

Policy

No. 613

Board of Education Nutley

FINANCES

PAYROLL DEDUCTIONS

The Board may in its discretion act in behalf of individual employees to deduct a certain amount from the employee's paycheck and remit an equal amount to an agent designated by the employee. It is the purpose of this policy to designate those purposes not otherwise mandated by law for which the Board is willing to act in behalf of an employee.

No deduction may be made from the wages of an employee except for federal income tax, social security, N.J. Income Tax, N.J. Unemployment Insurance and N.J. Emergency Transportation Tax without proper authorization. Pension deductions are authorized by the N.J. Division of Pensions; all other deductions are authorized only by the employee.

The Board has authorized in accordance with the below cited legislation that deductions may be made from an employee's paycheck upon proper authorization on the appropriate form, as prepared by the district, for the following purposes:

- a. Hospital service and group insurance plans (18A:16-8). Deductions to be remitted to Washington National Insurance.
- b. Summer payment plan (18A:29-3) for repayment in one installment over the summer months.
- c. Additional death benefit coverage (18A:66-78). Deductions to be remitted to the Teacher's Pension and Annuity Fund.
- d. Additional tax sheltered annuities (18A:66-19). Deductions to be remitted to the Teacher's Pension and Annuity Fund.

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e. Bona fide organizational dues (52:14-15.9e).
Deductions to be remitted to:

1. Nutley Teachers Association
2. Elementary Principals Association
3. Secondary Principals Association

f. Tax sheltered annuities (18A:66-127). Deductions
to be remitted to:

1. Great West
2. Prudential Insurance Co.

g. Payments to the Essex County Teachers' Federal
Credit Union (40A:19-17).

In accordance with the statutes (NJS 2A:150A-1) it
is unlawful for any Board employee to withhold or pay to
another or purchase or have assigned, OTHER THAN BY COURT
ORDER, any compensation for services of any district
employee.

Reference: NJAC 6:20-2.9

Date Adopted: 5/21/80
Date Revised: