

CORRECTIVE ACTION PLAN

NAME OF DISTRICT NUTLEY **COUNTY** ESSEX
TYPE OF AUDIT ANNUAL
DATE OF BOARD MEETING NOVEMBER 22, 1993
CONTACT PERSON JOHN C. SINCAGLIA
TELEPHONE NUMBER 201-661-8797

| RECOMMENDATION NUMBER | CORRECTIVE ACTION APPROVED BY THE BOARD | PERSON RESPONSIBLE FOR IMPLEMENTATION | COMPLETION DATE OF IMPLEMENTATION |
|----------------------------------|--|--|--|
| 1 | - The building principals will review the student activity ledgers at the end of each month to verify that all entries have been made. | Principals | December 31, 1993 |
| | - The central office bookkeeper will review ledgers on a quarterly basis. | Bookkeeper | December 31, 1993 |

SCHEDULE D

CHIEF SCHOOL ADMINISTRATOR **DATE** **BOARD SECRETARY/SCHOOL BUSINESS ADMINISTRATOR** **DATE**

MDH/11-1.10

c: County Superintendent