

NUTLEY PUBLIC SCHOOLS
NUTLEY, NEW JERSEY

Title: SCHOOL AIDE (SPECIAL EDUCATION)

Qualifications: Demonstrate interest in and aptitude for work to be performed.

- Responsibilities:
1. Provide assistance to children with daily living skills and school related tasks as necessary.
 2. Assist with the supervision of students during lunch periods.
 3. Perform clerical work as assigned.
 4. Distribute and collect papers and other materials for instruction.
 5. Maintain a high level of ethical behavior and confidentiality of information concerning students.
 6. Accept responsibility for any other duties assigned by the Director of Special Services.

Dated:
January 31, 1983