

NUTLEY PUBLIC SCHOOLS
NUTLEY, NEW JERSEY

- Title: LUNCH AIDE (ELEMENTARY SCHOOLS)
- Qualifications: Demonstrate interest in and aptitude for work to be performed.
- Responsibilities:
1. Assist with the supervision of students during lunch periods.
 2. Guide children in working and playing harmoniously with their peers.
 3. Provide escort and assistance to children as necessary.
 4. Foster good eating habits and table manners in children.
 5. Assume responsibility of maintaining daily and monthly records related to the lunch program.
 6. Perform clerical work as assigned.
 7. Assume responsibility of student attendance records.
 8. Distribute and collect papers and other materials for instruction.
 9. Maintain a high level of ethical behavior and confidentiality of information concerning students.
 10. Accept responsibility for any other duties assigned by the building principal.

Dated:
January 31, 1983