

CORRECTIVE ACTION PLANNAME OF SCHOOL NUTLEYCOUNTY ESSEXTYPE OF AUDIT ANNUALDATE OF BOARD MEETING NOV. 25, 1996CONTACT PERSON JOHN C. SINCAGLIATELEPHONE NUMBER (201) 661-8797

RECOMMENDATION NUMBER	CORRECTION ACTION APPROVED BY THE BOARD	METHOD OF IMPLEMENTATION	PERSON RESPONSIBLE FOR IMPLEMENTATION	COMPLETION DATE OF IMPLEMENTATION
1	Establish a system to record payroll accrual for all work performed prior to 6/30.	Payroll Dept. to run a separate payroll which captures all wages earned after last regular June payroll date, Up to & including 6/30	John C. Sincaglia Jean Unglaub Beverly Nazare	7/15/97
2	Establish separate Fixed Asset report for enterprise fund and also provide more detailed report showing additions and deletions.	Fixed Asset report would have enterprise items removed and entered in a separate listing. Fixed Asset report will detail items deleted. Additions are already noted.	John C. Sincaglia Beverly Nazare	6/30/97
CHIEF SCHOOL ADMINISTRATOR		DATE	BOARD SECRETARY/SCHOOL BUSINESS ADMINISTRATOR	
			DATE	

c: County Superintendent

Dated:
November 25, 1996