APPENDIX A

# NUTLEY BOARD OF EDUCATION REPORT OF THE SECRETARY NOVEMBER 30, 2007

## BOARD SECRETARY'S MONTHY CERTIFICATION BUDGETARY LINE ITEM STATUS

PURSUANT TO NJAC 6A:23-2.11(c)3, 1 CERTIFY AS OF NOVEMBER 30, 2007 NO BUDGETARY LINE ITEM ACCOUNT HAS BEEN OVEREXPENDED IN VIOLATION OF NJAC 6A:23-2.11(a).

14

BOARD SECRETARY

12-11-2007 NOVEMBER 30, 2007

Starting date 7/1/2007 Ending date 11/30/2007 Fund: 10 GENERAL CURRENT EXPENSE

Assets and	Resources	
Assets:		
101 Cash in bank		\$2,852,468.66
102 - 106 Cash Equivalents		\$3,900.00
111 Investments		\$0.00
116 Capital Reserve Account		\$455,174.68
121 Tax levy Receivable		\$0.00
Accounts Receivable:		
132 Interfund	\$4,201.45	
141 Intergovernmental - State	(\$173,717.69)	
142 Intergovernmental - Federal	\$0.00	
143 Intergovernmental - Other	(\$6,078.98)	
153, 154 Other (net of estimated uncollectable of \$	) \$12,665.86	(\$162,929.36)
Loans Receivable:		
131 Interfund	\$0.00	
151, 152 Other (Net of estimated uncollectable of \$	) \$0.00	\$0.00
Other Current Assets		\$0.00
Resources:		
301 Estimated revenues	\$49,176,529.00	
302 Less revenues	(\$19,123,018.85)	\$30,053,510.15
Total assets and resources		\$33,202,124.13
Liabilities at	nd fund equity	
	ia funa equity	
Liabilities:		
411 Intergovernmental accounts payable - state		\$0.00
421 Accounts payable		\$2,920.99
431 Contracts payable		\$0.00
451 Loans payable		\$0.00
481 Deferred revenues		\$0.00
Other current liabilities		\$1,284,840.64
Total liabilities		¢4 007 764 60
i utal navinties		\$1,287,761.63

**Nutley Board of Education** 

Starting date 7/1/2007 Ending date 11/30/2007 Fund: 10 GENERAL CURRENT EXPENSE

#### Fund Balance:

Appropriated: 753,754 Reserve for encumbrances \$30,483,499.84 761 Capital reserve account - July \$445,630.35 604 Add: Increase in capital reserve \$0.00 Less: Budgeted w/d from capital reserve eligible costs \$0.00 307 309 Less: Budgeted w/d from capital reserve excess costs \$445,630.35 \$0.00 762 Adult education programs \$0.00 751,752,76x Other reserves \$0.00 601 Appropriations \$50,768,529.37 602 Less: Expenditures (\$17,458,626.42) Encumbrances (\$30,119,199.64) \$3,190,703.31 (\$47,577,826.06) Total appropriated \$34,119,833.50 Unappropriated: (\$613,470.63) 770 Fund balance, July 1 (\$1,592,000.37) 303 Budgeted fund balance \$31,914,362.50 Total fund balance \$33,202,124.13 Total liabilities and fund equity

### **Recapitulation of Budgeted Fund Balance:**

	<b>Budgeted</b>	Actual	Variance
Appropriations	\$50,768,529.37	\$47,577,826.06	\$3,190,703.31
Revenues	(\$49,176,529.00)	(\$19,123,018.85)	(\$30,053,510.15)
Subtotal	\$1,592,000.37	\$28,454,807.21	(\$26,862,806.84)
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$9,544.33	(\$9,544.33)
Less - Withdrawal from reserve	\$0.00	\$0.00	
Subtotal	\$1,592,000.37	\$28,464,351.54	(\$26,872,351.17)
Less: Adjustment for prior year	\$0.00	\$0.00	
Budgeted fund balance	\$1,592,000.37	\$28,464,351.54	(\$26,872,351.17)

1/w

Board Secretary

12-11-2007

Date

Starting date 7/1/2007 Ending date 11/30/2007 Fund: 20 SPECIAL REVENUE FUNDS

Assets and Re	sources	
Assets:		
101 Cash in bank		\$261,227.37
102 - 106 Cash Equivalents		\$0.00
111 Investments		\$0.00
116 Capital Reserve Account		\$0.00
121 Tax levy Receivable		\$0.00
Accounts Receivable:		
132 Interfund	\$0.00	
141 Intergovernmental - State	\$12,213.82	
142 Intergovernmental - Federal	\$1,509.09	
143 Intergovernmental - Other	\$0.00	
153, 154 Other (net of estimated uncollectable of \$	) \$0.00	\$13,722.91
Loans Receivable:		
131 Interfund	\$0.00	
151, 152 Other (Net of estimated uncollectable of \$	) \$0.00	\$0.00
Other Current Assets		\$0.00
Resources:		
301 Estimated revenues	\$1,277,828.00	
302 Less revenues	(\$378,859.27)	\$898,968.73
Total assets and resources		<u>\$1,173,919.01</u>
Liabilities and	fund equity	
Liabilities:		
411 Intergovernmental accounts payable - state		\$3,603.14
421 Accounts payable		\$0.00
431 Contracts payable		\$0.00
451 Loans payable		\$0.00
481 Deferred revenues		\$0.00
Other current liabilities		\$388.10
Total liabilities		\$3,991.24
i vtur nuvinti69		ψ0,001. <b>2</b> 4

**Nutley Board of Education** 

12/10/07 13:33

Starting date 7/1/2007 Ending date 11/30/2007 Fund: 20 SPECIAL REVENUE FUNDS

#### Fund Balance:

Appropriated: \$432,266.97 753,754 Reserve for encumbrances \$0.00 Capital reserve account - July 761 604 Add: Increase in capital reserve \$0.00 Less: Budgeted w/d from capital reserve eligible costs \$0.00 307 309 Less: Budgeted w/d from capital reserve excess costs \$0.00 \$0.00 \$0.00 762 Adult education programs \$0.00 751,752,76x Other reserves 601 Appropriations \$2,391,556.27 602 Less: Expenditures (\$505, 926.88)Encumbrances (\$428,325.55) (\$934,252.43) \$1,457,303.84 Total appropriated \$1,889,570.81 Unappropriated: \$394,085.23 770 Fund balance, July 1 (\$1,113,728.27) 303 Budgeted fund balance \$1,169,927.77 Total fund balance \$1,173,919.01 Total liabilities and fund equity **Recapitulation of Budgeted Fund Balance: Budgeted** Actual Variance \$2,391,556.27 Appropriations \$934,252.43 \$1,457,303.84 (\$1,277,828.00) Revenues (\$378,859.27) (\$898,968.73) \$1,113,728.27 \$555,393.16 Subtotal \$558,335.11 Change in capital reserve account: Plus - Increase in reserve \$0.00 \$0.00 \$0.00 Less - Withdrawal from reserve \$0.00 \$0.00 Subtotal \$1,113,728.27 \$555,393.16 \$558,335.11 Less: Adjustment for prior year \$0.00 \$0.00

Budgeted fund balance

\$1,113,728.27

Prepared and submitted by :

**Board Secretary** 

12-11-247

\$558,335.11

Date

\$555,393.16

## Board Sec Rep Detail Nutley Board of Education

Starting date 7/1/2007 Ending date 11/30/2007 Fund: 30 CAPITAL PROJECTS FUNDS

Assets: <u>Assets and Resour</u>	rces	
101 Cash in bank		\$33,911,449.40
102 - 106 Cash Equivalents		\$0.00
111 Investments		\$0.00
116 Capital Reserve Account		\$0.00
121 Tax levy Receivable		\$0.00
Accounts Receivable:		
132 Interfund	\$22,659.00	
141 Intergovernmental - State	\$8,900,787.64	
142 Intergovernmental - Federal	\$0.00	
143 Intergovernmental - Other	\$40,000.00	
153, 154 Other (net of estimated uncollectable of \$)	\$0.00	\$8,963,446.64
Loans Receivable:		
131 Interfund	\$0.00	<b>A</b> 2 <b>2</b> 2
151, 152 Other (Net of estimated uncollectable of \$)	\$0.00	\$0.00
Other Current Assets		\$0.00
Resources:		
301 Estimated revenues	\$0.00	
302 Less revenues	(\$38,340,529.50)	(\$38,340,529.50)
Total assets and resources		<u>\$4,534,366.54</u>
Liabilities and fund	l equity	
Liabilities:		
411 Intergovernmental accounts payable - state		\$0.00
421 Accounts payable		\$0.00
431 Contracts payable		\$0.00
<ul><li>451 Loans payable</li><li>481 Deferred revenues</li></ul>		\$0.00
461 Deferred revenues Other current liabilities		\$5,174,909.00 \$22,481,48
		\$23,481.48
Total liabilities	z de la construcción de la constru La construcción de la construcción d	\$5,198,390.48

#### Board Sec Rep Detail Nutley Board of Education

Ending date 11/30/2007 Fund: 30 CAPITAL PROJECTS FUNDS Starting date 7/1/2007

#### Fund Balance:

Appropr	iated:			
753,754	Reserve for encumbrances		\$9,158,934.71	
761	Capital reserve account - July		\$0.00	
604	Add: Increase in capital reserve		\$0.00	
307	Less: Budgeted w/d from capital reserve eligi	ble costs	\$0.00	
309	Less: Budgeted w/d from capital reserve exce	ess costs	\$0.00	\$0.00
762	Adult education programs		\$0.00	
751,752,76x	Other reserves		\$0.00	
601	Appropriations	\$39,824,530.74		
602	Less: Expenditures (\$4,597,342.28)			
	Encumbrances (\$3,377,545.61)	(\$7,974,887.89)	\$31,849,642.85	
	Total appropriated		\$41,008,577.56	
Unappro	opriated:			
770	Fund balance, July 1		(\$1,848,070.76)	
303	Budgeted fund balance		(\$39,824,530.74)	
	Total fund balance			(\$664,023.94)
	Total liabilities and fund equity			<u>\$4,534,366.54</u>
Recapitulat	tion of Budgeted Fund Balance:			

	<b>Budgeted</b>	Actual	<u>Variance</u>
Appropriations	\$39,824,530.74	\$7,974,887.89	\$31,849,642.85
Revenues	\$0.00	(\$38,340,529.50)	\$38,340,529.50
Subtotal	\$39,824,530.74	(\$30,365,641.61)	\$70,190,172.35
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	
Subtotal	\$39,824,530.74	(\$30,365,641.61)	\$70,190,172.35
Less: Adjustment for prior year	\$0.00	\$0.00	
Budgeted fund balance	\$39,8 <del>24</del> ,530.74	(\$30,365,641.61)	\$70,190,172.35

Board Secretary

12-11-2007

Date

## Board Sec Rep Detail Nutley Board of Education

Starting date 7/1/2007 Ending date 11/30/2007 Fund: 40 DEBT SERVICE FUNDS

Assets and Resourc	es	
Assets:		
101 Cash in bank		\$687,984.62
102 - 106 Cash Equivalents		\$0.00
111 Investments		\$0.00
116 Capital Reserve Account		\$0.00
121 Tax levy Receivable		\$0.00
Accounts Receivable:		
	¢04 747 00	
132 Interfund	\$21,747.60	
141 Intergovernmental - State	\$0.00	
142 Intergovernmental - Federal	\$0.00	
143 Intergovernmental - Other	\$0.00	
153, 154 Other (net of estimated uncollectable of \$)	\$0.00	\$21,747.60
Loans Receivable:		
131 Interfund	\$0.00	
151, 152 Other (Net of estimated uncollectable of \$)	\$0.00	\$0.00
Other Current Assets		\$0.00
Resources:		
301 Estimated revenues	\$1,294,304.00	
302 Less revenues	(\$1,287,234.00)	\$7,070.00
Total assets and resources		<u>\$716,802.22</u>
Liabilities and fund e	equity	
Liabilities:		
411 Intergovernmental accounts payable - state		\$0.00
421 Accounts payable		\$0.00
431 Contracts payable		\$0.00
451 Loans payable		\$0.00
481 Deferred revenues		\$0.00
Other current liabilities		\$0.00

**Nutley Board of Education** 

12/10/07 13:33

Starting date 7/1/2007 Ending date 11/30/2007 Fund: 40 **DEBT SERVICE FUNDS** 

#### **Fund Balance:**

Appropriated: 753,754 Reserve for encumbrances \$0.00 761 Capital reserve account - July \$0.00 604 Add: Increase in capital reserve \$0.00 Less: Budgeted w/d from capital reserve eligible costs \$0.00 307 309 Less: Budgeted w/d from capital reserve excess costs \$0.00 \$0.00 762 Adult education programs \$0.00 751,752,76x Other reserves \$0.00 601 Appropriations \$1,294,304.00 602 Less: Expenditures (\$577,503.00) Encumbrances \$0.00 (\$577,503.00) \$716,801.00 Total appropriated \$716,801.00 Unappropriated: \$0.72 770 Fund balance, July 1 \$0.00 303 Budgeted fund balance \$716,801.72 Total fund balance \$716,801.72 Total liabilities and fund equity **Recapitulation of Budgeted Fund Balance:** Budgeted <u>Actual</u> Variance Appropriations \$1,294,304.00 \$577,503.00 \$716,801.00 (\$1,294,304.00) Revenues (\$1,287,234.00) (\$7,070.00)

Subtotal	\$0.00	(\$709,731.00)	\$709,731.00
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	
Subtotal	\$0.00	(\$709,731.00)	\$709,731.00
Less: Adjustment for prior year	\$0.00	\$0.00	
Budgeted fund balance	\$0,00	(\$709,731.00)	\$709,731.00

w

Board Secretary

12 - 11 - 2 c o 7 Date

Starting date 7/1/2007 Ending date 11/30/2007 Fund: 50 ENTERPRISE FUND

Assets and Resource	<u>Ces</u>	
Assets:		
101 Cash in bank		(\$45,332.74)
102 - 106 Cash Equivalents		\$592.00
111 Investments		\$0.00
116 Capital Reserve Account		\$0.00
121 Tax levy Receivable		\$0.00
Accounts Receivable:		
132 Interfund	\$0.00	
141 Intergovernmental - State	\$0.00	
142 Intergovernmental - Federal	(\$0.10)	
143 Intergovernmental - Other	\$0.00	
153, 154 Other (net of estimated uncollectable of \$)	\$0.00	(\$0.10)
Loans Receivable:		
131 Interfund	\$0.00	
151, 152 Other (Net of estimated uncollectable of \$)	\$0.00	\$0.00
Other Current Assets		\$20,458.84
Resources:		
301 Estimated revenues	\$0.00	
302 Less revenues	(\$304,709.67)	(\$304,709.67)
Total assets and resources		(\$328,991.67)
Liabilities and fund	equity	
Liabilities:		
101 Cash in bank		(\$45,332.74)
		(+
411 Intergovernmental accounts payable - state		\$0.00
421 Accounts payable		\$0.00
431 Contracts payable		\$0.00
451 Loans payable		\$0.00
481 Deferred revenues		\$0.00
Other current liabilities		\$52,724.18
Total liabilities		\$52,724.18

Nutley Board of Education

12/10/07 13:33

Starting date 7/1/2007 Ending date 11/30/2007 Fund: 50 ENTERPRISE FUND

#### Fund Balance:

Appropriated: 753,754 Reserve for encumbrances \$510,189.59 \$0.00 761 Capital reserve account - July Add: Increase in capital reserve 604 \$0.00 307 Less: Budgeted w/d from capital reserve eligible costs \$0.00 309 Less: Budgeted w/d from capital reserve excess costs \$0.00 \$0.00 Adult education programs \$0.00 762 \$0.00 751,752,76x Other reserves 601 Appropriations \$987,319.32 602 Less: Expenditures (\$238,225.25) Encumbrances (\$479,830.27) (\$718,055.52) \$269,263.80 Total appropriated \$779,453.39 Unappropriated: (\$173,849.92) 770 Fund balance, July 1 (\$987,319.32) 303 Budgeted fund balance (\$381,715.85) Total fund balance (\$328,991.67) Total liabilities and fund equity

#### **Recapitulation of Budgeted Fund Balance:**

		<b>Budgeted</b>	<u>Actual</u>	Variance
Appropriations		\$987,319.32	\$718,055.52	\$269,263.80
Revenues		\$0.00	(\$304,709.67)	\$304,709.67
Subtotal		\$987,319.32	\$413,345.85	\$573,973.47
Change in capital reserve account:				
Plus - Increase in reserve		\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve		\$0.00	\$0.00	
Subtotal		\$987,319.32	\$413,345.85	\$573,973.47
Less: Adjustment for prior year		\$0.00	\$0.00	
Budgeted fund balance		\$987,319.32	\$413,345.85	\$573,973.47
	<i>// C</i>	_/		

Ha.

Prepared and submitted by :

Board Secretary

12-11-2007

Date

Starting date 7/1/2007 Ending date 11/30/2007 Fund: 51 SUMMER CAMP

Assets and Resourc	es	
Assets:		
101 Cash in bank		\$471.73
102 - 106 Cash Equivalents		\$0.00
111 Investments		\$0.00
116 Capital Reserve Account		\$0.00
121 Tax levy Receivable		\$0.00
Accounts Receivable:		
132 Interfund	\$0.00	
141 Intergovernmental - State	\$0.00	
142 Intergovernmental - Federal	\$0.00	
143 Intergovernmental - Other	\$0.00	
153, 154 Other (net of estimated uncollectable of \$)	\$0.00	\$0.00
Loans Receivable:		
	\$0.00	
131Interfund151, 152Other (Net of estimated uncollectable of \$)	\$0.00	\$0.00
Other Current Assets	φ0.00	\$0.00
Resources:		
	\$18,325.00	
301 Estimated revenues		<b>#</b> 0.00
302 Less revenues	(\$18,325.00)	\$0.00
Total assets and resources		<u>\$471.73</u>
Liabilities and fund	equity	
Liabilities:		
411 Intergovernmental accounts payable - state		\$0.00
421 Accounts payable		\$0.00
431 Contracts payable		\$0.00
451 Loans payable		\$0.00
481 Deferred revenues		\$0.00
Other current liabilities		\$0.00
Total liabilities		\$0.00

**Nutley Board of Education** 

12/10/07 13:33

Starting date 7/1/2007 Ending date 11/30/2007 Fund: 51 SUMMER CAMP

#### Fund Balance:

Appropriated:

753,754	Reserve for encumbrances	\$0.00	
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Budgeted w/d from capital reserve eligible costs	\$0.00	
309	Less: Budgeted w/d from capital reserve excess costs	\$0.00	\$0.00
762	Adult education programs	\$0.00	
751,752,76x	Other reserves	\$0.00	
601	Appropriations \$18,325.00		
602	Less: Expenditures (\$17,853.27)		
	Encumbrances \$0.00 (\$17,853.27)	\$471.73	
	Total appropriated	\$471.73	
Unappr	opriated:		
770	Fund balance, July 1	\$0.00	
303	Budgeted fund balance	\$0.00	
	Total fund balance		\$471.73
	Total liabilities and fund equity		<u>\$471.73</u>

Recapitulation of Budgeted Fund Balance:

	Budgeted	Actual	Variance
Appropriations	\$18,325.00	\$17,853.27	\$471.73
Revenues	(\$18,325.00)	(\$18,325.00)	\$0.00
Subtotal	\$0.00	(\$471.73)	\$471.73
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	
Subtotal	\$0.00	(\$471.73)	\$471.73
Less: Adjustment for prior year	\$0.00	\$0.00	
Budgeted fund balance	\$0.00	(\$471.73)	\$471.73
$\square$	$n \mathcal{I}_{I}$		
Prepared and submitted by :	the p	12-11-2007	
	Board Secretary	Date	

Date

## Board Sec Rep Detail Nutley Board of Education

2 1 3 10

12/10/07 13:33

Starting date 7/1/2007 Ending date 11/30/2007 Fund: 55 EXTENDED DAY

Assets: Assets	<u>es</u>	
101 Cash in bank		\$87,821.01
102 - 106 Cash Equivalents		\$500.00
111 Investments		\$0.00
116 Capital Reserve Account		\$0.00
121 Tax levy Receivable		\$0.00
Accounts Dessivehiler		
Accounts Receivable:		
132 Interfund	\$38,836.94	
141 Intergovernmental - State	\$0.00	
142 Intergovernmental - Federal	\$0.00	
143 Intergovernmental - Other	\$0.00	
153, 154 Other (net of estimated uncollectable of \$)	\$0.00	\$38,836.94
Loans Receivable:		
131 Interfund	\$0.00	
51, 152 Other (Net of estimated uncollectable of \$)	\$0.00	\$0.00
Other Current Assets		\$0.00
Resources:	ter da ser en	
301 Estimated revenues	\$0.00	
302 Less revenues	(\$164,139.35)	(\$164,139.35)
Total assets and resources		(\$36,981.40)
Liabilities and fund e	equity	
Liabilities:		
411 Intergovernmental accounts payable - state		\$0.00
421 Accounts payable		\$0.00
431 Contracts payable		\$0.00
451 Loans payable		\$0.00
481 Deferred revenues		\$0.00
Other current liabilities		\$249,055.19
Total liabilities		\$249,055.19

#### **Nutley Board of Education Board Sec Rep Detail**

12/10/07 13:33

Starting date 7/1/2007 Ending date 11/30/2007 Fund: 55 EXTENDED DAY

#### **Fund Balance:**

Appropriated: 753,754 Reserve for encumbrances \$9,395.80 761 Capital reserve account - July \$0.00 604 Add: Increase in capital reserve \$0.00 307 Less: Budgeted w/d from capital reserve eligible costs \$0.00 309 Less: Budgeted w/d from capital reserve excess costs \$0.00 \$0.00 762 Adult education programs \$0.00 751,752,76x Other reserves \$0.00 601 Appropriations \$841,825.19 602 Less: Expenditures (\$278,988.64) Encumbrances (\$10,112.17) (\$289,100.81) \$552,724.38 Total appropriated \$562,120.18 Unappropriated: (\$6,331.58) 770 Fund balance, July 1 (\$841,825.19) 303 Budgeted fund balance (\$286,036.59) Total fund balance (\$36,981.40) Total liabilities and fund equity

#### **Recapitulation of Budgeted Fund Balance:**

	<b>Budgeted</b>	Actual	Variance
Appropriations	\$841,825.19	\$289,100.81	\$552,724.38
Revenues	\$0.00	(\$164,139.35)	\$164,139.35
Subtotal	\$841,825.19	\$124,961.46	\$716,863.73
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	
Subtotal	\$841,825.19	\$124,961.46	\$716,863.73
Less: Adjustment for prior year	\$0.00	\$0.00	
Budgeted fund balance	\$841,825.19	\$124,961.46	\$716,863.73

Than c

Board Secretary

12 -11-2607 Date