling of Pupils with Disabilities
2520	Instructional Supplies
3362	Sexual Harassment
4219	Commercial Driver Controlled Substance and Alcohol Use Testing
4352	Sexual Harassment

### Regulations:

R1330	Evaluation of the School Business Administrator
R1400	Job Descriptions
R1510	Rights of Persons with Handicaps or Disabilities
R1570	Internal Controls
R2260	Affirmative Action Program for School and Classroom Practices Complaint Procedure
R2415	Title I Services
R2464	Gifted and Talented Pupils

### Hearing of Citizens

In this section we allow questions or comments on all school-related matters. Our regulations allot 30 minutes for these communications. Again, each person shall be limited to three minutes and we ask you to try to stay within this requirement. Speakers may speak more than once only after all others wishing to speak on a topic have been heard.

As I stated earlier, all statements will be directed to me as the chairperson and no one may address board members individually.

Please be reminded that if your statement is: Too lengthy, abusive, obscene, irrelevant or redundant, your participation may be terminated.

Please remember to state your name and address each and every time you address the board. Does anyone have any questions?

### Old Business



**New Business**

**Adjournment**

***This document is subject to additions, withdrawals and modifications without notice.***