

**SPECIAL EDUCATION**  
**CORRECTIVE ACTION PLAN**  
 (Check applicable area(s) below)

Complaint Investigation # \_\_\_\_\_ Monitoring  CI Side Issue \_\_\_\_\_ Targeted Administrative Review # \_\_\_\_\_

Education Agency: NUTLEY PUBLIC SCHOOLS County: ESSEX

Date of Board Adoption:(if needed) August 30, 1999 Submission Date (to County Office): September 1, 1999

Contact Person: Barbara Hirsch Title: Dir. Special Services Telephone Number: (973) 661-8809

REQUIREMENT	ACTIVITIES TO ATTAIN COMPLIANCE	INDIVIDUAL RESPONSIBLE	COMPLETION DATES PROJECTED/ACTUAL	DOCUMENTATION OF ACTIVITY	STATUS REPORT
NJAC. 6A:14-2.3(e)3	1. A new form will be devised relative to parent/adult student written notice to include a statement of options considered and specific parent requests.	Barbara Hirsch	September 1999		
NJAC.6A:14-2.3(e)5	2. A new meeting notice form will be developed to indicate the purpose, time, location and participants at meetings with greater specificity. (The effectiveness of pre-referral interventions, native language of student and any medical conditions will be highlighted)	Barbara Hirsch	September 1999		

Dated:  
August 30, 1999