

**NUTLEY BOARD OF EDUCATION
OPEN PUBLIC MEETING AGENDA
MARCH 18, 2019**

Announcement of Meeting - 6:30 PM - JHWMS Auditorium

Mr. Carnicella

Flag Salute

Call of Roll

Mrs. Cucuzza

Approval of Minutes

Open Public Meeting – February 25, 2019
Executive Session – February 25, 2019

Correspondence

Presentations

JHWMS Mural Restoration

Mr. John Simko

Bi-Annual HIB Report

Mr. Cappello

2019-2020 Preliminary Budget

Dr. Glazer, Mrs. Yeamans

Board Ethics Training

Marc Zitomer, Board Attorney

Reports as follows:

1. President's Report

Mr. Carnicella

2. Superintendent's Report

Dr. Glazer

3. Student Representative

Zawar Ahmed

Committee Reports

Hearing of Citizens (Resolutions Only)

ACADEMIC - Resolutions 1-3

1. APPROVAL OF FIELD TRIPS

BE IT RESOLVED that the Board of Education approve the field trip list and all expenses as follows:

SCHOOL	TEACHER/PROGRAM	DATE	LOCATION
Nutley High School	Ms. Johnson (HOSA) Trip prev. approved	3/7/19	Rutgers, New Brunswick, NJ
Nutley High School	Mr. Raymonde	3/11/19 Prev. approved for diff. date.	Liberty Middle School, W. Orange, NJ
Nutley High School	Mr. Campbell (Robotics)	3/19/19	Walker Middle School, Nutley, NJ
Nutley High School	Mr. Campbell (STEAM)	3/21/19	Washington School, Nutley, NJ
Nutley High School	Mr. Campbell (Robotics)	3/25/19	Radcliffe School, Nutley, NJ
Walker Middle School	Mr. Vicchiariello	3/26/19	All District Elementary Schools, Nutley, NJ
Nutley High School	Mr. Piro	3/28/19	West Essex High School, North Caldwell, NJ
Nutley High School	Mr. Sollazzo	4/8/19	MSU, Montclair, NJ
Walker Middle School	Ms. Belthoff	4/11/19 Prev. approved for diff. date.	Liberty Science Center, Jersey City, NJ
Nutley High School	Ms. Rossillo, Mr. Dwyer	4/25/19	Metropolitan Museum of Art, NYC, NY
Radcliffe School	Ms. Strumolo, Ms. DiMarco	4/29/19 Prev. approved for diff. date.	Bergen Performing Arts Center, Englewood, NJ
Nutley High School	Ms. Caithness, Ms. Della Fave (Unified Sports)	5/8/19	Great Adventure, Jackson, NJ
Nutley High School	Ms. Mazza, Ms. D'Urso	5/21/19	The Stephen Sondheim Theatre, NYC, NY
Nutley High School	Mr. Vick (Patriots Club)	6/6/19- 6/9/19 Prev. approved for diff. date.	Washington, DC
Yantacaw School	Ms. Elkas	6/6/19	Franklin Institute, Philadelphia, PA
Washington School	Ms. SanGiacomo, Ms. Mercogliano	6/12/19	Circle Line Sightseeing Cruise, NYC, NY

2. APPROVAL OF PROFESSIONAL DEVELOPMENT DAYS/TRAVEL REIMBURSEMENT

BE IT RESOLVED that the Board of Education approve the travel list and all expenses per as follows:

EMPLOYEE/BOARD MEMBER	PROGRAM NAME	DATE	LOCATION	COST
Shoja, Jessica	TECHSPO' 19	1/31/19-2/1/19	Atlantic City, NJ	\$100.00/hotel paid through PERKINS Grant
Farro, Jennifer	Grade Level Articulation (Social Studies)	2/5/19	Nutley, NJ	\$0
Boyle, Jessica Callaghan, Meghan Cassie, LoriAnn Cullity, Kathleen DiGiacomo, Dana Dingwell, Susan Farro, Jennifer Gardener, Allyson Hamilton, Lauren Hellriegel, Angelique Irene, Angela Jasnowitz, Holly Jiritano, Jennifer LaReau, Allyson Lennon, Stephanie Marchese, Debra McIntyre, Kristine Pasquariello, Alexandra Pied, Marie Rizzo, Jessica Sorensen, Sarah Straface, Jamie Tsairis, Roxanne Vreeland, Margot	Fundations Coaching (ELA)	3/7/19 Prev. approved for different date.	Nutley, NJ	\$0
Cafasso, Dana	Essex County Steering Committee (G&T)	3/8/19, 6/7/19	Essex Fells, Fairfield, Cedar Grove, Bloomfield NJ	\$0
Battaglia, Erin Benavides, Brooke Gencarelli, Rosalina Sarno, Janine Shoja, Jessica	Apple Site Visit	3/12/19	Linden, NJ	\$0 + travel
Glazer, Julie	AASA, NJASA, NJPSEA/FEA Women's Leadership Conference	3/15/19	Somerset, NJ	\$199.00 + travel
Andrews, Katherine Bolcato, Richard L. Cafasso, Dana Donnelly, Megan Elkas, Jennifer Giangeruso, Laura Holland, Doreen Maher, Patricia Mercogliano, Stephanie Puzzo, Darlene	Grade Level Articulation-Social Studies	3/21/19 Prev. approved for diff. date.	Nutley, NJ	\$0

Martin, Jeffrey Martin, Leann SanGiacomo, Dana	NJSLS Year 1 or 2 Conquer Math Workshops	3/25/19 Prev. approved for diff. date.	Pompton Plains, NJ	\$0
Abbio, Bryan Bradley, Christopher DiGregorio, Steven Laskin, Seth Michalek, Alicia Ritacco, Nicholas	Content Area Articulation	3/26/19	Nutley, NJ	\$0
Alamo, Christina Belthoff, Gaberiella Benavides, Brooke Bruno, Meghan Johnston, David Johnstone, Katherine Lauro, Kimberly Mustardo, Taylor Senituli, Kathleen	Grade Level Meetings: Grades 7 & 8	3/26/19	Nutley, NJ	\$0
Hollywood, Peggy	STS of New Jersey Annual Conference, Workshop, General Sessions	3/27/19-3/28/19	Atlantic City, NJ	\$350.00/registration \$230.00/hotel and meals + travel
Bania, Kent Kearney, Michael Shoja, Jessica	Everyone Can Create-Ignite Creativity with Apple iPad	3/28/19	Lyndhurst, NJ	\$0
Hoyle, Pranali	PhD In Applied Behavior Analysis (Residency)	3/28/19-3/31/19	Chicago, IL	\$0
Cali, Michele Cristantiello, Michele De Martinis, Christina Gardener, Allyson Gencarelli, Rosalina Leili, Jessica McCormick, Tracy Quigley, Susan Rizzuto, Rosann Ryan, Rachel Schrodi, Nicole Sluberski, Melissa	Foundations Site Visits	4/1/19	West Orange, NJ	\$0 + travel
O'Connor, Ellaina	SEMI Regional Meeting	4/2/19	East Orange, NJ	\$0 + travel
De Martinis, Christina Martin, Leann	NJSLS Year 1 or 2 Conquer Math Workshops	4/3/19 Prev. approved for diff. date.	Pompton Plains, NJ	\$0
Alfaro, Lauren	Oppositional, Defiant and Disruptive Children and Adolescents	4/3/19	Parsippany, NJ	\$100.00 + travel
Bowes, Kerry Cresci, Judith Greenfield, Amanda Kerr, Michelle Klecak, Karen Martin, Alannah Monterosa, Heather O'Mara, Eileen Puzio, Kristen Rambaldi, Diana	Foundations Site Visits	4/4/19	West Orange, NJ	\$0 + travel

Battaglia, Erin	Apple Store Visit	4/4/19	Wayne, NJ	\$0
Aji, Jaime	HOSA Chapter Advisors Meeting	4/5/19	East Brunswick, NJ	\$0
Cappello, Joseph	Don't Get Vaped In	4/5/19	Fairfield, NJ	\$0 + travel
Doyle-Marino, Helen Yasso, Michelle	Transition from School to Adult Life: Regulations and Best Practices	4/8/19	West Orange, NJ	\$0 + travel
Blake, Grace Martin, Leann	NJSLS Year 1 or 2 Conquer Math Workshops	4/10/19 Prev. approved for diff. date.	Pompton Plains, NJ	\$0
Algieri, Eileen Angelo, Natalie Aponte, Yalitzza Bahri, Adam Baker, Charles Bergamini, Dolores Canella, Robert Caputo, Maria Cefalo, Anthony Cefalo, Donna Colangelo, Paul De Robertis, Angela DeSimone, Mario Dunn, Phyllis Dwyer, Joseph Feijo, Patricia Fiscella, Angelica Fuino, Debra Gil, Angela Kowalski, Anna Kyzima, Walter Lehansky, Ramona Masucci, Joanne McCormack, Kathleen Mitchell, Melissa Moore, Richard Moreno, Milagros Nebesni, Cindy Nebesni, Marie Pugliese, Joseph Riccardi, Jane Satter Jr., John Scoccimarro, Joan Serio, Angela Sibello, Richard Spina, Maria Tunis, Ralph Wisener, Kerry	School Bus Driver Safety Seminar	4/13/19	Wayne, NJ	\$20.00/each registration
Campbell, Vance	CISCO Academy ASC Regional Conference	4/25/19-4/26/19	Blue Bell, PA	\$0 + travel

3. APPROVAL OF PROGRAM OF STUDIES – JOHN F. WALKER MIDDLE SCHOOL

BE IT RESOLVED that the Board of Education approve the John F. Walker Middle School Program of Studies for the 2019-2020 school year.

ADMINISTRATION - Resolutions 1-3

1. APPROVAL OF HARASSMENT, INTIMIDATION & BULLYING (First Reading)

BE IT RESOLVED that the Board of Education affirm the Superintendent of Schools' recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:

2019-03-08 HIB Report to the Board
2019-03-15 HIB Report to the Board

2. APPROVAL OF HARASSMENT, INTIMIDATION & BULLYING (Second Reading)

BE IT RESOLVED that the Board of Education affirm the Superintendent of Schools' recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:

2019-02-15 HIB Report to the Board

3. MEMORANDUM OF AGREEMENT WITH LAW ENFORCEMENT OFFICIALS AMENDED

BE IT RESOLVED that in accordance with the N.J.A.C. 6A:16-6.2(b)13-14 et seq., the Board approves the Memorandum of Agreement and Addenda between Education and Local and County Law Enforcement Officials, and

BE IT FURTHER RESOLVED, that this agreement and Addenda be forwarded to the County Superintendent of Schools for approval.

FINANCE - Resolutions 1-14

1. SECRETARY & TREASURER'S REPORT

BE IT RESOLVED that the Board of Education approve the acknowledgement and acceptance of the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period ending February 28, 2019.

2. CERTIFICATION OF MAJOR ACCOUNT FUND STATUS

BE IT RESOLVED that pursuant to NJAC 6A:23-2.11(c) 4, the Nutley Board of Education certifies that as of February 28, 2019 after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient

funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major funds are General Fund, Capital Projects and Debt Service.)

3. BILLS AND MANDATORY PAYMENTS

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated March 18, 2019 in the total amount of \$6,420,219.06 (Appendix C).

4. TRANSFER SCHEDULE

BE IT RESOLVED that the Board of Education approves, in compliance with NJAC 6A:23-2.11(c)3ii, and NJSA 18A:22-8-1, the February transfers in the 2018-2019 budget as follows:

TRANSFER #	ACCOUNT TO	DEPARTMENT	ACCOUNT FROM	DATE	AMOUNT TO	AMOUNT FROM
11656	11-402-100-800-78-895	AA Game Exp-Winter Track		2/1/2019	386.00	
		AA Supplies-G Tennis	11-402-100-600-88-610			285.00
		AA Supplies-Track & Field	11-402-100-600-76-610			101.00
11657	11-190-100-610-07-619	Computer Supplies-Yantacaw		2/5/2019	494.40	
		Teaching Supplies-Yantacaw	11-190-100-610-07-615			494.40
11659	11-000-221-320-10-000	Sp Srv Purch Prof-Ed Service		2/11/2019	850.00	
		DH/Coordinators Salaries	11-000-240-104-00-000			850.00
11660	11-190-100-610-04-619	Computer Supplies-Radcliffe		2/13/2019	214.00	
		Teaching Supplies-Radcliffe	11-190-100-610-04-615			214.00
11671	11-401-100-800-71-626	Music Extra Curr Misc. Exp		2/27/2019	394.35	
		Music Supplies-DW	11-404-100-610-00-626			394.35
11672	11-402-100-800-92-895	AA Game Exp-Ice Hockey		2/27/2019	2,889.00	
		AA Misc Exp-Ice Hockey	11-402-100-800-92-891			2,889.00
11673	11-402-100-800-84-895	AA Game Exp-Wrestling		2/27/2019	508.73	
		AA Misc Exp-All Sports				208.73
		AA Misc Exp-G Basketball				300.00
11674	11-000-266-610-00-000	Security Supplies		2/28/2019	1,411.89	
		Security Purch Prof Svcs	11-000-266-300-00-000			1,411.89

5. REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds, that conform to the rules and regulations set by the Board of Education as follows:

REQUESTS	PURPOSE OF USE	FACILITIES	DATE	TIME	FEES	NO. OF EVENTS
Kimberly Ayala Lincoln School PTO	Tricky Tray Ticket Sale Pick-Up	Lincoln School Teachers Cafeteria	3/11/19	6:30-8:30 pm	Facilities: None Custodian: None	1

Breanna DeMatteo NHS Cheer	NHS Cheer Fundraiser Meeting	NHS Cafeteria	3/20/19	6:30-7:30 pm	Facilities: None Custodian: None	1
Alicia DiPrimio Girl Scouts of America	Daisy Troop Meetings	Radcliffe School Teachers Cafeteria	3/21/19-6/13/19 (Thursdays)	7:00-8:00 pm	Facilities: None Custodian: None	6
Vincent Leclerc Rhythm International	Music Festival	JWMS Auditorium	4/6/19 5/11/19	9:00 am-12:00 pm 8:00 am-12:00 pm	Facilities: \$650.00 Custodian: \$675.00	2
Sandra Carella Nutley Dept. of Public Safety - Municipal Alliance Committee	Parent Presentation "The Teenage Brain"	JWMS Auditorium	3/25/19	6:00-9:00 pm	Facilities: None Custodian: None	1
Theresa Vinci Nutley Parks & Rec	Parks & Rec Volleyball Games	Spring Garden Gym	4/3/19-6/19/19	6:30-9:30 pm	Facilities: None Custodian: None	11
Vincent Vicchiarriello NHS Music Dept.	Return Instruments from NHS Music Dept. Trip	NHS Music Wing	4/14/19	7:00-9:00 pm	Facilities: None Custodian: None	1
Tracy Egan John Walker Middle School	JWMS Mural Unveiling	JWMS 1st, 2nd, 3rd Floor Hallway	4/24/19	6:00-8:00 pm	Facilities: None Custodian: None	1
Barbara Chiarieri Nutley Chamber of Commerce	Nutley Annual 5K Run	Oval & Field House	5/5/19	6:00 am-12:00 pm	Facilities: None Custodian: None	1
Township of Nutley Office of the Mayor	Memorial Day Parade	JWMS Front Steps, Oval Field House Restrooms	5/27/2019	10:00 am-2:00 pm	Facilities: None Custodian: None	1
Theresa Vinci Nutley Parks & Rec	Open Air Movie Night	Oval	6/7/19 6/21/19 (Rain Date)	6:00-10:00 pm	Facilities: None Custodian: None	1
Chris Osieja Nutley Academic Booster Club	Let's Learn Program	Nutley High School	7/1/19-7/26/19	7:30 am-12:30 pm	Facilities: None Custodian: None	17
Dana Melillo Nutley Dept. of Public Safety	Nutley Jr. Police Academy	Spring Garden Gym, Cafeteria Auditorium, Field	7/15/19-7/19/19	8:00 am-3:00 pm	Facilities: None Custodian: None	5
Total Use of Property Represented By The Above						49

6. ACCEPTANCE OF DONATION

BE IT RESOLVED that the Board of Education accept the following donation:

AMOUNT	FROM
\$ 84.00	Donation from Mr. Robert A. Martzen to Nutley High School.

7. AMEND SPECIAL CLASS PLACEMENT – Educationally Disabled Students

BE IT RESOLVED that the Board of Education amend the resolution Educationally Disabled Students approved at the August 27, 2018 Board Meeting to reflect the following changes:

ADD:

SCHOOL	DATE	CLASSIFICATION	STUDENT ID NUMBERS	AMOUNT
The Deron School of New Jersey, Inc. Montclair, NJ	October 22, 2018 15 Days	AUT	026270	\$2,025.00 1:1 Aide
Chancellor Academy Pompton Plain, NJ	March 5, 2019 71 Days	MD	026249	\$26,657.00

8. ADDITIONAL COMMUNITY BASED INSTRUCTION SITES – 2018-2019 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the additional community based instruction sites for the 2018-2019 school year as follows:

Community Based Instruction Sites

Pizza Hut

9. AUTHORIZATION TO WITHDRAW FUNDS FROM CAPITAL RESERVE

BE IT RESOLVED that the Board of Education authorize the Business Administrator to withdraw funds in the amount of \$10,273.73 from Capital Reserve to Accurate Construction Inc. for labor and materials for permanent railings and knee wall for the New Security Entrance at Washington School.

10. ESTABLISH DATE FOR THE PUBLIC HEARING OF THE - 2019-2020 ANNUAL BUDGET

BE IT RESOLVED that the Nutley Board of Education does hereby establish the date of May 6, 2019 to hold the Public Hearing of the 2019-2020 Budget and the contract for the Superintendent of Schools at 6:30 PM in the JHWMS Choir Room.

11. APPROVAL OF PARTIAL PAYMENT TO PENNETTA INDUSTRIAL AUTOMATION LLC

BE IT RESOLVED that the Board of Education approve partial payment – Application 4 to Pennetta Industrial Automation LLC for the Boiler Replacement at Radcliffe School in the amount of \$22,895.00 as per the recommendation of the Board’s Architect as follows:

Original Contract Sum	\$247,000.00
Less previous Payment Application 1, 2 & 3	192,947.85
Payment Application 4	<u>22,895.00</u>
Balance to Finish	\$ 31,157.15

12. AMEND AUTHORIZATION TO WITHDRAW FUNDS FROM MAINTENANCE RESERVE

BE IT RESOLVED that the Board of Education amends the resolution passed on October 1, 2018 authorizing the Business Administrator to withdraw funds in the amount of \$247,000.00 from Maintenance Reserve for the Boiler Replacement at Radcliffe School. The actual amount withdrawal from Maintenance Reserve to Panetta Industrial Automation, Inc. should be amended to \$228,403.00.

13. APPROVAL OF 2019-2020 TENTATIVE BUDGET

BE IT RESOLVED that the Board of Education approves the tentative budget for the 2019-2020 school year which includes the use of the banked cap in the amount of \$79,270 to meet minimum educational standards. This need must be completed by the end of the budget year and cannot be deferred or incrementally completed over a longer period of time.

General Fund	\$ 67,441,136
Special Revenue Fund	1,658,722
Debt Service Fund	<u>3,596,240</u>
 Total Budget	 \$ 72,696,098

Of which the following amount shall be raised by local tax levy:

General Fund Tax Levy	\$ 57,099,388
Debt Service Tax Levy	<u>2,795,308</u>
 Total Tax Levy	 \$ 59,894,696

and,

BE IT FURTHER RESOLVED that the Secretary be authorized to submit this budget to the County Superintendent for approval, and

BE IT FURTHER RESOLVED that the Secretary be authorized to publish the 2019-2020 budget in the newspaper.

14. 2019-2020 BUDGET SCHOOL DISTRICT TRAVEL MAXIMUM

WHEREAS school district By-Law 0147 Board Member compensation and Expenses, Policy 3440 Teaching Staff Members Job Expenses and Policy 4440 Support Staff Members Job Expenses, and NJAC 6A:23b-1.2(b), provide that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2019-20 school year, and

NOW BE IT RESOLVED that the Board of Education hereby establishes the school district travel maximum for the 2019-2020 school year in the sum of \$65,950 as contained in the appropriate budgetary accounts, and

ALSO BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

PERSONNEL – Resolution 1

1. PERSONNEL AGENDA REPORT

BE IT RESOLVED that the Board of Education approve the Personnel Agenda Report dated March 18, 2019.

Hearing of Citizens

Old Business

New Business

Executive Session

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to discuss legal, personnel and property acquisition.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

Return from Executive Session

Adjournment

This document is subject to additions, withdrawals and modifications without notice.