

POLICY - FIELD TRIPS

The Board of Education recognizes that field trips properly planned are an educationally sound and important part of the program of the schools that can supplement and enrich student development by providing learning experiences in an environment outside the schools.

For the purpose of this policy, a field trip shall be defined as any planned travel activity which supplements or enriches the educational program.

All such field trips shall be initiated and planned by the teacher and shall be submitted to the building principal and Superintendent of Schools for approval. The cost of field trips may be borne in total or in part by the Board of Education.

Field trips which are planned to keep pupils out of the district overnight or longer require final approval of the Board of Education.

The Board does not endorse, support or assume liability in any way for any staff member of this district who takes pupils on trips not approved by the Board or Superintendent in accordance with this policy, and shall not be liable for the welfare of pupils who travel on such trips. No staff member may solicit pupils of this district for such trips within the facilities or on the school grounds of the district unless approved by the Board of Education.

Participation in approved field trips is not a right and may be denied to any pupil who has demonstrated disregard for school rules. No pupil unable to pay the cost assessed for an educational day trip shall be denied participation.

Dated:
October 28, 1985

DAY TRIP REGULATIONS

1. No student shall participate in a field trip unless a permission form, properly signed by his/her parents/guardians has been submitted. Students not wishing to participate in a field trip, or who have not returned permission slips from their parents/guardians, shall receive a program of classroom instruction within the limits of available staff, space and time.
2. Field trips will originate and terminate at the school, and only on a vehicle provided by the Board of Education.
3. No phase of a field trip may be changed while on the trip, except for an emergency. The building principal should be notified of any such change.
4. The teacher in charge shall be responsible for the proper supervision of students on all field trips. Parents/Guardians are permitted to assist in such supervision.
5. Since field trips are an extension of the school program, students shall abide by the same rules of conduct and teacher authority as in the regular school program.

Dated:
October 28, 1985

OVERNIGHT TRIP REGULATIONS

The Board recognizes that school sponsored groups (i.e., clubs, band, classes, others) may participate in overnight trips, subject to final Board approval. In addition to the Day Trip Regulations, the following will apply to Overnight Trips.

1. Only members in good standing of school sponsored groups are eligible to participate in overnight trips.
2. Chaperones shall be selected at the discretion of the teacher in charge. Chaperones shall be responsible to the teacher in charge.
3. A copy of the trip itinerary shall be filed with the principal, complete with the addresses and telephone numbers where the group can be reached during the trip.
4. Parents shall be provided with information regarding destination, transportation, date and time of departure/estimated return.
5. The safety of the student will be of primary concern. Form (s) must be completed by parent which include:
 - a) address and phone number (home and business) where parent may be reached in an emergency.
 - b) authorization for emergency medical treatment.
 - c) health problems/medications.
 - d) parental consent to regulations regarding student conduct.
6. Since field trips are an extension of the school program and safety is of paramount importance, students shall abide by the same rules of conduct and teacher authority as in the regular school program for the duration of the trip. These rules shall include:
 - a) possession and use of alcoholic beverages and controlled dangerous substances are prohibited.
 - b) adherence to curfew rules established by the teacher in charge.
 - c) student use of any vehicle is not permitted.
 - d) any other rule (s) established by the teacher in charge.

Dated:
October 28, 1985

10/28/85

ATHLETIC FIELD TRIPS

The athletic policy on field trips should be identical to the general policy of the entire district with the following exceptions - All athletic field trips must be in conformity with the N.J.S.I.A.A. rules and the N.N.J.I.L. rules.

Dated:
October 28, 1985

10/28/85