

**NUTLEY BOARD OF EDUCATION  
OPEN PUBLIC MEETING AGENDA  
MAY 20, 2019**

**Announcement of Meeting - 6:30 PM - JHWMS Auditorium** Mr. Carnicella

**Flag Salute**

**Call of Roll** Mr. Marmora

**Approval of Minutes**

Open Public Meeting – April 29, 2019  
Executive Session – April 29, 2019  
Open Public Meeting – May 6, 2019  
Executive Session – May 6, 2019

**Correspondence - none**

**Presentations**

AAUW Award Mr. Cremona & Mrs. Johnson

American Legion Award Mr. Jones

Yantacaw School Girl Scout Troup Bronze Award Troup Leaders Theresa Loch & Karen Visco

Governor's Educator of the Year Award Dr. Glazer

**Reports as follows:**

1. President's Report Mr. Carnicella

2. Superintendent's Report Dr. Glazer

3. Board Secretary's Report Mrs. Yeamans

4. Student Representative Zawar Ahmed

**Committee Reports**

**Hearing of Citizens (Resolutions Only)**

## **ACADEMIC - Resolutions 1-3**

### **1. APPROVAL OF FIELD TRIPS**

BE IT RESOLVED that the Board of Education approve the field trip list and all expenses as follows:

<b>SCHOOL</b>	<b>TEACHER/PROGRAM</b>	<b>DATE</b>	<b>LOCATION</b>
Washington School	Ms. Tibaldo	5/22/19 Rain Date: 6/3/19	Nutley Museum, Nutley, NJ
Walker Middle School	Ms. Manley, Ms. McDonnell	5/21/19 and 5/23/19	Art Show, NHS, Nutley, NJ
All Elementary Schools	Ms. Egan (Elementary 6 <sup>th</sup> Grade Teachers/Students)	5/29/19 Rain date	John H. Walker Middle School, Nutley, NJ
Nutley High School	Ms. D'Urso & Ms. Mazza (Key Club)	5/31/19	Cerebral Palsy Center, Belleville, NJ
Nutley High School	Ms. Vos, Ms. Cassilli	5/31/19	WMS, Nutley, NJ
Nutley High School	Ms. Aviles, Ms. Byrne & Ms. Yasso	6/4/19	Clara Maas Hospital, Belleville, NJ
Lincoln School	Ms. Biesiada	6/6/19	WMS, Nutley, NJ
Walker Middle School	Mr. Cappello	6/17/19, 6/18/19	All Elementary Schools, Nutley, NJ
All Elementary Schools 6 <sup>th</sup> Grade Classes	Mr. Bania	6/21/19	LEAD Picnic, Yanticaw Park, Nutley, NJ

### **2. APPROVAL OF PROFESSIONAL DEVELOPMENT DAYS/TRAVEL REIMBURSEMENT**

BE IT RESOLVED that the Board of Education approve the travel list and all expenses per as follows:

<b>EMPLOYEE/BOARD MEMBER</b>	<b>PROGRAM NAME</b>	<b>DATE</b>	<b>LOCATION</b>	<b>COST</b>
Behrens, Peter Conte, Andrew Crescitelli, Dawn Crupi, Joanne Goldberg, Dawn Gulardo, John Heintze, Christopher Huggins, Tarik Lappostato, Theresa Lucia, Gina Manley, Jessica McDonnell, Linda Melchionne, Angeliki Milner, Michelle Riley, James Tiritto, Michael	District Art Show	5/21/19, 5/22/19, 5/23/19	Nutley, NJ	\$0
Gaines, Stephone Polynice, Rebecca	Peer-To-Peer Observation	5/21/19	Nutley, NJ	\$0

Alamo, Christina Cappello, Joseph Chern, Christopher Divilio, Jill Gennace, Alisa Misner, Sarah Zazzali, Lynn	Sandy Hook Promise Training	5/29/19	Morristown, NJ	\$0 + travel
Mitschow, Julie	NJTESOL 2019 Spring Conference	5/30/19	New Brunswick, NJ	\$234.00/each + travel Title III funds
Shoja, Jessica	Schoology NJ Lunch and Learn	6/4/19	Glen Rock, NJ	\$0 + travel
Benavides, Brooke	Literacy Leaders' Network	6/6/19	Princeton, NJ	\$0 + travel
Furnari, Susan	Dyslexia, Dyscalculia and Dysgraphia	6/13/19	Parsippany, NJ	\$199.00 registration + travel (IDEA)
Moscaritola, Dara	Culturally Responsive Teaching	6/25/19	Montclair, NJ	\$0 + travel

### 3. APPROVAL OF GRADUATE RESEARCH

BE IT RESOLVED that the Board of Education approves the research conducted by Lauren Schiller and Teachers College-Columbia University for May 21, 2019 through June 30, 2019 at John Walker Middle School.

### ***ADMINISTRATION - Resolutions 1-2***

#### 1. APPROVAL OF HARASSMENT, INTIMIDATION & BULLYING (First Reading)

BE IT RESOLVED that the Board of Education affirm the Superintendent of Schools' recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:

2019-05-10 HIB Report to the Board  
2019-05-17 HIB Report to the Board

#### 2. APPROVAL OF HARASSMENT, INTIMIDATION & BULLYING (Second Reading)

BE IT RESOLVED that the Board of Education affirm the Superintendent of Schools' recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:

2019-05-03 HIB Report to the Board

## **FINANCE - Resolutions 1-19**

### **1. SECRETARY & TREASURER'S REPORT**

BE IT RESOLVED that the Board of Education approve the acknowledgement and acceptance of the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period ending April 30, 2019.

### **2. CERTIFICATION OF MAJOR ACCOUNT FUND STATUS**

BE IT RESOLVED that pursuant to NJAC 6A:23-2.11(c) 4, the Nutley Board of Education certifies that as of April 30, 2019 after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major funds are General Fund, Capital Projects and Debt Service.)

### **3. BILLS AND MANDATORY PAYMENTS**

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated April 29, 2019 in the total amount of \$ 6,175,677.06 (Appendix C).

### **4. TRANSFER SCHEDULE**

BE IT RESOLVED that the Board of Education approves, in compliance with NJAC 6A:23-2.11(c)3ii, and NJSA 18A:22-8-1, the April transfers in the 2018-2019 budget as follows:

<b>TRANSFER #</b>	<b>ACCOUNT TO</b>	<b>DEPARTMENT</b>	<b>ACCOUNT FROM</b>	<b>DATE</b>	<b>AMOUNT TO</b>	<b>AMOUNT FROM</b>
11724	11-190-100-800-05-891	Ins. Misc. Exp-SG		4/12/2019	74.85	
		Misc. Exp-SG	11-000-240-800-05-891			74.85
11726	11-000-216-100-28-000	Speech Teachers Salaries		4/16/2019	3,534.00	
	11-000-218-105-00-000	Guidance Secretarys Salaries			2,229.00	
	11-000-221-320-10-000	Sp Srv Purch Pro-ed Service			8,900.50	
	11-000-230-890-16-000	Board Members Exp			76.20	
	11-000-230-890-17-000	Supt Office Misc Exp			227.50	
	11-000-251-330-00-333	Central Svcs. Architect/Engine			15,135.41	
	11-000-261-420-02-423	Maint. C/S JHWMS			15,000.00	
	11-000-262-610-18-000	OP/PL Custodial Supplies			59.28	
	11-000-262-800-18-891	OP/PL Misc Ex-Custodial			198.60	
	11-000-263-420-00-000	Grounds Services			223.35	
	11-000-270-390-00-000	Other Purch Prof/Tech Svcs			70.00	
	11-000-270-514-00-000	To & From Sch Sp Ed Contracts			14,514.51	
	11-000-291-240-00-242	P.E.R.S.			30,251.73	
	11-150-100-101-00-000	HI Teachers Salaries			2,748.68	
	11-150-100-320-00-000	HI Purch Pro/Ed Services			2,550.00	
	11-213-100-101-00-000	RR Teachers Salaries			206,260.00	

	11-214-100-106-00-000	Autism Aides Salaries			25,000.00	
	12-000-270-732-00-000	N/I Equip-Transportation			1,000.00	
		ES Salaries	11-000-217-100-00-000			137,715.00
		Child Study Team Extra Comp	11-000-219-104-00-017			2,229.00
		Supt Adv Council Salaries	11-000-221-104-00-022			4,250.00
		Sp Srv Purch Pro-Tec Service	11-000-221-390-10-000			2,795.00
		Sp Serv Lease/Rental Equip	11-000-221-500-10-440			1,855.50
		BOE Membership Dues & Fees	11-000-230-895-16-000			303.70
		Central Svcs. Technical Svcs.	11-000-251-340-00-000			4,221.28
		Admin IT Extra Comp	11-000-252-100-00-017			10,914.13
		Maint. Salaries	11-000-261-100-00-000			15,000.00
		OP/PL Misc. Purch/Services	11-000-262-590-00-000			59.28
		OP/PL Gasoline-M&G V.	11-000-262-626-00-626			198.60
		Grounds Salaries	11-000-263-100-00-000			223.35
		School Bus Lease Purchase	11-000-270-443-00-000			70.00
		Transp-Conf-Travel Exp	11-000-270-580-00-582			217.52
		Stdnt Transportation Insurance	11-000-270-593-00-000			5,041.54
		Stdnt Transp Ins-Sp Ed	11-000-270-593-10-000			9,255.45
		Liability & Fidelity Insurance	11-000-291-210-00-000			26,724.84
		D.C.R.P.	11-000-291-241-00-244			3,000.00
		Workers Comp	11-000-291-260-00-000			526.89
		Textbooks-JHWMS	11-190-100-640-02-000			248.68
		Textbooks-Radcliffe	11-190-100-640-04-000			2,500.00
		Textbooks-Yantacaw	11-190-100-640-07-000			2,550.00
		LLD Teachers Salaries	11-204-100-100-00-000			68,545.00
		PD Teachers Salaries	11-215-100-101-00-000			25,000.00
		BSR Teachers Salaries	11-230-100-101-00-000			3,534.00
		N/I Equip-Maint Veh	12-000-260-730-23-732			1,000.00
11728	11-000-240-600-06-616	Sch Office Supplies-Wash		4/29/2019	200.00	
		Teaching Supplies-Wash	11-190-100-610-06-615			200.00

## 5. REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds, that conform to the rules and regulations set by the Board of Education as follows:

REQUESTS	PURPOSE OF USE	FACILITIES	DATE	TIME	FEES	NO. OF EVENTS
Kimberly Ayala Lincoln School PTO	Lincoln PTO Meeting & Book Fair	Lincoln School Cafeteria & Gym	5/30/19	7:00-9:00 pm	Facilities: None Custodian: None	1
Christine Mastandrea Lincoln School PTO	Class of 2019 Car Wash Fundraiser	Lincoln School Playground	6/1/19	9:00 am-2:00 pm	Facilities: None Custodian: None	1
Lawrence Koster Nutley Lacrosse	Lacrosse Picnic	Oval	6/2/19	10:00 am-3:00 pm	Facilities: None Custodian: None	1

Vincent Vicchiariello NHS Music Dept.	NHS Music Dept. Meeting	High School Cafeteria	6/4/19	6:30-8:30 pm	Facilities: None Custodian: None	1
Vincent Vicchiariello NHS Music Dept.	NHS Marching Band Rehearsals	NHS Music Wing, Stage, Oval	7/11/19-6/24/20	12:00-5:00 pm (7/11/9-8/15/19) 3:00-9:30 pm 9/3/19-6/24/20-varies	Facilities: None Custodian: None	54
Luann Zullo Raider All Star Softball Camp	Oval & JWMS Gym	Oval & JWMS Gym	7/15/19-7/18/19	8:45 am-1:00 pm	Facilities: None Custodian: None	4
<b>Total Use of Property Represented By The Above</b>						61

**6. AMEND SPECIAL CLASS PLACEMENT – Educationally Disabled Students**

BE IT RESOLVED that the Board of Education amend the resolution Educationally Disabled Students approved at the August 27, 2018 Board Meeting to reflect the following change:

**ADD:**

SCHOOL	DATE	CLASSIFICATION	STUDENT ID NUMBERS	AMOUNT
Chancellor Academy Pompton Plains, NJ	April 29, 2019 38 Days	ED	404335	\$14,267.48

**7. BUS PURCHASE**

BE IT RESOLVED that the Board of Education approves the purchase of one (1) 2020 - 29 Passenger Gas Engine School Bus through the Middlesex Regional Educational Services Commission Co-Op awarded Bus Bid #18/19-37 to Wolfington Body Company, Inc. at their purchase price of \$73,659.90.

and

BE IT ALSO RESOLVED that the Board of Education approves the purchase of one (1) 2020 – 25 plus lift Passenger DRW Gas Engine School Bus through the Middlesex Regional Educational Services Commission Co-Op awarded Bus Bid #18-19-37 to Wolfington Body Company, Inc. at their purchase price of \$84,483.50.

**8. BUS LEASE PURCHASE**

BE IT FURTHER RESOLVED that the Board of Education authorizes the Business Administrator to enter into a tax-exempt lease purchase financing agreement with Hunterdon Ed Services Commission financing bid for the lease purchase of said school buses.

9. **ACCEPTANCE OF DONATION**

BE IT RESOLVED that the Board of Education accept the following donation:

AMOUNT	FROM
\$ 138.98	Donation from Mr. Robert A. Martzen and Mr. Andrew J. Crisp to Nutley High School.

10. **ESTABLISH TUITION RATES FOR THE 2019-2020 SCHOOL YEAR**

BE IT RESOLVED that the Nutley Board of Education approves the tuition rates for out-of-district students attending Nutley schools for the 2019-2020 school year as follows:

Kindergarten	\$13,044
1-5	15,604
6-8	14,964
9-12	15,065
Learning and/or Lang. Disabled	31,857
Preschool Disabled P/T	16,850
Preschool ABA F/T	50,708
Autism	50,855

11. **TUITION STUDENTS**

BE IT RESOLVED that the Board of Education approves enrollment of students on a tuition basis for the 2019-2020 school year, pursuant to existing employment agreements:

No. of Students   Grade Level

1	1
1	6
1	7
1	9

12. **APPROVE RENEWAL OF INSURANCE MANAGEMENT & CONSULTING (IMAC)**

BE IT RESOLVED that the Board of Education approves the reappointment of Insurance Management & Consulting (IMAC) as the Broker of Record for health and student accident insurance for the 2019-2020 school year.

13. **APPROVAL OF SUBMISSION OF PHASE I OF APPLICATION – Carl D. Perkins Vocational and Technical Education Act**

BE IT RESOLVED that the Board of Education approve submission of Phase I of the 2019-2020 application for the Carl D. Perkins Vocational and Technical Education Act.

**14. APPROVAL OF CONTRACT – SCHOLOGY, INC. – LEARNING MANAGEMENT SYSTEM**

BE IT RESOLVED that the Board of Education approve the contract between the Nutley Board of Education and Schoology, Inc. – Learning Management System for the 2019-2020 school year at an annual fee of \$32,000.00.

**15. TAX REQUISITION SCHEDULE**

BE IT RESOLVED that the Board of Education hereby approves the following 2019-2020 tax requisition schedule to be forwarded to the Nutley Town Council:

<b><u>Deposit Date</u></b>	<b><u>Amount Requested</u></b>
Thursday, July 11, 2019	\$ 2,398,299
Friday, July 26, 2019	\$ 2,398,299
Tuesday, August 13, 2019	\$ 2,398,299
Wednesday, August 28, 2019	\$ 2,398,299
Wednesday, September 11, 2019	\$ 2,587,041
Thursday, September 26, 2019	\$ 2,587,042
Friday, October 11, 2019	\$ 2,587,042
Monday, October 28, 2019	\$ 2,587,042
Wednesday, November 13, 2019	\$ 2,587,042
Monday, November 25, 2019	\$ 2,587,042
Wednesday, December 11, 2019	\$ 2,587,042
Wednesday, December 18, 2019	\$ 2,587,042
Monday, January 13, 2020	\$ 2,513,294
Tuesday, January 28, 2020	\$ 2,513,294
Wednesday, February 12, 2020	\$ 2,513,294
Wednesday, February 26, 2020	\$ 2,513,294
Wednesday, March 11, 2020	\$ 2,513,294
Thursday, March 26, 2020	\$ 2,513,294
Monday, April 13, 2020	\$ 2,513,294
Tuesday, April 28, 2020	\$ 2,513,294
Wednesday, May 13, 2020	\$ 2,513,294
Wednesday, May 27, 2020	\$ 2,513,294
Thursday, June 11, 2020	\$ 2,513,294
Monday, June 22, 2020	\$ 2,513,294
Total:	<u>\$ 60,449,059</u>
<b>Total Tax Levy 2019/2020:</b>	<b>\$ 60,449,059</b>

**16. APPROVAL TO ADVERTISE FOR BIDS, SOLICIT QUOTATIONS OR PURCHASE BY STATE CONTRACT**

BE IT RESOLVED that the Board of Education approves the authorization of the Business Administrator/Board Secretary to advertise for bids, solicit quotations, purchase by State Contract or recommend for contract renewal the following items/services for the 2019/2020 school year:



Air Conditioners	Industrial Arts Supplies & Equipment
Alarm System Service/Installation	Internet Service Provider
Athletic Supplies and Equipment	Janitorial Supplies
Audio Visual Supplies and Equip.	Locker Refinishing
Auditorium Seating	Musical Instruments & Supplies
Boiler Repair	Office Furniture & Equipment
Boiler Water Treatment	Office Paper
Building Materials	Paint
Calculators	Periodical Subscriptions
Carpeting	Photocopiers
Chalkboards/Bulletin Boards	Pupil Transportation Vehicles
Commercial Printing	Replacement Doors & Hardware
Computers and Accessories	Roofing Work
Computer Hardware Maintenance	School Furniture
Computer Networking	School Health Supplies
Custodial Uniforms	School Supplies
Electrical Supplies	Science Supplies & Equipment
Electrical Work	Sidewalk and Paving Work
Floor Repair & Floor Tile Installation	Solid Waste Disposal
Grounds Supplies & Equipment	Stage Drapery
Gym & Classroom Floor Restoration	Technology Equipment
Hand & Power Tools	Ventilating Equipment
Heating Plant Modifications	Window Shades & Blinds
Cell Phone	Vehicle Maintenance
Tree Removal & Pruning	
Buildings & Grounds Vehicles	

**17. APPROVAL OF HEALTH & PRESCRIPTION CONTRACT**

BE IT RESOLVED that the Nutley Board of Education accepts the recommendation of its insurance broker, IMAC Insurance Agency, and approves the award of a contract to Horizon Blue Cross Blue Shield of New Jersey (Horizon BCBSNJ) to provide health and prescription drug insurance benefits to district employees at the monthly rates shown below for the period of July 1, 2019 to June 30, 2020.

	<u>Direct Access</u>	<u>Advantage EPO</u>	<u>Advantage EPO 4</u>	<u>OMNIA</u>
Single	\$ 1,245.52	\$ 1,076.97	\$ 672.58	\$ 923.91
2 Adults	2,771.95	2,396.89	1,496.85	2,022.12
Family	3,225.22	2,788.83	1,741.62	2,412.89
P&C	1,839.07	1,590.24	993.10	1,387.43

**18. APPROVAL OF DENTAL CONTRACT**

BE IT RESOLVED that the Nutley Board of Education approves an agreement with Horizon Healthcare Dental Services, Inc. to provide dental insurance coverage for Nutley Board of Education employees, effective July 1, 2019 through June 30, 2020 at the following rates:

Single Coverage     \$ 38.74 per month  
Family Coverage     \$ 96.03 per month

**19. APPROVAL TO PURCHASE OVERHEAD DOORS**

BE IT RESOLVED that the Nutley Board of Education approves the replacement of 2 overhead doors at the warehouse shed located at 37 Reverend Roberts Place from Lombardy Door Sales and Service Corp for a total of \$3,800.00

## ***PERSONNEL – Resolution 1***

### **1. PERSONNEL AGENDA REPORT**

BE IT RESOLVED that the Board of Education approve the Personnel Agenda Report dated May 20, 2019.

## ***POLICY – Resolution 1***

### **1. APPROVAL OF ADOPTION OF POLICIES (First Reading)**

BE IT RESOLVED that the Board of Education adopt the following bylaws, policies and regulations.

2415.06	Unsafe School Choice Option
2422	Health and Physical Education
2431.3	Practice and Pre-Season Heat Accumulation for School Sponsored Athletics and Extra-Curricular Activities
2610	Educational Program Evaluation
4219	Commercial Driver's License Controlled Substance and Alcohol Use Testing
5111	Eligibility of Resident/Nonresident Students
R5111	Eligibility of Resident/Nonresident Students
5330.01	Medical Marijuana
5330.04	Administering an Opioid Antidote
R5330.04	Administering an Opioid Antidote
5337	Service Animals
5512	Harassment, Intimidation, and Bullying
5600	Student Discipline/Code of Conduct
R5600	Student Discipline/Code of Conduct
5611	Removal of Students for Firearms Offenses
R5611	Removal of Students for Firearms Offenses
5612	Assaults on District Board of Education Members or Employees
R5612	Assaults on District Board of Education Members or Employees
5613	Removal of Students for Assaults with Weapons Offenses
R5613	Removal of Students for Assaults with Weapons Offenses
5756	Transgender Students
7440	School District Security
R7440	School District Security
8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses
R8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses
8561	Procurement Procedures for School Nutrition Programs
8860	Memorials
R2460.8	Special Education – Free and Appropriate Public Education
R5530	Substance Abuse

## **Hearing of Citizens**

## **Old Business**

## **New Business**

## **Executive Session**

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to discuss student matters, personnel and property acquisition.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

## **Return from Executive Session**

## **Adjournment**

***This document is subject to additions, withdrawals and modifications without notice.***