

POLICY



3240 PROFESSIONAL DEVELOPMENT

The Board of Education encourages all teaching staff members to pursue a program of continuing professional development by course work or matriculation in institutions of higher learning, participation in workshops and conferences, membership in professional organizations, and independent scholarship.

The Board will offer additional compensation in recognition of the completion of graduate courses of study in accordance with the appropriate negotiated salary schedule.

The Superintendent may permit teaching staff members to visit other schools and classrooms; attend local, regional, or national conferences; and participate in committees, workshops, and panels, both within and outside this district. Requests for participation in such professional development activities must be submitted in writing to the Superintendent for approval and must demonstrate a nexus between the activity and the employee's professional responsibilities.

Each active teacher shall be required to complete 100 clock hours of approved professional development every five years. The 100-hour requirement will be pro-rated for teachers entering a five-year cycle in years one through four. For teachers entering the five-year cycle in year five, twenty hours of professional development must be completed in that one year to reflect the balance of time remaining in their professional development cycle pursuant with N.J.A.C. 6A: 9-15.2. Professional activities/meetings referenced in this Policy shall align with the Professional Standards for Teachers as set forth in N.J.A.C. 6A: 9-3.3.

The Superintendent shall prepare and distribute to all teaching staff members regulations governing professional development activities. The Superintendent shall report regularly to the Board on the professional development activities of teaching staff members.

N.J.S.A. 18A:31-2

N.J.A.C. 6:8-2.8(a)4; 6:11-13.1 et seq.

Adopted: 3 May 2004

Revised: 11 June 2012

