

# REGULATION

## R5460.1 HIGH SCHOOL TRANSCRIPTS

A transcript is defined as a document for all high school pupils exiting the school district that describes a pupil's progress toward achievement of the New Jersey Core Curriculum Content Standards and other relevant experiences and achievements.

Transcripts for all students in grades 9-12 will include the following:

1. Demographic information
2. Date of graduation
3. Course selections for each school year including course number, course title, average for the year, and credits earned for the year
4. Total days absent, total days tardy, and credits for the year,
5. GPA, unweighted and weighted.
6. Any structured learning experiences which will be listed as a course;
7. Other information approved by the Board of Education.

Pupil transcripts shall be transmitted within ten calendar days of the time any pupil transfers to another school district or institution.

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