# **APPENDIX A**

# NUTLEY BOARD OF EDUCATION REPORT OF THE SECRETARY JANUARY 31, 2007

# BOARD SECRETARY'S MONTHY CERTIFICATION BUDGETARY LINE ITEM STATUS

PURSUANT TO NJAC 6A:23-2.11(c)3, 1 CERTIFY AS OF JANUARY 31, 2007 NO BUDGETARY LINE ITEM ACCOUNT HAS BEEN OVEREXPENDED IN VIOLATION OF NJAC 6A:23-2.11(a).

BOARD SECRETARY

JANUARY 31, 2007

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Starting date 7/1/2006 Ending date 1/31/2007 Fund: 10 GENERAL CURRENT EXPENSE

Assets and Resources Assets: 101 Cash in bank	\$3,645,120.14 \$4,020.00
	\$4,020,00
102 - 106 Cash Equivalents	ψ <del>1</del> ,020.00
111 Investments	\$0.00
116 Capital Reserve Account	\$104,299.62
121 Tax levy Receivable	\$0.00
Accounts Receivable:	
132 Interfund \$1,734.8	5
141Intergovernmental - State\$215,494.6	3
142Intergovernmental - Federal\$0.0	0
143Intergovernmental - Other(\$7,981.54)	1)
153, 154Other (net of estimated uncollectable of \$)\$1,682.3	9 \$210,930.33
Loans Receivable:	
131 Interfund \$0.0	0
151, 152Other (Net of estimated uncollectable of \$)\$0.0	0 \$0.00
Other Current Assets	\$0.00
Resources:	
301         Estimated revenues         \$46,697,423.0	0
302 Less revenues (\$26,294,557.01	1) \$20,402,865.99
Total assets and resources	<u>\$24,367,236.08</u>
Liabilities and fund equity	
Liabilities:	
411 Intergovernmental accounts payable - state	\$0.00
421 Accounts payable	\$93,265.03
431 Contracts payable	\$0.00
451 Loans payable	\$0.00
481 Deferred revenues	\$0.00
Other current liabilities	\$354,893.34

Total liabilities

\$448,158.37

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Starting date 7/1/2006 Ending date 1/31/2007 Fund: 10 GENERAL CURRENT EXPENSE

#### Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$21,214,616.14	
761	Capital reserve account - July		\$96,659.91	
604	Add: Increase in capital reserve		\$0.00	
307	Less: Budgeted w/d from capital reserve eligi	ible costs	\$0.00	
309	Less: Budgeted w/d from capital reserve exce	ess costs	\$0.00	\$96,659.91
762	Adult education programs		\$0.00	
751,752,76x	Other reserves		\$0.00	
601	Appropriations	\$48,000,840.51		
602	Less: Expenditures (\$25,401,099.04)			
	Encumbrances (\$21,214,616.14)	(\$46,615,715.18)	\$1,385,125.33	
	Total appropriated		\$22,696,401.38	
Unappr	opriated:			
770	Fund balance, July 1		\$2,240,778.68	
303	Budgeted fund balance		(\$1,018,102.35)	
	Total fund balance			\$23,919,077.71
	Total liabilities and fund equity			<u>\$24,367,236.08</u>

## Recapitulation of Budgeted Fund Balance:

	<b>Budgeted</b>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$48,000,840.51	\$46,615,715.18	\$1,385,125.33
Revenues	(\$46,697,423.00)	(\$26,294,557.01)	(\$20,402,865.99)
Subtotal	\$1,303,417.51	\$20,321,158.17	(\$19,017,740.66)
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$7,639.71	(\$7,639.71)
Less - Withdrawal from reserve	\$0.00	\$0.00	
Subtotal	\$1,303,417.51	\$20,328,797.88	(\$19,025,380.37)
Less: Adjustment for prior year	(\$285,315.16)	(\$285,315.16)	
Budgeted fund balance	\$1,018,102.35	\$20,043,482.72	(\$19,025,380.37)

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Starting date 7/1/2006 Ending date 1/31/2007 Fund: 20 SPECIAL REVENUE FUNDS

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Ass	ets: <u>Assets and Resources</u>		
101	Cash in bank		\$360,559.08
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
	Accounts Receivable:		
132	Interfund	\$0.00	
141	Intergovernmental - State	\$694.07	
142	Intergovernmental - Federal	\$440.96	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$)	\$0.00	\$1,135.03
l	_oans Receivable:		
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$)	\$0.00	\$0.00
(	Other Current Assets		\$0.00
Res	ources:		
301	Estimated revenues	\$1,459,456.00	
302	Less revenues	(\$808,267.50)	\$651,188.50
	Total assets and resources		<u>\$1,012,882.61</u>
	Liabilities and fund equ	uity	
Liat	pilities:		
411	Intergovernmental accounts payable - state		\$3,603.26
421	Accounts payable		\$26,754.81
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$117,051.44
	Other current liabilities		\$388.10

**Total liabilities** 

\$147,797.61

Ending date 1/31/2007 Fund: 20 SPECIAL REVENUE FUNDS Starting date 7/1/2006

#### Fund Balance:

Appropriated:

753,754	Reserve for encumbrances	;		\$166,940.72	
761	Capital reserve account - J	uly		\$0.00	
604	Add: Increase in capital res	erve		\$0.00	
307	Less: Budgeted w/d from c	apital reserve eligib	le costs	\$0.00	
309	Less: Budgeted w/d from ca	apital reserve exces	ss costs	\$0.00	\$0.00
762	Adult education programs			\$0.00	
751,752,76x	Other reserves			\$0.00	
601	Appropriations		\$1,802,149.22		
602	Less: Expenditures	(\$767,489.93)			
	Encumbrances	(\$166,940.72)	(\$934,430.65)	\$867,718.57	
	Total appropriated			\$1,034,659.29	
Unappro	opriated:				
770	Fund balance, July 1			\$163,270.43	
303	Budgeted fund balance			(\$332,844.72)	
	Total fund balance				\$865,085.00
	Total liabilities and fund	d equity			<u>\$1,012,882.61</u>

# Recapitulation of Budgeted Fund Balance:

	<b>Budgeted</b>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$1,802,149.22	\$934,430.65	\$867,718.57
Revenues	(\$1,459,456.00)	(\$808,267.50)	(\$651,188.50)
Subtotal	\$342,693.22	\$126,163.15	\$216,530.07
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	
Subtotal	\$342,693.22	\$126,163.15	\$216,530.07
Less: Adjustment for prior year	(\$9,848.50)	(\$9,848.50)	
Budgeted fund balance	\$332,844.72	\$116,314.65	\$216,530.07

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Starting date 7/1/2006 Ending date 1/31/2007 Fund: 30 CAPITAL PROJECTS FUNDS

	Assets and R	Resources	
Ass	ets:		
101	Cash in bank		\$3,230,627.55
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Ļ	Accounts Receivable:		•
132	Interfund	\$22,659.00	
141	Intergovernmental - State	\$8,900,787.64	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$40,000.00	
153, 154	Other (net of estimated uncollectable of \$	) \$0.00	\$8,963,446.64
L	oans Receivable:		
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$	) \$0.00	\$0.00
C	Other Current Assets		\$0.00
Res	ources:		
301	Estimated revenues	\$0.00	
302	Less revenues	(\$7,015,683.60)	(\$7,015,683.60)
	Total assets and resources		<u>\$5,178,390.59</u>
	Liabilities an	<u>d fund equity</u>	
Liat	pilities:		
411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$17,988.60
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$8,421,365.00
	Other current liabilities	Sector Andreas Sector Andreas	\$23,481.48

Total liabilities

\$8,462,835.08

Starting date 7/1/2006 Ending date 1/31/2007 Fund: 30 CAPITAL PROJECTS FUNDS

#### Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$4,616,464.26	
761	Capital reserve account - July		\$0.00	
604	Add: Increase in capital reserve		\$0.00	
307	Less: Budgeted w/d from capital reserve eligi	ible costs	\$0.00	
309	Less: Budgeted w/d from capital reserve exce	ess costs	\$0.00	\$0.00
762	Adult education programs		\$0.00	
751,752,76x	Other reserves		\$13,393,710.66	
601	Appropriations	\$16,419,603.57		
602	Less: Expenditures (\$11,280,696.06)			
	Encumbrances (\$4,616,464.26)	(\$15,897,160.32)	\$522,443.25	
	Total appropriated		\$18,532,618.17	
Unappr	opriated:			
770	Fund balance, July 1		(\$21,232,162.72)	
303	Budgeted fund balance		(\$584,899.94)	
	Total fund balance			(\$3,284,444.49)
	Total liabilities and fund equity			<u>\$5,178,390.59</u>

# Recapitulation of Budgeted Fund Balance:

	<b>Budgeted</b>	Actual	<u>Variance</u>
Appropriations	\$16,419,603.57	\$15,897,160.32	\$522,443.25
Revenues	\$0.00	(\$7,015,683.60)	\$7,015,683.60
Subtotal	\$16,419,603.57	\$8,881,476.72	\$7,538,126.85
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	
Subtotal	\$16,419,603.57	\$8,881,476.72	\$7,538,126.85
Less: Adjustment for prior year	(\$15,834,703.63)	(\$15,834,703.63)	
Budgeted fund balance	<b>\$5</b> 84,899.94	(\$6,953,226.91)	\$7,538,126.85

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\$0.00

Starting date 7/1/2006 Ending date 1/31/2007 Fund: 40 DEBT SERVICE FUNDS

Ass	ets:	<u>Resources</u>		
101	Cash in bank			\$681,336.62
102 - 106	Cash Equivalents			\$0.00
111	Investments			\$0.00
116	Capital Reserve Account			\$0.00
121	Tax levy Receivable		• · · · · ·	\$0.00
ŀ	Accounts Receivable:			
132	Interfund		\$21,747.60	
141	Intergovernmental - State		\$0.00	
142	Intergovernmental - Federal		\$0.00	
143	Intergovernmental - Other		\$0.00	
153, 154	Other (net of estimated uncollectable of \$	)	\$0.00	\$21,747.60
L	oans Receivable:			
131	Interfund		\$0.00	
151, 152	Other (Net of estimated uncollectable of \$	)	\$0.00	\$0.00
. (	Other Current Assets			\$0.00
Res	ources:			
301	Estimated revenues		\$1,279,362.00	
302	Less revenues		(\$1,272,942.00)	\$6,420.00
	Total assets and resources			<u>\$709,504.22</u>
	Liabilities ar	nd fund equ	uity	
Liab	pilities:			
411	Intergovernmental accounts payable - state			\$0.00
421	Accounts payable			\$0.00
431	Contracts payable			\$0.00
451	Loans payable			\$0.00
481	Deferred revenues		N	\$0.00
	Other current liabilities		· 	\$0.00

Total liabilities

Starting date 7/1/2006 Ending date 1/31/2007 Fund: 40 DEBT SERVICE FUNDS

### Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$709,503.00	
761	Capital reserve account - July		\$0.00	
604	Add: Increase in capital reserve		\$0.00	
307	Less: Budgeted w/d from capital reserve elig	ible costs	\$0.00	
309	Less: Budgeted w/d from capital reserve exce	ess costs	\$0.00	\$0.00
762	Adult education programs		\$0.00	
751,752,76x	Other reserves		\$0.00	
601	Appropriations	\$1,294,617.00		
602	Less: Expenditures (\$585,113.00)			
	Encumbrances (\$709,503.00)	(\$1,294,616.00)	\$1.00	
	Total appropriated		\$709,504.00	
Unappr	opriated:			
770	Fund balance, July 1		\$15,254.72	
303	Budgeted fund balance		(\$15,255.00)	
	Total fund balance			\$709,503.72
	Total liabilities and fund equity			<u>\$709,503.72</u>

# Recapitulation of Budgeted Fund Balance:

	<b>Budgeted</b>	Actual	<u>Variance</u>
Appropriations	\$1,294,617.00	\$1,294,616.00	\$1.00
Revenues	(\$1,279,362.00)	(\$1,272,942.00)	(\$6,420.00)
Subtotal	\$15,255.00	\$21,674.00	(\$6,419.00)
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	
Subtotal	\$15,255.00	\$21,674.00	(\$6,419.00)
Less: Adjustment for prior year	\$0.00	\$0.00	
Budgeted fund balance	\$15,255.00	\$21,674.00	(\$6,419.00)

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Board Secretary

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Starting date 7/1/2006 Ending date 1/31/2007 Fund: 50 ENTERPRISE FUND

Assets and Resources			
101	Cash in bank		(\$98,598.86)
102 - 106	Cash Equivalents		\$592.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
ŀ	Accounts Receivable:		
132	Interfund	\$0.00	
141	Intergovernmental - State	\$4,792.02	• 
142	Intergovernmental - Federal	(\$5,887.30)	- 
143	Intergovernmental - Other	\$468.72	
153, 154	Other (net of estimated uncollectable of \$)	\$8,146.72	\$7,520.16
	oans Receivable:		
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$)	\$0.00	\$0.00
	Dther Current Assets	<b>\$</b> 0.00	\$15,874.03
	ources:		\$10,014.00
		00 0 <b>2</b>	
301	Estimated revenues	\$0.00	
302	Less revenues	(\$247,940.42)	(\$247,940.42)
	Total assets and resources		<u>(\$322,553.09)</u>
	Liabilities and fund equity		
	pilities:		
101	Cash in bank		(\$98,598.86)
411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$1,899.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities	2.5	\$32,116.50
	Total liabilities		\$34,015.50

Starting date 7/1/2006 Ending date 1/31/2007 Fund: 50 ENTERPRISE FUND

#### Fund Balance:

Appropriated: 753,754 Reserve for encumbrances \$343,589.86 761 Capital reserve account - July \$0.00 604 Add: Increase in capital reserve \$0.00 307 Less: Budgeted w/d from capital reserve eligible costs \$0.00 309 Less: Budgeted w/d from capital reserve excess costs \$0.00 \$0.00 762 Adult education programs \$0.00 \$0.00 751,752,76x Other reserves 601 Appropriations \$981,533.11 602 Less: Expenditures (\$407,175.22) Encumbrances (\$343,589.86) (\$750,765.08) \$230,768.03 Total appropriated \$574,357.89 Unappropriated: \$23,543.13 770 Fund balance, July 1 (\$954,469.61) 303 Budgeted fund balance (\$356,568.59) Total fund balance (\$322,553.09) Total liabilities and fund equity **Recapitulation of Budgeted Fund Balance:** Budgeted <u>Actual</u> <u>Variance</u>

Appropriations	\$981,533.11	\$750,765.08	\$230,768.03
Revenues	\$0.00	(\$247,940.42)	\$247,940.42
Subtotal	\$981,533.11	\$502,824.66	\$478,708.45
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	
Subtotal	\$981,533.11	\$502,824.66	\$478,708.45
Less: Adjustment for prior year	(\$27,063.50)	(\$27,063.50)	
Budgeted fund balance	\$957,469.61	\$475,761.16	\$478,708.45

Board Secretary

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Starting date 7/1/2006 Ending date 1/31/2007 Fund: 55 EXTENDED DAY

Assets and Resources				
Ass	ets:			
101	Cash in bank		\$82,591.54	
102 - 106	Cash Equivalents		\$500.00	
111	Investments		\$0.00	
116	Capital Reserve Account		\$0.00	
121	Tax levy Receivable		\$0.00	
ļ	Accounts Receivable:			
132	Interfund	\$38,836.94		
141	Intergovernmental - State	\$0.00		
142	Intergovernmental - Federal	\$0.00		
143	Intergovernmental - Other	\$0.00		
153, 154	Other (net of estimated uncollectable of \$)	\$0.00	\$38,836.94	
L	oans Receivable:			
131	Interfund	\$0.00		
151, 152	Other (Net of estimated uncollectable of \$)	\$0.00	\$0.00	
(	Other Current Assets		\$0.00	
Res	ources:			
301	Estimated revenues	\$0.00		
302	Less revenues	(\$296,499.80)	(\$296,499.80)	
	Total assets and resources		(\$174,571.32)	
Liabilities and fund equity				
Liat	pilities:			
			<b>*•</b> • • •	
411	Intergovernmental accounts payable - state		\$0.00	
421	Accounts payable		\$1,030.79	
431	Contracts payable		\$0.00	
451	Loans payable		\$0.00	
481	Deferred revenues	- 	\$0.00	
	Other current liabilities		\$183,840.66	

Total liabilities

\$184,871.45

Starting date 7/1/2006 Ending date 1/31/2007 Fund: 55 EXTENDED DAY

### Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$14,680.62	
761	Capital reserve account - July		\$0.00		
604	Add: Increase in capital reserve			\$0.00	
307	Less: Budgeted w/d from capital reserve eligible costs			\$0.00	
309	Less: Budgeted w/d from capital reserve excess costs			\$0.00	\$0.00
762	Adult education programs			\$0.00	
751,752,76x	Other reserves			\$0.00	
601	Appropriations		\$817,245.05		
602	Less: Expenditures	(\$424,657.30)			
	Encumbrances	(\$14,680.62)	(\$439,337.92)	\$377,907.13	
	Total appropriated			\$392,587.75	
Unappropriated:					
770	Fund balance, July 1			\$63,735.97	
303	Budgeted fund balance		r. T	(\$815,766.49)	
۲	Total fund balance				(\$359,442.77)
Total liabilities and fund equity				<u>(\$174,571.32)</u>	
Recapitulation of Budgeted Fund Balance:					

	<b>Budgeted</b>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$817,245.05	\$439,337.92	\$377,907.13
Revenues	\$0.00	(\$296,499.80)	\$296,499.80
Subtotal	\$817,245.05	\$142,838.12	\$674,406.93
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	
Subtotal	\$817,245.05	\$142,838.12	\$674,406.93
Less: Adjustment for prior year	(\$1,478.56)	(\$1,478.56)	
Budgeted fund balance	\$815766.49	\$141,359.56	\$674,406.93

Prepared and submitted by :

Board Secretary

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Date