APPENDIX A

NUTLEY BOARD OF EDUCATION REPORT OF THE SECRETARY APRIL 30, 2009

BOARD SECRETARY'S MONTHY CERTIFICATION BUDGETARY LINE ITEM STATUS

PURSUANT TO NJAC 6A:23-2.11(c)3, 1 CERTIFY AS OF APRIL 30, 2009 NO BUDGETARY LINE ITEM ACCOUNT HAS BEEN OVEREXPENDED IN VIOLATION OF NJAC 6A:23-2.11(a).

BOARD SECRETARY

APRIL 30, 2009

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Starting date 7/1/2008 Ending date 4/30/2009 Fund: 10 GENERAL CURRENT EXPENSE

Assets and Resources

Ass	sets:		
101	Cash in bank		(\$889,352.04)
102 - 106	Cash Equivalents		\$3,900.00
111	Investments		\$0.00
116	Capital Reserve Account		\$739,090.62
117	Maintenance Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
	Accounts Receivable:		
132	Interfund	\$1,244,438.79	
141	Intergovernmental - State	\$243,572.55	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$)	\$28,662.99	\$1,516,674.33
	Loans Receivable:	\$ 0.00	
131	Interfund	\$0.00	\$ 0.00
151, 152	Other (Net of estimated uncollectable of \$)	\$0.00	\$0.00
	Other Current Assets		\$0.00
Re	sources:		
301	Estimated revenues	\$51,929,453.00	
302	Less revenues	(\$41,742,787.47)	\$10,186,665.53
	Total assets and resources		<u>\$11,556,978.44</u>
	Liabilities and fund e	equity	
Lia	bilities:		
101	Cash in bank		(\$889,352.04)
411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		(\$75.99)
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$1,298,098.94
	Total liabilities		\$1,298,022.95

Starting date 7/1/2008 Ending date 4/30/2009 Fund: 10 GENERAL CURRENT EXPENSE

Fund Balance:

Appropriated:

753,754	Reserve for encumbra	INCOS		\$9,042,128.44	
761	Capital reserve accou			\$736,149.64	
604	Add: Increase in capit	-		\$0.00	
307		om capital reserve elig	tible costs	\$0.00	
309		om capital reserve exc		\$0.00	\$736,149.64
764	Maintenance reserve	-		\$0.00	·····
606	Add: Increase in main	•		\$0.00	
310	Less: Budgeted w/d fr	om maintenance reser	ve	\$0.00	\$0.00
762	Adult education progr			\$0.00	
751,752,76x	Other reserves			\$0.00	
601	Appropriations		\$53,703,687.59		
602	Less: Expenditures	(\$42,717,816.06)			
	Encumbrance	s (\$9,421,625.37)	(\$52,139,441.43)	\$1,564,246.16	
	Total appropriated			\$11,342,524.24	
Unappro	opriated:				
770	Fund balance, July 1			\$67,801.40	
303	Budgeted fund baland	e		(\$1,151,370.15)	
	Total fund balance				\$10,258,955.49
	Total liabilities and	l fund equity			<u>\$11,556,978.44</u>
Recapitulat	ion of Budgeted Fund	Balance:			
			Budgeted	Actual	Variance
Appropri	ations		\$53,703,687.59	\$52,139,441.43	\$1,564,246.16
Revenu	es		(\$51,929,453.00)	(\$41,742,787.47)	(\$10,186,665.53)
Subtota	l		\$1,774,234.59	\$10,396,653.96	(\$8,622,419.37)
Change	in capital reserve acco	unt:			
Plus	- Increase in reserve		\$0.00	\$2,940.98	(\$2,940.98)
Less	- Withdrawal from rese	ve	\$0.00	\$0.00	
Subtota	I		\$1,774,234.59	\$10,399,594.94	(\$8,625,360.35)
Less: A	djustment for prior year		(\$622,864.44)	(\$622,864.44)	

\$1,151,370.15

Prepared and submitted by :

Budgeted fund balance

Board Secretary

(\$8,625,360.35)

Date

\$9,776,730.50

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Starting date 7/1/2008 Ending date 4/30/2009 Fund: 20 SPECIAL REVENUE FUNDS

Assets and Resources

Ass	ets:		
101	Cash in bank		\$6,210.20
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
	Accounts Receivable:		
132	Interfund	\$0.00	
141	Intergovernmental - State	\$73,271.00	
142	Intergovernmental - Federal	\$25,534.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$)	\$0.00	\$98,805.00
	Loans Receivable:		
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$)	\$0.00	\$0.00
~	Other Current Assets		\$0.00
Res	sources:		
301	Estimated revenues	\$1,615,595.00	
302	Less revenues	(\$1,050,566.00)	\$565,029.00
	Total assets and resources		<u>\$670,044.20</u>
	Liabilities and fund eq	uity	
Lia	bilities:		

Liabilities:

411	Intergovernmental accounts payable - sta	te	\$40,214.17
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$362,303.55
	Other current liabilities		\$415.84
	Total liabilities		\$402,933.56

Fund Balance:

Appropriated: \$167,851.77 753,754 Reserve for encumbrances Capital reserve account - July \$0.00 761 604 Add: Increase in capital reserve \$0.00 \$0.00 307 Less: Budgeted w/d from capital reserve eligible costs \$0.00 Less: Budgeted w/d from capital reserve excess costs 309 \$0.00 Maintenance reserve account - July 764 \$0.00 Add: Increase in maintenance reserve 606 Less: Budgeted w/d from maintenance reserve \$0.00 310 \$0.00 762 Adult education programs \$0.00 751,752,76x Other reserves 601 Appropriations \$1,855,161.80 (\$1,108,728.99) 602 Less: Expenditures Encumbrances (\$167,851.77) (\$1,276,580.76) \$578,581.04 \$746,432.81 Total appropriated Unappropriated: 770 Fund balance, July 1 (\$304,337.04) 303 Budgeted fund balance (\$174,985.13) \$267,110.64 Total fund balance Total liabilities and fund equity \$670,044.20 **Recapitulation of Budgeted Fund Balance:** Budgeted <u>Actual</u>

Appropriations	\$1,855,161.80	\$1,276,580.76	\$578,581.04
Revenues	(\$1,615,595.00)	(\$1,050,566.00)	(\$565,029.00)
Subtotal	\$239,566.80	\$226,014.76	\$13,552.04
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	
Subtotal	\$239,566.80	\$226,014.76	\$13,552.04
Less: Adjustment for prior year	(\$64,581.67)	(\$64,581.67)	
Budgeted fund balance	\$174,985.13	\$161,433.09	\$13,552.04

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Prepared and submitted by :

Board Secretary

Date

\$0.00

\$0.00

Variance

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Starting date 7/1/2008 Ending date 4/30/2009 Fund: 30 CAPITAL PROJECTS FUNDS

Assets and Resources

Ass	ets:	-	
101	Cash in bank		\$26,369,257.58
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
1	Accounts Receivable:		
132	Interfund	\$118,206.38	
141	Intergovernmental - State	\$1,885,104.04	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$40,000.00	
153, 154	Other (net of estimated uncollectable of \$)	\$0.00	\$2,043,310.42
I	_oans Receivable:		
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$)	\$0.00	\$0.00
(Other Current Assets		\$0.00
Res	sources:		
301	Estimated revenues	\$0.00	
302	Less revenues	(\$1,719,273.71)	(\$1,719,273.71)
	Total assets and resources		<u>\$26,693,294.29</u>
	Liabilities and fund ed	quity	
Lial	pilities:		
411	Intergovernmental accounts payable - state		\$0.00
	6 F		\$3.00

	Total liabilities		\$1,951,472.32
	Other current liabilities		\$1,263,718.82
481	Deferred revenues		\$567,532.00
451	Loans payable		\$0.00
431	Contracts payable		\$0.00
421	Accounts payable		\$120,221.50
411	Intergovernmental accounts payab	ie - state	\$0.00

Ending date 4/30/2009 Fund: 30 CAPITAL PROJECTS FUNDS Starting date 7/1/2008

Fund Balance:

Appropriated:

753,754	Reserve for encumbranc	es		\$4,094,244.33	
761	Capital reserve account -			\$0.00	
604	Add: Increase in capital r	-		\$0.00	
307	Less: Budgeted w/d from		ible costs	\$0.00	
309	Less: Budgeted w/d from	-		\$0.00	\$0.00
764	Maintenance reserve acc	count - July		\$0.00	
606	Add: Increase in mainten	ance reserve		\$0.00	
310	Less: Budgeted w/d from	maintenance reser	ve	\$0.00	\$0.00
762	Adult education program	s		\$0.00	
751,752,76x	Other reserves			\$0.00	
601	Appropriations		\$32,350,373.49		
602	Less: Expenditures	(\$6,776,504.51)			
	Encumbrances	(\$3,963,761.83)	(\$10,740,266.34)	\$21,610,107.15	
	Total appropriated			\$25,704,351.48	
Unappr	opriated:				•
770	Fund balance, July 1			\$21,330,969.63	
303	Budgeted fund balance			(\$22,293,499.14)	
	Total fund balance				\$24,741,821.97
	Total liabilities and fu	und equity			\$26,693,294.29
Recapitula	tion of Budgeted Fund B	alance:			
			Budgeted	<u>Actual</u>	Variance
Approp	iations		\$32,350,373.49	\$10,740,266.34	\$21,610,107.15
Reven	Jes		\$0.00	(\$1,719,273.71)	\$1,719,273.71
Subtota	al		\$32,350,373.49	\$9,020,992.63	\$23,329,380.86
Change	e in capital reserve account	:			
Plus	- Increase in reserve		\$0.00	\$0.00	\$0.00
Less	s - Withdrawal from reserve		\$0.00	\$0.00	
Subtota	al		\$32,350,373.49	\$9,020,992.63	\$23,329,380.86
Less: A	djustment for prior year		(\$10,056,874.35)	(\$10,056,874.35)	
Budget	ed fund balance		\$22,293,499.14	(\$1,035,881.72)	\$23,329,380.86

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Prepared and submitted by :

Board Secretary

Date

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Assets:

Starting date 7/1/2008 Ending date 4/30/2009 Fund: 40 DEBT SERVICE FUNDS

Assets and Resources

7,00			
101	Cash in bank		\$0.25
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
ŀ	Accounts Receivable:		
132	Interfund	\$21,747.60	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$)	\$0.00	\$21,747.60
I	oans Receivable:		
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$)	\$0.00	\$0.00
(Other Current Assets		\$0.00
Res	ources:		
301	Estimated revenues	\$4,580,862.00	
302	Less revenues	(\$4,580,862.00)	\$0.00
	Total assets and resources		<u>\$21,747.85</u>
	Liabilities and fund e	equity	

Liabilities:

411	Intergovernmental accounts payable	- state	\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$21,746.38
	Total liabilities		\$21,746.38

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Ending date 4/30/2009 Fund: 40 DEBT SERVICE FUNDS Starting date 7/1/2008

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances	\$0.00	
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Budgeted w/d from capital reserve eligible costs	\$0.00	
309	Less: Budgeted w/d from capital reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Budgeted w/d from maintenance reserve	\$0.00	\$0.00
762	Adult education programs	\$0.00	
751,752,76x	Other reserves	\$0.00	
601	Appropriations \$4,580,862.25		
602	Less: Expenditures (\$4,580,862.25)		
	Encumbrances \$0.00 (\$4,580,862.25)	\$0.00	
	Total appropriated	\$0.00	
Unappr	opriated:		
770	Fund balance, July 1	\$1.22	
303	Budgeted fund balance	(\$0.25)	
	Total fund balance		\$0.97
	Total liabilities and fund equity		<u>\$21,747.35</u>
Recapitula	tion of Budgeted Fund Balance:		

Recapitulation of Budgeted Fund Balance:

	Budgeted	<u>Actual</u>	Variance
Appropriations	\$4,580,862.25	\$4,580,862.25	\$0.00
Revenues	(\$4,580,862.00)	(\$4,580,862.00)	\$0.00
Subtotal	\$0.25	\$0.25	\$0.00
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	
Subtotal	\$0.25	\$0.25	\$0.00
Less: Adjustment for prior year	\$0.00	\$0.00	
Budgeted fund balance	\$0.25	\$0.25	\$0.00

5/12/ Board Secretary

Prepared and submitted by :

Date

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Starting date 7/1/2008 Ending date 4/30/2009 Fund: 50 ENTERPRISE FUND

Assets and Resources

Ass	ets:			
101	Cash in bank		\$104,421.19	
102 - 106	Cash Equivalents		\$592.00	
111	Investments		\$0.00	
116	Capital Reserve Account		\$0.00	
117	Maintenance Reserve Account		\$0.00	
121	Tax levy Receivable		\$0.00	
	Accounts Receivable:			
132	Interfund	\$0.00		
141	Intergovernmental - State	\$238.32		
142	Intergovernmental - Federal	\$2,872.84		
143	Intergovernmental - Other	\$0.00		
153, 154	Other (net of estimated uncollectable of \$)	\$0.00	\$3,111.16	
· · · I	_oans Receivable:			
131	Interfund	\$0.00		
151, 152	Other (Net of estimated uncollectable of \$)	\$0.00	\$0.00	
(Other Current Assets		\$52,705.87	
Res	ources:			
301	Estimated revenues	\$0.00		
302	Less revenues	(\$703,760.22)	(\$703,760.22)	
	Total assets and resources		(\$542,930.00)	
	Liabilities and fund equity			

Liabilities:

411	Intergovernmental accounts payable - state	\$0.00
421	Accounts payable	\$23,182.43
431	Contracts payable	\$0.00
451	Loans payable	\$0.00
481	Deferred revenues	\$1,696.11
	Other current liabilities	\$51,464.67
	Total liabilities	\$76,343.21

Starting date 7/1/2008 Ending date 4/30/2009 Fund: 50 ENTERPRISE FUND

Fund Balance:

Appropriated:

753,754	Reserve for encumbrance	s		\$317,465.07	
761	Capital reserve account - July		\$0.00		
604	Add: Increase in capital reserve		\$0.00		
307	Less: Budgeted w/d from	capital reserve eligib	le costs	\$0.00	
309	Less: Budgeted w/d from	capital reserve exces	ss costs	\$0.00	\$0.00
764	Maintenance reserve acco	ount - July		\$0.00	
606	Add: Increase in maintena	ance reserve		\$0.00	
310	Less: Budgeted w/d from	maintenance reserve	e	\$0.00	\$0.00
762	Adult education programs			\$0.00	
751,752,76x	Other reserves			\$0.00	
601	Appropriations		\$1,087,460.19		
602	Less: Expenditures	(\$645,275.23)			
	Encumbrances	(\$340,647.50)	(\$985,922.73)	\$101,537.46	
	Total appropriated			\$419,002.53	
Unappi	opriated:				
770	Fund balance, July 1			\$26,002.02	
303	Budgeted fund balance			(\$1,064,277.76)	
	Total fund balance				(\$619,273.21)
	Total liabilities and fu	nd equity			<u>(\$542,930.00)</u>
Recapitula	tion of Budgeted Fund Ba	lance:			
			Budgeted	Actual	<u>Variance</u>
Approp	iations		\$1,087,460.19	\$985,922.73	\$101,537.46
Reven	Jes		\$0.00	(\$703,760.22)	\$703,760.22
Subtot	al		\$1,087,460.19	\$282,162.51	\$805,297.68
Chang	e in capital reserve account:				
Plus	- Increase in reserve		\$0.00	\$0.00	\$0.00
Les	s - Withdrawal from reserve		\$0.00	\$0.00	
Subtot	al		\$1,087,460.19	\$282,162.51	\$805,297.68
Less: A	Adjustment for prior year		(\$23,182.43)	(\$23,182.43)	
Budge	ed fund balance		\$1,064,277.76	\$258,980.08	\$805,297.68

5//∂/09_____ Date

Prepared and submitted by :

Board Secretary

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Starting date 7/1/2008 Ending date 4/30/2009 Fund: 51 SUMMER CAMP

Assets and Resources

Ass	ets:			
101	Cash in bank		\$893.27	
102 - 106	Cash Equivalents		\$0.00	
111	Investments		\$0.00	
116	Capital Reserve Account		\$0.00	
117	Maintenance Reserve Account		\$0.00	
121	Tax levy Receivable		\$0.00	
/	Accounts Receivable:			
132	Interfund	\$0.00		
141	Intergovernmental - State	\$0.00		
142	Intergovernmental - Federal	\$0.00		
143	Intergovernmental - Other	\$0.00		
153, 154	Other (net of estimated uncollectable of \$)	\$0.00	\$0.00	
I	oans Receivable:			
131	Interfund	\$0.00		
151, 152	Other (Net of estimated uncollectable of \$)	\$0.00	\$0.00	
(Other Current Assets		\$0.00	
Res	ources:			
301	Estimated revenues	\$0.00		
302	Less revenues	(\$14,805.00)	(\$14,805.00)	
	Total assets and resources		<u>(\$13,911.73)</u>	
Liabilities and fund equity				
Lial	pilities:			
411	Intergovernmental accounts payable - state		\$0.00	

	intergevenniteritar accounte pays		ψ0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
		and the second sec	
	Total liabilities		\$0.00

Starting date 7/1/2008 Ending date 4/30/2009 Fund: 51 SUMMER CAMP

Fund Balance:

Appropriated: \$0.00 753,754 Reserve for encumbrances \$0.00 761 Capital reserve account - July \$0.00 Add: Increase in capital reserve 604 \$0.00 Less: Budgeted w/d from capital reserve eligible costs 307 Less: Budgeted w/d from capital reserve excess costs \$0.00 \$0.00 309 764 Maintenance reserve account - July \$0.00 Add: Increase in maintenance reserve \$0.00 606 \$0.00 \$0.00 310 Less: Budgeted w/d from maintenance reserve Adult education programs \$0.00 762 751,752,76x Other reserves \$0.00 601 Appropriations \$14,383.46 602 Less: Expenditures (\$14,383.46)Encumbrances \$0.00 (\$14,383.46) \$0.00 Total appropriated \$0.00 Unappropriated: \$471.73 770 Fund balance, July 1 303 Budgeted fund balance (\$14,383.46)Total fund balance (\$13,911.73) Total liabilities and fund equity (\$13,911.73) **Recapitulation of Budgeted Fund Balance:**

<u>Actual</u> **Budgeted** Variance Appropriations \$14,383.46 \$14,383.46 \$0.00 \$0.00 (\$14,805.00) Revenues \$14,805.00 Subtotal \$14,383.46 (\$421.54) \$14,805.00 Change in capital reserve account: Plus - Increase in reserve \$0.00 \$0.00 \$0.00 Less - Withdrawal from reserve \$0.00 \$0.00 Subtotal \$14,383.46 (\$421.54) \$14,805.00 Less: Adjustment for prior year \$0.00 \$0.00 Budgeted fund balance \$14,383.46 (\$421.54) \$14,805.00

Prepared and submitted by :

Board Secretary

5/12/09 Date

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Starting date 7/1/2008 Ending date 4/30/2009 Fund: 55 EXTENDED DAY

Assets and Resources

Ass	ets:		
101	Cash in bank		\$94,785.76
102 - 106	Cash Equivalents		\$500.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
/	Accounts Receivable:		
132	Interfund	\$38,836.94	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$)	\$0.00	\$38,836.94
l	oans Receivable:		
131	Interfund	\$0.00	
,151, 152	Other (Net of estimated uncollectable of \$)	\$0.00	\$0.00
(Other Current Assets		\$0.00
Res	ources:		
301	Estimated revenues	\$0.00	
302	Less revenues	(\$572,771.31)	(\$572,771.31)
	Total assets and resources		<u>(\$438,648.61)</u>
Liabilities and fund equity			

Liabilities:

411	Intergovernmental accounts pa	ayable - state	\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$249,055.19
	Total liabilities		\$249,055.19

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Starting date 7/1/2008 Ending date 4/30/2009 Fund: 55 EXTENDED DAY

Fund Balance:

Appropriated: \$2,145.31 753,754 Reserve for encumbrances Capital reserve account - July \$0.00 761 604 Add: Increase in capital reserve \$0.00 Less: Budgeted w/d from capital reserve eligible costs \$0.00 307 \$0.00 Less: Budgeted w/d from capital reserve excess costs \$0.00 309 \$0.00 764 Maintenance reserve account - July \$0.00 Add: Increase in maintenance reserve 606 \$0.00 310 Less: Budgeted w/d from maintenance reserve \$0.00 \$0.00 762 Adult education programs \$0.00 Other reserves 751,752,76x \$870,335.00 601 Appropriations 602 Less: Expenditures (\$676,674.69) (\$680,298.56) \$190,036.44 Encumbrances (\$3,623.87) Total appropriated \$192,181.75 Unappropriated: 770 Fund balance, July 1 (\$9,550.55) 303 Budgeted fund balance (\$870,335.00) Total fund balance (\$687,703.80) Total liabilities and fund equity (\$438,648.61) **Recapitulation of Budgeted Fund Balance:** Budgeted **Actual Variance** \$870,335.00 \$680,298.56 \$190,036.44 Appropriations

Revenues	\$0.00	(\$572,771.31)	\$572,771.31
Subtotal	\$870,335.00	\$107,527.25	\$762,807.75
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	
Subtotal	\$870,335.00	\$107,527.25	\$762,807.75
Less: Adjustment for prior year	\$0.00	\$0.00	аналарын аларын алар Аларын аларын а
Budgeted fund balance	\$870,335.00	\$107,527.25	\$762,807.75

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Prepared and submitted by :

Board Secretary

Date

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