# NUTLEY BOARD OF EDUCATION REPORT OF THE SECRETARY APRIL 30, 2004

BOARD SECRETARY'S MONTHY CERTIFICATION BUDGETARY LINE ITEM STATUS

PURSUANT TO NJAC 6A:23-2.11(c)3, 1 CERTIFY AS OF APRIL 30, 2004 NO BUDGETARY LINE ITEM ACCOUNT HAS BEEN OVEREXPENDED IN VIOLATION OF NJAC 6A:23-2.11(a).

BOARD SECRETARY

APRIL 30, 2004

Board Sec Report Nutley Board of Education		05/13/04
Starting date 7/1/03 Ending date 4/30/04	Fund: 10	
Assets and Resource Assets:	<u>es</u>	
1 Cash in bank 102 - 106 Cash Equivalents 111 Investments		\$2,616,313.01 \$3,900.00 \$0.00
116 Capital Reserve Account		\$116,483.40
121 Tax levy Receivable		\$5,763,992.50
Accounts Receivable:		
132 Interfund	\$0.00	
141 Intergovernmental - State	\$1,389,173.24	
142 'Intergovernmental - Federal	\$0.00	
143 Intergovernmental - Other	\$29,395.88	
153, 154 Other (net of estimated uncollectable of \$)	\$0.00	\$1,418,569.12
Loans Receivable:		
131 Interfund	\$0.00	
151, 152 Other (Net of estimated uncollectable of \$)	\$0.00	\$0.00
Other Current Assets		\$0.00
Resources:		
301 Estimated revenues	\$41,386,239.87	
302 Less revenues	(\$41,622,375.57)	(\$236,135.70)
Total assets and resources		\$9,683,122.33
<u>Liabilities and fund e</u>	acuity	
List tro	Maior.	

# Liabilities:

411	Intergovernmental accounts payable - state	\$0.00
421	Accounts payable	\$2,424.60
431	Contracts payable	\$0.00
451	Loans payable	\$0.00
481	Deferred revenues	\$0.00
	Other current liabilites	\$0.00
	Total liabilities	\$2,424.60

7/1/03

Ending date 4/30/04

**Fund:** 10

#### Fund Balance:

### Appropriated:

753,754	Reserve for encumbrances	\$6,825,850.52	
761	Capital reserve account - July	\$116,000.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Budgeted withdrawal from capital reserve	\$0.00	\$116,000.00
762	Adult education programs	\$0.00	
751,752,76x	Other reserves	\$0.00	
601	Appropriations \$41,487,727.77		
602 .	Less: Expenditures (\$32,948,208.13)		
ting and the second of the sec	Encumbrances (\$6,825,850.52) (\$39,774,058.65)	\$1,713,669.12	
	Total appropriated	\$8,655,519.64	
Unappro	opriated:		
770	Fund balance, July 1	\$1,025,178.09	
303	Budgeted fund balance	\$0.00	
	Total fund balance		\$9,680,697.73

Total liabilites and fund equity

\$9,683,122.33

### Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$41,487,727.77	\$39,774,058.65	\$1,713,669.12
Revenues	(\$41,386,239.87)	(\$41,622,375.57)	\$236,135.70
Subtotal	\$101,487.90	(\$1,848,316.92)	\$1,949,804.82
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$483.40	(\$483.40)
Less - Withdrawal from reserve	\$0.00		\$0.00
Subtotal	\$101,487.90	(\$1,847,833.52)	\$1,949,321.42
Less: Adjustment for prior year	(\$101,487.90)	(\$101,487.90)	
Budgeted fund balance	\$0.00	(\$1,949,321.42)	\$1,949,321.42

Prepared and submitted by:

**Board Secretary** 

05/13/04

\$0.00

\$133,922.99

Sta	rting	date	
	_		

7/1/03

Other current liabilites

**Total liabilities** 

Ending date 4/30/04

**Fund:** 20

### **Assets and Resources**

1	Assets:		
	1 Cash in bank		\$108,249.74
1	02 - 106 Cash Equivalents		\$0.00
1	11 Investments		\$0.00
1	16 Capital Reserve Account		\$0.00
1	21 Tax levy Receivable		\$0.00
	Accounts Receivable:		
1	32 Interfund	\$0.00	
1	41 Intergovernmental - State	\$1,100.07	
1	42 ' Intergovernmental - Federal	\$440.96	
1	Intergovernmental - Other	\$0.00	
1	Other (net of estimated uncollectable of \$)	\$0.00	\$1,541.03
	Loans Receivable:		
1:	31 Interfund	\$0.00	
1	Other (Net of estimated uncollectable of \$)	\$0.00	\$0.00
	Other Current Assets		\$0.00
	Resources:		
30	21 Estimated revenues	\$1,375,614.00	
30	2 Less revenues	(\$1,032,175.10)	\$343,438.90
	Total assets and resources		\$453,229.67
	<u>Liabilities and fund e</u>	quity	
	Liabilities:		
41	Intergovernmental accounts payable - state		\$114.56
42			\$0.00
43	Contracts payable		\$0.00
45	1 Loans payable		\$0.00
48	Deferred revenues		\$133,808.43

7/1/03

Ending date 4/30/04

Fund: 20

#### Fund Balance:

	iated:

753,754	Reserve for encumbrances		\$98,924.31	
761	Capital reserve account - July		\$0.00	
604	Add: Increase in capital reserve		\$0.00	
307	Less: Budgeted withdrawal from capital reserv	<i>r</i> e	\$0.00	\$0.00
762	Adult education programs		\$0.00	
751,752,76x	Other reserves		\$0.00	
601	Appropriations	\$1,509,165.71		
602	Less: Expenditures (\$1,056,307.52)			
	Encumbrances (\$98,924.11)	(\$1,155,231.63)	\$353,934.08	*** *** *** *** ***
	Total appropriated		\$452,858.39	
Unappro	opriated:			
770	Fund balance, July 1		\$0.00	
303	Budgeted fund balance		(\$133,551.71)	Section 1995
	Total fund balance			\$319,306.68
	Total liabilites and fund equity			<u>\$453,229.67</u>

### Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$1,509,165.71	\$1,155,231.63	\$353,934.08
Revenues	(\$1,375,614.00)	(\$1,032,175.10)	(\$343,438.90)
Subtotal	\$133,551.71	\$123,056.53	\$10,495.18
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00		\$0.00
Subtotal	\$133,551.71	\$123,056.53	\$10,495.18
Less: Adjustment for prior year	\$0.00	\$0.00	
Budgeted fund balance	\$133,551.71	\$123,056.53	\$10,495.18

Prepared and submitted by:

Board Secretary

Starting date 7/1/03

Ending date 4/30/04

Fund: 30

# **Assets and Resources**

Assets				
1 C	ash in bank			\$818,715.47
102 - 106 C	ash Equivalents			\$0.00
111 In	vestments			\$0.00
116 C	apital Reserve Account			\$0.00
121 Ta	ax levy Receivable			\$0.00
Acc	ounts Receivable:			
132	Interfund		\$0.00	
141	Intergovernmental - State		\$1,939,323.65	
142 '	Intergovernmental - Federal		\$0.00	
143	Intergovernmental - Other		\$0.00	
153, 154	Other (net of estimated uncollectable of \$		\$0.00	\$1,939,323.65
Loai	ns Receivable:			
131	Interfund		\$0.00	
151, 152	Other (Net of estimated uncollectable of \$	)	\$0.00	\$0.00
Othe	er Current Assets			\$0.00
Resour	ces:			
301	Estimated revenues		\$4,872,673.00	
302	Less revenues		(\$4,880,295.80)	(\$7,622.80)
	Total assets and resources		(1. 3	\$2,750,416.32
	l iahilities an	nd fund ear	uitv	

#### Liabilities and fund equity

# Liabilities:

411	Intergovernmental accounts payable - state	\$0.00
421	Accounts payable	(\$1,000.00)
431	Contracts payable	\$0.00
451	Loans payable	\$0.00
481	Deferred revenues	\$0.00
	Other current liabilites	\$0.00
	Total liabilities	(\$1,000,00)

7/1/03

Ending date 4/30/04

Fund: 30

#### Fund Balance:

# Appropriated:

753,754	Reserve for encumbrances		\$2,479,425.35	
761	Capital reserve account - July		\$0.00	
604	Add: Increase in capital reserve		\$0.00	
307	Less: Budgeted withdrawal from capital reserv	ve .	\$0.00	\$0.00
762	Adult education programs		\$0.00	
751,752,76x	Other reserves		(\$117,920.10)	i de la companya de La companya de la co
601	Appropriations	\$4,754,752.90		
602	Less: Expenditures (\$2,003,336.58)			
	Encumbrances (\$2,479,425.35)	(\$4,482,761.93)	\$271,990.97	
	Total appropriated		\$2,633,496.22	
Unappro	opriated:			
770	Fund balance, July 1		\$0.00	
303	Budgeted fund balance		\$117,920.10	
	Total fund balance			\$2,751,416.32
	Total liabilites and fund equity			\$2,750,416.32

# Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$4,754,752.90	\$4,482,761.93	\$271,990.97
Revenues	(\$4,872,673.00)	(\$4,880,295.80)	\$7,622.80
Subtotal	(\$117,920.10)	(\$397,533.87)	\$279,613.77
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00		\$0.00
Subtotal	(\$117,920.10)	(\$397,533.87)	\$279,613.77
Less: Adjustment for prior year	(\$0.00)	(\$0.00)	
Budgeted fund balance	(\$117,920.10)	(\$397,533.87)	\$279,613.77

Prepared and submitted by:

Board Secretary

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

Starting date

431

451

481

Contracts payable

Deferred revenues

Other current liabilities

**Total liabilities** 

Loans payable

7/1/03

Ending date 4/30/04

**Fund:** 40

<b>Assets</b>		

Assets:		
1 Cash in bank		\$9,699.88
102 - 106 Cash Equivalents		\$0.00
111 Investments		\$0.00
116 Capital Reserve Account		\$0.00
121 Tax levy Receivable		\$0.00
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Accounts Receivable:		
132 Interfund	\$0.00	
141 Intergovernmental - State	\$0.00	
142 ' Intergovernmental - Federal	\$0.00	
143 Intergovernmental - Other	\$0.00	
153, 154 Other (net of estimated uncollectable of \$)	\$0.00	\$0.00
Loans Receivable:  131 Interfund		
그는 그 그는 그는 그는 장면에게 가는 그 때문에 그는 그들은 그는 그 그 그 그를 다 했다.	\$0.00	
151, 152 Other (Net of estimated uncollectable of \$) Other Current Assets	\$0.00	\$0.00
		\$0.00
Resources:		
301 Estimated revenues	\$141,818.00	
302 Less revenues	(\$137,217.00)	\$4,601.00
Total assets and resources		<u>\$14,300.88</u>
<u>Liabilities and fund equ</u>	uitv	
Liabilities:		
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411 Intergovernmental accounts payable - state		\$0.00
421 Accounts payable		\$0.00

7/1/03

Ending date 4/30/04

**Fund:** 40

#### Fund Balance:

## Appropriated:

753,754	Reserve for encumbrances		\$14,300.00	
761	Capital reserve account - July		\$0.00	
604	Add: Increase in capital reserve		\$0.00	
307	Less: Budgeted withdrawal from capital reserve		\$0.00	\$0.00
762	Adult education programs		\$0.00	
751,752,76x	Other reserves		\$0.00	
601	Appropriations	\$141,818.00		
602	Less: Expenditures (\$127,517.50)			
	Encumbrances (\$14,300.00)	(\$141,817.50)	\$0.50	
	Total appropriated		\$14,300.50	
Unappro	priated:			
770	Fund balance, July 1		\$0.38	
303	Budgeted fund balance		\$0.00	
	Total fund balance			\$14,300.88
	Total liabilites and fund equity			\$14,300.88

# Recapitulation of Budgeted Fund Balance:

	<b>Budgeted</b>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$141,818.00	\$141,817.50	\$0.50
Revenues	(\$141,818.00)	(\$137,217.00)	(\$4,601.00)
Subtotal	\$0.00	\$4,600.50	(\$4,600.50)
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00		\$0.00
Subtotal	\$0.00	\$4,600.50	(\$4,600.50)
Less: Adjustment for prior year	\$0.00	\$0.00	
Budgeted fund balance	\$0.00	\$4,600.50	(\$4,600.50)

Prepared and submitted by:

**Board Secretary** 

5/17/04

7/1/03

Ending date 4/30/04

Fund: 50

### **Assets and Resources**

_	Assets:		
1	Cash in bank		(\$11,405.40)
102 -	106 Cash Equivalents		\$150.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
	Accounts Receivable:		
132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	' Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 1	Other (net of estimated uncollectable of \$)	\$0.00	\$0.00
	Loans Receivable:		
131	Interfund	\$0.00	
151, 1		\$0.00	\$0.00
	Other Current Assets		\$13,749.02
	Resources:		
301	Estimated revenues	\$0.00	
302	Less revenues	(\$635,694.91)	(\$635,694.91)
	Total assets and resources		(\$633,201.29)
	<u>Liabilities and fund e</u>	guity	
	Liabilities:		
101	Cash in bank		(\$11,405.40)
444			
411 421	Intergovernmental accounts payable - state		\$0.00
431	Accounts payable		\$0.00
451 451	Contracts payable		\$0.00
481	Loans payable  Deferred revenues		\$0.00
TU 1	Other current liabilities		\$4,648.54 \$10.764.44
	Out of Current madrites		\$19,764.44
	Total liabilities		\$24,412.98

7/1/03

Ending date 4/30/04

Fund: 50

#### Fund Balance:

### Appropriated:

753,754	Reserve for encumbrances		\$105,645.72	
761	Capital reserve account - July		\$0.00	
604	Add: Increase in capital reserve		\$0.00	
307	Less: Budgeted withdrawal from capital reserve		\$0.00	\$0.00
762	Adult education programs		\$0.00	
751,752,76x	Other reserves		\$0.00	
601	Appropriations	\$101.45		
602	Less: Expenditures (\$657,614.27)			t. Table
	Encumbrances (\$105,645.72)	(\$763,259.99)	(\$763,158.54)	
	Total appropriated		(\$657,512.82)	
Unappro	opriated:			
770	Fund balance, July 1		\$0.00	
303	Budgeted fund balance		(\$101.45)	
	Total fund balance			(\$657,614.27)
	Total liabilites and fund equity			(\$633,201.29)

### Recapitulation of Budgeted Fund Balance:

	<b>Budgeted</b>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$101.45	\$763,259.99	(\$763,158.54)
Revenues	\$0.00	(\$635,694.91)	\$635,694.91
Subtotal	\$101.45	\$127,565.08	(\$127,463.63)
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00		\$0.00
Subtotal	\$101.45	\$127,565.08	(\$127,463.63)
Less: Adjustment for prior year	\$0.00	\$0.00	
Budgeted fund balance	\$101.45	\$127,565.08	(\$127,463.63)

Prepared and submitted by:

Board Secretary

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7/1/03

Ending date 4/30/04

Fund: 55

### **Assets and Resources**

Assets	Assets and Resource s:		
1 C	Cash in bank		\$162,850.56
102 - 106 C	Cash Equivalents		\$300.00
111 ir	nvestments		\$0.00
116 C	Capital Reserve Account		\$0.00
121 T	ax levy Receivable		\$0.00
Acc	counts Receivable:		
132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142 '	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$)	\$1,792.36	\$1,792.36
Loa	ans Receivable:		
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$)	\$0.00	\$0.00
Oth	er Current Assets		\$0.00
Resou	rces:		
301	Estimated revenues	\$0.00	
302	Less revenues	(\$418,305.09)	(\$418,305.09)
	Total assets and resources		(\$253,362.17)

# **Liabilities and fund equity**

# Liabilities:

411	Intergovernmental accounts payable - state	\$0.00
421	Accounts payable	\$0.00
431	Contracts payable	\$0.00
451	Loans payable	\$0.00
481	Deferred revenues	\$0.00
	Other current liabilites	\$183,758.26
	Total liabilities	\$183,758.26

7/1/03

Ending date 4/30/04

**Fund:** 55

#### Fund Balance:

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753,754	Reserve for encumbrances		\$5,881.14		
761	Capital reserve account - July		\$0.00		
604	Add: Increase in capital reserve		\$0.00		
307	Less: Budgeted withdrawal from capital reserve		\$0.00	\$0.00	
762	Adult education programs		\$0.00		
751,752,76x	Other reserves		\$0.00		
601	Appropriations	\$853.56			
602	Less: Expenditures (\$437,120.43)				
	Encumbrances (\$5,881.14)	(\$443,001.57)	(\$442,148.01)		
	Total appropriated		(\$436,266.87)		
Unappropriated:					
770	Fund balance, July 1		\$0.00		
303	Budgeted fund balance		(\$853.56)		
	Total fund balance			(\$437,120.43)	
	Total liabilites and fund equity			(\$253,362.17)	

# Recapitulation of Budgeted Fund Balance:

	Budgete	d Actual	<u>Variance</u>
Appropriations	\$853.5	6 \$443,001.57	(\$442,148.01)
Revenues	\$0.0	0 (\$418,305.09)	\$418,305.09
Subtotal	\$853.5	6 \$24,696.48	(\$23,842.92)
Change in capital reserve account:			
Plus - Increase in reserve	\$0.0	0 \$0.00	\$0.00
Less - Withdrawal from reserve	\$0.0	0	\$0.00
Subtotal	\$853.5	6 \$24,696.48	(\$23,842.92)
Less: Adjustment for prior year	\$0.0	0 \$0.00	
Budgeted fund balance	\$853.5	\$24,696.48	(\$23,842.92)

Prepared and submitted by:

**Board Secretary** 

5/17/04 Date